

Claresholm, Alberta, October 11, 2017

The regular meeting of the Council of The Municipal District of Willow Creek No. 26 was held in the Administration Building on the above date with Reeve Hemmaway, Deputy Reeve Alm, Councillors Kroetsch, Sandberg, Sundquist, Van Hierden and Wilson, CAO Vizzutti and Executive Assistant MacOdrum as recording secretary present.

Lawrence Gleason – Reporter entered the meeting.

Superintendent of Public Works Johnson entered the meeting

Director of Finance Hannas entered the meeting.

Darry Markle entered the meeting.

1. Reeve Hemmaway called the meeting to order at 10:07 a.m.

2. **MINUTES:**

(a) September 20, 2017 Council Meeting Minutes

Moved by Councillor Sundquist the September 20, 2017 Council meeting minutes be accepted as presented.

Carried.

3. **FINANCIAL MANAGEMENT:**

(a) Cheque Register

Director of Finance Hannas presented the cheque register for cheque #'s 22955 – 22977 and EFT #'s 128 – 159 in the amount of \$233,287.42 as information.

Director of Finance Hannas left the meeting at 10:12 a.m.

4. **PUBLIC WORKS:**

(a) Superintendent's Report

Superintendent of Public Works Johnson reported on the following:

- replacement of the faded municipal address signs is nearing completion;
- grass cutting is being done;
- two major pavement failures, one at Moon River Estates intersection and one west of Stavely at the Radler subdivision. He advised the municipal grant funding will be used for the pavement repairs.
- Bridge File 745 tender has been awarded,
- Bridge File 9247 will be going to tender in 2018;
- Claresholm Medical Center driveway reconstruction will be going to tender next year.
- reapplying under the STIP grant for the bridge deck replacement west of Nanton,

Superintendent of Public Works Johnson requested Council approval for funding in the amount of \$50,000.00 for engineering and construction of a 100 ft. X 40 ft. lean-to on the side of the storage building in the shop yard. The construction will be completed by MD employees once the engineering is done.

Moved by Councillor Sandberg Superintendent of Public Works Johnson be authorized to initiate the engineering and construction of a lean-to on the storage building at a cost up to \$50,000.00.

Carried.

Claresholm, Alberta, October 11, 2017

5. **COUNCIL MANAGEMENT:**

(a) National Transportation Safety Course and Records Review

CAO Vizzutti advised 23 municipal employees will be taking the National Transportation Safety Course and records review on October 31, 2017. The course will cost a total of \$9,000.00 (\$300.00 per person) and includes a complete review of audit requirements and safety records to aid the municipality in complying with the requirements under the National Transportation Safety Board and Provincial Regulations with regard to licensed carriers.

CAO Vizzutti advised the training will be a huge asset to the municipality with regards to its risk management for insurance and when the municipality is subject to a peer safety audit review.

(b) Rural Public Transportation Pilot Project

CAO Vizzutti reported on the Rural Public Transportation Pilot Project meeting in Lethbridge and advised they want someone to propose a pilot project. She advised they are trying to replace the service provided by Greyhound and suggested they consider the local transportation societies to provide the service.

(c) Empress Theatre – Diamond Dinner

Moved by Councillor Kroetsch to donate a jacket, glasses and \$900.00 to the Diamond Dinner from the following discretionary spending accounts:

Division 1 - \$400.00

Division 2, 4, 5, 6 & 7 - \$100.00 each

Carried.

(d) Ag Plastics Recycling Session

CAO Vizzutti presented a summary of the Ag Plastics Recycling Session provided by Cheryl Guenther as information.

(e) Claresholm Jr. & High School Rodeo – Donation

Moved by Deputy Reeve Alm to donate \$2,200.00 to the Claresholm Ag Society for the Claresholm Jr. & High School Rodeo from the following discretionary spending accounts:

Divisions 1, 6 & 7 - \$200.00 each

Divisions 2, 3, 4 & 5 - \$400.00 each

Carried.

6. **CORRESPONDENCE:**

(a) Modernized MGA and Assessment Review Board

CAO Vizzutti presented the Modernized Municipal Government Act changes with regards to the Assessment Review Board and the impact on the Assessment Review Board Training. She explained training will be required for the Councillors appointed to the Assessment Review Board (ARB).

Claresholm, Alberta, October 11, 2017

(b) Gordon MacIntosh Consultant – “What’s on First Base?”

CAO Vizzutti advised of a session being provided by Gordon MacIntosh on December 1, 2017 at the M.D. Administration Office. The session is called What’s on First Base?

(c) Organizational Meeting

CAO Vizzutti advised the M.D. Council Organizational Meeting will be held on October 23, 2017 at 9:00 a.m. She advised Derek King of Brownlee LLP will host a 4 hour review of the Municipal Government Act following the Organizational Meeting, with 36 attendees from various municipalities.

(d) George Cuff – Consultant

CAO Vizzutti advised George Cuff will provide a daylong workshop on the relationship between Administration and Council at 9:00 a.m. on November 2, 2017 at the Claresholm Community Hall. All Council members, Manager of Planning and Development Chisholm and CAO Vizzutti will attend the session.

CAO Vizzutti reminded Council of the Muni 101 Course on January 8th & 9th, 2018 in Lethbridge.

(e) Michelle Boudreau, Director General, Controlled Substances Directorate

CAO Vizzutti presented a response from Michelle Boudreau, Director General, Controlled Substances Directorate of Health Canada responding to the Council’s letter regarding Bill C-37 on behalf of Hon. Jane Philpott, former Minister of Health. Michelle Boudreau advised that Bill C-37 received Royal Assent on May 18, 2017 and is now law in Canada and one of the amendments is to streamline the application process to establish supervised consumption sites in communities where they are wanted and needed. Michelle Boudreau said the Government agrees with the M.D. that consultations are an important part of determining the site location and the need for consultation was not removed.

Moved by Councillor Sundquist to go in camera at 11:17 a.m. under Section 27 of FOIP – Privileged Information.

Carried.

Superintendent of Public Works Johnson left the meeting at 11:17 a.m.

Darry Markle left the meeting at 11:17 a.m.

Lawrence Gleason left the meeting at 11:18 a.m.

Don Kitchener – IT entered the meeting at 11:20 a.m.

Councillor Sandberg declared a possible conflict of interest and left the meeting at 11:27 a.m.

Moved by Deputy Reeve Alm to come out of in camera at 11:54 a.m.

Carried.

Sergeant Terry Wickett entered the meeting at 11:55 a.m.

Lawrence Gleason – Reporter returned to the meeting at 11:55 a.m.

Claresholm, Alberta, October 11, 2017

Moved by Councillor Sundquist Administration be instructed to cancel the 2010 System Integration/Tower License Agreements with Platinum Communications Corporation in accordance with the agreements.

Carried.

Councillor Sandberg returned to the meeting at 11:56 a.m.

Superintendent of Public Works Johnson entered the meeting at 11:56 a.m.

7. **DELEGATIONS:**

(a) RCMP Report

Sergeant Terry Wickett was present to advise he is retiring from the RCMP and thanked the M.D. for the assistance and great working relationship over the years.

Reeve Hemmaway thanked Sergeant Wickett for his dedication and presented him with a gift from the M.D.

Meeting recessed at 12:01 p.m.

Superintendent of Public Works Johnson left the meeting at 12:01 p.m.

Meeting reconvened at 1.46 p.m.

Darry Markle returned to the meeting at 1:46 p.m.

Glenda Farnham entered the meeting at 1:46 p.m.

(b) STARS Presentation

Glenda Farnham, Sr. Municipal Relations Liaison for Stars Alberta was present to provide an overview and update of STARS operation and training. She presented the M.D. with a framed photo as Thank you for supporting STARS.

Glenda Farnham left the meeting at 2:20 p.m.

Noted that STARS financial support be included in 2018 budget discussions.

Moved by Councillor Kroetsch to adjourn the meeting.

Carried.

Meeting adjourned at 2:27 p.m.

Reeve

Chief Administrative Officer