

Claresholm, Alberta, April 12, 2017

The regular meeting of the Council of The Municipal District of Willow Creek No. 26 was held in the Administration Building on the above date with Reeve Hemmaway, Deputy Reeve Alm, Councillors Kroetsch, Sandberg, Sundquist and Van Hierden, CAO Vizzutti and Executive Assistant MacOdrum as recording secretary present.

Absent – Councillor Wilson

Superintendent of Public Works Johnson entered the meeting.

Lawrence Gleason – Reporter entered the meeting.

1. Reeve Hemmaway called the meeting to order at 10:10 a.m.

Director of Finance Hannas entered the meeting.

2. **MINUTES:**

(a) Minutes of March 15, 2017

Moved by Councillor Sandberg the March 15, 2017 Council meeting minutes be accepted as presented.

Carried.

3. **FINANCIAL MANAGEMENT:**

(a) Cheque Register

Director of Finance Hannas presented the cheque register for cheque #'s 22290 – 22368 in the amount of \$280,253.85 as information.

(b) 2016 Audited Financial Statement

Director of Finance Hannas reviewed the 2016 audited financial statement with Council.

Moved by Deputy Reeve Alm the 2016 audited financial statement be accepted as presented.

Carried.

Moved by Councillor Sundquist \$1,000,000.00 be reallocated from unrestricted operating reserve to capital requisition.

Carried.

(c) 2017 Budget

Director of Finance Hannas reviewed the 2017 budget with Council.

Moved by Deputy Reeve Alm to accept the 2017 budget dated April 12, 2017 with operating capital revenue of \$15,111,785.00, operating capital expenditure of \$15,063,745.00 with a surplus of \$48,040.00.

Carried.

(d) Mill Rate Projection

Director of Finance Hannas reviewed the 2017 mill rate projection sheet as information.

Claresholm, Alberta, April 12, 2017

(e) Claresholm Arena Upgrade Project

Moved by Councillor Kroetsch a grant of \$144,000.00 shall be provided for a capital upgrade to the Claresholm arena with a special levy to be applied to the Claresholm Recreation Area beginning in 2017, for a period of five years.

Carried.

Meeting recessed for lunch at 12:01 p.m.

Meeting reconvened at 1:12 p.m.

4. **BYLAWS:**

(a) Bylaw No. 1760 - 2017 Amalgamated Tax Levy

Director of Finance Hannas presented Bylaw No. 1760, being a bylaw authorizing the amalgamation tax levy for 2017 for Council's consideration.

Moved by Councillor Van Hierden Bylaw No. 1760, being a bylaw authorizing the amalgamation tax levy for 2017 be given first reading.

Carried.

Moved by Councillor Sundquist Bylaw No. 1760 be given second reading.

Carried.

Moved by Deputy Reeve Alm all Councillors present are in agreement to give Bylaw No. 1760 third and final reading.

Carried Unanimously.

Moved by Councillor Kroetsch Bylaw No. 1760 be given third and final reading and the Reeve and Chief Administrative Officer be authorized to sign and counter sign on behalf of the Municipal District.

Carried.

(b) Bylaw No. 1761 - 2017 Special Tax Levy

Director of Finance Hannas presented Bylaw No. 1761, being a bylaw authorizing the special tax levy for 2017 for Council's consideration.

Moved by Councillor Kroetsch Bylaw No. 1761, being a bylaw authorizing the special tax levy for 2017 be given first reading.

Carried.

Moved by Councillor Van Hierden Bylaw No. 1761 be given second reading.

Carried.

Moved by Councillor Sandberg all Councillors present are in agreement to giving Bylaw No. 1761 third and final reading.

Carried Unanimously.

Moved by Councillor Sundquist Bylaw No. 1761 be given third and final reading and the Reeve and Chief Administrative Officer be authorized to sign and

counter sign on behalf of the Municipal District.

Carried.

Director of Finance Hannas left the meeting 1:22 p.m.

5. **COUNCIL MANAGEMENT:**

(a) Draft Letter to Ronda Goulden – Alberta Environment and Parks

CAO Vizzutti presented a draft letter to Ronda Goulden, Assistant Deputy Minister, Alberta Environment and Parks expressing Council's concerns regarding the impact of the proposed South Saskatchewan Regional Biodiversity Framework on land owner and grazing disposition rights, for Council's consideration.

Moved by Deputy Reeve Alm to approve the letter to Ronda Goulden, Assistant Deputy Minister, Alberta Environment and Parks, regarding the SSRP Biodiversity Framework as presented and the Reeve be authorized to sign on behalf of the municipality.

Carried.

(b) Municipal Development Plan

CAO Vizzutti said hard copy of the Draft Municipal Development Plan has been provided to Council for review at the April 19, 2017 meeting.

(c) Policy Manual Review – Sections 110 & 120

Council reviewed Sections 110 & 120 of the M.D. of Willow Creek Policy Manual and provided changes required.

Moved by Councillor Sandberg the M.D. of Willow Creek Policy Manual, Sections 110 & 120, be adopted as amended.

Carried.

(d) Solar Lease Agreement Workshop – Farmers' Advocate

CAO Vizzutti presented information regarding Negotiating Renewable Energy Leases and understanding agreements and reclamation. She suggested landowners should call the Farmers' Advocate Office if they have any questions when negotiating agreements.

(e) Jubilee Insurance – Errors & Omissions

CAO Vizzutti presented an email from Darcy Hale, Risk Management Advisor, Jubilee Insurance, advising that municipalities need to follow strict guidelines in the tendering process and development requirements.

(f) Municipal Corporate Planning Regulation

CAO Vizzutti advised the Municipal Corporate Planning Regulation is a new regulation. She advised the M.D. of Willow Creek is already doing what is required in the new regulation.

Claresholm, Alberta, April 12, 2017

(g) Farm & Ranch Workplace Legislation - Recommendations Report

Moved by Councillor Van Hierden the Farm and Ranch Workplace Recommendation Reports discussion be tabled to the April 19, 2017 meeting.

Carried.

(h) Livingstone Porcupine Hills Planning Stakeholders Engagement

CAO Vizzutti advised the Livingston Porcupine Hills Planning Stakeholder Engagement information is being presented as information.

(i) AAMDC Contact – Federal Budget 2017

CAO Vizzutti advised the 2017 Federal Budget has eliminated the tax break for elected officials.

(j) 2017 Ministers Senior Service Award

CAO Vizzutti advised the nomination deadline for the 2017 Ministers Senior Service Award is May 19, 2017.

(k) Fort Macleod Elks - Annual Gaming Night Fundraiser

CAO Vizzutti presented a letter from the Fort Macleod Elks asking for a donation to the fundraiser Gaming Night.

Moved by Councillor Sandberg a set of glasses, a jacket and a Claresholm History Book be donated to the Fort Macleod Elks Annual Gaming Night fundraiser on April 29, 2017.

Carried.

(l) Fortis Alberta Customer Reception

CAO Vizzutti presented an invitation to the Fortis Alberta Customer Reception in Calgary on May 11, 2017 and advised an RSVP is required by April 20th if anyone can attend.

(m) Mayors & Reeves – Fixed Wing Medivac Service

CAO Vizzutti presented a letter to the Hon. Sarah Hoffmann, Minister of Health from Glen Motz, MP, expressing concern that Alberta Health Services is contemplating a contract change to relocate the fixed-wing medivac services provided in Southern Alberta.

Reeve Hemmaway advised Mayors and Reeves supported sending a letter requesting the Minister of Health to provide clarification of the proposed changes to the medivac services in Southern Alberta. He advised Medivac are asking for support from Southern Alberta.

Moved by Councillor Sandberg a letter to the Hon. Sarah Hoffman, Minister of Health, advising the M.D. of Willow Creek supports the current Medivac service in Southern Alberta.

Carried.

4. **BYLAWS (CONT:)**

(c) Bylaw No. 1762 Fees Bylaw

Moved by Councillor Van Hierden Bylaw No. 1762 being a bylaw for the purpose of setting fees for providing services and information in the possession of the Municipality, be given first reading.

Carried.

Moved by Councillor Kroetsch Bylaw No. 1762 be given second reading.

Carried.

Moved by Councillor Sundquist all Councillors present are in agreement to giving Bylaw No. 1762 third and final reading.

Carried Unanimously.

Moved by Deputy Reeve Alm Bylaw No. 1762 be given third and final reading and the Reeve and Chief Administrative Officer be authorized to sign and counter sign on behalf of the Municipal District.

Carried.

(d) Bylaw No. 1763 – Close & Lease Road Allowance – M & H Ranch Ltd.

Moved by Deputy Reeve Alm Bylaw No. 1763, being a bylaw to close and lease the statutory road allowance adjacent to the South boundary of the South West quarter of Section 29, Township 9, Range 29, W4, being that portion lying west of the westerly limit and east of the easterly limit of Road Plan 8410563, containing 3.75 acres, more or less for grazing purposes, be given first reading.

Carried.

(e) Bylaw No. 1764 – Regulate the Use of Electronic Equipment

Moved by Councillor Sundquist Bylaw No. 1764, being a bylaw to regulate the Use of Electronic Equipment as it pertains to Municipal meetings, be given first reading.

Carried.

Moved by Councillor Sandberg Bylaw No. 1764 be given second reading.

Carried.

Moved by Councillor Van Hierden all Councillors present are in agreement to giving Bylaw No. 1764 third and final reading.

Carried Unanimously.

Moved by Deputy Reeve Alm Bylaw No. 1764 be given third and final reading and the Reeve and Chief Administrative Officer be authorized to sign and counter sign on behalf of the Municipal District.

Carried.

Claresholm, Alberta, April 12, 2017

6. **CORRESPONDENCE:****(a) Municipal Affairs – ACP Program**

CAO Vizzutti presented a letter from Hon. Shaye Anderson, Minister of Municipal Affairs, advising that the Town of Fort Macleod has been approved for \$110,000.00 in grant funding under the Intermunicipal Collaboration component of the Alberta Community Partnership (ACP) program in support of the Collaborative Regional Agreements Project.

(b) Alberta Environment and Parks – Draft Biodiversity Management Framework

CAO Vizzutti presented a letter from Hon. Shannon Phillips, Minister of Environment and Parks, thanking the M.D. for involvement in the development of the SSRP Biodiversity Management Framework and sharing concerns specific to property rights. She said “Specific strategies in the SSRP highlight that on private land, government must encourage and support the voluntary contributions of landowners in enhancing ecosystem services, and that beneficial management practices in agriculture are a key contribution to stewardship and conservation in the region.”

(c) Municipal Affairs – MSI Grant Funding

CAO Vizzutti presented a letter from Hon. Shaye Anderson, Minister of Municipal Affairs, advising the following M.D. of Willow Creek projects have been approved under the MSI capital program:

CAP-8413	Road Rehabilitation	\$ 678,575.
CAP-8415	Public Works Equipment Purchase	\$1,980,000.

(d) Culture & Tourism – Alberta 55 Plus Games – presented.**(e) Municipal Affairs – Town of Claresholm ACP Program**

CAO Vizzutti presented a letter from Hon. Shaye Anderson, Minister of Municipal Affairs, advising the Town of Claresholm has been approved for a grant of \$150,000.00 under the Intermunicipal Collaboration component of the Alberta Community Partnership (ACP) grant for their Regional Fire Service Delivery Feasibility Study project.

(f) Municipal Affairs – Town of Nanton ACP Program

CAO Vizzutti presented a letter from Hon. Shaye Anderson, Minister of Municipal Affairs, advising the Town of Nanton has been approved for a grant of \$175,000.00 under the Intermunicipal Collaboration component of the Alberta Community Partnership (ACP) grant for their Shared Water Distribution Study project.

(g) Service Alberta – Re: Supernet and Support of Rural Broadband – presented.**(h) Fort Macleod 4-H Beef Club – Thank you – presented.****(i) Fort Macleod & District Health Foundation – presented.**

Lawrence Gleason left the meeting at 3:21 p.m.

10968

Claresholm, Alberta, April 12, 2017

Moved by Deputy Reeve Alm to go in camera under Section 21(1)(a)(ii) of FOIP at 3:22 p.m.

Moved by Councillor Sundquist the meeting comes out of in camera at 4:04 p.m.

7. **ADJOURNMENT:**

Moved by Councillor Kroetsch to adjourn the meeting.

Carried.

Meeting adjourned at 4:04 p.m.

Reeve

Chief Administrative Officer