

Claresholm, Alberta, September 20, 2017

The regular meeting of the Council of The Municipal District of Willow Creek No. 26 was held in the Administration Building on the above date with Reeve Hemmaway, Deputy Reeve Alm, Councillors Kroetsch, Sandberg, Sundquist and Van Hierden, CAO Vizzutti and Executive Assistant MacOdrum as recording secretary present.

Absent – Councillor Wilson

Lawrence Gleason – Reporter entered the meeting.

Director of Finance Hannas entered the meeting.

Mike Burla – MD Planner, Manager of Planning and Development

Chisholm and Development Officer Stockton entered the meeting.

Brett Welsh entered the meeting.

1. Reeve Hemmaway called the meeting to order at 1:35 p.m.

Reeve Hemmaway recessed the Council meeting at 1:35 p.m.

2. **PUBLIC HEARING**

(a) Public Hearing Application A-10-17 Land Use Amendment

**‘Rural General – RG to ‘Vacant Country Residential – VCR’ in the NE 12-16-29-4
–Brett and Jolene Welsh**

Reeve Hemmaway called the Public Hearing to order at 1:36 p.m.

Manager of Planning and Development Chisholm presented

Application A-10-17 being an application submitted by Brett and Jolene Welsh for a Land Use Amendment from ‘Rural General – RG’ to ‘ Vacant Country Residential – VCR’ for 5 acres of land contained within an existing 160.00 acre parcel in the NE 12-16-29-4, to accommodate a proposed subdivision for country residential use.

Manager of Planning and Development Chisholm advised the redesignation is required as the Municipal Development Plan 1765 does not allow for the subdivision of bare land under the current ‘Rural General – RG’ district. She said there are farmlands surrounding the subject lands and are all designated ‘Rural General – RG’. Secondary Highway 533 is adjacent to the north boundary property line and the Town of Nanton is approximately 2.5 miles to the east. She advised there is a confined feed lot located approximately 1,400 meters west in the NE 11-16-29-4.

Manager of Planning and Development Chisholm presented the following development considerations:

1. Soil suitability for a septic system has been verified by a report prepared by D & S Enterprises Wastewater Design.
2. At development stage an approach from RR290 will be proposed.

Manager of Planning and Development Chisholm stated the Notice of Public Hearing was advertised in the Nanton News for two consecutive weeks, September 6th and 13th, 2017 pursuant to Sections 230, 606 and 692 of the Municipal Government Act. She advised adjacent landowners, Town of Nanton, Alberta Transportation, Alberta Culture & Tourism, Alberta Health Services, Natural Resources

Claresholm, Alberta, September 20, 2017

Conservation Board and Oldman River Regional Services Commission were notified of the Public Hearing by mail and the notice was posted on the MD's website.

COMMENTS RECEIVED

Town of Nanton - Georgina Sharp

Manager of Planning and Development Chisholm presented a letter from Georgina Sharpe, Planning and Development Officer, Town of Nanton, advising the Town of Nanton has no concerns with this subdivision.

Alberta Health Services – Richard Steeves

Manager of Planning and Development Chisholm read a letter from Richard Steeves, Executive Director of Alberta Health Services advising Environmental Public Health of Alberta Health Services (Calgary Zone) reviewed the proposed Land Use Bylaw Amendment A-10-17 and has no objection at this time.

Alberta Transportation – Leah Olsen

Manager of Planning and Development Chisholm read a letter from Leah Olsen, Development/Planning Technologist of Alberta Transportation advising Alberta Transportation has no objections/concerns with the redesignation to vacant country residential as proposed as access to the highway will be indirect by way of the local road system.

Reeve Hemmaway called for any further questions or comments.

Manager of Planning and Development Chisholm advised at subdivision stage an easement will be required to be registered on the residual parcel to provide access.

Moved by Deputy Reeve Alm to adjourn the Public Hearing at 1:42 p.m.

Carried.

Reeve Hemmaway reconvened the Council meeting at 1:42 p.m.

3. **BYLAWS:**

(a) Bylaw No. 1780 – Land Use Amendment NE 12-16-29-4 –

Brett & Jolene Welsh

Moved by Councillor Van Hierden Bylaw No. 1780, being a bylaw to amend the Land Use Bylaw by redesignating 5 acres in the NE 12-16-29-4 from 'Rural General – RG' to 'Vacant Country Residential – VCR', be given first reading.

Carried.

Moved by Councillor Kroetsch Bylaw No. 1780 be given second reading.

Carried.

Moved by Deputy Reeve Alm all Councillors present are in agreement to giving Bylaw No. 1780 third and final reading.

Carried Unanimously.

Claresholm, Alberta, September 20, 2017

Moved by Councillor Sundquist Bylaw No. 1780 be given third and final reading and the Reeve and Chief Administrative Officer be authorized to sign and counter sign on behalf of the Municipal District.

Carried.

Manager of Planning and Development Chisholm, Mike Burla and Development Officer Stockton left the meeting at 1:46 p.m.

Brett Welsh left the meeting at 1:46 p.m.

4. **MINUTES:**

(a) September 13, 2017 Council Meeting Minutes

Moved by Councillor Sundquist the September 13, 2017 Council meeting minutes be accepted as presented.

Carried.

5. **FINANCIAL MANAGEMENT:**

(a) Cheque Register

Director of Finance Hannas presented the cheque register for cheque #'s 22927 – 22953 and EFT #'s 116 – 127 as information.

(b) Discretionary Grant Reconciliation

Moved by Councillor Sandberg the Discretionary Grant reconciliation as of September 20, 2017 be accepted as presented.

Carried.

Darry Markle entered the meeting at 1:50 p.m.

(c) Financial Report

Director of Finance Hannas reviewed the Operating and Capital financial report as of August 31, 2017 as information.

(d) Employees Association Christmas Skating Party

Director of Finance Hannas advised the Employees Association will be hosting a Christmas family skating party on November 25, 2017 and invited Council members and their families to attend. She asked if the ice rental agreement could be put under the M.D. of Willow Creek for insurance purposes.

Moved by Councillor Sandberg to approve the ice rental agreement be put under the M.D of Willow Creek No. 26 and the M.D.'s insurance cover the event.

Carried.

Director of Finance Hannas left the meeting at 1:59 p.m.

6. **COUNCIL MANAGEMENT:**

(a) State of Local Emergency

CAO Vizzutti advised the Alberta Emergency Management Agency (AEMA) is upset with the declaration of a State of Local Emergency due to the extreme dry conditions. She asked Council for direction regarding the renewal or termination of the State of Local Emergency as the 7 day period is up.

Discussion ensued.

Claresholm, Alberta, September 20, 2017

Moved by Deputy Reeve Alm the Declaration of a State of Local Emergency be renewed for seven days.

Carried.

(b) Southern Alberta Land Trust Society (SALTS)

CAO Vizzutti presented a notification prior to registration from the Southern Alberta Land Trust Society for a conservation easement on E ½ 8-15-29-4, E ½ 18-15-29-4 & NW 7-15-29-4 by registered owners Glen and Kelly Hall. CAO Vizzutti asked Council if they wish to waive the 60 day waiting period for registration.

Moved by Deputy Reeve Alm to waive the 60 day waiting period for the registration of the conservation easement by SALTS for Glen & Kelly Hall on E ½ 8-15-29-4, E ½ 18-15-29-4 & NW 7-15-29-4.

Carried.

(c) High River District Health Care Foundation

CAO Vizzutti presented two complimentary tickets to the High River District Health Foundation fundraiser on October 21, 2017.

Moved by Councillor Sandberg the Reeve and spouse or an alternate attend the High River District Health Foundation dinner and auction on October 21, 2017.

Carried.

(Noted a donation was approved on May 24, 2017)

(d) Fort Macleod & District Community Hall

CAO Vizzutti presented a donation request from the Fort Macleod & District Community Hall board toward the refinishing of the hall floor, replacement of dishes and replacement of the dishwasher.

Moved by Councillor Kroetsch the donation request from the Fort Macleod & District Community Hall board be tabled for additional information.

Carried.

(e) Rural Public Transportation Meeting – Pilot Project

CAO Vizzutti presented an agenda for a meeting in Lethbridge on September 25, 2017 re: Rural Public Transportation Pilot Project.

Moved by Councillor Sandberg CAO Vizzutti attend the Rural Public Transportation meeting on September 25, 2017 in Lethbridge.

Carried.

(f) Alberta Health Services – Seniors and Continuing Care Provincial Advisory Council

CAO Vizzutti advised Alberta Health Services are recruiting members for the new Seniors and Continuing Care Provincial Advisory Council and have provided an Expression of Interest application form.

Noted Reeve Hemmaway will discuss the matter with Lisa Anderson at the Porcupine Hills Lodge.

Claresholm, Alberta, September 20, 2017

(g) **Thank you to Fire Fighters**

Moved by Councillor Sundquist a Thank you expressing the M.D.'s gratitude to the M.D. fire fighters for their assistance and a job well done in Waterton during the Kenow fire be placed in the three local papers.

Carried.

7. **CORRESPONDENCE:**

(a) **Fort McMurray Fire Fighters Association –**

CAO Vizzutti presented an appreciation certificate to the M.D. of Willow Creek Fire Fighters in recognition of their contribution during the Horse River Fire in May 2016.

Moved by Councillor Sundquist the M.D. send an appreciation certificate to each firefighter in recognition of their contribution and a copy of the certificate from Fort McMurray Fire Fighters Association.

Carried.

(b) **SouthGrow – August 2017 Bulletin - presented.**

Moved by Councillor Kroetsch the meeting goes in camera at 2:49 p.m. under Section 21 of FOIP – Disclosure harmful to intergovernmental relations.

Carried.

Darry Markle left the meeting at 2:49 p.m.

Lawrence Gleason left the meeting at 2:49 p.m.

Moved by Councillor Sundquist to come out of in camera at 3:20 p.m.

8. **ADJOURNMENT:**

Moved by Councillor Sandberg to adjourn the meeting.

Carried.

Meeting adjourned at 3:21 p.m.

Reeve

Chief Administrative Officer