



MD of Willow Creek

March 11, 2020 - Regular Council - 10:30 AM (Municipal District of Willow Creek - Administration Office)

- 1 Call To Order**
- 1.1 Additions to Agenda
- 2 Minutes**
 - 📎 February 26, 2020 Council Minutes
- 3 Delegation - No Delegations are scheduled**
- 4 Financial**
- 4.1 Cheque Register
 - 📎 Cheque Register 03112020
- 5 Public Hearings**
- 5.1 1:30 p.m. Public Hearing - Bylaw No 1860 - Rural General -RG to Rural Industrial - RI
 - 📎 Request for Decision - Bylaw No 1860 - Rural General -RG to Rural Industrial - RI
 - 📎 A-01-20 Land Use Bylaw Amendment
- 6 Council Matters**
- 6.1 Council Commitments - March / April
 - 📎 For Information - Council Commitments - March / April
- 6.2 Rural Municipalities of Alberta 2020 Spring Convention
 - 📎 For Information - RMA Agenda and Resolutions
 - 📎 Draft RMA Spring Convention 2020 Agenda (as of February 28, 2020)
 - 📎 Rural Municipalities of Alberta 2020 Spring Convention Submitted Resolutions
 - 📎 MEETINGS - Rural Municipalities of Alberta 2020 Spring Convention
- 6.3 Donation Requests
 - 📎 For Discussion - Donation Requests
 - 📎 March 11, 2020 - Donations from Discretionary Grants
- 6.3.1 Chinook Jr. Stock Show
 - 📎 Chinook Jr. Stock Show Sponsorship
- 6.3.2 Claresholm Community Centre
 - 📎 Claresholm Community Centre Fundraising Concert
- 6.3.3 Fort Macleod Elks/Royal Purple
 - 📎 Elks Gaming Night Fundraiser
- 6.3.4 Southwest Senior Pro Rodeo

- 📎 Southwest Senior Pro Rodeo 2020
- 6.3.5 Stavelly Pro Rodeo
 - 📎 Stavelly Pro Rodeo
- 6.4 Fort Macleod Intermunicipal Development Plan Date Selection
 - 📎 For Decision - Proposed dates for Fort Macleod IDP meeting
- 6.5 Oldman River Regional Services Commission
 - 📎 Oldman River Regional Services Commission General Board of Directors' Meeting March 5, 2020
- 6.6 Provincial Budget Analysis
 - 📎 RMA Budget 2020-21 Analysis
 - 📎 2020 Provincial Budget Questions
- 6.7 Granum Solid Waste
 - 📎 For Information - Hamlet of Granum Solid Waste Pick Up
- 6.8 Alberta SouthWest
 - 📎 2020-03 Bulletin Alberta SouthWest
 - 📎 2020 Alberta SouthWest Board Minutes 02-02
 - 📎 Alberta SouthWest News Release for Alberta Global Recognition
- 6.9 Hamlet of Granum Open House
 - 📎 For Information - Hamlet of Granum Open House Questionnaire
 - 📎 Hamlet of Granum Open House Feedback
- 6.10 Oldman River Regional Services Commission
 - 📎 Oldman River Regional Services Commission Board Minutes - December 5, 2019
- 6.11 Willow Creek Foundation
 - 📎 Volunteer Mileage Inquiry
- 7 Council Reports**
- 7.1 Alberta Health Services South Zone
 - 📎 Message from Alberta Health Services South Zone
- 7.2 Glen Motz Report to Mayors and Reeves
 - 📎 Glen Motz Member of Parliament Report to Mayors and Reeves
- 7.3 Police Funding Model Response from Minister Schweitzer
 - 📎 Letter of response to Town of Nanton
- 8 By-Laws and Policies**
- 8.1 Bylaw 1854 - Road Allowance
 - 📎 Bylaw No. 1854
- 8.2 Bylaw No. 1859 - MD of Willow Creek and Foothills County Intermunicipal Collaborative Framework
 - 📎 RFD - MD of Willow Creek and Foothills County Intermunicipal Collaborative Framework
 - 📎 MD of Willow Creek and Foothills County Intermunicipal Collaborative Framework Agreement
 - 📎 Bylaw No. 1859 - MD of Willow Creek and Foothills County Intermunicipal

- Collaborative Framework
- 8.3 Bylaw No. 1860 - Land Use Bylaw
- 📎 Bylaw No. 1860 - Land Use Bylaw Rural General to Rural Industrial
- 8.4 Bylaw No. 1861 - Granum District Community Board
- 📎 RFD - Granum District Community Board
 - 📎 Granum and District Recreational Society Lease Agreement
 - 📎 Bylaw No. 1861 - Granum District Community Board
- 8.5 Bylaw No. 1862 - Willow Creek Regional Intermunicipal Collaboration Framework
- 📎 RFD - Willow Creek Regional Intermunicipal Collaboration Framework
 - 📎 Willow Creek Regional Intermunicipal Collaboration Framework
 - 📎 Bylaw No. 1862 - Willow Creek Regional Intermunicipal Collaboration Framework
- 8.6 Bylaw No. 1863 - M.D. of Willow Creek No. 26 Library Establishment Bylaw
- 📎 RFD - Bylaw No. 1863 - M.D. of Willow Creek No. 26 Library Establishment Bylaw
 - 📎 Bylaw No. 1863 - M.D. of Willow Creek No. 26 Library Establishment Bylaw
- 9 Correspondence**
- 9.1 Budget Meeting
- 📎 Request for Decision - Council Budget Meeting
- 9.2 Claresholm Volunteer Appreciation Event
- 📎 For Information - Claresholm Volunteer Appreciation Event
 - 📎 2020 Invitation Claresholm Volunteer Appreciation
 - 📎 2020 Invitation Email
 - 📎 Claresholm Volunteer Appreciation Registration
- 9.3 Alberta SouthWest
- 📎 Alberta SouthWest Energizing Agriculture Transformation (EAT) Roundtable
- 9.4 Stavely FCSS Volunteer Appreciation
- 📎 Stavely FCSS Volunteer Appreciation and Volunteer Fair
- 10 Closed Session**
- 10.1 Closed Session pursuant to Municipal Government Act Section 197 and Section 23 - Local public body confidences of the Freedom of Information and Protection of Privacy Act
- 11 Adjournment**



MD of Willow Creek

Meeting Minutes

Regular Council February 26, 2020 - 10:00 AM

Municipal District of Willow Creek – Administration Office

Claresholm, Alberta

Reeve Maryanne Sandberg
 Councillor John Van Driesten
 Councillor John Kroetsch
 Councillor Ian Sundquist
 Councillor Darry Markle
 Councillor Evan Berger
 Chief Administrative Officer Derrick Krizsan
 Sheila Karsten - Recording Secretary

Deputy Reeve Alm - Absent

Rob Vogt - News Correspondent

1 Call To Order

Reeve Sandberg called the meeting to order at 10:23 a.m.

1.1 Additions to Agenda Resolution No: C-20/073

The following items were added to the agenda:

6.7.7 - Stavely Indoor Pro Rodeo
 6.7.8 - Fort Macleod Atom Mavericks Hockey
 6.9 - AUMA Meeting
 7.2 - Regional Landfill
 7.3 - Highwood Management
 Closed Session Item - ICF Agreement

Moved by Councillor Markle to adopt the additions to the agenda.

CARRIED

2 Minutes Resolution No: C-20/074

Moved by Councillor Sundquist to approve the February 12, 2020 Council meeting minutes as presented.

CARRIED

4 Financial

Johanne Hannas entered the meeting at 10:28 a.m.

4.1 Cheque Register

Director of Finance Hannas presented the cheque register for cheque #'s 24391– 24411 and EFT #'s 2199 – 2222 in the amount of \$ 90,603.92 as information.

Received for information.

Sheila Karsten left the meeting at 10:37 a.m.

Sheila Karsten returned at 10:41 a.m.

4.2 2020 Linear Property Assessment

The 2020 Alberta Linear Property Assessment System 2020 Tax Year Change Report was presented.

Received for information.

6.7.6 Discretionary Funds Resolution No: C-20/075

Director of Finance Hannas presented Discretionary Grants Reconciliation balance to December 31, 2019 in the amount of \$24,975.51.

Moved by Councillor Kroetsch to accept Discretionary Grants Reconciliation.

CARRIED

6.7 Sponsorship Requests

Requests for sponsorship were received and forwarded to Council for consideration. Council may support sponsorship requests from discretionary funds.

6.7.1 Claresholm Legion - Community Safety Net

The Claresholm Legion Branch 41 submitted a letter to request sponsorship for a Personal Safety - Smart choices for Life program.

Received for information.

6.7.2 Claresholm Minor Hockey - Provincial Hockey Tournament Resolution No: C-20/076

Claresholm Minor Hockey submitted a request for sponsorship for the 2020 Atom B Hockey Alberta Provincial Championships to be held in Claresholm March 19-22, 2020.

Moved by Councillor Kroetsch to donate \$1100 to Claresholm Minor Hockey from discretionary funds as follows:

Division 1 - Councillor Van Driesten - \$200
Division 2 - Councillor Kroetsch - \$200
Division 3 - Reeve Sandberg - \$200
Division 4 - Deputy Reeve Alm - \$200
Division 5 - Councillor Markle - \$200
Division 6 - Councillor Berger - \$100
Division 7 - Councillor Sundquist - \$0

CARRIED

6.7.3 Nanton Agricultural Society Resolution No: C-20/077

Nanton Ag Society submitted a sponsorship request for the Nanton Junior Rodeo to take place on 6 dates throughout the summer at the Nanton Agriplex.

Moved by Councillor Van Driesten to donate \$1400 to the Nanton Ag Society from discretionary funds as follows:

Division 1 - Councillor Van Driesten - \$200
Division 2 - Councillor Kroetsch - \$200
Division 3 - Reeve Sandberg - \$200
Division 4 - Deputy Reeve Alm - \$200
Division 5 - Councillor Markle - \$200
Division 6 - Councillor Berger - \$300
Division 7 - Councillor Sundquist - \$100

CARRIED**6.7.4 Willow Creek Agricultural Society
Resolution No: C-20/078**

The Willow Creek Agricultural Society submitted a sponsorship request for the Yellow Rose Futurity/Derby Barrel Race Event to be held on the first weekend of May at the Claresholm Agriplex.

Moved by Councillor Kroetsch to donate \$500 to the Willow Creek Agricultural Society from discretionary funds as follows:

Division 1 - Councillor Van Driesten - \$125

Division 2 - Councillor Kroetsch - \$125

Division 3 - Reeve Sandberg - \$125

Division 4 - Deputy Reeve Alm - \$0

Division 5 - Councillor Markle - \$125

Division 6 - Councillor Berger - \$0

Division 7 - Councillor Sundquist - \$0

CARRIED**6.7.5 Veterans News Advertisement**

A sponsorship request was received to place an advertisement in the Veterans News publication to be distributed to the Legions in the area.

Received for information.

**6.7.7 Stavely Indoor Professional Rodeo
Resolution No: C-20/079**

The Stavely Indoor Professional Rodeo Committee submitted a sponsorship request for the Stavely Indoor Pro Rodeo to take place on May 7, 8 and 9, 2020.

Moved by Councillor Berger to table until the March 11, 2020 meeting.

CARRIED**6.7.8 Fort Macleod Atom Mavericks Hockey Team
Resolution No: C-20/080**

Fort Macleod Atom Mavericks Hockey team submitted a sponsorship request for the 2020 Provincial C playdown tournament. The team has qualified to compete at the tournament to take place in Bowden, Alberta March 19 to 22, 2020. Funds will go towards team expenses of accommodations, meals and gas.

Moved by Councillor Van Driesten to donate \$1100 to the Fort Macleod Mavericks Hockey team from discretionary funds as follows:

Division 1 - Councillor Van Driesten - \$300

Division 2 - Councillor Kroetsch - \$200

Division 3 - Reeve Sandberg - \$300

Division 4 - Deputy Reeve Alm - \$0

Division 5 - Councillor Markle - \$200

Division 6 - Councillor Berger - \$100

Division 7 - Councillor Sundquist - \$0

CARRIED

Johanne Hannas left at 11:00 a.m.

Cindy Chisholm and Bike Burla entered the meeting at 11:00 a.m.

3**Delegations**

3.1 10:00 a.m. Mike Burla - Senior Planner - IDP
Resolution No: C-20/081

Mike Burla Senior Planner from Oldman River Regional Services Commission attended the meeting with an update on the Intermunicipal Development Plan.

Moved by Councillor Sundquist to go into closed session at 11:01 a.m.

CARRIED

Rob Vogt left the meeting at 11:01 a.m.

3.1.1 Come out of Closed Session
Resolution No: C-20/082

Moved by Councillor Kroetsch to come out of closed session at 11:15 a.m.

CARRIED

Cindy Chisholm and Mike Burla left the meeting at 11:15 a.m.

Rob Vogt and Billy Oulton entered the meeting at 11:15 a.m.

3.2 11:30 a.m. - Billy Oulton - Dump Gump Inc. - Nanton Recycling Centre

Billy Oulton, owner of Dump Gump Inc. was present to discuss options for providing service to keep the Nanton Recycling Centre open. Dump Gump is currently contracted for waste collection at the campgrounds in the MD of Willow Creek.

Received for information.

Billy Oulton left the meeting at 11:31 a.m.

5 Public Hearings

There are no Public Hearings at this time.

6 Council Matters

6.1 Council Commitments - February/March

Upcoming commitments for February/March 2020 for Council members were presented.

Received for information.

6.2 Granum District Community Board
Resolution No: C-20/083

There are 14 community organizations within Granum. It would be beneficial to have a community board in which community groups can share information and coordinate on planned activities within the community.

Moved by Reeve Sandberg to direct Administration to prepare a Granum District Community Board Bylaw for consideration at the March 11, 2020 meeting of Council.

CARRIED

6.3 Hamlet of Granum Tables and Chairs
Resolution No: C-20/084

The Town of Granum owned tables and chairs for use within the Town. Upon dissolution, the assets were transferred to the M.D. of Willow Creek. The Granum and District Recreational Society would like to be the point of contact for renting the chairs and tables.

Moved by Councillor Kroetsch that the Granum and District Recreational Society act as the point of contact for the tables and chairs for bookings, and they be permitted to collect fees for rentals for the purpose of maintenance and replacement of the tables and chairs.

CARRIED

6.4 Public Hearing Request
Resolution No: C-20/085

An application for Land Use Bylaw amendment by Burnco Rock Products has been received to redesignate the 126.0 acre parcel, being Ptn. SE/SW 05-17-28-W4M from Rural General - RG to Rural Industrial - RI to accommodate a future development application for proposed gravel pit operation.

Moved by Councillor Berger to set a Public Hearing for an application for Land Use Bylaw amendment to redesignate the 126.0 acre parcel, being Ptn. SE/SW 05-17-28-W4M from Rural General RG to Rural Industrial - RI on March 11, 2020 at 1:30 p.m.

CARRIED

6.5 Regional Subdivision and Development Appeal Board
Resolution No: C-20/086

Information and training dates for the Municipal Government Board Subdivision and Development Appeal Board Training for Members and Clerks was presented. Registration is now open for February to April 2020.

Moved by Councillor Berger to send the four Subdivision and Development Appeal Board committee members to the Subdivision Development Appeal Board training April 16 and 17 if required.

CARRIED

Council recessed at 12:02 p.m.

Council reconvened at 12:55 p.m.

6.6 MD of Willow Creek Library Board

Following the last council meeting the members who were appointed to the M.D. Library Board were contacted and two persons declined. Bylaw No. 1853 states the structure of the Board shall consist of up to two members of Council and between 5 and 7 members at large. Currently there are 5 members at large and one councillor on the board which meets the minimum requirements of the bylaw.

Received for information.

6.8 Alberta Urban Municipalities Association (AUMA) Meeting
Resolution No: C-20/087

The agenda for the Spring 2020 Municipal Leaders' Caucus on March 25 and 26, 2020 in Edmonton was presented.

Moved by Councillor Van Driesten to direct Administration to contact the Rural Municipalities of Alberta to determine if they will have representation at the planned Alberta Urban Municipalities Spring 2020 Municipal Leaders' Caucus on March 25 and 26, 2020.

CARRIED

7 Council Reports

Johanne Hannas and Roy Johnson entered the meeting at 1:10 p.m.

7.1 Foothills Little Bow Meeting

The January 17, 2020 minutes of the Foothills Little Bow Municipal Association Minutes were presented.

Received for information.

**7.2 Councillor Kroetsch - Willow Creek Regional Waste Management Service Commission
Resolution No: C-20/088**

Councillor Kroetsch presented a letter of response from the Willow Creek Regional Waste Management Service Commission regarding the concern of unsightly premises and debris near landfill. The letter stated they have made inquiries into the cost associated with the erection of a debris catch fence. Landfill staff will continue to do regular weekly road checks for wind blown debris and will maintain a log book for clean up. Arrangements have been made for the local 4-H club to assist landfill staff with debris clean up in the spring before spring field work begins.

Moved by Councillor Markle to direct Administration to contact the Willow Creek Regional Waste Management Service Commission to discuss solutions to the blowing waste.

CARRIED

7.3 Councillor Berger - Highwood Management Committee Meeting

Councillor Berger reported on a Highwood Management Committee meeting where the water management in the Highwood River Basin was discussed.

7.4 Granum Equipment

Superintendent of Public Works Johnson reported on the equipment acquired from the Hamlet of Granum.

Received for information.

8 By-Laws and Policies

8.1 Bylaw 1839 - Closure and Lease of Road Allowance

Bylaw No. 1839 was previously presented in July 2019. Superintendent of Public Works Roy Johnson presented information on the road allowance lands.

**8.1.1 Bylaw 1839 - First Reading
Resolution No: C-20/089**

Moved by Councillor Sundquist Bylaw No. 1839 being the bylaw for the purpose of closing and leasing a public highway adjacent to the East boundary of the NE 07-12-25 W4M and adjacent to the East boundary of SE 07-12-25-W4M and the East boundary of NE 06-12-25-W4M and the East boundary of SE 06-12-25-W4M be given first reading.

CARRIED

8.2 Bylaw 1858 - Regional Subdivision and Development Appeal Board

**8.2.1 Bylaw 1858 - First Reading
Resolution No: C-20/090**

Moved by Councillor Berger Bylaw No. 1858 being the bylaw to establish an intermunicipal subdivision and development appeal board be given first reading.

CARRIED

**8.2.2 Bylaw 1858 - Second Reading
Resolution No: C-20/091**

Moved by Councillor Kroetsch Bylaw No. 1858 be given second reading.

CARRIED

8.2.3 Bylaw 1858 - Proceed to Third Reading
Resolution No: C-20/092

Moved by Moved by Councillor Sundquist and all Councillors present to unanimously consent to the third and final reading of Bylaw No. 1858.

CARRIED UNANIMOUSLY

8.2.4 Bylaw 1858 - Third Reading
Resolution No: C-20/093

Moved by Councillor Markle Bylaw No.1858 be given third and final reading and the Reeve and Chief Administrative Officer be authorized to sign and counter sign on behalf of the Municipal District.

CARRIED

8.3 Bylaw 1859 - MDWC and Foothills ICF Agreement

The Municipal District of Willow Creek No. 26 and Foothills County Intermunicipal Collaboration Framework Agreement was presented.

8.3.1 Bylaw 1859 - First Reading
Resolution No: C-20/094

Moved by Councillor Kroetsch Bylaw No.1859 being the bylaw to establish the Municipal District of Willow Creek No. 26 and Foothills County Intermunicipal Collaboration Framework Agreement be given first reading.

CARRIED

9 Correspondence

9.1 Events and Invitations

9.1.1 Granum Drop In AGM Invitation

An invitation to the Granum Drop In Annual General Meeting on March 18, 2020 at 7:00 p.m. was presented.

Received for information.

9.2 AUC Notice of Hearing - Windrise Connection Project

A notice of hearing for the Windrise Connection Project on May 12, 2020 in Lethbridge was presented.

Received for information.

9.3 Letter from Minister of Environment and Parks

A letter from the Minister of Environment and Parks acknowledging a meeting with the council at the 2019 Fall RMA Convention was presented.

Received for information.

10 Closed Session
Resolution No: C-20/095

Moved by Councillor Kroetsch to go into closed session at 2:10 p.m.

CARRIED

Rob Vogt left the meeting at 2:10 p.m.

10.1 Closed Session Pursuant to MGA Section 197 and FOIP Section 23 - Local public body confidences

Resolution No: C-20/096

This portion of the meeting closed pursuant to Section 197 of the Municipal Government Act and Section 23 - Local public body confidences of the Freedom of Information and Protection of Privacy Act.

Moved by Councillor Markle to come out of closed session at 2:58 p.m.

CARRIED**11****Adjournment****Resolution No: C-20/097**

Moved by Councillor Markle to adjourn at 2:58 p.m.

CARRIED

Reeve

Chief Administrative Officer

DRAFT

Ranges: From: To: From: To:
 Cheque Number First Last Cheque Date 2020-03-02 2020-03-11
 Vendor ID First Last Chequebook ID First Last
 Vendor Name First Last

Sorted By: Cheque Number

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
24412	ATCO (EDM)	ATCO GAS	2020-03-02	GENERAL	PMCHQ00002745	\$3,998.26
24413	TRANSALTA ENERG	ALBERTA MUNICIPAL SERVICES COR	2020-03-02	GENERAL	PMCHQ00002745	\$5,429.76
24414	ACTI-ZYME PRODU	ACTI-ZYME PRODUCTS LTD.	2020-03-11	GENERAL	PMCHQ00002747	\$978.86
24415	ALBERTA FIRE CH	ALBERTA FIRE CHIEFS ASSOC.	2020-03-11	GENERAL	PMCHQ00002747	\$610.24
24416	BAR 15 RANCH LT	BAR 15 RANCH LTD.	2020-03-11	GENERAL	PMCHQ00002747	\$265.65
24417	BDT ENGINEERING	BDT ENGINEERING	2020-03-11	GENERAL	PMCHQ00002747	\$420.00
24418	CLARESHOLM MHA	CLARESHOLM MINOR HOCKEY ASSOCI	2020-03-11	GENERAL	PMCHQ00002747	\$1,100.00
24419	DENNIS DIRTWORK	DENNIS DIRTWORK LTD.	2020-03-11	GENERAL	PMCHQ00002747	\$205,517.70
24420	FORT MACLEOD AM	FORT MACLEOD ATOM MAVERICKS	2020-03-11	GENERAL	PMCHQ00002747	\$1,100.00
24421	GRANUM DROP IN	GRANUM DROP IN CENTER BOARD	2020-03-11	GENERAL	PMCHQ00002747	\$81.16
24422	LEGACY DODGE CL	LEGACY DODGE CLARESHOLM	2020-03-11	GENERAL	PMCHQ00002747	\$405.30
24423	NANTON JUNIOR R	NANTON JUNIOR RODEO	2020-03-11	GENERAL	PMCHQ00002747	\$1,400.00
24424	PAPER TRAIL	PAPER TRAIL	2020-03-11	GENERAL	PMCHQ00002747	\$106.58
24425	REIVE PLUMBING	REIVE PLUMBING & HEATING LTD.	2020-03-11	GENERAL	PMCHQ00002747	\$1,971.69
24426	SHOCKWARE INC.	SHOCKWARE WIRELESS INC.	2020-03-11	GENERAL	PMCHQ00002747	\$52.45
24427	SMITH, JOHN D.	SMITH, JOHN D.	2020-03-11	GENERAL	PMCHQ00002747	\$161.70
24428	SNAP-ON-HAGGERT	PHIL HAGGERTY SALES LTD.	2020-03-11	GENERAL	PMCHQ00002747	\$132.30
24429	TAKACS, JOHN	TAKACS, JOHN	2020-03-11	GENERAL	PMCHQ00002747	\$100.00
24430	WILLOW CREEK AG	WILLOW CREEK AGRICULTURAL SOCI	2020-03-11	GENERAL	PMCHQ00002747	\$500.00
EFT000000002223	COALHURST TECHN	COALHURST TECHNICAL	2020-03-02	GENERAL	PMCHQ00002746	\$5,025.00
EFT000000002224	A.A.M.D. & C.	RMA	2020-03-11	GENERAL	PMCHQ00002748	\$10,356.59
EFT000000002225	AB.MUN.HEALTH(C	ALBERTA MUNICIPAL HEALTH & SAF	2020-03-11	GENERAL	PMCHQ00002748	\$105.00
EFT000000002226	AIRTECH HEATING	AIRTECH HEATING & AIR CONDITIO	2020-03-11	GENERAL	PMCHQ00002748	\$1,749.32
EFT000000002227	BCD ENTERPRISES	BCD ENTERPRISES LTD.	2020-03-11	GENERAL	PMCHQ00002748	\$29.25
EFT000000002228	BROWNLEE LLP	BROWNLEE LLP	2020-03-11	GENERAL	PMCHQ00002748	\$578.13
EFT000000002229	CANSEL	CANSEL (HEAD OFFICE)	2020-03-11	GENERAL	PMCHQ00002748	\$151.76
EFT000000002230	CLARESHOLM LOCA	CLARESHOLM LOCAL PRESS	2020-03-11	GENERAL	PMCHQ00002748	\$67.20
EFT000000002231	CLARESHOLM NAPA	CLARESHOLM NAPA AUTO	2020-03-11	GENERAL	PMCHQ00002748	\$1,915.79
EFT000000002232	COMM GROUP LETH	COMMUNICATIONS GROUP	2020-03-11	GENERAL	PMCHQ00002748	\$675.68
EFT000000002233	DAVIS CHEV GMC	DAVIS CHEVROLET GMC BUICK	2020-03-11	GENERAL	PMCHQ00002748	\$749.19
EFT000000002234	DIGITAL CONNECT	DIGITAL CONNECTION INC.	2020-03-11	GENERAL	PMCHQ00002748	\$422.36
EFT000000002235	FLEET BRAKE	FLEET BRAKE	2020-03-11	GENERAL	PMCHQ00002748	\$29.54
EFT000000002236	FOOTHILLS F&G A	FOOTHILLS FORAGE & GRAZING ASS	2020-03-11	GENERAL	PMCHQ00002748	\$2,500.00
EFT000000002237	FOOTHILLS REGIO	FOOTHILLS REGIONAL EMERGENCY S	2020-03-11	GENERAL	PMCHQ00002748	\$23,481.38
EFT000000002238	GREATWEST KENWO	GREATWEST KENWORTH LTD.	2020-03-11	GENERAL	PMCHQ00002748	\$731.44
EFT000000002239	GREGG DISTRIBU	GREGG DISTRIBUTORS CALGARY LTD	2020-03-11	GENERAL	PMCHQ00002748	\$1,874.79
EFT000000002240	HAGEN ELECTRIC	HAGEN ELECTRIC LTD.	2020-03-11	GENERAL	PMCHQ00002748	\$5,356.55
EFT000000002241	INTEGRA TIRE	ATKINSON HOLDINGS LTD.	2020-03-11	GENERAL	PMCHQ00002748	\$2,184.00
EFT000000002242	ISL ENGINEERING	ISL ENGINEERING AND LAND SERVI	2020-03-11	GENERAL	PMCHQ00002748	\$12,653.95
EFT000000002243	JPS PETRO & GEN	JPS PETRO & GENERAL STORE	2020-03-11	GENERAL	PMCHQ00002748	\$450.88
EFT000000002244	K4 DISTRIBUTING	K4 DISTRIBUTING	2020-03-11	GENERAL	PMCHQ00002748	\$66.00
EFT000000002245	KITCHENER, DON	KITCHENER, DON	2020-03-11	GENERAL	PMCHQ00002748	\$302.27
EFT000000002246	LAWSON PRODUCTS	LAWSON PRODUCTS INC.	2020-03-11	GENERAL	PMCHQ00002748	\$33.15
EFT000000002247	LETHBRIDGE MOBI	LETHBRIDGE MOBILE SHREDDING	2020-03-11	GENERAL	PMCHQ00002748	\$112.35
EFT000000002248	MNP LLP	MNP LLP	2020-03-11	GENERAL	PMCHQ00002748	\$20,396.25
EFT000000002249	POSTMEDIA-NANTO	POSTMEDIA NETWORK INC.	2020-03-11	GENERAL	PMCHQ00002748	\$66.26
EFT000000002250	ROADATA SERVICE	ROADATA SERVICES LTD.	2020-03-11	GENERAL	PMCHQ00002748	\$399.00
EFT000000002251	SEDGWICK, DOUG	SEDGWICK, DOUG	2020-03-11	GENERAL	PMCHQ00002748	\$1,487.10
EFT000000002252	SILVER AUTO	SILVER AUTOMOTIVE (LETH) LTD.	2020-03-11	GENERAL	PMCHQ00002748	\$809.28
EFT000000002253	SKYLINE TOWING	SKYLINE TOWING & RECOVERY	2020-03-11	GENERAL	PMCHQ00002748	\$92.40
EFT000000002254	SOUTH COUNTRY D	SOUTH COUNTRY DOORS Ltd	2020-03-11	GENERAL	PMCHQ00002748	\$1,041.30
EFT000000002255	STARLING, KELLY	STARLING, KELLY	2020-03-11	GENERAL	PMCHQ00002748	\$41.28
EFT000000002256	SUPERIOR SAFETY	SUPERIOR SAFETY CODES INC.	2020-03-11	GENERAL	PMCHQ00002748	\$3,783.78
EFT000000002257	TELUS-BURNABY	TELUS	2020-03-11	GENERAL	PMCHQ00002748	\$327.30
EFT000000002258	THE MACLEOD GAZ	THE MACLEOD GAZETTE	2020-03-11	GENERAL	PMCHQ00002748	\$44.98
EFT000000002259	TOWER TIRE	TOWER TIRE & AUTO	2020-03-11	GENERAL	PMCHQ00002748	\$10,691.57

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
EFT000000002260	TOWN OF CLARESH	TOWN OF CLARESHOLM	2020-03-11	GENERAL	PMCHQ00002748	\$343.19
EFT000000002261	TOWN OF GRANUM	TOWN OF GRANUM	2020-03-11	GENERAL	PMCHQ00002748	\$92.50
EFT000000002262	TOWN OF NANTON	TOWN OF NANTON	2020-03-11	GENERAL	PMCHQ00002748	\$137.54
EFT000000002263	UNIFIRST CANADA	UNIFIRST CANADA LTD.	2020-03-11	GENERAL	PMCHQ00002748	\$595.46
EFT000000002264	VARSTEEL LTD.	VARSTEEL LTD.	2020-03-11	GENERAL	PMCHQ00002748	\$3,460.54
EFT000000002265	WEST CAN WELDIN	WEST.CAN.WELDING PRODUCTS LTD.	2020-03-11	GENERAL	PMCHQ00002748	\$13.00
EFT000000002266	WHITE,CRAIG	WHITE, CRAIG	2020-03-11	GENERAL	PMCHQ00002748	\$249.90
EFT000000002267	WI-COM SOLUTION	WI-COM SOLUTIONS Inc,	2020-03-11	GENERAL	PMCHQ00002748	\$78.75
EFT000000002268	WILLOW REG WAST	WILLOW CREEK REG. WASTE MGMT	2020-03-11	GENERAL	PMCHQ00002748	\$1,846.25
Total Cheques:	65	Total Amount of Cheques:				\$341,930.85



Municipal District of Willow Creek #26 For Decision

Agenda Item #

Date Submitted: February 18, 2020

Originated by: Burnco Rock Products Ltd.

Subject: Request for a Public Hearing date and time for:
Land Use Bylaw Amendment Application No. A-01-20
Ptn. SE/SW 05-17-28-W4M
126.0 acres. Proposed Bylaw No. 1860
'Rural General-RG' to 'Rural Industrial-RI'

RECOMMENDATION

Resolution to set a Public Hearing date for March 11, 2020 at 1:30 pm for proposed Bylaw No. 1860 – Land Use Bylaw Amendment Application A-01-20 to redesignate the existing 126.0 acre parcel from Rural General-RG to 'Rural Industrial-RI'.

A date and time for a Public Hearing is required for the proposed bylaw to be advertised for two consecutive weeks, and to notify adjacent landowners and any other stakeholders.

SUMMARY

An application for Land Use Bylaw Amendment, submitted by applicants Burnco Rock Products Ltd., seeks to redesignate the 126.0 acre parcel, being Ptn. SE/SW 05-17-28-W4M from 'Rural General-RG' to 'Rural Industrial-RI', to accommodate a future development application for proposed Class I resource extraction (gravel pit operation)

ATTACHMENTS

- Land Use Bylaw Amendment Application A-01-20, applicants Burnco Rock Products Ltd.
- Proposed Bylaw No. 1860 to redesignate lands from Rural General-RG to Rural Industrial-RI
- Aerial photo – SE/SW 05-17-28-W4M

Prepared By:

Director / CAO / Committee

Reviewed and Approved for Agenda

Chief Administrative Officer

THE MUNICIPAL DISTRICT OF WILLOW CREEK NO. 26

Box 550, Claresholm, AB T0L 0T0

Phone (403) 625-3351

Fax (403) 625-3886

www.mdwillowcreek.com

FOR OFFICE USE ONLY

**APPLICATION FOR A
LAND USE BYLAW AMENDMENT**

IMPORTANT: This information may also be shared with appropriate government/other agencies (e.g. Alberta Agriculture, Food and Rural Development; Alberta Environment; the regional health authority) and may also be kept on file by those agencies. This information may also be used by and for any or all municipal programs and services. The application and related file contents will become available to the public and are subject to the provisions of the Freedom of Information and Protection of Privacy Act (FOIP). If you have any questions about the collection of this information, please contact The Municipal District of Willow Creek No. 26.

Application No. _____

Fees Submitted: \$ _____

Site Inspection: _____

Form IAPPLICANT: BURNCO Rock Products Ltd Telephone (403) 255-2600ADDRESS: Main Floor 155 Glendeer Circle SE, Box 1480, Station T, Calgary, AB Fax: _____T2H 2P9 Bus/Cell: _____REGISTERED OWNER: Tricycle Lane SAB Ltd. Telephone: (403) 640-9355

LEGAL DESCRIPTION: Lot(s) _____ Block _____ Plan _____

OR: Quarter S/2 Section 05 Township 17 Range 28 W 4 M**PROPOSED AMENDMENT:**From: Rural GeneralTo: Rural Industrial

APPLICANT'S SUBMISSION: Please state your reasons for applying for this amendment and if applicable, supply details of future plans/development, complete with sketches that illustrate the proposal. Attaching separate sheets will be necessary.

BURNO Rock Products Ltd. is applying for this amendment, to allow for the extraction and processing of aggregates products from the property. The reason for this amendment is to allow for the extraction and processing of aggregate products from the property. Please see attached Development Permit application for all necessary information.

REGISTERED OWNER OR PERSON ACTING ON BEHALF OF: I/we agree to the collection and sharing of this information contained in this application, and any other information that may be required to verify and evaluate this application as explained above. I have submitted particulars concerning the completion of the proposed development and agree to comply in all respects with any conditions that may be attached to any development permit that is issued and with any other bylaws that are applicable. I am aware I may be required to pay for all local improvement costs, which include drainage, sidewalks, road construction, street lighting, water and sewer main extensions, utility connection fees and installation costs at the present established rate.

I have read and understand the terms noted above and hereby apply for that described above and/or on the attached plans and specifications. I further certify the registered owner(s) of the land described above is aware of this application.

DATE: February 11th, 2020

SIGNED: _____

Thomas Tyler
Applicant(s)



6087.000

4;28;17;5;NW

6086.000

4;28;17;5;NE

6086.500 9711144;1

6082.000
4;28;17;4;NW
4;28;17;4;NW

6090.000

4;28;17;5;SW

6089.000

4;28;17;5;SW,SE

6088.000

4;28;17;5;SE

1113659;1;4
6083.000

6088.500
9512757;1

786LK;OT
6091.050

4;28;16;32;NW
6043.000

6042.000

4;28;16;32;NE

4;28;16;33;NW
6051.000

4;28;16;31;NE
6038.000



Municipal District of Willow Creek #26 For Information

Agenda Item #

Date Submitted: February 28, 2020

Originated by: Administration

Subject: Council March/April Commitments

RECOMMENDATION

Receive for Information.

SUMMARY

Council has the following commitments for March /April

March 11 – MPC and Council

March 12 – 2:30 – 4:30 – Energizing Agriculture Transformation (EAT) MDWC Council Chambers

March 16 to 18 – RMA 2020 Spring Convention, EOEP Courses, Ministerial Meetings

March 16 – 11:30 a.m. to 12:00 p.m. Meeting with Minister Madu (Boardroom 410 Legislature)

March 16 – 4:15 p.m. Genesis AGM (Maryanne, Glen, Derrick)

March 16 - 5:30 p.m. Meeting with Minister Shandro (Evan, Ian, Derrick, Kelly)

March 17 – **3:00 p.m. Meeting with Minister Dreeshen – (** revised time)

March 18 – 7:00 p.m. – Granum Drop In AGM (Darry)

**March 25 – 9:00 a.m. – Council meeting (ASB meeting is cancelled) w/ tentative lunch at Granum Drop In

April 8 – 8:30 a.m. – Reeve – Deputy Reeve Audit Committee meeting

****BUDGET MEETING – TBA (schedule date between March 30 and April 3, 2020)**

**** Fort Macleod ICF Meeting – TBA (March 30, 31 or April 1 at 5:00 p.m. in Fort Macleod)**

April 27 – 5:30 to 8:30 p.m. – Claresholm Volunteer Appreciation

April 30 – 6 – 9 p.m. – Stavely Volunteer Appreciation at Stavely Community Centre

Prepared By:

Sheila Karsten

Director / CAO / Committee

Reviewed and Approved for Agenda

Chief Administrative Officer



Municipal District of Willow Creek #26 For Information

Agenda Item #

Date Submitted: March 4, 2020

Originated by: Sheila Karsten

Subject: RMA Agenda and Resolutions

RECOMMENDATION

To receive the RMA Spring Convention Agenda (as of February 25, 2020) and Resolutions submitted as information.

SUMMARY

An updated agenda as of February 28, 2020 is available. Those attending will be given the new agenda on yellow paper to put in your folders. Please discard the previous agenda printed on purple paper.

BACKGROUND

ATTACHMENTS

- **New Draft RMA Spring 2020 Convention Agenda (as of February 28, 2020)**
- **RMA Spring 2020 Submitted Resolutions**

Prepared By:

Sheila Karsten

Director / CAO / Committee

Reviewed and Approved for Agenda

Chief Administrative Officer

Monday, March 16, 2020

- 11:00 am – 6:00 pm **RMA Registration/Information Desk**
Assembly Level, Edmonton Convention Centre
- 8:30 am – 4:30 pm **EOEP Courses**
- **Regional Partnerships and Collaboration**
Salon 2, Edmonton Convention Centre
 - **Council's Role in Public Engagement**
Salon 3, Edmonton Convention Centre
- 1:00 pm – 7:30 pm **RMA Tradeshow**
Hall ABC, Assembly Level, Edmonton Convention Centre
- 7:15 pm – Grand Prize Draw (must be in attendance to win)
- 4:15 pm – 5:15 pm **Genesis Reciprocal Annual General Meeting**
Salon 4, Meeting Level, Edmonton Convention Centre
- 5:30 pm – 6:30 pm **Mayors'/Reeves' Meeting**
Salon 4, Meeting Level, Edmonton Convention Centre
- 6:00 pm – 7:30 pm **RMA Business Services Open House**
Halls ABC, Edmonton Convention Centre
- 6:00 pm – 10:00 pm **Brownlee LLP Hospitality Suite**
Riverview Room, Edmonton Convention Centre

Tuesday, March 17, 2020

- 6:30 am – 8:10 am **Breakfast co-sponsored by FortisAlberta and RMA Benefits**
Hall D, Pedway Level, Edmonton Convention Centre
- 6:30 am – 3:00 pm **RMA Registration/Information Desk**
Hall D Foyer, Pedway Level, Edmonton Convention Centre
- 8:10 am – 8:30 am **Opening Ceremonies**
Hall D, Pedway Level, Edmonton Convention Centre
- O Canada
 - Invocation
 - President's Welcome
- 8:30 am – 9:00 am **Hon. Maryam Monsef, Federal Minister of Women and Gender Equality and Rural Economic Development**
- 9:00 am – 10:00 am **Collaborative Conversations: The Power of Words – Carol Ann Fried**
- 10:00 am – 10:15 am **Coffee Break sponsored by RMA External Relations and Advocacy**
- 10:15 am – 10:20 am **Voting Device Introduction & Electronic Voting ***
- 10:20 am – 10:50 am **Plenary Address**
- 10:50 am – 11:05 am **The Future of Healthcare in Rural Alberta – Alberta Health Services**
- 11:05 am – 12:00 pm **Small Just Might Be Better: Leadership Learnings from Rural Alberta – Brenda Herchmer**
- 12:00 pm – 1:00 pm **Buffet Lunch co-sponsored by Stantec and ATS Traffic**
Hall D, Edmonton Convention Centre
- 1:00 pm – 1:20 pm **Aquatic Invasive Species**
- 1:20 pm – 1:45 pm **RMA Business Services Update**
- 1:45 pm – 2:00 pm **Alberta Rural Municipal Administrators' Association**
- 2:00 pm – 2:45 pm **Taking Care of Business: The Resolution Session ***
- 2:45 pm – 3:10 pm **Coffee Break sponsored by RMA Fuel**
Meeting Level, Edmonton Convention Centre
- 3:10 pm – 4:40 pm **Breakout Sessions (90 min)**
- **The Business of Advocating**
Salon 4, Meeting Level
 - **Media Training 101 sponsored by ATCO**
Salon 8, Meeting Level
 - **Collaboration Enhances Rural Alberta Healthcare Support-RhPAP**
Salon 12, Meeting Level

- 4:30 pm – 6:30 pm **Ministers Open House**
Foyer Hall D, Pedway Level, Edmonton Convention Centre
- 4:00 pm – 8:30 pm **Social Evening co-sponsored by WSP and RMA**
Riverview Room, Edmonton Convention Centre
- 4:00 pm – 8:00 pm **Alberta Counsel Hospitality Suite**
CKUA Building, across street from ECC

Wednesday, March 18, 2020

- 6:30 am – 8:00 am **Breakfast co-sponsored by Brownlee LLP and RMA Insurance**
Hall D, Edmonton Convention Centre
- 7:00 am – 12:00 pm **RMA Registration/Information Desk**
Hall D Foyer, Edmonton Convention Centre
- 8:00 am – 8:15 am **Hon. Kaycee Madu, Minister of Municipal Affairs**
Hall D, Edmonton Convention Centre
- 8:15 am – 8:35 am **RMA President Al Kemmere, and FCM Board Member AnnLisa Jensen:
Federation of Canadian Municipalities Update**
- 8:45 am – 9:45 am **Breakout Sessions (60 Min)**
 - **Digital Dreams: Connectivity, 5G and its Challenges/Opportunities**
Salon 4, Meeting Level
 - **Managing Difficult Conversations**
Salon 8, Meeting Level
 - **The Future of Health Care in Rural Alberta-AHS**
Salon 12, Meeting Level
- 9:45 am – 10:00 am **Coffee Break sponsored by Urban Systems**
Hall D Foyer, Edmonton Convention Centre
- 10:00 am – 11:40 am **Ministerial Forum**
- 11:40 am – 12:00 pm **Hon. Jason Kenney, Premier of Alberta**
- 12:00 pm – 12:15 pm **Convention Closing**
 - Final Convention Evaluation *
 - Grand Door Prize Draw **sponsored by Alberta Recycling Management Authority**
 - God Save *the Queen*
- 12:15 pm **Lunch To Go sponsored by RMA Trade**
Hall D, Edmonton Convention Centre

RMA Spring 2020 Submitted Resolutions

- 1) Call to Order
- 2) Acceptance of Order Paper
- 3) Resolution Session

1-20S Alberta Wetland Mitigation Directive (*Saddle Hills County*)

2-20S Additional Depreciation of Machinery and Equipment Property (Schedule D) (*MD of Opportunity*)

3-20S Implementing Western, Rural Municipal Representation on FCM WEST (*Sturgeon County*)

4-20S Water and Wastewater – Laws, Regulations and Funding (*County of Grande Prairie*)

5-20S Regional Economic Development Alliances Continued Provincial Funding (*MD of Spirit River*)

6-20S Economic State of Crisis (*Brazeau County*)

7-20S Health Care Co-ops (*County of Warner*)

- 4) Vote on Emergent Resolutions (if needed)
- 5) Closing of Resolution Session

Alberta Wetland Mitigation Directive

Saddle Hills County

*Simple Majority Required
Endorsed by District 4 (Northern)*

WHEREAS the Alberta Wetland Policy requires municipalities to implement practices that impact budgets and project timelines with minimal improvements to the environment; and

WHEREAS the wetland application process can take several months if a field assessment is required as it can only be completed during the plant growing season; and

WHEREAS most of the costs associated with the wetland restoration program are used for administration, with a minimal amount used to improve the environment; and

WHEREAS municipalities are required to hire engineers to complete desktop and wetland assessments and Alberta Environment and Parks use significant staff resources to review engineer assessments and process applications; and

WHEREAS rural municipalities manage the majority of Alberta's public road infrastructure; and

WHEREAS roads require consistent maintenance and/or re-building to support a growing province, ensure public safety, accommodate increased use including extra weight and more traffic, and align with current standards; and

WHEREAS the consequences of not completing road maintenance as required, due to extended time and extra cost, could include putting public safety in jeopardy due to a lack of upgraded roads, and loss of transportation routes for industry and the public due to road bans or road closure;

THEREFORE, BE IT RESOLVED that the Rural Municipalities of Alberta urge the Government of Alberta to modify the Alberta Wetland Mitigation Directive to minimize the administration and assessment process to reduce costs and approval times for municipalities; and

FURTHER BE IT RESOLVED that funds collected through the Alberta Wetland Mitigation Directive be directed to environment improvement projects that have low administration fees.

Member Background

Recently, Saddle Hills County has hired consultants to complete wetland assessments on projects and have found the process is time-consuming and expensive, especially if wetlands are found. Below is a summary of an example of one such project:

Summary of Wetland Assessment – Highway 725:02 / Township Road 811

The Highway 725:02 and Township Road 811 intersection improvement project consists of a 0.31 km road widening for turning lanes, culvert extension and relocation of a private driveway.

A desktop assessment of the wetland was completed which identified impact to five wetlands including a 50 metre buffer. Therefore, a full wetland assessment and impact report was completed. The wetland assessment started on February 27, 2019 and was completed on July 17, 2019 at a cost of \$21,855 which includes \$7,400 of wetland compensation.

RMA Background

9-18F: Impact of the Alberta Wetland Policy on the Cost of Maintaining Public Road Infrastructure

THEREFORE, BE IT RESOLVED that the Rural Municipalities of Alberta urge the Government of Alberta to modify the Alberta Wetland Mitigation Directive to allow all wetland impacts as a result of municipal road maintenance or re-building of existing roads to utilize a one to one ratio, or D to D value wetland replacement; and/or consider exempting all wetland impacts in road right of ways that are smaller than one hectare in size.

15-18F: Wetland Mitigation Directive – Restoration and Compensation

THEREFORE, BE IT RESOLVED that the Rural Municipalities of Alberta request that Alberta Environment and Parks follow the Wetland Mitigation Directive and that permittee-responsible mitigation either through enhancement or construction of wetlands be allowed, be it either through the Alternative Land Use Services program or through wetlands constructed as a part of stormwater management ponds.

Additional Depreciation of Machinery and Equipment Property (Schedule D)

MD of Opportunity

*Simple Majority Required
Endorsed by District 4 (Northern)*

WHEREAS machinery and equipment (M&E) property is assessed in accordance with the *Alberta Machinery & Equipment Assessment Minister's Guidelines* (the Guidelines), adopted by way of Ministerial Order every year; and

WHEREAS additional depreciation may be granted under Schedule D of the Guidelines "[f]or any depreciation that is not reflected in Schedule C...provided acceptable evidence of such loss in value exists"; and

WHEREAS several assessment complaints have been filed with the Municipal Government Board respecting assessments for M&E requesting additional depreciation under Schedule D of the Guidelines on the basis of industry-wide economic conditions; and

WHEREAS the Provincial Assessor's policy with respect to Schedule D is to not grant additional depreciation on the basis of industry-wide economic conditions; and

WHEREAS the Provincial Assessor's policy ensures that assessments are not affected by industry-wide economic conditions and that assessment of M&E is based on a stable, predictable system; and

WHEREAS policies are already in place to reduce assessments prepared for and taxes paid on M&E, including the reduction of all assessments of M&E to 77% of the value determined in accordance with the Guidelines, a 25% immediate depreciation on M&E pursuant to Schedule C of the Guidelines, and the exemption of M&E from education requisitions; and

WHEREAS municipalities depend on the stable, predictable assessment system established by the Guidelines; and

WHEREAS if the Provincial Assessor's policy respecting the assessment of M&E is changed, there will be a significant redistribution of the assessment base within municipalities;

THEREFORE, BE IT RESOLVED that the Rural Municipalities of Alberta (RMA) advocate for the Government of Alberta to take steps to ensure that assessments for Machinery and Equipment are not adjusted under Schedule D of the *Alberta Machinery & Equipment Assessment Minister's Guidelines* on the basis of industry-wide economic conditions; and

FURTHER BE IT RESOLVED that RMA advocate for the Government of Alberta to amend Schedule D of the *Alberta Machinery & Equipment Assessment Minister's Guidelines* to confirm the status of the current policy that additional depreciation under Schedule D is not available on the basis of industry-wide economic conditions; and

FURTHER BE IT RESOLVED that RMA advocate for the Government of Alberta to not consider any changes to the *Alberta Machinery & Equipment Assessment Minister's Guidelines* without full consultation and consideration of the impact of any changes on all Alberta taxpayers.

Member Background

Canadian Natural Resources Limited ("CNRL") filed complaints with the Municipal Government Board (MGB) for property assessments prepared by the Provincial Assessor for designated industrial property in the 2018 and 2019 tax years.

The complaints seek reductions in assessments for Machinery and Equipment (M&E), as well as Buildings and Structures, across Alberta. The requested reductions in assessments are in the range of 50%. The properties under complaint are found within 52 Alberta municipalities (the full list of which is provided below). The specific properties under complaint and the affected municipalities vary for 2018 and 2019. The full list provided includes those municipalities affected by both or either of the complaints.

In relation to the assessment of M&E in both 2018 and 2019, CNRL argues that the regulated standard found in the *Alberta Machinery & Equipment Assessment Minister's Guidelines* (the Guidelines) should include depreciation on the basis of industry-wide market or economic conditions under Schedule D.

The Municipal District of Opportunity No. 17 understands that this same argument has been raised in other complaints before the MGB, and it is expected that further complaints will be filed in 2020 (and beyond) on the same basis.

If industry-wide market or economic conditions form part of the regulated assessments, then there is little difference between a market value assessment and the regulated assessment process established by the Guidelines.

The Provincial Assessor's current policy is to not allow additional depreciation under Schedule D of the Guidelines on the basis of industry-wide economic conditions. Regulated assessments are not intended to vary with general changes in the economy the way that market value assessments do; this perceived disadvantage is more than offset by the preferential policies embedded in the system. Municipalities depend on this stable, predictable system to ensure an even distribution of property taxes amongst all taxpayers.

If this current policy is changed, there will be a significant impact on the distribution of property taxes throughout every municipality in the Province that collects property taxes on M&E. The result will impact all taxpayers within those municipalities due to the resultant shifting of the tax burden.

No changes should be made to the current policy respecting application of the Guidelines without full consultation and consideration of the impact such changes would have on all taxpayers.

The following municipalities host assets that are subject to the complaints filed by CNRL:

- Athabasca County
- County of Barrhead No. 11
- Municipal District of Bonnyville No. 87
- Camrose County
- Municipal District of Fairview No. 136
- Flagstaff County
- Foothills County
- County of Forty Mile No. 8
- County of Grande Prairie No. 1
- Special Areas Board
- Kneehill County
- Lac Ste. Anne County
- Lacombe County
- Lamont County
- County of Minburn No. 27
- County of Newell
- County of Paintearth No. 18
- Ponoka County
- Red Deer County
- Smoky Lake County
- County of St. Paul No. 19
- Starland County
- County of Stettler No. 6
- Sturgeon County
- Municipal District of Taber
- Thorhild County
- County of Two Hills No. 21
- County of Vermilion River
- Vulcan County
- Municipal District of Wainwright No. 61
- County of Warner No. 5
- Westlock County

- County of Wetaskiwin No. 10
- Wheatland County
- Municipal District of Willow Creek No. 26
- Cypress County
- Clearwater County
- Brazeau County
- Woodlands County
- Municipal District of Greenview No. 16
- Yellowhead County
- Northern Sunrise County
- Birch Hills County
- Saddle Hills County
- Clear Hills County
- Mackenzie County
- Municipal District of Lesser Slave River No. 124
- County of Northern Lights
- Municipal District of Opportunity No. 17
- Town of Drumheller
- Lac La Biche County
- Improvement District No. 349

RMA Background

RMA has no active resolutions directly related to this issue.

Implementing Western, Rural Municipal Representation on FCM WEST

Sturgeon County

*Simple Majority Required
Individual Resolution*

WHEREAS rural municipalities across western Canada are members of the **Federation of Canadian Municipalities (FCM)** which is a collective of 2000 local governments of all sizes across Canada; and

WHEREAS FCM's purpose is to advocate on behalf of all types of municipalities with influence and access to key federal-decision makers within every federal Canadian political party to drive investment in municipal priorities; and

WHEREAS FCM has established the **Western Economic Solutions Taskforce (WEST)** to address municipal priorities and challenges specific to western Canada; and

WHEREAS rural municipalities in Alberta, while appreciative of the creation of WEST, believe sufficient western, rural representation does not exist within the group; and

WHEREAS attendance at the 2019 FCM conference resulted in disappointment for many western rural municipal leaders because the issues impacting them were not accurately represented at the conference; and

WHEREAS rural municipalities in Alberta believe there is opportunity for improvement in FCM's representation of western, rural Canadian issues and perspectives, specifically in the WEST;

THEREFORE, BE IT RESOLVED that the Rural Municipalities of Alberta (RMA) urge the Federation of Canadian Municipalities (FCM) to address the lack of western, rural representation within the Western Economic Solutions Taskforce (WEST) by advocating to FCM that membership to WEST reflect a balance between urban and rural mayoral perspectives, while keeping the size of the Taskforce at a manageable level.

Member Background

The Federation of Canadian Municipalities (FCM) currently represents approximately 2000 municipalities across the country, which collectively serve about 90% of the Canadian population. Approximately 80% of FCM's member municipalities are classified as rural.

Rural municipalities are generally characterized by low population densities and large geographies. However, rural municipalities provide the essentials of daily life including the production of grain and meat for food, gas and oil for cars and industrial vehicles, gas to heat our homes, and wood to build our homes. In fact, the vast majority of major value-added commercial and industrial projects (oil and gas), agriculture, forestry, and the manufacturing sector happens in rural municipalities. While significant residential, commercial and industrial development occurred throughout the country over time, recent economic conditions have significantly restricted growth for municipalities in western Canada.

In turn, the economic downturn has done significant damage to western Canada, with the impact resonating throughout the entire country. In response to this crisis, FCM formed a special taskforce to ensure western Canadian perspectives could be communicated more clearly to Ottawa. This Taskforce, called the Western Economic Solutions Taskforce (WEST) has been mandated with addressing this pressing national concern.

WEST brings together urban and rural leaders from across western Canada so they may collectively focus on the economic downturn, generate solutions and partnerships with the Government of Canada, and ensure the western Canadian perspective is well-represented nationally.

The composition of WEST includes:

Chair , Randy Goulden	Chair of FCM's Prairies and Territories Regional Caucus
Co-Chair , Al Kemmere	President of Rural Municipalities of Alberta
Co-Chair , Charlie Clark	Mayor of the City of Saskatoon
Michael Fougere	Mayor of the City of Regina
Don Iveson	<ul style="list-style-type: none"> Mayor of the City of Edmonton Chair of the Big City Mayor's Caucus
Naheed Nenshi	Mayor of the City of Calgary
Brian Bowman	Mayor of the City of Winnipeg
Bill Karsten	President of FCM
Darren Hill	Third Vice-President of FCM
Ray Orb	<ul style="list-style-type: none"> President of Saskatchewan Association of Rural Municipalities FCM Rural Forum Chair
Gordon Barnhart	President of Saskatchewan Urban Municipalities Association
Barry Morishita	President of Alberta Urban Municipalities Association
Ralph Groening	President of the Association of Manitoba Municipalities
Maya Tait	President of the Union of British Columbia Municipalities
Garth Frizzell, *ex-officio	First Vice-President of FCM
Joanne Vanderheyden, *ex-officio	Second Vice-President of FCM
Vicki-May Hamm, *ex-officio	Past President of FCM

Two out of 17 members on WEST are rural-focused, and the group contains no rural mayors (yet there are five urban mayors). This warrants action to ensure that important rural, western perspectives are more effectively represented. The reason why rural municipalities exist, their priorities, their values, their opportunities (economic, environmental and social), and their challenges are fundamentally different from those of their urban neighbours. Having both the urban and rural municipal perspectives is vital to effectively meeting WEST's mandate for western Canada.

RMA Background

8-19F: Opportunity for Improvement in FCM Representation of Rural Issues and Western Perspectives

THEREFORE, BE IT RESOLVED that the Rural Municipalities of Alberta (RMA) use their collective strength and understanding of the rural municipal perspective and priority issues to promote accurate inclusion of rural and western Canadian issues and perspectives at the annual Federation of Canadian Municipalities (FCM) conference, and in FCM communications and advocacy efforts; and

FURTHER BE IT RESOLVED that RMA send a letter to FCM identifying areas of alignment and concern with the content of the 2019 annual FCM conference and requesting that planning committees for future annual conferences include appropriate representation from rural western Canada to ensure that conferences are relevant and meaningful to all member municipalities.

Water and Wastewater – Laws, Regulations and Funding

County of Grande Prairie

*Simple Majority Required
Endorsed by District 4 (Northern)*

WHEREAS the Government of Canada and Government of Alberta draft and implement laws and regulations to protect the environment and public health, including the production and distribution of potable water and the collection, treatment, and release of wastewater; and

WHEREAS the production and distribution of potable water and the collection, treatment, and release of wastewater are essential services crucial to safe, healthy communities; and

WHEREAS the production and distribution of potable water and the collection, treatment, and release of wastewater are often provided by municipalities, municipal commissions, or municipally-owned utility companies; and

WHEREAS the laws and regulations governing the production and distribution of potable water and the collection, treatment, and release of wastewater can have both direct and indirect effects on the cost of providing these services; and

WHEREAS many water and wastewater service providers are challenged to fund the infrastructure deficits under the current laws and regulations governing the production and distribution of potable water and the collection, treatment, and release of effluent;

THEREFORE, BE IT RESOLVED that the Rural Municipalities of Alberta (RMA) advocate that the Government of Canada and Government of Alberta consider and evaluate the financial impacts that all existing and proposed laws and regulations governing the production and distribution of potable water and the collection, treatment and release of wastewater will have on municipalities, municipal commissions, or municipally-owned utility companies, and share this information with RMA; and

FURTHER BE IT RESOLVED that the governments of Canada and Alberta establish adequate, stable, long-term funding for all affected water and wastewater service providers which considers the rising costs of providing these services due to federal and provincial laws and regulations.

Member Background

Located in northern Alberta, the Water North Coalition's membership is comprised of 93 communities, service providers and organizations including cities, towns, counties and municipal districts, hamlets, Metis Settlements, and commissions. The Water North Coalition sent out a survey to its 93 members to gather input on the water and wastewater issues.

One significant concern which showed itself in the results was the rising cost of water and wastewater service delivery. The average water/wastewater infrastructure deficit reported among the respondents was \$36.4 million, with a lack of adequate, consistent and sustainable funding being cited as the largest challenge. Aging infrastructure and small customer bases in rural areas also add urgency and challenges, as service providers struggle to fund critical projects whose costs will be spread among relatively few customers, which can make the services cost prohibitive.

These challenges are often amplified in small and rural areas as funding criteria can exclude the water and wastewater service delivery models often found in these communities. These funding programs exclude commissions and water cooperatives from applying for funding as the process does not recognize these organizations as service providers. The commissions and water cooperatives, however, are expected to follow the same regulations. The funding programs often lack a formal application process, and have tight timelines when funding does become available, which often poses a disproportionate challenge for smaller and rural communities that lack the resources required to engineer shovel-ready plans, especially in the face of changing laws and regulations.

RMA Background

RMA has no active resolutions directly related to this issue.

Regional Economic Development Alliances Continued Provincial Funding

MD of Spirit River

*Simple Majority Required
Endorsed by District 4 (Northern)*

WHEREAS for 20 years the Government of Alberta (GOA) has embraced a partnership with Alberta municipalities to plan and undertake regional economic development initiatives of mutual interest; and

WHEREAS the success of this partnership has made Alberta a leader in the delivery of regional economic development; and

WHEREAS Regional Economic Development Alliances (REDAs) provide a cost-efficient venue for the GOA and municipalities to build partnerships to foster economic growth in their regions; and

WHEREAS REDAs provide a substantial multiplier effect on dollars invested; and

WHEREAS the GOA has limited staffing resources and capacity to offer comparable economic tools and opportunities to rural members to those in urban areas, and

WHEREAS the majority of rural municipalities cannot afford to hire their own economic development officers; and

WHEREAS REDAs are dependent on the GOA's support due to additional downloading onto municipalities such as policing, which limits the ability of REDAs to charge greater membership fees to municipalities; and

WHEREAS the five-year funding agreement for REDAs expires March 31, 2020 and there has been no response on a renewal of this contract; and

WHEREAS the loss of REDAs due to GOA funding cutbacks may result in the loss of strong intermunicipal collaborations in rural Alberta that have taken 20 years to build;

THEREFORE, BE IT RESOLVED that the Rural Municipalities of Alberta (RMA) advocate that the Government of Alberta enter into a five-year contract with the existing nine Regional Economic Development Alliances (REDAs) at an equivalent or higher funding arrangement as was in effect in the previous agreement; and

FURTHER BE IT RESOLVED that RMA request that the Government of Alberta enter into meaningful discussions with REDA chairs to ensure long-term sustainability of REDAs.

Member Background

Rural Alberta communities rely on REDAs to help plan and undertake economic development activities. REDAs provide a forum and mechanism for municipalities and other economic development agencies to identify common issues and solutions to problems or opportunities beyond the limited resources of individual municipalities. Examples of big problems that benefit from the collective actions of municipalities include: broadband research, alternate and value-added crop studies; medical training in rural communities; regional infrastructure needs including future access to water; the retention of companies in rural communities through productivity initiatives; and the importance of supporting innovation and competitiveness as a way to retain and grow rural communities.

REDAs are supported by their member municipalities, community futures, post-secondary institutions, chambers of commerce and industry. Member municipalities are being asked by the GOA to prosper on reduced provincial grants, less funding and increased costs such as policing. This challenges REDAs to go back to their municipalities for more funding to make up for any shortfall from the GOA.

RMA Background

RMA has no active resolutions directly related to this issue.

WHEREAS Alberta's unemployment rate is trending upward and remains above the national average; and

WHEREAS consumer bankruptcies increased by 9.1% from November 2018 to November 2019; and

WHEREAS citizen dependence on employment insurance in Alberta is on the rise; and

WHEREAS consumer confidence is plunging due to sustained economic decline; and

WHEREAS rural crime, due in part to increased unemployment, has increased markedly since 2014; and

WHEREAS commercial bankruptcies are seeing a year over year increase since 2016; and

WHEREAS certain bureaucratic government policies in response to perceived environmental emergencies have resulted in actual corporate and personal financial crisis;

THEREFORE, BE IT RESOLVED that the Rural Municipalities of Alberta advocate to the governments of Alberta and Canada to declare an economic state of crisis and work with all levels of government to develop and enact policies designed to secure investment and employment in the energy sector.

Member Background

Western Canada's resource-based communities are facing unprecedented challenges due to many factors. These factors connect western Canadians but create a disconnect from those elsewhere in the country. Such factors include a lack of awareness on the part of many Canadians about the challenges being faced in western Canada and the perceived indifference of the Government of Canada to continued attacks by radical environmental groups on the industries that are a major contributor to Canada's economic engine.

These factors have led to one common outcome: significant financial challenges for every Canadian who is reliant, either directly or indirectly, on the energy sector for their living. In Alberta, all business is impacted; not only direct energy-related businesses or secondary and tertiary businesses but the local grocery shops, clothing stores and other essential local businesses. Community organizations, sports teams, and schools are suffering due to a lack of membership and financial support as community members move or suffer mental/physical and emotional distress due to the loss of employment.

The energy industry's record of environmental stewardship, Indigenous outreach policy and proven economic success is something that governments at all levels should champion. There is significant scientific information supporting the environmental practices of Alberta's energy industry compared to other petroleum producers such as Saudi Arabia or Venezuela. Consultation and inclusion with Indigenous peoples has significantly increased as the reconciliation process has evolved. Alberta's Indigenous communities have played a significant role and investment in the energy sector which is a key economic driver of the Canadian economy.

RMA Background

1-19S: Municipal Support for the Energy Industry

THEREFORE, BE IT RESOLVED that the Rural Municipalities of Alberta advocate for the Government of Alberta to further develop and implement a targeted, national education and marketing campaign on behalf of Albertans in order to offset foreign protectionism and de-marketing campaigns, regulatory delays, and the combined infrastructure and economic factors that are creating a significant, negative effect on Canada's local, provincial, and national economies. The elements of the education and marketing campaign include as outlined in "Schedule A";

FURTHER BE IT RESOLVED that the Government of Alberta provide resources to offset the combined negative impacts affecting the energy industry through:

1. the continuation of the Petrochemicals Diversification Program;
2. key energy industry-supporting infrastructure development; and
3. a continued strong presence and advocacy with federal, municipal and foreign governments.

WHEREAS many rural municipalities are involved in supporting the delivery of health care services in their community; and

WHEREAS health care co-operatives can provide responsive, cost-effective and quality health care services;

THEREFORE, BE IT RESOLVED that the Rural Municipalities of Alberta request the Government of Alberta to adopt a strategy to support the establishment of health care co-ops to be used to better serve rural residents in the overall delivery of health services.

Member Background

Health care co-ops cannot impose conditions on services governed by the *Canada Health Act*, but they can work to improve access to these services and provide services not covered by the Act. Health co-ops are focused on preventative health care and education and work to empower individuals to take control of their own health and well-being.

Co-operative healthcare has been well established in Canada for over 50 years, addressing the social determinants of health in response to the unique wellness and health needs of individual and communities. They are care-effective, efficient, community-based, member-controlled and values-driven. They provide outstanding services. Health care co-ops are productive, fiscally responsible and socially necessary, as they address the social determinants of health in their communities. They can assist communities and the Government of Alberta in making effective use of health care dollars that are more responsive to local needs.

Solving Health Care Challenges Together

a **co-operative** approach
to building **healthier** communities

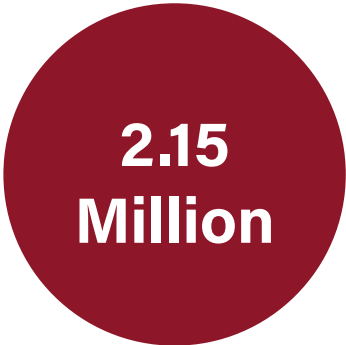
January 2020



ALBERTA COMMUNITY & CO-OPERATIVE ASSOCIATION

www.acca.coop * info@acca.coop

ACCA's Member Co-ops



Member owners in Alberta

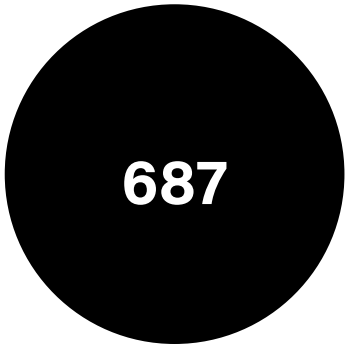


Refunded to Members since 2017

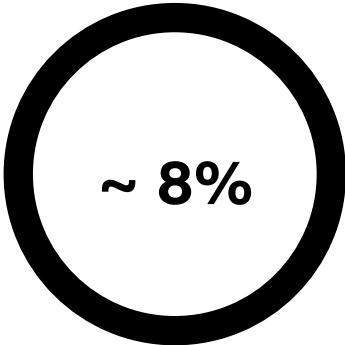


Active in Agriculture, Financial, Housing, Insurance, Petroleum, Retail, and Rural Utility Industries

Alberta's Co-op Sector



Incorporated co-operatives and credit unions

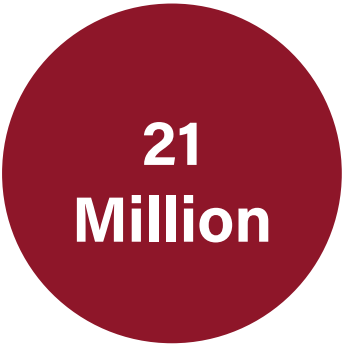


of all co-operatives in Canada are found in Alberta

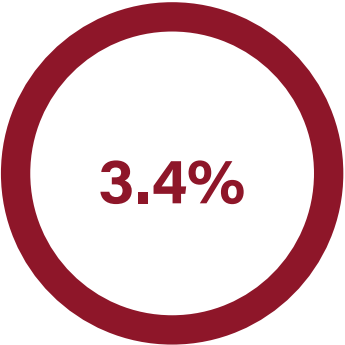


Albertans are a member of a co-operative or credit union

Canada's Co-op Sector



Member-owners



GDP contribution



jobs in every industry

Co-ops play an important role in Alberta's communities

Whether banking at credit unions, supplying farmers, feeding families, or powering homes, the co-operative model is by no means an experiment: it is a proven success especially in rural Alberta.

As co-operatives, we don't have customers or offshore shareholders - we have members.

They are owners and investors who believe that business profits - and the jobs they create - should stay right here in Alberta.

Co-ops are built by people and communities who cannot afford to wait on outside help. They understand that the power of local ownership and democratic decision-making is a fairer way of doing business.

As people-driven enterprises, we are in tune with the "let's get this done" attitude that defines Albertans.

Co-operatives are woven into the Alberta past and present landscape, but there is much more we can do to ensure that co-operatives are a core part of the vibrant future of Alberta.

Co-operative Social Responsibility

Co-ops are actively engaged in the communities where they do business.

**"Co-operative Social Responsibility" is about doing what is right and not just about checking off a box on a corporate to-do list.
If our community fails, we fail.**

Co-ops are guided by seven global principles

Co-ops around the world are organized according to the seven international principles of co-operation.

1. Voluntary and Open Membership
2. Democratic Member Control
3. Members Economic Participation
4. Autonomy and Independence
5. Education, Training and Information
6. Co-operation Among Co-operatives
7. Concern for Community

THE SEVEN CO-OPERATIVE PRINCIPLES
ONE VOLUNTARY AND OPEN MEMBERSHIP
TWO DEMOCRATIC MEMBER CONTROL
THREE MEMBERS' ECONOMIC PARTICIPATION

FOUR AUTONOMY AND INDEPENDENCE
AND INFORMATION
SIX CO-OPERATION AMONG CO-OPERATIVES
SEVEN CONCERN FOR COMMUNITY

Solving Health Care Challenges Together

Paul Cabaj
Executive Director
execdir@acca.coop
780-963-3766

Solving Challenges Together in Health and Senior Care

Accessing quality health care is an ongoing priority for Albertans. Concerns about access to primary, preventative and home care services will only increase as our population ages.

The strain on government budgets to meet these growing needs, accelerated by the option of effective but expensive new technologies, promises to deepen. New forms of service delivery are required to meet these demands, and co-operative health care organizations in Canada and worldwide are responding.

In Canada, co-operatives offering health services take different forms ranging from community health centers, medical clinics, ambulance services, and home care co-operatives.

Role of the health and senior care co-ops

As businesses owned by their members, health and senior care co-ops fill the gaps in the public health system. Working in conjunction with their provincial health authorities, co-op services focus on the health and well-being of their members, and most use the social determinants of health to guide improvements in the health of individuals.

In Canada, health and social services co-ops provide Canadians with access to a multitude of care options (e.g. primary care clinics, comprehensive care clinics, ambulance services, home care, palliative care, training and information, health promotion, group purchasing medical supplies, mental health facilities, orientation for newcomers health insurance), thus meeting most of the criteria established by the World Health Organization for defining a comprehensive health care benefit.

While owned and controlled by their users, all health care co-ops align with the *Canada Health Act* and provide services to any Canadian, regardless of whether they are members of the co-operative.

Benefits Overview

Health care co-operatives can provide responsive, cost-effective and quality services to seniors in both health care and housing. ACCA sees an opportunity to utilize the co-operative model within Alberta Health's Clinical Alternative Relationship Plans (ARP).

Unlike private health care systems, co-operative health care services are owned and managed by their patients on a non-profit basis and have proven they can work fully within the *Canada Health Act*. There are already over 500 health and social service co-operatives in Canada and they are proving to be a successful model that we can use right here in Alberta by exploring the opportunities through ARP.

Services offered by co-operatives improve overall health and well-being, help reduce the workload in the public sector, and reduce the need for family physicians.

According to the last federal census, about 25% are health care co-operatives, 15% are senior care co-operatives, and 12% of ambulatory care co-operatives. Co-operatives in this sector employ more than 10,000 people and serve around 161,000-members. Co-operative clinics also report significantly higher usage of nurse practitioners in delivering primary care and greater reliance on salaried, rather than fee-for-service compensated, physicians.

Services offered by co-operatives improve overall health and well-being, help reduce the workload in the public sector, and reduce the need for family physicians. In Quebec alone, health care co-operatives provide 2.6 million of hours of home care each year and provide primary medical care to 178,000 people in the province.

In terms of outpatient services, Canadian co-operatives outside Quebec provide care directly or indirectly through community health clinics, ambulance services and home care.

Co-operative health and senior care offer quality solutions that are often more personalized and transparent than what is found in the public system or among private providers.

Health care co-operatives take the form of worker co-operatives, consumer co-operatives, multi-stakeholder co-operatives, consumers/workers/ community organizations areas, purchase co-operatives or shared services.

Alignment with Alberta Health Priorities

We believe that co-operatives could be used to deliver one or more of the following benefits to Albertans:

- Improve access to a range of health care services in underserved communities
- Improved health care practitioner recruitment and retention
- Reduce patient wait times
- Improved home care services for individuals and better working conditions for home care providers
- Develop new self-management models for the delivery of health care services to Indigenous peoples and deepen linkages between the delivery of child welfare and health care services for children

Proposed Partnership

The ACCA would like to work in partnership with Alberta Health to leverage the co-operative model in providing better health outcomes for Albertans. We propose a three-phase research project:

Phase 1 - Mapping Opportunities for Co-operative Innovation: This phase includes:

- Identifying and filling significant gaps in

current health care provision in underserved communities.

- Conducting educational workshops with AHS staff on the potential of the co-operative health model including support and mentorship from leaders from health co-operatives in other jurisdictions.
- Framing potential co-operative solutions to these gaps via best practices in co-operative health care provision across Canada and internationally.
- Identifying communities with the potential to host community pilots based on criteria of need and leadership capacity.

Phase 2 - Engage Communities: This phase includes holding community information sessions on the health co-operative model in five to six potential pilot communities, including a minimum of two Indigenous communities.

We would also hold meetings with community leaders and allied health/social service organizations to explore the feasibility of co-operative solutions to priority community health needs.

The result would be to identify three communities (one Indigenous, one rural, and one urban/peri-urban) as potential hosts for the health care co-op pilot.

Explore results - Compile results of the previous two phases and provide education to key ministry staff on evidence-based advantages of the co-operative model, including recommendations for implementation of the pilot health care co-ops in the proposed communities.

Co-operatives ... offer quality solutions that are often more personalized and transparent than what is found in the public system or among private providers.

Examples of Health and Senior Care Co-operatives

Paul Cabaj
Executive Director
execdir@acca.coop
780-963-3766

Saskatoon Community Clinic saskatooncommunityclinic.ca

The Saskatoon Community Clinic (Saskatchewan) is a provider of primary health care services. The ultimate goal is to build a healthy population by providing support focused on healthy lifestyles, disease prevention, patient education, diagnosis and treatment.

Although owned and operated by its members, its services are open to all.

The Medical Clinic Les Grès cliniquemedicalelesgres.ca

Saint-Étienne-des-Grès were the first health services co-operative in Quebec to open in 1995.

Currently, 12 doctors and a team of nurse clinicians, a specialized nurse, a social worker and a physiotherapist provide services throughout the surrounding rural communities. The clinic also houses a pharmacy, a dentist, an optometrist, psychologists and a physiotherapist.

Community First Health Co-op healthco-op.ca

Founded in 2003 in response to the loss of services at the local level, Community First Health Co-op (CFHC) is a co-operative of consumers and care providers to improve the health and well-being of communities, families and individuals by providing health care and dental care in the Nelson, B.C., area.

Our Unique Distributed Ownership Model

Co-ops enable member-owners to impact business outcomes and influence decisions with a model built on a democratic one member, one vote system. This creates access to products, services or markets not otherwise available.

Health Care Co-operatives Federation of Canada healthcoopcanada.com

The Health Care Co-operatives Federation of Canada (British Columbia) brings together co-operatives across Canada that focus on wellness, social services and health.

Offering networking and training opportunities on specialized and larger topics, this national federation shares the work of its member co-operatives and represents the entire sector.

The EESAD Cooperation aidechezsoi.com

The Co-operation Network of Social Economic Enterprises for Home Help (EESAD) is present in the seventeen administrative regions of the province of Quebec.

Via its network of co-operative and non-profit home care organizations, they provide more than seven million hours of service to 100,000 people, including nearly one million hours of business support services.

EESAD employs more than 9,400 people, including 8,700 home service providers with the necessary skills and expertise, to provide quality home support and services to citizens in need.



RMA Background

RMA has no active resolutions directly related to this issue.

RMA MEETINGS

March 16 to 18, 2020

March 16 – 11:30 to 12:00 p.m.

Meeting with **Minister Kaycee Madu** (Maryanne, Glen, John V., John K., Ian, Evan, Darry, Derrick)

Topic of Discussion: the dissolution of Granum

Boardroom 410 Legislature Building

Parking on the west side of the building.

enter the grounds from 107th street

March 16 – 4:15 p.m.

Genesis AGM (Maryanne, Glen, Derrick)

March 16 – 5:30 p.m. – 6:00 p.m.

Meeting with **Minister Tyler Shandro** (Evan, Ian, Derrick, Kelly)

Topic of Discussion: Rural Ambulance Service, Claresholm Transportation Service – ‘non-ambulance transfer’ service for Alberta Health Services.

Room 423 Legislature Building

March 17 – 3:00 p.m.

Meeting with **Minister Devin Dreeshen** (Maryanne, Glen, Evan, Ian, John K., John V. Darry, Derrick)

Topic of Discussion: Alberta Agriculture Restructuring, Access to Historical Research Documents, Agriculture Support Programs

Room 222 Legislature Building



Municipal District of Willow Creek #26 For Decision

Agenda Item #

Date Submitted: March 4, 2020

Originated by: Administration

Subject: Donation Requests

RECOMMENDATION

For resolutions to the funding requests submitted (see below) to come out of Discretionary Grants.

SUMMARY

Chinook Junior Stock Show

Claresholm Community Centre Association – fundraiser for renovation to front entry and washrooms

Fort Macleod Elks/Royal Purple – fundraising for Outdoor Community Sports Play Area

Southwest Senior Pro Rodeo

Stavely Pro Rodeo

BACKGROUND

See Donation Request Spreadsheet for previous donations

ATTACHMENTS

- March 11, 2020 – Donations from Discretionary Grants Spreadsheet

Prepared By:

Sheila Karsten

Director / CAO / Committee

Reviewed and Approved for Agenda

Chief Administrative Officer

	2019 DISCRETIONARY GRANTS									
DATE	NAME	TOTAL AMOUNT		John VanDrieste DIVISION 1	John Kroetsch DIVISION 2	Maryanne Sandberg DIVISION 3	Glen Alm DIVISION 4	Darry Markle DIVISION 5	Evan Berger DIVISION 6	Ian Sundquist DIVISION 7
2020	Chinook Jr. Stock Show									
2019	(previous donation 2019)	1050		150	150	150	150	150	150	150
2018/19	Claresholm Community Centre Assoc.									
2019	(No donations in 2019)									
2020	Fort Macleod Elks/Royal Purple									
2018/19	(No donations in 2019)									
2020	SW Senior Pro Rodeo - Fort Macleod Ag Society									
2019	(previous donation 2019)	700		100	200	200	0	200	0	0
2020	Stavely Pro Rodeo									
2019	(previous donation 2019)	2200		100	100	200	400	200	200	1000



25th Annual Chinook Junior Stock Show

April 15, 2020 – Claresholm Agriplex

To: MD of Willow Creek
Division Councilors

Re: Chinook Junior Stock Show Sponsorship

The “Chinook Junior Stock Show” Story

- The Chinook Junior Stock Show is in its 25th year of operation.
- Over 3300 Youth have taken part in the CJSS Program in the past 24 years.
- We are now well in to our 2nd generation of CJSS exhibitors.
- This Chinook Junior Livestock Show is a nonprofit project.
- We are one of the largest Multi-Breed one day Junior Beef Livestock Shows in the nation.

- Our show is open to all interested youth 21 years and under.
- The youth have opportunities to take part in; showmanship, livestock confirmation, public relations, livestock judging, beef quizzes, industry education and mentorship opportunities.

- These youth are the future of the agricultural industry and our future workforce.
- Youth who have learned what it takes to care for their livestock make great employees.

- Our Alumni now return as judges, facilitators and volunteers that help strengthen the CJSS program.
- We are asking your business to lend your financial support to this long-standing worthwhile project.
- Investing in today's youth will pay dividends in the future.

Sponsorship Opportunities

Hoodie Sponsor – \$1,000.00 and Up

- Your Company's Name & Logo will be screened on the back of the show hoodies.
- Your Company will be profiled on our Website & Facebook Page pre & post event.
- You receive press during the event and in the thank you ads following the event.
- Your banner can be profiles in the show ring at the event; we just need your banner.
- Your company can put up a small display and distribute promo materials, but space is limited

Champion & Patron Sponsor - \$250.00 - \$750.00

- Your Company's name will be monogrammed on the Grand & Reserve Champion Buckles.
- Sponsors for the Exhibitor Breakfast or the Noon Lunch will have location signage.
- Your Company will be profiled on our Website & Facebook Page pre & post event.
- You receive press during the event & in the thank you ads following the event.
- We will put up your banners at the event; we just need your banner.

Class Sponsor - \$100.00 per class – Top two from each class

- We require sponsors for 70 Classes including Steers, Heifers, Showmanship and National Young Cattleman's
- Your Company will be the sponsor of class specific awards.
- Your Company will be listed on our Website & Facebook Page pre & post event.
- You receive press during the event & in the thank you ads following the event.

We thank you for taking the time to view our sponsorship opportunities. At this time all we need is confirmation indicating your level of commitment, your company's name and a contact person.

We look forward to your involvement in the 25th Annual Chinook Junior Stock Show

Respectfully: Cecilie Fleming & Carol High – Chinook Junior Stock Show - Sponsorship Committee

Chinook Junior Stock Show
Box 1, Granum, Alberta – T0L 1A0
Cecilie Phone: 403-687-2288, Cell: 403-625-1124
Email: flemingangus@xplornet.com

CLARESHOLM COMMUNITY CENTRE ASSOCIATION
P.O., Box 183 • CLARESHOLM, AB • T0L 0T0

February 25, 2020

To all whom utilize the Claresholm Community Centre;

The Board of Directors of the Claresholm Community Centre is very pleased to invite members of your organization to attend our fundraising dinner and concert on Saturday, April 18, 2020. This fundraiser is being held to raise funds for the much needed renovation to the entryway and washrooms, making these areas more comfortable, current and accessible for all. Part of this renovation is a recognition wall for those who have made a true difference to this community space in the town of Claresholm.

For this event, the Claresholm Lions Club will be serving a roast beef meal, and we are excited to hear the music of tribute artist, Jaedyn Pilon. Jaedyn will be performing the songs of Johnny Cash, Buddy Holly and Elvis Presley. Jaedyn is 17 years old and has been entertaining & singing since he was 12. Travelling to Claresholm with his parents, they tell us when he was only 2 years old, he was listening to the Beatles, Buddy Holly, & Elvis, as well as other music from the 1950's & 60's. He competes in festivals across Canada and the United States. He placed 7th in 2017 and 2018 in the Penticton Elvis Festival; 2nd in 2016 at the Collingwood Elvis Festival; 2nd place at the Toronto Flaming Stars Festival; and placed in the top 10 in the finals of the Hollywood Elvis Festival.

Tickets are now on sale for \$40 per person and available at Chinook Financial, Claresholm FCSS and the Claresholm Local Press. This ticket price covers our expenses, so to fundraise for our renovation we are hosting a **Fundraising Wall**. Envelopes will be posted with amounts from \$1, up to \$200. Before dinner and throughout the evening, we ask you to consider making a donation in an amount of your choosing, so we can fill up all 200 envelopes on our wall! Tax receipts are available from our association.

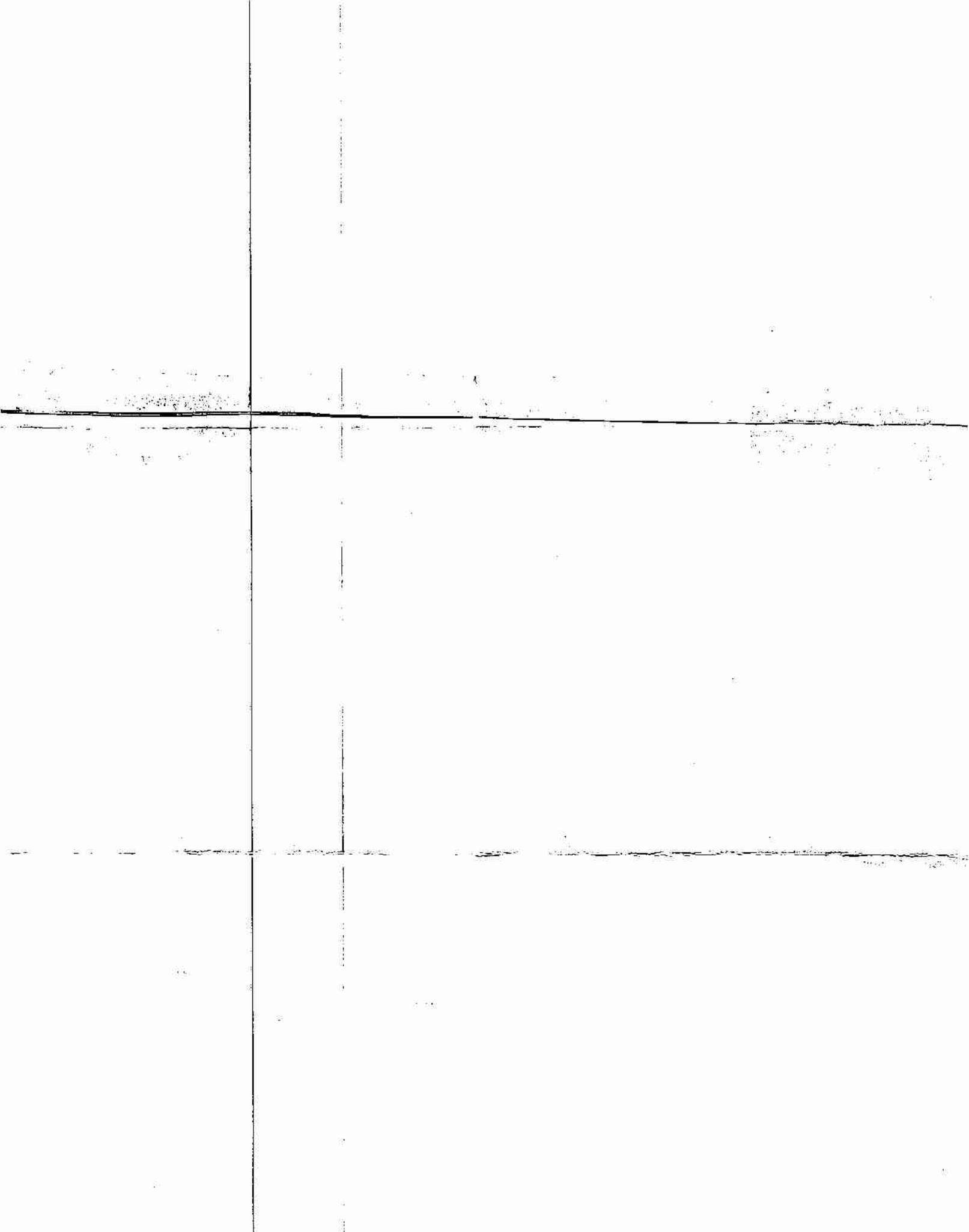
As a user of this space, we know you will support this renovation. We hope you can send members of your organization to join us at this event, enjoy a great meal and great music, and contribute to our wall.

Thank you for your support!

Sincerely,



Daryl Glimsdale
Board Chairman



ELVIS | BUDDY | JOHNNY
PRESLEY | HOLLY | CASH

CLARESHOLM COMMUNITY CENTRE ASSOCIATION

presents

Tribute Artist & Rising Star

JAEDYN PILON

Fundraising Concert

Funds Raised Go Towards Renovations of Main Entry/Washrooms

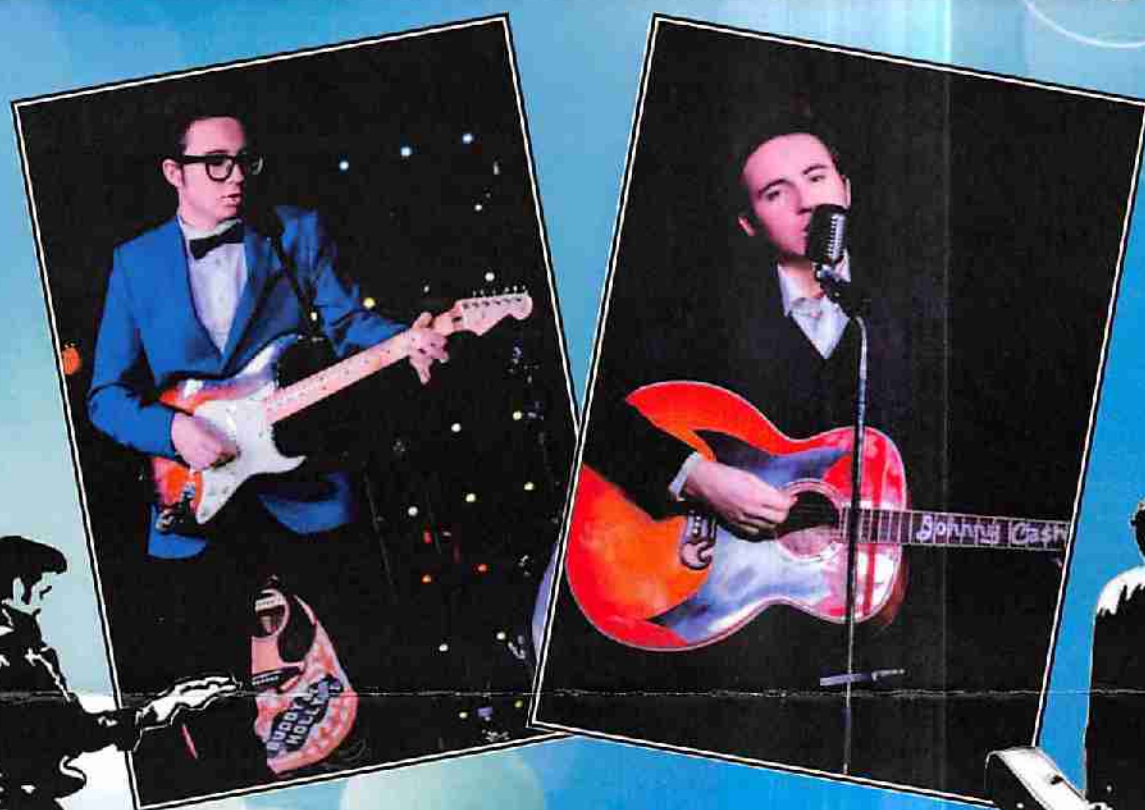
Saturday, April 18, 2020

Claresholm Community Centre

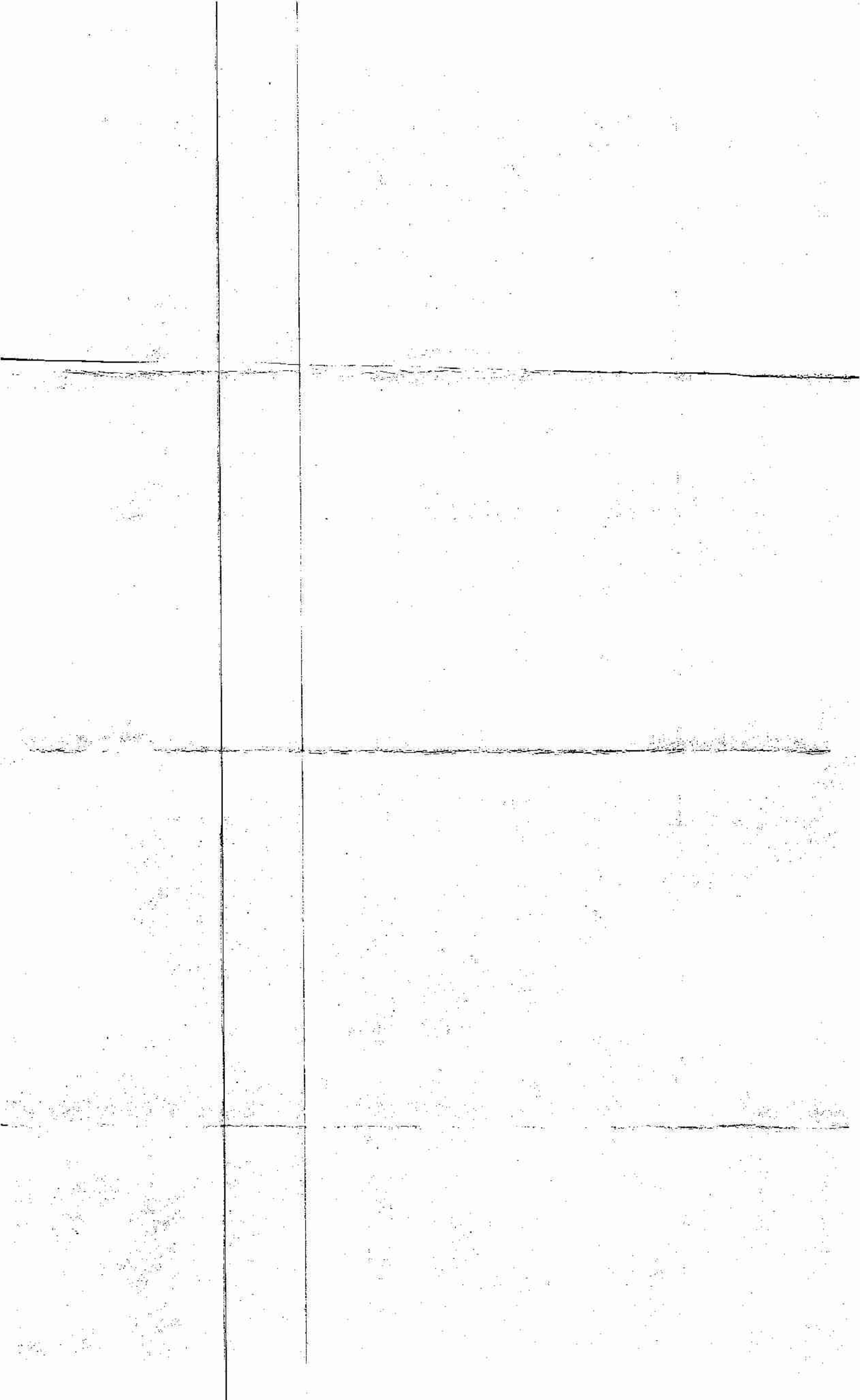
Doors Open 5:30 PM • Dinner 6:00 PM • Concert 7:30 PM

Tickets: \$40

Roast Beef Dinner & Concert • Cash Bar • Fundraising Wall



Tickets available at
Chinook Financial - Claresholm Branch,
Claresholm Local Press, Claresholm FCSS,
any Hall Board Member or
by calling 403-489-0885



Benevolent and Protective Order of Elks #129

Box 1779 Fort Macleod Alberta T0L 0Z0

And

Fort Macleod Royal Purple Lodge #28

Box 635 Fort Macleod Alberta T0L 0Z0

January 10, 2020

To:

The Fort Macleod Elks and Fort Macleod Royal Purple are non-profit organization working towards the betterment of our Community. We are hosting a Gaming Night Fundraiser March 14, 2020 to help raise funds for the *Outdoor Community Sports Play Area*. (Basketball, Volleyball, etc.) near the Fort Macleod High School.

I am asking you to consider helping us out this year by donating a raffle prize or a financial contribution to our Gaming Night in support of the *Community Sports Play Area*.

In recognition of your company's donation, we will announce your company's name during the evening and recognize your contribution in the local paper. I thank you for your time and consideration. We look forward to whatever supports you can provide.

If you require additional information about the Gaming Night Fundraiser or the Fort Macleod Elks please contact myself Hank Van Hierden at 403-308-1737. I will happily answer any questions you may have.

Sincerely,

Hank Van Hierden, President
Fort Macleod Elks #129



Jill Burrows, HRL
Fort Macleod Royal Purple #28





SOUTHWEST SENIOR PRO RODEO

JULY 11th/12th 2020

MIDNIGHT STADIUM FORT MACLEOD

SPONSORSHIP PACKAGE 2020



SPONSORS ARE A KEY ELEMENT IN MAINTAINING THE RODEO SPIRIT!

Born by hard-working ranchers who built the West and helped feed our nation, the sport of rodeo directly descends from everyday ranch work of roping stray cattle and breaking wild horses.

The one-on-one competitions of Cowboys and Cowgirls grew more popular through the years and eventually became organized events called Rodeo.

The Rodeo will consist of the following Events such as: Barrel Racing, Men's & Ladies Breakaway Roping, Steer-Wrestling, Tie Down Roping, Team Roping, Ribbon Roping, Bronc Riding, and Bull Riding.

The CSPRA rodeo season starts in April, with rodeos throughout the spring, summer and fall, wrapping up with the sudden-death Finals held in October in Claresholm.





Thank you for your interest in partnering with the Southwest Senior Pro Rodeo –Midnight Stadium.

We understand and greatly appreciated of the value of sponsorship. Here are some sponsor packages to choose from;

GOLD -----	\$ 2000.00
SILVER -----	\$ 1500.00
BRONZE-----	\$ 1000.00
BUCKLE -----	\$ 500.00
FRIENDS OF RODEO -----	UP TO \$ 200.00
CHEQUES PAYABLE TO Southwest Senior Pro Rodeo	

The demographics of our members are such that we are a dedicated group who use and support our sponsors products and services. We look forward to a valued partnership while promoting your brand and producing a successful Rodeo for the Town of Fort Macleod to enjoy.

For more information on a sponsorship package that best fits your business or to customize one to suit any specific need please give one of us a call.

~ Marina Eckert~403-330-6116
~Tammy Schuurman~403-330-2474
~Sue Krebs~403-403-915-6164
~Dawn Wright~403-330-8762



STAVELY PRO
RODEO
BOX 187
STAVELY, AB.
TOL 1Z0

February 25, 2020

MD of Willow Creek

Ian Sundquist and Council

Re: Stavely Indoor Pro Rodeo

The Stavely Indoor Professional Rodeo Committee is putting on its 63rd edition of Pro Rodeo May 7, 8 and 9. It is a big event for our community that takes many volunteers and hours to make it happen.

The proceeds from the Rodeo go back into the community to help maintain and operate the Stavely Arena to ensure children have affordable use of the arena. The Rodeo also supports 4H Beef and Horse clubs, Junior and High School Rodeos, Stavely Fire Department, Stavely Ag Society, Stavely Archery and other community projects.

Thank you for your continued support.

For more information contact Don Mills at 403-601-1384.



Municipal District of Willow Creek #26 For Decision

Agenda Item #

Date Submitted: March 4, 2020

Originated by: Administration

Subject: Fort Macleod IDP Meeting Date

RECOMMENDATION

To select a date to attend an IDP meeting in Fort Macleod:

- 1 – Monday March 30, 2020 – 5:00 p.m.
- 2 – Tuesday March 31, 2020 at 5:00 p.m.
- 3 – Wednesday April 1, 2020 – 5:00 p.m.

SUMMARY

Proposed dates for the IDP meeting have been selected. Fort Macleod will host, supper will not be provided.

BACKGROUND

ATTACHMENTS

•

Prepared By:

Sheila Karsten

Director / CAO / Committee

Reviewed and Approved for Agenda

Chief Administrative Officer

AGENDA - 1 (2020)

OLDMAN RIVER REGIONAL SERVICES COMMISSION GENERAL BOARD OF DIRECTORS' MEETING

Thursday, March 5, 2020 – 7:00 p.m.
ORRSC Conference Room
3105 - 16th Avenue North, Lethbridge (rear parking lot & entrance)

1. Approval of Agenda – March 5, 2020
2. Approval of Minutes – December 5, 2019..... (attachment)
3. Business Arising from the Minutes
4. GUEST SPEAKER –

SHANNON FRANK, EXECUTIVE DIRECTOR – OLDMAN WATERSHED COUNCIL
"An Overview of the Oldman Watershed Council, Current Projects & Watershed Health"

5. Reports
 - (a) Executive Committee Report (attachment)
6. Business
 - (a) Review of Fee Ceilings and Floors for Planning and GIS Services.....
 - (b) Change in Membership
 - (c) Subdivision and Development Appeal Board Update
 - (d) Printing & Mailing of Agenda Packages for Board of Directors' Meetings.....
7. Accounts
 - (a) Summary of Balance Sheet and Statement of Income for the
12-month period: January 1 to December 31, 2019..... (attachment)
8. Adjournment – Next Meeting June 4, 2020.....



OLDMAN RIVER REGIONAL SERVICES COMMISSION

MINUTES – 4 (2019)

ANNUAL ORGANIZATIONAL BOARD OF DIRECTORS' MEETING

Thursday, December 5, 2019 – 7:00 p.m.

ORRSC Conference Room (3105 - 16 Avenue North, Lethbridge)

BOARD OF DIRECTORS:

Kevyn Stevenson (absent)	Village of Arrowwood	Brad Koch (absent)	Village of Lomond
Delbert Bodnarek (absent)	Village of Barnwell	Richard Van Ee	Town of Magrath
Ed Weistra	Village of Barons	Peggy Losey.....	Town of Milk River
Tom Rose	Town of Bassano	Sheldon Walker (absent)	Village of Milo
Norman Gerestein	City of Brooks	Victor Czop - alternate.....	Town of Nanton
Jim Bester.....	Cardston County	Clarence Amulung	County of Newell
Richard Bengry	Town of Cardston	Marinus de Leeuw	Village of Nobleford
Peggy Hovde	Village of Carmangay	Henry de Kok.....	Town of Picture Butte
Jamie Smith (absent)	Village of Champion	Bev Everts (absent)	M.D. of Pincher Creek
Doug MacPherson	Town of Claresholm	Don Anderberg	Town Pincher Creek
Butch Pauls.....	Town of Coaldale	Ronald Davis (absent)	M.D. of Ranchland
Elizabeth Christensen.....	Town of Coalhurst	Stewart Foss.....	Town of Raymond
Tanya Smith.....	Village of Coutts	Don Norby	Town of Stavely
Warren Mickels (absent)	Village of Cowley	Matthew Foss	Village of Stirling
Dave Filipuzzi	Mun. Crowsnest Pass	Jennifer Crowson.....	M.D. of Taber
Dean Ward.....	Mun. Crowsnest Pass	Margaret Plmtree.....	Town of Vauxhall
Kole Steinley.....	Village of Duchess	Jason Schneider.....	Vulcan County
Gordon Wolstenholme	Town of Fort Macleod	Lyle Magnuson	Town of Vulcan
Gerry Carter.....	Village of Glenwood	David Cody.....	County of Warner
Suzanne French	Village of Hill Spring	Marty Kirby	Village of Warner
Morris Zeinstra (absent)	Lethbridge County	Darry Markle (councillor)	M.D. Willow Creek

STAFF:

Lenze Kuiper.....	Director	Gavin Scott.....	Senior Planner
Mike Burla.....	Senior Planner	Max Kelly	Assistant Planner
Bonnie Brunner.....	Senior Planner	Jennifer Maxwell.....	Subdivision Technician
Diane Horvath.....	Senior Planner	Barb Johnson	Executive Secretary
Steve Harty	Senior Planner		

AGENDA:

1. Approval of Agenda – December 5, 2019
2. Approval of Minutes – September 5, 2019..... (attachment)

3. **Business Arising from the Minutes**
 4. **Recognition of Members and Alternate Members for 2019/2020** (attachment)
 5. **Appointment of Officers and Executive Committee for 2019/2020** (attachment)
 - (a) Election of Chair
 - (b) Election of Vice-Chair
 - (c) Election of Executive Committee
 - (d) Destruction of Ballots
 6. **Reports**
 - (a) Executive Committee Report..... (attachment)
 - (b) GIS Newsletter (handout)
 7. **Business**
 - (a) Proposed 2020 Budget..... (attachment)
 - (b) Municipal Development Plan and Intermunicipal Development Plan Update
 - (c) Assessment Review Board Update
 8. **Accounts**
 - (a) Summary of Balance Sheet and Statement of Income for the 10-month period:
January 1 - October 31, 2019..... (attachment)
 9. **Adjournment**
-

CHAIR GORDON WOLSTENHOLME CALLED THE MEETING TO ORDER AT 7:02 P.M.

1. APPROVAL OF AGENDA

Moved by: Ed Weistra

THAT the Board of Directors approve the agenda of December 5, 2019, as presented. **CARRIED**

2. APPROVAL OF MINUTES

Moved by: Richard Bengry

THAT the Board of Directors approves the minutes of September 5, 2019, as presented. **CARRIED**

3. BUSINESS ARISING FROM THE MINUTES

None.

4. RECOGNITION OF MEMBERS AND ALTERNATE MEMBERS FOR 2019/2020

- The following list of Members and Alternate Members was included in the agenda. Board members were asked to review the list and report any corrections, if any, to the Executive Secretary.

Municipality	Member	Alternate Member
Arrowwood – Village	Kevyn Stevenson	Matt Crane
Barnwell – Village	Delbert Bodnarek	Ian Matheson
Barons – Village	Ed Weistra	Ron Gorzitza
Bassano – Town	Tom Rose	Ron Wickson
Brooks – City	Norman Gerestein	—
Cardston – County	Jim Bester	Roger Houghton
Cardston – Town	Richard Bengry	—
Carmangay – Village	Peggy Hovde	JoAnne Juce
Champion – Village	Jamie Smith	Trevor Wagenvoort
Claresholm – Town	Doug MacPherson	Brad Schlossberger
Coaldale – Town	Butch (Henry) Pauls	—
Coalhurst – Town	Elizabeth Christensen	—
Coutts – Village	Tanya Smith	Marvin Bohne
Cowley – Village	Warren Mickels	—
Crowsnest Pass – Municipality	Dave Filipuzzi & Dean Ward	—
Duchess – Village	Kole Steinley	Tina Preston
Fort Macleod – Town	Gordon Wolstenholme	Brent Feyter
Glenwood – Village	Gerry Carter	—
Hill Spring – Village	Suzanne French	—
Lethbridge – County	Morris Zeinstra	—
Lomond – Village	Brad Koch	—
Magrath – Town	Richard Van Ee	—
Milk River – Town	Peggy Losey	—
Milo – Village	Sheldon Walker	Scott Schroeder
Nanton – Town	Beryl West	Victor Czop
Newell – County	Clarence Amulung	Tracy Fyfe
Nobleford – Town	Marinus de Leeuw	Corne Mans
Picture Butte – Town	Henry de Kok	Teresa Feist
Pincher Creek – M.D. No. 9	Bev Everts	Quentin Stevick
Pincher Creek – Town	Don Anderberg	Brian McGillivray
Ranchland – M.D. No. 66	Ronald Davis	Harry Streeter
Raymond – Town	Stewart Foss	—
Stavely – Town	Don Norby	—
Stirling – Village	Matthew Foss	Rob Edwards
Taber – Municipal District	Jennifer Crowson	Tamara Miyanaga
Vauxhall – Town	Margaret Plumtree	Marilyn Forchuk
Vulcan – County	Jason Schneider	Doug Logan
Vulcan – Town	Lyle Magnuson	Paul Taylor

Warner – County No. 5	David Cody	Morgan Rockenbach
Warner – Village	Marty Kirby	Sandi Hedin
Willow Creek – M.D. No. 26	Ian Sundquist	Maryanne Sandberg

5. APPOINTMENT OF OFFICERS AND EXECUTIVE COMMITTEE FOR 2018/2019

- A list of members who wished to let their names stand for election for the positions of Chair, Vice-Chair and Executive Committee was included in the agenda package.

(a) Election of Chair

Advance Nominations: Gordon Wolstenholme (Town of Fort Macleod)
Nominations from the floor: None

Gordon Wolstenholme was elected Chair by acclamation.

(b) Election of Vice-Chair

Advance Nominations: Jim Bester (Cardston County)
Nominations from the floor: None

Jim Bester was elected Vice-Chair by acclamation.

(c) Election of Executive Committee

Advance Nominations: Ian Sundquist (M.D. of Willow Creek)
Don Anderberg (Town of Pincher Creek)
Jennifer Crowson (M.D. of Taber)
Margaret Plumtree (Town of Vauxhall)
Doug MacPherson (Town of Claresholm)
Nominations from the floor: None

Ian Sundquist, Don Anderberg, Jennifer Crowson, Margaret Plumtree and Doug MacPherson were all elected to the Executive Committee by acclamation.

Therefore, the following members will serve as the Executive Committee from December 5, 2019 to December 3, 2020:

Gordon Wolstenholme – Chair
Jim Bester – Vice-Chair
Ian Sundquist
Don Anderberg
Jennifer Crowson
Margaret Plumtree
Doug MacPherson

(d) Destruction of Ballots – None (all elected by acclamation)

6. REPORTS

(a) Executive Committee Report

Moved by: Don Anderberg

THAT the Board of Directors approve the Executive Committee Report for the meetings of September 12 and October 10, 2019, as presented. CARRIED

(b) GIS Newsletter

- The current version of GIS platform is approaching 6 years old, so a decision was made to stay on the cutting edge of GIS delivery by moving to a new, fresh product in 2020. The enhanced Geocortex viewer will provide users with a new set of tools and features that were not available in the current iVault GIS. New features include:
 - a user's ability to apply transparencies,
 - re-order and filter layers,
 - import and export spatial files,
 - attach user files (pdf),
 - edit attribute and spatial data,
 - snapping while drawing and measuring, and
 - the ability to create a variety of charts based on input data.
- In addition to the Geocortex GIS viewer, all member municipalities will have the ability to have custom web apps built for a variety of purposes. We envision having a public facing GIS portal in Geocortex which will be similar in scope to the public version currently provided but, in addition, offer custom web mapping applications that only serve a specific purpose with limited information. These could include a web application that shows information such as plowing priorities, recreation facilities, walking/hiking trails, parade routes, cemeteries, or a tour map that takes users on a walking route that identifies historical buildings, tourist locations or capital projects.
- ORRSC GIS staff has begun work on the new sites and hope to start releasing them early in 2020.

7. BUSINESS

(a) Proposed 2020 Budget

- ORRSC is a knowledge-based organization and our greatest asset is our staff and the value they bring. Staff presently consists of:
 - 7 Planners and 3 Assistant Planners (4 Masters of Planning)
 - 2 GIS Analysts and 3 GIS Technologists (1 CET)
 - 5 Administrative Staff
- The Executive Committee has recommended two budget options be considered by the Board, the only difference being that Option 1 includes a 2% staff salary increase and Option 2 includes a 1.5% increase (with corresponding increases to staff benefits).
- Highlights of the proposed 2020 Budget are as follows:

2020 Budget Highlights

► Revenue:

- Membership fees recommended to increase by 1% raising \$981,549
 - (floor & ceiling remain but are adjusted to reflect average increase)
- GIS fees recommended to increase by 1% raising \$600,330
 - (\$5.84/capita & \$5.32/capita)
- Fixed Revenues need to meet Fixed Expenses
- \$50,000 (directly from Membership Fees) allocated evenly between Operating & Capital Reserves until target is met (\$460,000 and \$200,000 respectively).
- Subdivision fees recommended to increase by 1% and revenue is expected to remain stable.
- Fee for Service hourly fees recommended to increase by 1% and expected to remain stable.

Membership Fees

- 2019 Total Equalized Assessment x Mill Rate = 2020 Requisition
- Rural & Urban Mill Rate applied
- Floor of \$2,119
- Ceiling of \$68,987
- Budget 2020 Membership Fees = \$981,549
- GIS Fees
- Population x Per Capita Rate (non-member rate differential)
- Budget 2020 GIS Fees = \$600,330

2020 Budget Highlights

► Expenses

- Staff Salaries recommended to increase by 1.5% or 2.0% adjustment
 - (corresponding increase to Staff Benefits)
- Computer Hardware & Software costs continue to increase
- All other expenses held
- Planned replacement of a fleet vehicle in summer
- Building Maintenance and Infrastructure increases due to age of building and mechanicals.

- The proposed increases to Subdivision Approval Fees and Fee-For-Service Member hourly rates recommended by the Executive Committee will require approval from the Board.
- Membership Fees have been increased by 1% as well as the floor and ceiling rates. Matthew Foss (Stirling) expressed that he favors a higher increase to the ceiling for larger municipalities and discussion of the pros and cons followed.

Moved by: Matthew Foss

THAT the Board direct administration and the Executive Committee to review the fee ceiling for both Planning and GIS services. **CARRIED**

Moved by: Elizabeth Christensen

THAT the Board approve subdivision fees effective January 1, 2020, as follows:

- Application Fee – \$710
- Per Lot Fee – \$330
- Per Lot Endorsement – \$205
- Extension Fee – 1st \$330, 2nd \$430, 3rd \$530

CARRIED

Moved by: David Cody

THAT the Board approve hourly Fee-For-Service Member rates effective January 1, 2020, as follows:

- Planning – \$80
- Administrative/Technical – \$70

CARRIED

Moved by: Doug MacPherson

THAT the 2020 Budget **Option 2** (1.5% staff salary increase), as presented, be approved by the Board, as recommended by the Executive Committee. **CARRIED**

(b) Municipal Development Plan and Intermunicipal Development Plan Update

- Multiple plans are currently in progress and staff are trying to put additional Land Use Bylaws, etc. on the back burner until these plans are completed:
 - 3 Urban Land Use Bylaws
 - 11 Urban Municipal Development Plans (2021 deadline)
 - 1 urban Area Redevelopment Plan
 - 1 Area Structure Plan
 - 2 Rural Land Use Bylaws
 - 3 Rural Municipal Development Plans
 - 39 Intermunicipal Development Plans (2020 deadline)

(c) Assessment Review Board Update

- 32 municipalities currently subscribe to ORRSC's Assessment Review Board service. In 2019, 25 complaints were scheduled (11 resolved or withdrawn) and 14 hearings were completed (12 LARB and 2 CARB).
- Training for new Board members will be held April 21-23, 2020 in the ORRSC Conference Room.

8. ACCOUNTS

**(a) Summary of Balance Sheet and Statement of Income for the 10-month period:
January 1 - October 31, 2019**

Moved by: Peggy Losey

THAT the Board of Directors accept the Summary of Balance Sheet and Statement of Income for the 10-month period: January 1 - October 31, 2019. **CARRIED**

9. ADJOURNMENT

Moved by: Gordon Wolstenholme

THAT we adjourn the Annual Organizational Board of Directors' Meeting of the Oldman River Regional Services Commission at 8:25 p.m. until Thursday, March 5, 2020 at 7:00 p.m. **CARRIED**

/bj

CHAIR: _____

EXECUTIVE COMMITTEE REPORT

Meetings of November 21, 2019 & January 9 and February 13, 2020

November 21, 2019:

- **Draft 2020 Budget** – The Director prepared a revised budget which incorporated changes discussed at the last meeting as follows:

REVENUE:

- For Service (Member) - \$400,000
- Subdivision Approval Fees - \$270,000
- Carry over from 2019 - \$53,000

EXPENDITURES:

- Permanent Employees - \$1,748,848.00
- Total Staff Benefits - \$355,901.00

Committee consensus was to not carry over revenue from 2019; therefore, other options to balance the budget were discussed. Two budgets will be presented to the Board for consideration—one with a staff salary increase of 1.5% and one with a 2% increase.

- **Subdivision Fee Review** – ORRSC currently charges the following subdivision fees:

Application Fee – \$700
 Per Lot Fee – \$325
 Per Lot Endorsement – \$200
 1st Extension – \$325
 2nd Extension – \$425
 3rd Extension – \$525

A comparison with nine other Alberta municipalities was conducted, and ORRSC's fees were found to be neither the highest or lowest of the group. The Committee agreed that small increases to keep up with the cost of living is preferred to avoid large increases in the future. The Director will calculate a minimal increase which will be incorporated into the 2019 Budget and presented to the Board for consideration at the December 5, 2019 Board of Directors' meeting.

- **Vehicle** – An office vehicle was involved in a collision with a deer causing approximately \$11,000 in damage to the vehicle and the driver sustained a fractured wrist. We have use of a rental for while this vehicle is being repaired.
- **Subdivision Activity** – Total subdivision revenue for the first 10 months of 2019 is \$245,617.50 and we are hoping to reach \$270,00 by the end of the year.

January 9, 2020:

- **Member Update** – ORRSC is in receipt of a letter dated December 19, 2019 from the Town of Coaldale giving one-year notice to terminate their planning services contract effective January 1, 2021 while wishing to maintain GIS services. This decision is not due to dissatisfaction with the service ORRSC provides, but they have reached a point where they feel planning and development services are best brought in-house. The County of Newell gave notice in September 2019 that they may terminate their contract as well. The Executive is preparing to appear as a delegation before each of their councils to discuss options and solutions.
- **Review of ORRSC Membership and GIS Fees Ceilings** – A motion by Matthew Foss (Stirling) directing administration and the Executive Committee to review the fee ceiling for both Planning and GIS services was passed at the December 5, 2019 Board of Directors' meeting. Planning fees are based on Total Equalized Assessment and GIS fees are calculated on a per capita basis. A fee ceiling prevents overstatement of the value of our services and is required to recognize the large fees that municipalities with large total equalized assessments would pay as being exorbitant and out of line with the level of service being provided. Also, beyond a certain price point these municipalities would lose any financial advantage inherent to belonging in a shared service.

Due to the large turnover in Board membership since the ORRSC Finance Strategy was adopted in 2013, the Director will explain the rationale behind our fee structure using current numbers at the March 5, 2020 Board of Directors' meeting and leave the decision regarding fee ceilings up to the entire Board.

- **APPI Conference – Lethbridge** – The Alberta Professional Planners Institute (APPI) Conference is being held in Lethbridge on September 20-22 this year, so Executive members may prefer to attend this rather than the CPAA Conference in Red Deer. All we have so far is the date; further information will be provided as it becomes available.
- **Minister of Red Tape Reduction Meeting** – On January 6, 2020, the Director attended a meeting in Edmonton between senior bureaucrats and regional services commission representatives to discuss red tape reduction. Topics included: requirements of cabinet for oversight of commissions, disposal of assets, procurement of work, etc. Consensus was that although processes could be streamlined a bit, the current system is working. Changes to the regional services commission section of the Municipal Government Act will be forthcoming.
- **Municipal Borrowing Bylaw** – ORRSC maintains a \$500,000 revolving line of credit for risk management purposes (which currently has a \$0 balance). In order to maintain the line of credit, ATB Financial requires the Chair and Director to sign a municipal borrowing bylaw and record its approval by the Executive Committee in the minutes of the first meeting of each year. The Executive authorized the Chair and Director to endorse the bylaw for 2020.
- **Subdivision Statistics** – Year-to-date subdivision revenue was \$264,642.50 on November 30 and \$276,180.00 on December 31, 2019. This is a new low and falls short of the \$315,000 budgeted.

February 13, 2020:

- **Annual Report - Chair's Message** – The previous title of the Annual Report CHAIR'S MESSAGE has been changed to 'MESSAGE FROM THE CHAIR AND DIRECTOR'. The message that will appear in the 2019 Annual Report was handed out and reviewed.
- **Subdivision and Development Appeal Board Training** – During 2019, a total of 16 appeals were heard by the new Chinook Intermunicipal Subdivision and Development Appeal Board. ORRSC will host a training session for Board members on Friday, February 28, 2020 in our office.
- **Assessment Review Board Training** – The ORRSC Regional Assessment Review Board is down to a very small pool of trained members to draw from. A 3-day new member training session will be held on April 21-23, 2020 and notices for this course will go out shortly. A few discrepancies in our bylaws were pointed out during the audits of some of our smaller communities, therefore, some minor changes may need to be made before the 2020 session begins.
- **GIS Update** – A grant application in the amount of \$96,000 has been submitted to offset the cost of the GIS Enhancement Project (software provided by ESRI). The Town of Coaldale is the sponsoring municipality for the grant on behalf of 43 municipalities included in the project. The Town of Pincher Creek is the pilot site and testing is nearing completion by the end of February 2020.
- **Membership Update** – The Town of Granum dissolution became effective on February 1, 2020 and the municipality has been absorbed in to the M.D. of Willow Creek.

A letter dated February 4, 2020 to the Town of Coaldale requesting an audience with their council to discuss the value and benefit of remaining a member of ORRSC has received no response to date.

Director Lenze Kuiper delivered a letter to the County of Newell requesting a meeting with council on February 6, 2020 to discuss their notice to terminate membership. A letter of response dated February 10, 2020 stated their normal procedure with any contracted consultants and service providers is to work out details of contracted services with staff and administration rather than council. A resolution accepting the termination of their planning services agreement effective September 1, 2020 was passed.
- **Subdivision Statistics** – 27 subdivision applications were received in January 2020 with revenue totalling \$37,840.

OLDMAN RIVER REGIONAL SERVICES COMMISSION				
Balance Sheet (12 months) Unaudited				
as of December 31, 2019				
Assets				
Total Operating Fund	\$	316,238.00		
Total Capital Fund	\$	646,496.00		
Total Assets			\$	962,734.00
Liabilities & Equity				
Total Operating Fund	\$	226,034.00		
Total Capital Fund	\$	651,050.00		
Excess Rev/Exp	\$	85,650.00		
Total Liabilities & Equity			\$	962,734.00
OLDMAN RIVER REGIONAL SERVICES COMMISSION				
Income Statement (12 months) Unaudited				
as of December 31, 2019				
		ACTUAL	BUDGET	Variance
TOTAL REVENUE	\$	2,243,530.00	\$ 2,364,934.00	\$ 5.13
Expenditures				
Total Staff Salaries	\$	1,648,950.00	\$ 1,670,000.00	1.26%
Total Staff Benefits	\$	314,970.00	\$ 342,000.00	7.90%
Total Staff Travel & Migs	\$	23,412.00	\$ 28,000.00	16.39%
Total Members Travel & Migs	\$	14,463.00	\$ 13,000.00	-11.25%
Total Office & Renovations	\$	26,904.00	\$ 41,000.00	34.38%
Total Telephone & Supplies	\$	34,857.00	\$ 29,000.00	-20.20%
Total Printing & Duplication	\$	6,479.00	\$ 8,500.00	23.78%
Total Other Operating Exps	\$	142,111.00	\$ 129,000.00	-10.16%
Total Fixed Assets	\$	51,932.00	\$ 66,000.00	21.32%
TOTAL EXPENDITURES	\$	2,264,078.00	\$ 2,326,500.00	2.68%
TOTAL BUDGET EXCESS REV/EXP	\$	(20,548.00)	\$ 38,434.00	

February 28, 2020

Alberta Budget 2020-21: The Facts

The Government of Alberta has released [Budget 2020: A plan for jobs and the economy](#) for the 2020-21 fiscal year and [2020-23 Fiscal Plan](#).

The 2020-21 budget focuses on four key Government of Alberta priorities:

- Getting service to people who need them
- Getting Alberta back to work
- Getting spending under control
- Getting a fair deal

For a full breakdown of the budget and estimates, visit the [Government of Alberta's Budget 2020 webpage](#).

The following are details of the 2020-21 budget that will be important for RMA members:

- The Government of Alberta is expected to have an \$6.8 billion deficit in the 2020-21 fiscal year, a reduction from the previous year, in which a deficit of \$7.5 billion has been forecast. The deficit is targeted to decrease further to \$2.7 billion in 2021-22 and become a \$0.7 billion surplus in 2022-23.
- The 2020-21 Municipal Sustainability Initiative (MSI) funding components are as follows:
 - The MSI capital component is funded at \$963 million (which includes Basic Municipal Transportation Grant [BMTG] funding).
 - The MSI capital component is funded at \$30 million.
- MSI funding is projected to decrease to a total of \$927 million in 2021-22, before the program is replaced with the Local Government Fiscal Framework in 2022-23. This reduction is consistent with the plan presented in the 2019 provincial budget.
- The Strategic Transportation Infrastructure Program (STIP) has received \$15 million, a decrease of \$7.5 million from 2019-2020.
- Orphan Well Abandonment program funding has increased from \$55.8 million to \$69 million, due to a combination of an increased number of orphan wells and more efficient administration of the program.

2510 Sparrow Drive
Nisku, Alberta T9E 8N5

OFFICE: 780.955.3639
FAX: 780.955.3615
RMAAlberta.com

- The Education Property Tax Requisition is forecast at \$2.6 billion, an increase of \$102 million from the 2019-20 requisition level. This significant increase in the requisition will further limit the ability of municipalities to increase taxes to address other cost pressure introduced by the province, since as police costing and upcoming reduction in grant funding through the new Local Government Fiscal Framework.
 - The residential/farm rate has increased from \$2.56 to \$2.64 per \$1,000 of equalized assessment, and the non-residential rate has increased from \$3.76 to \$3.88 per \$1,000 of equalized assessment.
 - Approximately \$10 million will be deducted from education property tax revenue in 2020-21 and 2021-22 to support the continuation of the Provincial Education Requisition Program (PERC).
- Funding for provincial contract policing has increased from approximately \$263 million in 2019-20 to approximately \$280 million in 2020-21. This is likely due to the implementation of the new police costing model in which municipalities are required to contribute 10% of frontline policing costs under the Provincial Police Services Agreement in the 2020-21 provincial fiscal year. According to the Government of Alberta, the model will collect \$23.5 million in costs from municipalities in 2020-21, not including reductions after the application of various modifiers and subsidies. Additionally, the \$280 million amount above also includes police oversight, so determining the exact impact of the new police costing model on the budget amount is not possible with the information currently available.

Along with the release of Budget 2020, the Government of Alberta also tabled [Bill 4: Fiscal Planning and Transparency \(Fixed Budget Period\) Amendment Act, 2020](#). Bill 4 identifies that a provincial budget must be released each year in the month of February.

The attached backgrounder provides more budget highlights that may affect rural Alberta. The RMA will provide additional details through member bulletins as they become available. To view the complete budget and its supporting documents, please click [here](#).

Enquiries may be directed to:

Gerald Rhodes
 Executive Director
gerald@RMAAlberta.com

Tasha Blumenthal
 Director of External Relations and Advocacy
tasha@RMAAlberta.com

Backgrounder Attached

BACKGROUND: RMA Budget 2020-21 Details

PROVINCIAL FINANCES

- February 27, the Government of Alberta Tables Budget 2020 – *A Blueprint for Jobs*, continuing efforts to balance the budget by 2022-23. Four key focus areas are identified in budget 2020:
 - Getting Alberta back to work
 - Getting services to people who need them
 - Getting spending under control
 - Getting a fair deal
- The Government of Alberta's deficit is expected be \$6.8 billion in the 2020-21 fiscal year, compared to an \$8.8 billion deficit in the 2018-19 budget. The Government of Alberta reports that this reduction in deficit will result in Albertans paying \$35 million less in debt servicing costs.
- Alberta's estimated revenue is similar to the 2019-20 budget at nearly \$50 billion in 2020-21.
- Total expenditures will remain at approximately \$56 billion.
- Non-renewable resource revenue is estimated at \$5.09 billion and is projected to \$6.7 billion by 2021-22.
- To continue to promote Alberta's investment opportunities, the Government of Alberta has earmarked \$75 million over three-years to support a new investment attraction strategy.
- Continued reductions on Alberta's tax rate as part of the Job Creation Tax Cut are planned, bringing the tax rate from its current 10 per cent to 8 per cent by 2022.
- Budget 2020 includes utilizing a voted contingency to support risk management, which includes funding for emergencies and disaster based on with average provincial spending for wildfires, floods and agricultural disasters.

ADVANCED EDUCATION

- Capital expansion and upgrading in post-secondary infrastructure decreased from \$207.7 million in 2019-20 to \$149.8 million in 2020-21.
- Capital maintenance and renewal of post-secondary infrastructure increased significantly from \$12 million in 2019-20 to \$118.5 million in 2020-21.

AGRICULTURE AND FORESTRY

- The Ministry of Agriculture and Forestry's business plan lists several key outcomes including:
 - Growth and Sustainability of Alberta's Agriculture and Forest Sectors
 - Public Health and Safety
 - Responsible Resource Management
 - Thriving Rural Communities
- Budgeted amounts for Agriculture Income Support remain at \$89.6 million, however the forecast for 2019-20 far exceeded this budget at \$235 million.

- Agri-Insurance, Livestock and Hail Insurance remains relatively stable at \$407 million.
- Funding for rural programming and agricultural societies will be \$18.8 million.
- The 2019 Northwest Alberta Wildfires program will be funded with \$112 million, a decrease of \$6 million from the previous year.
- Forest management has decreased by \$5 million from the 2019-20 budget amount to \$51.2 million.
- Canadian Agricultural Partnership (CAP) funding will remain relatively stable at \$42.2 million.
- FireSmart will receive \$102 million, a decrease of nearly \$14 million from the 2019-20 allocation of \$115.8 million.
- Funding for crop and livestock health monitoring, which includes administration of the Animal Health Act, Agricultural Pest Act, and Weed Control Act will receive \$14.3 million, a decrease of \$4 million from the \$18.2 million allocated in 2019-20.
- Operating funding for Agricultural Services Boards has decreased from \$11.7 million to \$8.5 million.

COMMUNITY SERVICES

- The budget for the Alberta First Responders Radio Communication System (AFRRCS) will remain stable at \$17 million in 2020-21.
- Family and Community Support Services (FCSS) funding remains stable at \$100 million.
- Community Initiatives Program funding has decreased by \$5 million to \$19.7 million.
- Funding for the library services has increased by \$2 million to \$37 million in 2020-21.
- Funding for the Community Facility Enhancement Program (CFEP) will remain stable at \$25 million.
- Funding for the Assured Income for the Severely Handicapped (AISH) program remains relatively stable at \$1.3 million. Changes to the way AISH payments are delivered may cause concern for some recipients; your FCSS coordinator can work directly with AISH recipients on this issue.
- The 2020-23 Fiscal Plan includes a note about developing a broadband strategy to support regional economic development, an item RMA has been advocating for.

CULTURE, MULTICULTURISM AND STATUS OF WOMEN

- Funding for Culture, Multiculturalism and Status of Women is \$246.7 million.
- The Ministry's priorities are advancing gender equality, multiculturalism, inclusion and reducing red tape to support job creation in the creative and cultural industries. The Ministry is working with communities and all orders of government to address and prevent gender-based violence and violence against Indigenous women and girls and the LGBTQ2S+ community.

ECONOMIC DEVELOPMENT, TRADE AND TOURISM

- Funding for the Ministry of Economic Development, Trade and Tourism is \$290.3 million.
- Funding for Alberta Innovates Corporation decreased slightly from \$202.4 million to \$191.2 million.

- The Business Plan has indicated that one of the Ministry of Economic Development, Trade and Tourism key objectives is to implement an Investment and Growth Strategy to foster an economy that creates jobs and wealth while rebuilding Alberta's reputation as the best and most responsible place to do business. RMA is looking forward to working with the ministry and would like to be a part of the engagement sessions.

EDUCATION

- The total Education budget is \$4.8 billion.
- Student Transportation Services funding will increase from \$362.2 million to \$377.3 million.

ENERGY

- Alberta Energy's business plan identifies a number of outcomes of interest to RMA members:
 - Albertans benefit economically from responsible energy and mineral development and access to global markets
 - Effective stewardship and regulation of Alberta's energy and mineral resources
- Continued effort to review the Alberta Energy Regulator will result in a leaner regulator.
- Orphan Well Abandonment program funding has increased from \$55.8 million to \$69 million, due to a combination of an increased number of orphan wells and more efficient administration of the program.
- \$30 million is allocated for the Canadian Energy Centre.
- Provincial funding of carbon capture and storage initiatives has increased from the previous year's \$136.4 million to \$146.1 million.
- Funding for the Utilities Consumer Advocate has slightly decreased from \$8.1 million to \$7.2 million.
- The Coal Phase-Out Agreements are anticipated to cost \$96.9 million, which remains steady from the 2018-19 Budget.
 - \$7.4 million is allocated for the Coal Workforce Transition Program.

ENVIRONMENT AND PARKS

- The business plan for Alberta Environment and Parks outlines the following key performance measures for 2020-21 are:
 - Environment and ecosystem health and integrity
 - Sustainable economic development
 - Public well-being
 - Public health and safety from environmental conditions and events
- As the development of regional plans under the Land-use Framework is set to continue, the budget for the Land Use Secretariat has decreased slightly from \$5.2 million to \$5.1 million.

- Budget 2020-21 includes the Technology Innovation and Emissions Reduction (TIER) program to support new climate technologies for large emitters as of January 1, 2020. Funding for Technology Innovation and Emissions Reduction has decreased from \$100 million to \$51 million.
- Funding for the Alberta Municipal Water and Wastewater Partnership (AMWWP) has decreased from \$32 million to \$13.7 million.
- Funding for the Wetland Restoration Program is \$6.0 million.
- Funding for Flood Adaptation has decreased from \$15.6 million to \$11.4 million.
- Funding for Water for Life has increased from \$43.3 million to \$51.3 million.
- Funding for First Nations Water Tie-in Program has decreased from \$18.3 million to \$12.8 million.
- Funding for wildlife management has increased from \$22 million to \$41.4 million.
- Funding for fisheries management has increased from \$7.4 million to \$10.5 million.

HEALTH, SENIORS AND HOUSING

- \$15.4 billion has been budgeted for Alberta Health Services (AHS) operations. This is consistent with the previous budget. When AHS releases their implementation plan in response to their performance review, RMA will evaluate and share the potential impacts on rural healthcare with members.
- The Ministry of Seniors and Housing has been budgeted \$728 million, an increase of \$24 million. This includes \$421 million for the Alberta Seniors Benefit, an \$18 million increase from the previous year.
- The budget also provides \$172 million for programs delivered by the Alberta Social Housing Corporation (ASHC), a decrease of \$11 million from the previous budget year.
- The Seniors Property Tax Deferral Program budget is steady at \$8.2 million.
- Funding for Alberta Primary Care Networks is \$243 million, an increase of \$5 million.
- The government is launching a new Rural Health Facilities Revitalization Program (RHFRP) that will provide infrastructure upgrades across rural Alberta. This year the RHFRP will be funded at \$5 million.

INDIGENOUS RELATIONS

- Funding for Indigenous Relations is \$221.5 million.
- The First Nations Development Fund has increased from \$123 million to \$135 million.

JUSTICE AND POLICING

- Funding for provincial contract policing has increased from approximately \$263 million in 2019-20 to approximately \$280 million in 2020-21. This is likely due to the implementation of the new police costing model in which municipalities are required to contribute 10% of frontline policing costs under the Provincial Police Services Agreement in the 2020-21 provincial fiscal year. According to the Government of Alberta, the model will collect \$23.5 million in costs from municipalities in 2020-21, not including reductions after the application of various modifiers and subsidies. Additionally, the \$280 million amount above also includes police oversight, so determining the exact impact of the new police costing model on the budget amount is not possible with the information currently available.

- The Policing Assistance to Municipalities Grant was increased slightly from \$88.2 million in 2019-20 to \$89.2 million in 2020-21. This grant is provided to municipalities with a population above 5000 to assist with municipal policing costs.
- Operating funding for criminal and youth prosecutions has decreased slightly from \$79.8 million in 2019-20 to \$78.5 million in 2020-21.
- The Alberta Justice and Solicitor General business plan includes several key objectives relevant to rural municipalities, including the following:
 - Improve law enforcement's rural crime response capability by increasing RCMP resources and creating the Rural Alberta Provincial Integrated Defence Force (the RAPID Force), which will allow provincial peace officers to better respond and assist the RCMP and other police services.
 - Work with policing partners and community stakeholders to address drivers of crime, including focused work on organized crime, drug trafficking and proceeds of crime.
 - Continue to enhance protection of Albertans' property rights, including introducing new legislation.
 - Hire additional Crown prosecutors to ensure criminal matters are dealt with in a timely and appropriate manner

MUNICIPAL AFFAIRS

- The total Municipal Affairs budget is approximately \$1.43 billion.
- The Federal Gas Tax Fund will decrease from \$477 million to \$244 million as it returns to normal levels after a one-time federal doubling of Gas Tax transfers in 2019-20.
- The 2020-21 Municipal Sustainability Initiative (MSI) funding components are as follows:
 - The MSI capital component is funded at \$963 million (which includes Basic Municipal Transportation Grant [BMTG] funding).
 - The MSI capital component is funded at \$30 million.
- MSI funding is projected to decrease to a total of \$927 million in 2021-22, before the program is replaced with the Local Government Fiscal Framework in 2022-23. This reduction is consistent with the plan presented in the 2019 provincial budget.
- Alberta Community Partnership (ACP) funding holds steady at \$16.5 million, with the same amount projected for 2020-21 and 2021-22.
- Grants in Place of Taxes (GIPOT) has decreased from \$44.5 million in 2019-20 to \$30.1 million in 2020-21. This decrease is on top of a \$14.1 million decrease in the previous provincial budget. Over two budget years, GIPOT has decreased by nearly 50%, placing significant pressure on municipalities hosting provincial facilities and infrastructure.
- The Education Property Tax Requisition is forecast at \$2.6 billion, an increase of \$102 million from the 2019-20 requisition level. This significant increase in the requisition will further limit the ability of municipalities to increase taxes to address other cost pressure introduced by the province, since as police costing and upcoming reduction in grant funding through the new Local Government Fiscal Framework.

- The residential/farm rate has increased from \$2.56 to \$2.64 per \$1,000 of equalized assessment, and the non-residential rate has increased from \$3.76 to \$3.88 per \$1,000 of equalized assessment.
- Approximately \$10 million will be deducted from education property tax revenue in 2020-21 and 2021-22 to support the continuation of the Provincial Education Requisition Program (PERC).
- Alberta Emergency Management Agency operational funding has decreased significantly, from \$125.2 million in 2019-20 to \$77 million in 2020-21.
- The business plan for Alberta Municipal Affairs includes several objectives relevant to rural municipalities, including the following:
 - Work collaboratively with municipalities and industry to improve the consistency and efficiency of the property assessment system by completing the transition to the centralized model for designated industrial property assessment.
 - Work collaboratively with municipalities and municipal associations in continuing to offer and develop tools and programs to support well-managed, accountable, and sustainable municipalities, including strategies to address unpaid linear property taxes and promote effective municipal asset management practices.
 - Streamline regulatory requirements in municipal legislation and regulation that are hampering administrative efficiencies for municipalities, including a review of the regulations governing regional services commissions in the province. The proposed amendments will allow municipalities to be more responsive to the needs of their residents and businesses.
 - Develop new assessment models for wells, pipelines, and machinery and equipment for implementation in the 2021 tax year in order to modernize the regulated assessment system while promoting industry competitiveness and a predictable revenue base for municipalities.
 - Align the safety codes system to a quality assurance framework that enables partners to act autonomously while holding them accountable.
- The Alberta Municipal Affairs business plan includes an initiative in which the Ministry “will convene a working group with representation from other Government of Alberta ministries and external stakeholders (including the Alberta Industrial Heartland Association and the Northeast Capital Industrial Association) to develop a pilot project in the Edmonton region that will identify procedural efficiencies, and explore potential legislative changes to facilitate these pre-approved industrial zones throughout the province.”

TRANSPORTATION AND INFRASTRUCTURE

- Alberta Transportation’s business plan identifies several priority initiatives that are relevant to RMA members:
 - Competitiveness, Market Access and Economic Growth: Alberta has a safe and efficient multi-modal transportation system that supports the economy
 - Long-term Sustainability and Affordability: Alberta can afford to maintain its existing transportation assets and invest in new strategic infrastructure

- Connected and Active Communities: Albertans have inclusive and accessible transportation options in and between communities
 - Safety and Security: Transportation safety and security is enhanced through educational, regulatory, technological and infrastructure improvements
 - Innovation and Technology Integration: Alberta's transportation system adapts to new innovations and technologies
 - Environmental Stewardship: Alberta has a transportation system that is managed in an environmentally responsible and sustainable manner
- The Strategic Transportation Infrastructure Program (STIP) has received \$15 million, a decrease of \$7.5 million from 2019-2020.
 - The 2020 capital plan identifies \$57 million in provincial funding to support municipal projects under the federal Investing in Canada Infrastructure Program (ICIP). RMA's understanding is that this funding is allocated to ICIP projects that have been approved at the provincial level and is based the use of existing provincial grant programs to cover the provincial portion of funding.
 - Federal Gas Tax funding has returned to \$244 million after a onetime doubling of the transfer from the federal government.
 - Funding for Water for Life has increased from \$43.3 million to \$51.3 million.
 - Funding for the Alberta Municipal Water and Wastewater Partnership (AMWWP) has decreased from \$32 million to \$13.7 million.
 - Funding for First Nation Water Tie-In Program has decreased from \$18.3 million to \$12.8 million.
 - As GreenTRIP wraps up, funding has decreased to \$59.8 million.
 - Provincial highway maintenance operations funding will be \$308 million.
 - Funding for the Small Communities Fund component of the Building Canada Fund has been eliminated, as all outstanding funds under the program were allocated in the 2019-20 budget year.

Follow up Questions from RMA Budget Meeting – February 28, 2020

1) What is the status of the assessment review for industrial properties?

Municipal Affairs has a committee consulting on changes to the assessment model for industrial properties. RMA is represented on this committee by Gerald Rhodes, RMA Executive Director, in addition to three technical representatives. Unfortunately, the details of these discussions are confidential at this time; however, the RMA continues to emphasize the importance of the Government of Alberta connecting with municipalities directly regarding potential shifts in assessment.

2) Was RMA expecting the budget for Agricultural Service Boards to decrease by \$3 million?

RMA was not expecting this decrease in funding, and will continue to advocate for sufficient funding for ASBs to provide the valuable work they do for their agricultural communities.

3) What is does this budget do for REDA funding?

RMA has been unable to locate information on REDA funding in the budget documents, and is awaiting response from the Government of Alberta clarifying funding levels.

4) Mountain View County is expected to collect \$290,000 for education requisition from assessment that no longer exists in 2020.

RMA continues to be concerned about the use of the municipal property tax system to collect education funding on behalf of the Government of Alberta. The issue raised by Mountain View County is a great example of how the current system compromises the ability of municipalities to collect property taxes at a rate that supports service delivery. In addition to the impact that the use of the previous year's equalized assessment data has on requisition amounts in relation to actual taxes collected, RMA is also concerned with the province's decision to increase mill rates for education requisition to raise an additional \$100 million through the property tax system while leaving the overall education funding budget unchanged.

5) What is the status of Grants in Place of Taxes (GIPOT)?

The 2019-20 budget announced GIPOT would be reduced by 25% in 2019-20 and a further 25% in 2020-21. The 2020-21 budget confirms this reduction in GIPOT funding.

6) When will the current assessment model review conclude and when will the changes be implemented?

The Government of Alberta has shared that the intent is to have the assessment review completed in April 2020, with the changes to be implemented in the 2021 tax year.

7) Has there been any further information on why funding for the Alberta Municipal Water/Wastewater Program (AMWWP) was reduced?

There has been no further information regarding reductions to AMWWP. However, in the Budget 2020 Fiscal Plan, the target funding for AMWWP in Budget 2021-22 and Budget 2022-23 is set to increase to \$22 million dollars. This would bring the three-year total to \$58 million dollars.

8) Regarding the changes to RCMP funding, is there any discussion on the province removing the ability of municipalities to enter into new enhanced policing agreements?

With the police funding review, all enhanced policing agreements are on hold. Municipalities may not enter into new enhanced policing agreements at this time, although seasonal or event-specific enhanced positions may be allowed.

9) The budget indicates STIP will be funded at \$15 million, however the Minister of Transportation has stated it will be \$25 million annually. What is the actual funding of STIP for 2020-21?

The budget lists STIP funding at \$15 million for 2020-21. This is consistent with the projection in the 2019-20 budget for this year. STIP is projected to be funded for two additional years, ending in 2023. Funding for STIP is projected to increase to \$21 million in 2021-22 and to \$25 million in 2022-23.

10) Have there been any changes to funding for the Land Trust Grant Program?

The Land Trust Grant Program will be funded at \$15 million. This is consistent with 2019 funding.

11) MSI increased from \$670,773,042 in 2019-20 to \$993,000,000 in 2020-21. Is this correct? What is the amount available for operational MSI?

Last year's (2019-20) actual MSI allocation was approximately \$1.07 billion based on the following:

- The MSI capital component is funded at \$294 million.
- The MSI operating component is maintained at \$30 million.
- The Basic Municipal Transportation Grant is funded at \$347 million.
- It is important to consider that these figures do not include \$400 million in MSI funding that was diverted from the 2018-19 and 2019-20 budget years and advanced to municipalities in the 2017-18 budget year. When applying the \$400 million advance to the 2019-20 budget year, total MSI funding is equivalent to \$1.07 billion.

The actual funding distributed in 2019-20 was less than this year's, but that was due to the \$400 million advance in 2017-18, so although the actual amount municipalities received this year may actually be more than last year, from a provincial budget perspective the overall MSI amount last year was higher than this year.

12) Regarding the Rural Policing Model, when will the payments be due?

Payment for 2020 policing costs will be billed to municipalities in 2021. The province has not yet confirmed when police costs will be billed for future years beyond 2020.

13) No changes to FCSS funding is a positive thing to see.

In this period of fiscal restraint, RMA is also pleased to see that funding for FCSS has remained consistent.

14) Are there more details available regarding the development of a broadband strategy?

The business plans do not provide more detail, and there is not a specific budget item related to a provincial broadband strategy. However, a key objective is to "Improve connectivity services

to public sector facilities, and collaborate with business and partners to develop a framework to support widespread access to high-speed broadband.” It is unclear how a broadband framework will differ from a provincial broadband strategy. RMA is writing a letter to the Minister requesting an update on this initiative as it relates to RMA resolution 4-18F: Enabling High-Speed Internet Access for Rural Alberta.

15) What is RMA doing regarding the physician funding model?

RMA is writing a letter to the Minister of Health requesting the province continue to negotiate with the Alberta Medical Association. RMA recognizes the critical importance that access to rural healthcare plays in the viability of rural communities.

16) The funding for provincial highway maintenance is \$308 million. How does this compare with previous years?

The 2019-20 budget provided \$327 million for highway maintenance; funding has decreased by \$19 million.

17) Travel Alberta seems to have as a goal to double tourism revenue in the next 10 years from \$9billion to \$20 billion. Is there any extra funding for tourism in this budget?

The grant to Travel Alberta Corporation has decreased slightly in this current budget. However, Travel Alberta has announced a Ten-Year Tourism Strategy that will support the development and sustainability of the province’s tourism industry and lay the foundation to help achieve the Government of Alberta’s vision to grow tourism revenue to \$20 billion by 2030.

Engagement workshops and an online survey informing the strategy have just been completed. Once the new strategy is announced, there will be more clarity on how the Government of Alberta’s vision will be fulfilled. RMA will continue to monitor this and update members when more information is known.

Following the initial budget analysis, RMA members have brought additional items of importance in budget forward. These are summarized here:

18) Library Funding

Library funding is remaining the same; however, PLSB (Public Library Services) has removed the courier delivery from the Library Systems. As a result, the NLLS (Northern Lights System) is considering purchasing an additional van and hiring staff to accommodate inter-library loans that will cost about \$110,000.

Although the provincial funding remains the same – municipalities will be affected when funding libraries.

19) Firefighter Training Grant

The budget removes a \$500,000 grant for training firefighters. This will impact municipal fire departments as this funding was previously utilized for advanced firefighter training.



Municipal District of Willow Creek #26 For Information

Date Submitted: March 6, 2020

Originated by: CAO

Subject: RFP Results - Hamlet of Granum Solid Waste Pickup

RECOMMENDATION

To accept the information provided by administration on the results of the Request for Proposals for Hamlet of Granum Solid Waste Pickup.

SUMMARY

Administration made available on the municipal website and social media a Request for Proposal for solid waste pickup within the Hamlet of Granum. Two companies expressed interest in the proposal and the RFP's were sent to them. One company responded.

The one proposal received back indicated a cost of \$20 per property per month. The current rate charged to residents is \$9.00 per month.

As a result of this information the CAO has directed public works to continue to provide the service utilizing municipal personnel and equipment.

The garbage truck has been retired and will be disposed of according to policy and a 1 ton truck and trailer that are currently in the fleet have been made available for solid waste pickup. The trailer will be parked at the public works shop as has been the past practice to act as a drop off point for waste pickup from rural areas.

BACKGROUND

The Hamlet of Granum operates a door to door garbage collection service which picks up household and commercial waste once a week. A garbage truck owned by the municipality picks up the waste.

A safety and mechanical equipment review of the garbage truck has revealed that the truck can no longer be certified due to rust, wear and tear and other mechanical defects which makes the cost of repair and the cost of ongoing repairs not practical given the age and condition of the equipment.

The cost to replace the garbage truck is between \$150,000 and \$200,000.

On a monthly basis approximately 9-12 tonnes of waste is collected on average.

ATTACHMENTS

n/a

Prepared By:

Reviewed and Approved for Agenda

Director / CAO / Committee

Chief Administrative Officer

Alberta SouthWest Bulletin March 2020

Regional Economic Development Alliance (REDA) Update

❖ Global Recognition

AlbertaSW is a Top 3 Finalist for the “Best of the Americas” Award.

<https://greendestinations.org/2020-sustainable-destination-awards-and-tourism2030-itb-berlin/>

- First place winner: Vail Colorado
- Second place: Guyana
- **Third place:** Alberta SouthWest Crown of the Continent, Canada

The annual ITB Berlin Conference attracts 10,000 exhibitors and 113,000 attendees from 180 countries.

✓ Thank you to **Travel Alberta**, who had planned to represent us at the award ceremony on March 4th. But, due to COVID-19 measures, the conference was cancelled at the last minute.

“AlbertaSW Crown of the Continent” was named a “Global Top 100 Sustainable Destination” in October 2019, in line with UN Sustainability Goals and Global Sustainable Tourism Council. <http://sustainabletop100.org/>

✓ Thank you to Green Destinations Canada for their time, expert guidance and assistance to research to prepare the application.

✓ Thank you to MLA Roger Reid for sharing the news in the Alberta Legislature and providing an overview of AlbertaSW and the many successes of community and multi-regional collaboration. Much appreciated!



❖ SouthWest Succession Partnership:

AlbertaSW, Community Futures Crowsnest Pass and Community Futures Southwest ... have combined resources to pilot a “How to Sell or Buy a Business” project, to raise awareness of succession planning best practices and provide support for business transitions.

- March 9-12: **Succession Planning Summit**: sign up; access [on-line video lessons](#), at your convenience;
- March 24: **Succession Planning Workshop** Heritage Inn, 12:30pm;
- Ongoing: **One-on-one Coaching** with identified businesses; and
- Ongoing: **Coupon Codes** and support for on-line buyer-seller matching.

Contact bev@albertasouthwest.com for more details and find out how to participate.

REMINDER:

❖ *Invest in Alberta* magazine 2020 is available in hard copy and two on-line versions

“Peaks to Prairies” display ad on page 88!) Flip through the pages of the magazine at

<http://www.edaalberta.ca/Invest-In-Alberta> or visit the microsite at <https://investalbertamag.ca/>

UPCOMING:

- ❖ EAT Resource Roundtable Thursday March 12, 2020, 2:30pm MD Willow Creek Administrative office
- ❖ Economic Developers Alberta (EDA) Conference ... April 1-3, 2020, Kananaskis www.edaalberta.ca
- ❖ Business of Outdoor Recreation Summit ... September 14-16, 2020, Civic Center, Great Falls, Montana

Alberta SouthWest Regional Economic Development Alliance

International Economic Development Council (IEDC) Accredited Economic Development Organization (AEDO)

Green Destinations Top 100 Sustainable Global Tourism Destination

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Alberta SouthWest Regional Alliance

Minutes of the Board of Directors Meeting

Wednesday February 2, 2020 –Stockmans Grill, Fort Macleod

Board Representatives

Barney Reeves, Waterton Park
Brent Feyter, Fort Macleod
Jim Bester, Cardston County
Blair Painter, Crowsnest Pass
Beryl West, Nanton
Bev Everts, MD Pincher Creek
Dale Gugala, Stavely
John Van Driesten, MD Willow Creek
Dennis Barnes, Cardston
Ron Davis, MD Ranchland

Resource Staff and Guests

Roger Reid, MLA, Livingstone-Macleod
Jennifer Handley, Nanton
Lori Hodges, LRSD
Linda Erickson, AEDTT
Carolyn Bester, Cardston County
Bev Thornton, Executive Director, AlbertaSW

1. Call to Order and Welcome
Chair, Barney Reeves, called the meeting to order.
2. Approval of Agenda
Moved by Blair Painter THAT the agenda be approved.
Carried. [2020-02-679]
3. Approval of Minutes
Moved by Beryl West THAT the minutes of January 8, 2020 be approved as presented.
Carried. [2020-02-680]
4. Approval of Cheque Register
Moved by Dale Gugala THAT cheques #2740 to #2756 be approved as presented.
Carried. [2020-02-681]
5. REDA sponsorship EDA 2020
Moved by Dennis Barnes THAT AlbertaSW share with other REDAs, the cost of a EDA Conference Bronze sponsorship, up to \$250.
Carried. [2020-02-682]
6. MLA Roger Reid
Roger Reid, MLA, Livingstone-Macleod, presented a report from the province, and positive discussion on shared goals and issues.
7. Southwest Succession Partnership
AlbertaSW, Community Futures Southwest and Community Futures Crowsnest Pass will partner to pilot a succession matching project to support businesses that are in transition or are interested in continuity planning. In addition to individual coaching the project will offer on-line webinars and in-person workshop.
8. 10 Year Tourism Strategy
Further information forthcoming from consultation sessions.
9. Energizing Agricultural Transformation
The Resource Round Table met for the second time on the afternoon of January 8, 2020. InnoVisions and Associates presented a “what we heard” report, summarizing interviews and research completed to date. Contact Bev if you would like a copy of the presentation.

- | | |
|-------------------------------|---|
| 10. Update reports | No updates: meetings to be held later this week. |
| ○ Mayors and Reeves | |
| ○ Highway 3 TDA | |
| 11. Executive Director Report | Accepted as information. |
| 12. Round table updates | Accepted as information. |
| 13. Board Meetings | ➤ March 4, 2020-Stavely, Golden Age Centre
➤ April 1, 2020: NO MEETING (EDA conference begins April 1)
➤ May 6, 2020-Cardston, Cobblestone Manor
➤ June 3, 2020-AGM-tentatively Crowsnest Pass |
| 14. Adjournment | Moved by Brent Feyter THAT the meeting be adjourned.
Carried. [2020-02-683] |

Approved March 4, 2020

Chair

Secretary/Treasurer

Sustainable Destination Awards & Tourism2030

PRESS INFORMATION

-FOR IMMEDIATE RELEASE-

4 March 2020 - Palais am Funkturm, ITB Berlin

ALBERTA SOUTHWEST CROWN OF THE CONTINENT WINS 3rd PLACE IN “BEST OF THE AMERICAS” CATEGORY AT THE SUSTAINABLE TOP 100 DESTINATION AWARDS

Alberta SouthWest is very proud to have been chosen from the list of Top 100 destinations to be one of the Top 3 Finalists in “Best of the Americas” category. The winners are :

First place: Vail Colorado

Second place: Guyana

Third place: Alberta SouthWest Crown of the Continent, Canada

<https://greendestinations.org/2020-top-100-awards-itb-berlin/#1583158799195-c57b4aea-5e52>

Alberta SouthWest had previously been named as a Global Top 100 Sustainable Destination in October 2019.

From those 100 destinations, 50 sustainable tourism stories were chosen. www.sustainable_top_100.org.

Winners and finalists were then selected by a panel of experts representing 12 international organisations.

AlbertaSW has made its place among global destinations that strive to be more sustainable for the benefit of travellers and local communities, and to preserve, enhance and celebrate our iconic character of place.

ITB Berlin annually hosts the globally prestigious Awards Ceremony for Sustainable Destinations. The conference features 10,000 exhibitors and attracts over 113,000 visitors from 180 countries. Due to COVID-19 measures, the 2020 conference was cancelled at the last minute. The Awards were announced via e-mail and on-line notifications.

About Alberta SouthWest Crown of the Continent

Alberta SouthWest is a partnership of 16 communities located within the northeast corner of the “Crown of the Continent,” which is a larger transboundary region encompassing the Waterton-Glacier International Peace Park, and the surrounding areas of Alberta, British Columbia and Montana. Some key historic milestones include:

1932: Waterton-Glacier International Peace Park becomes world’s first international peace park and has been the model for over 150 peace parks world-wide.

1979: Waterton Biosphere Reserve (WBR) designated by UNESCO; it is one of only 18 biosphere reserves in Canada.

1981: Head-Smashed-In Buffalo Jump designated as a UNESCO World Heritage Site.

1993: The first commercial wind farm was built in Alberta SouthWest, making the region the birthplace of the wind industry in Canada.

Sustainable Destination Awards & Tourism2030

1995: Waterton-Glacier International Peace Park designated as a UNESCO World Heritage Site.

2017: Castle Provincial Park and Castle Wildlife Provincial Park designated by Alberta Provincial Government.

2017: Waterton-Glacier International Peace Park declared a Provisional International Dark Sky Park by the International Dark-Sky Association, the first such designation that spans an international boundary.

2020: multi-partner Peaks to Prairies Electric Vehicle Charging Station Network completed and launched.

Bev Thornton, Executive Director of AlbertaSW extends a thank you to the staff of Green Destinations for their many hours of time to support the research and writing of the submission, and to the unfailing encouragement of the Travel Alberta team. Thornton observes, "This global recognition is a reflection of international, provincial and municipal level commitment to grow prosperous communities that celebrate the important connection to our landscapes, history and culture".

About the Green Destinations Foundation

Green Destinations has developed an assessment and reporting system to assess current tourism policy, management and sustainability performance on relevant sustainability themes. The Green Destinations Assessment and Certification Program is a collaborative initiative of [Green Destinations](#), the [European Centre for Eco and Agro Tourism](#) (ECEAT) and the [Coastal & Marine Union](#) (EUCC). The system consists of the Green Destinations Standard, which is a collection of criteria to assess sustainable destination management and policy and the Green Destinations Database which is a collection of sustainability and quality performance indicators fed by a variety of third-party data sources.

www.albertasouthwest.com

www.CrownoftheContinent.NatGeotourism.com

For further information contact:
Bev Thornton, Executive Director
Alberta SouthWest Regional Economic Development
403-627-0244
bev@albertasouthwest.com





Municipal District of Willow Creek #26 For Information

Date Submitted: March 10, 2020

Originated by: CAO

Subject: Granum Open House Questionnaire Feedback Results

RECOMMENDATION

Council review of the Granum Open House Questionnaire Feedback Results.

SUMMARY

An open house was conducted in the Hamlet of Granum on February 26, 2020. As part of the Open House staff were in attendance along with displays featuring details on municipals services and matters pertaining to Granum infrastructure issues.

As part of the Open House attendees were invited to complete a questionnaire with questions related to the Open House event as well as to suggestions associated with municipal services in Granum.

BACKGROUND

The Hamlet of Granum was dissolved February 1, 2020. At the direction of municipal council administration was directed to undertake a public participation plan for the community that included public consultation and a plan to identify infrastructure replacement and key public service initiatives.

ATTACHMENTS

Questionnaire results from open house.

Prepared By:

Director / CAO / Committee

Reviewed and Approved for Agenda

Chief Administrative Officer

Granum Open House

Suggestion and Questionnaire Results

1. How helpful did you find the Open House?

a) I have a better understanding of the services provided by the MD. What information did you find most helpful?

- Maps of Granum showing water lines, streets, sidewalks and their condition; designation of different lots in community; process for building permits, etc.
- I had a good idea of what it would be and it fulfilled my expectations.
- Committees. It was amazing. I am so excited. Retirement is looking hopeful in Granum.
- Peace officers, fire department.
- Great job, well done.
- Alley conditions, puddles very deep, snow drifts, snow removal.
- I liked the specifics of plans and goals. It gives me hope.
- Alley conditions snow removal in the cul de sac
- Posters, maps, indications of street repair priorities.
- Pictures around the room, very helpful.
- Lots of areas, tax payments, meter install sidewalk repair, zoning
- The mapping and how good/bad our infrastructure is.
- All the info I got was fantastic. So much better than a stuffy PowerPoint type presentation.
- Finances, noxious weeds, bylaw.
- Great presentations.
- Future plans and costs, all MD persons answered any questions. I thought it was fantastic and very impressive.
- Info on utilities and taxes.
- Meeting employees.
- The presentation boards were interesting.
- Infrastructure and taxation.
- Water meter renewal, increased internet access and meeting staff.
- Great job everybody, thanks for all your work. Found it very helpful and received clarification on things.

b) I still have questions but I am better informed than I was previously. What additional information do you feel you need to know?

- Tax information; special levies; how or if former town foreman is still employed.
- Just not quite sure about monthly taxes.
- Will there be a cost for police services?
- Time will tell.
- It was all good, staff was very good.

c) **The Open House did not meet my expectations for information. How could it be improved?**

- No comments were received.

2. Governance and Representation

- Transparency
- Needed at the formation of the proposed “Hub Committee” I Granum.

3. Administration

- Provide a package with all information from open house so those who couldn't attend have it at their fingertips.

4. Bylaw

- Enforced
- Please rescind the Cat Bylaw.
- Look at a bylaw to adjust garbage rates appropriately and a cat bylaw is needed.

5. Taxation

- Show improvements for our money.
- Residential tax base, hoping to sell soon. Need an incentive to/for someone to live here.
- Water rates, we need a good policy in place for accidental purchase of water (mobile homes).

6. Infrastructure

- Are sidewalks necessary on both sides of the street? Is there a more economical material to be used for sidewalks?
- Curbside drainage, roads and sidewalks.
- Roads and sidewalk repair and snow removal.
- Sidewalks are very shifted from large tree roots.
- Pave Minto Street and 3rd Avenue.

7. Fire and Emergency

- They are amazing as is.
- Concerned over new costs for policing.

8. Planning and Development

- Future community meetings would be helpful for Granum residents if any major development or changes being considered by the MD.
- Bring businesses into the MD.
- Fixing up the ball diamonds.
- We want the campground revenue to be used to help us.

9. IT

- Looking forward to possibly having increased internet access to the Museum

10. Other

- I am pleased that you have kept all of us fairly well informed and thank you.
- Limit how many boards or societies one can be on so more of us can be on them instead of the same few running them all.
- Incentives for buying in town.
- Gopher control for golf course, park and school. Fixing water flow for storm water management.
- Water meter switch over. Hope to get notified within arrival.
- Utility payment plan
- Oversight over societies including random audits. 30 km speed limit.
- Would like information about planting trees on the boulevard. Lots of trees have been taken down over the past 10 years. Can a resident replace at their own expense?
- Feeling very positive towards working with MD Council and staff. Looking forward to bigger and better future for Granum.
- Direct debit utility bills – payment date within las 3 banking days of the month.



MINUTES – 4 (2019)
ANNUAL ORGANIZATIONAL BOARD OF DIRECTORS' MEETING
Thursday, December 5, 2019 – 7:00 p.m.
ORRSC Conference Room (3105 - 16 Avenue North, Lethbridge)

BOARD OF DIRECTORS:

Kevyn Stevenson (absent)	Village of Arrowwood	Brad Koch (absent)	Village of Lomond
Delbert Bodnarek (absent)	Village of Barnwell	Richard Van Ee	Town of Magrath
Ed Weistra	Village of Barons	Peggy Losey	Town of Milk River
Tom Rose	Town of Bassano	Sheldon Walker (absent)	Village of Milo
Norman Gerestein	City of Brooks	Victor Czop - alternate	Town of Nanton
Jim Bester	Cardston County	Clarence Amulung	County of Newell
Richard Bengry	Town of Cardston	Marinus de Leeuw	Village of Nobleford
Peggy Hovde	Village of Carmangay	Henry de Kok	Town of Picture Butte
Jamie Smith (absent)	Village of Champion	Bev Everts (absent)	M.D. of Pincher Creek
Doug MacPherson	Town of Claresholm	Don Anderberg	Town Pincher Creek
Butch Pauls	Town of Coaldale	Ronald Davis (absent)	M.D. of Ranchland
Elizabeth Christensen	Town of Coalhurst	Stewart Foss	Town of Raymond
Tanya Smith	Village of Coutts	Don Norby	Town of Stavely
Warren Mickels (absent)	Village of Cowley	Matthew Foss	Village of Stirling
Dave Filipuzzi	Mun. Crowsnest Pass	Jennifer Crowson	M.D. of Taber
Dean Ward	Mun. Crowsnest Pass	Margaret Plumtree	Town of Vauxhall
Kole Steinley	Village of Duchess	Jason Schneider	Vulcan County
Gordon Wolstenholme	Town of Fort Macleod	Lyle Magnuson	Town of Vulcan
Gerry Carter	Village of Glenwood	David Cody	County of Warner
Suzanne French	Village of Hill Spring	Marty Kirby	Village of Warner
Morris Zeinstra (absent)	Lethbridge County	Darry Markle (councillor)	M.D. Willow Creek

STAFF:

Lenze Kuiper	Director	Gavin Scott	Senior Planner
Mike Burla	Senior Planner	Max Kelly	Assistant Planner
Bonnie Brunner	Senior Planner	Jennifer Maxwell	Subdivision Technician
Diane Horvath	Senior Planner	Barb Johnson	Executive Secretary
Steve Harty	Senior Planner		

AGENDA:

1. **Approval of Agenda** – December 5, 2019
2. **Approval of Minutes** – September 5, 2019 (attachment)

3. **Business Arising from the Minutes**
 4. **Recognition of Members and Alternate Members for 2019/2020** (attachment)
 5. **Appointment of Officers and Executive Committee for 2019/2020** (attachment)
 - (a) Election of Chair
 - (b) Election of Vice-Chair
 - (c) Election of Executive Committee
 - (d) Destruction of Ballots
 6. **Reports**
 - (a) Executive Committee Report..... (attachment)
 - (b) GIS Newsletter (handout)
 7. **Business**
 - (a) Proposed 2020 Budget..... (attachment)
 - (b) Municipal Development Plan and Intermunicipal Development Plan Update
 - (c) Assessment Review Board Update
 8. **Accounts**
 - (a) Summary of Balance Sheet and Statement of Income for the 10-month period:
January 1 - October 31, 2019..... (attachment)
 9. **Adjournment**
-

CHAIR GORDON WOLSTENHOLME CALLED THE MEETING TO ORDER AT 7:02 P.M.

1. APPROVAL OF AGENDA

Moved by: Ed Weistra

THAT the Board of Directors approve the agenda of December 5, 2019, as presented. **CARRIED**

2. APPROVAL OF MINUTES

Moved by: Richard Bengry

THAT the Board of Directors approves the minutes of September 5, 2019, as presented. **CARRIED**

3. BUSINESS ARISING FROM THE MINUTES

None.

4. RECOGNITION OF MEMBERS AND ALTERNATE MEMBERS FOR 2019/2020

- The following list of Members and Alternate Members was included in the agenda. Board members were asked to review the list and report any corrections, if any, to the Executive Secretary.

Municipality	Member	Alternate Member
Arrowwood – Village	Kevyn Stevenson	Matt Crane
Barnwell – Village	Delbert Bodnarek	Ian Matheson
Barons – Village	Ed Weistra	Ron Gorzitza
Bassano – Town	Tom Rose	Ron Wickson
Brooks – City	Norman Gerestein	—
Cardston – County	Jim Bester	Roger Houghton
Cardston – Town	Richard Bengry	—
Carmangay – Village	Peggy Hovde	JoAnne Juce
Champion – Village	Jamie Smith	Trevor Wagenvoort
Claresholm – Town	Doug MacPherson	Brad Schlossberger
Coaldale – Town	Butch (Henry) Pauls	—
Coalhurst – Town	Elizabeth Christensen	—
Coutts – Village	Tanya Smith	Marvin Bohne
Cowley - Village	Warren Mickels	—
Crowsnest Pass – Municipality	Dave Filipuzzi & Dean Ward	—
Duchess – Village	Kole Steinley	Tina Preston
Fort Macleod – Town	Gordon Wolstenholme	Brent Feyter
Glenwood – Village	Gerry Carter	—
Hill Spring – Village	Suzanne French	—
Lethbridge – County	Morris Zeinstra	—
Lomond – Village	Brad Koch	—
Magrath – Town	Richard Van Ee	—
Milk River – Town	Peggy Losey	—
Milo – Village	Sheldon Walker	Scott Schroeder
Nanton – Town	Beryl West	Victor Czop
Newell – County	Clarence Amulung	Tracy Fyfe
Nobleford – Town	Marinus de Leeuw	Corne Mans
Picture Butte – Town	Henry de Kok	Teresa Feist
Pincher Creek – M.D. No. 9	Bev Everts	Quentin Stevick
Pincher Creek – Town	Don Anderberg	Brian McGillivray
Ranchland – M.D. No. 66	Ronald Davis	Harry Streeter
Raymond – Town	Stewart Foss	—
Stavely – Town	Don Norby	—
Stirling – Village	Matthew Foss	Rob Edwards
Taber – Municipal District	Jennifer Crowson	Tamara Miyanaga
Vauxhall – Town	Margaret Plumtree	Marilyn Forchuk
Vulcan – County	Jason Schneider	Doug Logan
Vulcan – Town	Lyle Magnuson	Paul Taylor

Warner – County No. 5	David Cody	Morgan Rockenbach
Warner – Village	Marty Kirby	Sandi Hedin
Willow Creek – M.D. No. 26	Ian Sundquist	Maryanne Sandberg

5. APPOINTMENT OF OFFICERS AND EXECUTIVE COMMITTEE FOR 2018/2019

- A list of members who wished to let their names stand for election for the positions of Chair, Vice-Chair and Executive Committee was included in the agenda package.

(a) Election of Chair

Advance Nominations: Gordon Wolstenholme (Town of Fort Macleod)

Nominations from the floor: None

Gordon Wolstenholme was elected Chair by acclamation.

(b) Election of Vice-Chair

Advance Nominations: Jim Bester (Cardston County)

Nominations from the floor: None

Jim Bester was elected Vice-Chair by acclamation.

(c) Election of Executive Committee

Advance Nominations: Ian Sundquist (M.D. of Willow Creek)
Don Anderberg (Town of Pincher Creek)
Jennifer Crowson (M.D. of Taber)
Margaret Plumtree (Town of Vauxhall)
Doug MacPherson (Town of Claresholm)

Nominations from the floor: None

Ian Sundquist, Don Anderberg, Jennifer Crowson, Margaret Plumtree and Doug MacPherson were all elected to the Executive Committee by acclamation.

Therefore, the following members will serve as the Executive Committee from December 5, 2019 to December 3, 2020:

Gordon Wolstenholme – Chair
Jim Bester – Vice-Chair
Ian Sundquist
Don Anderberg
Jennifer Crowson
Margaret Plumtree
Doug MacPherson

(d) Destruction of Ballots – None (all elected by acclamation)

6. REPORTS

(a) Executive Committee Report

Moved by: Don Anderberg

THAT the Board of Directors approve the Executive Committee Report for the meetings of September 12 and October 10, 2019, as presented. **CARRIED**

(b) GIS Newsletter

- The current version of GIS platform is approaching 6 years old, so a decision was made to stay on the cutting edge of GIS delivery by moving to a new, fresh product in 2020. The enhanced Geocortex viewer will provide users with a new set of tools and features that were not available in the current iVault GIS. New features include:
 - a user's ability to apply transparencies,
 - re-order and filter layers,
 - import and export spatial files,
 - attach user files (pdf),
 - edit attribute and spatial data,
 - snapping while drawing and measuring, and
 - the ability to create a variety of charts based on input data.
- In addition to the Geocortex GIS viewer, all member municipalities will have the ability to have custom web apps built for a variety of purposes. We envision having a public facing GIS portal in Geocortex which will be similar in scope to the public version currently provided but, in addition, offer custom web mapping applications that only serve a specific purpose with limited information. These could include a web application that shows information such as plowing priorities, recreation facilities, walking/hiking trails, parade routes, cemeteries, or a tour map that takes users on a walking route that identifies historical buildings, tourist locations or capital projects.
- ORRSC GIS staff has begun work on the new sites and hope to start releasing them early in 2020.

7. BUSINESS

(a) Proposed 2020 Budget

- ORRSC is a knowledge-based organization and our greatest asset is our staff and the value they bring. Staff presently consists of:
 - 7 Planners and 3 Assistant Planners (4 Masters of Planning)
 - 2 GIS Analysts and 3 GIS Technologists (1 CET)
 - 5 Administrative Staff
- The Executive Committee has recommended two budget options be considered by the Board, the only difference being that Option 1 includes a 2% staff salary increase and Option 2 includes a 1.5% increase (with corresponding increases to staff benefits).
- Highlights of the proposed 2020 Budget are as follows:

2020 Budget Highlights

► Revenue:

- Membership fees recommended to increase by 1% raising \$981,549
 - (floor & ceiling remain but are adjusted to reflect average increase)
- GIS fees recommended to increase by 1% raising \$600,330
 - (\$5.84/capita & \$5.32/capita)
- Fixed Revenues need to meet Fixed Expenses
- \$50,000 (directly from Membership Fees) allocated evenly between Operating & Capital Reserves until target is met (\$460,000 and \$200,000 respectively).
- Subdivision fees recommended to increase by 1% and revenue is expected to remain stable.
- Fee for Service hourly fees recommended to increase by 1% and expected to remain stable.

Membership Fees

- 2019 Total Equalized Assessment x Mill Rate = 2020 Requisition
- Rural & Urban Mill Rate applied
- Floor of \$2,119
- Ceiling of \$68,987
- Budget 2020 Membership Fees = \$981,549

- GIS Fees
- Population x Per Capita Rate (non-member rate differential)
- Budget 2020 GIS Fees = \$600,330

2020 Budget Highlights

► Expenses:

- Staff Salaries recommended to Increase by 1.5% or 2.0% adjustment
 - (corresponding increase to Staff Benefits)
- Computer Hardware & Software costs continue to Increase
- All other expenses held
- Planned replacement of a fleet vehicle in summer
- Building Maintenance and Infrastructure increases due to age of building and mechanicals.

- The proposed increases to Subdivision Approval Fees and Fee-For-Service Member hourly rates recommended by the Executive Committee will require approval from the Board.
- Membership Fees have been increased by 1% as well as the floor and ceiling rates. Matthew Foss (Stirling) expressed that he favors a higher increase to the ceiling for larger municipalities and discussion of the pros and cons followed.

Moved by: Matthew Foss

THAT the Board direct administration and the Executive Committee to review the fee ceiling for both Planning and GIS services. **CARRIED**

Moved by: Elizabeth Christensen

THAT the Board approve subdivision fees effective January 1, 2020, as follows:

- Application Fee – \$710
- Per Lot Fee – \$330
- Per Lot Endorsement – \$205
- Extension Fee – 1st \$330, 2nd \$430, 3rd \$530 **CARRIED**

Moved by: David Cody

THAT the Board approve hourly Fee-For-Service Member rates effective January 1, 2020, as follows:

- Planning – \$80
- Administrative/Technical – \$70 **CARRIED**

Moved by: Doug MacPherson

THAT the 2020 Budget **Option 2** (1.5% staff salary increase), as presented, be approved by the Board, as recommended by the Executive Committee. **CARRIED**

(b) Municipal Development Plan and Intermunicipal Development Plan Update

- Multiple plans are currently in progress and staff are trying to put additional Land Use Bylaws, etc. on the back burner until these plans are completed:
 - 3 Urban Land Use Bylaws
 - 11 Urban Municipal Development Plans (2021 deadline)
 - 1 urban Area Redevelopment Plan
 - 1 Area Structure Plan
 - 2 Rural Land Use Bylaws
 - 3 Rural Municipal Development Plans
 - 39 Intermunicipal Development Plans (2020 deadline)

(c) Assessment Review Board Update

- 32 municipalities currently subscribe to ORRSC's Assessment Review Board service. In 2019, 25 complaints were scheduled (11 resolved or withdrawn) and 14 hearings were completed (12 LARB and 2 CARB).
- Training for new Board members will be held April 21-23, 2020 in the ORRSC Conference Room.

8. ACCOUNTS

**(a) Summary of Balance Sheet and Statement of Income for the 10-month period:
January 1 - October 31, 2019**

Moved by: Peggy Losey

THAT the Board of Directors accept the Summary of Balance Sheet and Statement of Income for the 10-month period: January 1 - October 31, 2019. **CARRIED**

9. ADJOURNMENT

Moved by: Gordon Wolstenholme

THAT we adjourn the Annual Organizational Board of Directors' Meeting of the Oldman River Regional Services Commission at 8:25 p.m. until **Thursday, March 5, 2020 at 7:00 p.m.** **CARRIED**

/bj

CHAIR:



From: Mickey Slood <
Sent: Monday, March 9, 2020 2:42 PM
To: Maryanne Sandberg <maryanne.sandberg@mdwillowcreek.com>
Subject: Board Mileage Expense

Hello Maryanne.

I am writing today to inquire as to whether or not the MD of Willow Creek is willing to continue the practice of providing me with mileage reimbursement for my work on the Willow Creek Foundation Board.

I represented the Town of Granum as the Member at Large to the Foundation since May of 2013. In 2015 the Town felt that as I was the only volunteer required to drive any distance to attend meetings, and that the elected appointee was provided mileage, that I would also be permitted to be reimbursed this expense.

As I continue to provide this service on a volunteer basis now for the MD, I require direction regarding reimbursement.

I am cognizant of the fact that the MD does not currently follow this practice.

Thank you for your consideration.

Michaela (Mickey) Slood

Key Messages from Alberta Health Services – South Zone

General:

- Local Alberta Health Services (AHS) facilities provide excellent care to the communities they serve and we don't want that to change. **We will not be closing any hospitals.**
- Physicians are critical to the healthcare system. We will continue to work with our physicians to ensure patients and families have access to timely, safe and high quality care, and that there are no gaps in service.
- AHS supports physicians' ability to advocate for themselves and their patients.
- It is important physicians are able to share their concerns, just as it is important that AHS continues to meet the needs of the patients and families we all serve. This is in keeping with the processes and regulations outlined in the AHS Medical Staff Bylaws and Rules and the CPSA Standards of Practice.
- We are working to understand the impact these changes will have on physicians, patients and families.
- We will continue to share information openly and transparently.

Physicians changing or terminating privileges:

- We are aware that concerns about changes to physician compensation have prompted some physicians to consider changing the way they practice.
- Our priority is the safe care of Albertans, and we will do all we can to support patient care, as well as physicians and the communities they serve.
- We share a joint focus and responsibility for patients, and we will support physicians in providing adequate transition time if they choose to change their practice in hospital settings.

Glen Motz, MP
Medicine Hat Cardston Warner
Report to SW Mayors and Reeves

Federal Budget

- A delay in the tabling of the federal budget in March is a real possibility due to the sputtering Canadian economy. Federal government is blaming the current economic downturn on the Coronavirus, but realistically it is due to rail disruptions and jam-logged ports that are the outfall of the political unrest in Canada.

Canada – China Relations

- The Canada-China Committee that the Conservatives pushed to be established is slowly gaining some traction in dealing with the trade barriers impacting Canada's agricultural producers.
- It has been a year since Canadian canola was barred from China, at a current negative cost of over a billion dollars billion dollars to our producers.
- A ban on our Soya bean exports is over \$600 million
- These impasses must be resolved

New NAFTA (CUSMA)

- February 27 Conservative members on the Standing Committee on International Trade sent a letter to Deputy Prime Minister Freeland outlining the concerns Conservatives heard with the **new NAFTA** deal.
- We are the party of free trade and free markets and recognize the importance of the US and Mexican markets for Canadian exporters. That is why Conservatives have been clear that we will support the swift passage of the deal.
- The government has not been transparent with revealing the details of the agreement, releasing its economic impact analysis for CUSMA only one day before the International Trade Committee had to conduct its clause-by-clause review (USTR released theirs in April 2019) and the first formal briefing that parliamentarians received on the agreement was on December 11, 2019.

Coronavirus

- The health and safety of Canadians is a top priority and the federal government needs to start outlining its plan to Canadians in the case of a possible pandemic. Canadians need to be reassured that the government is prepared to assist and support those affected by the coronavirus, while also protecting the health and safety of all Canadians.
- The government has set up a general information line at [1-833-784-4397](tel:1-833-784-4397) for Canadians who have any immediate questions.



ALBERTA
JUSTICE AND SOLICITOR GENERAL

*Office of the Minister
MLA, Calgary - Elbow*

AR 36541



MAR 09 2020

FEB 28 2020

Her Worship Jennifer Handley
Mayor
Town of Nanton
1907 - 21 Avenue, PO Box 609
Nanton AB T0L 1R0

ASB	CPO	Fire
ASB Mtg	Development	MPC Mtg
CAO	File	Public Works
Council Mtg	Finance	Utilities

Dear Mayor Handley:

Thank you for your letter of January 7, 2020, sharing your views on the recently implemented police funding model (PFM), and the financial impacts this model will pose to the Town of Nanton. As the Minister of Alberta Justice and Solicitor General, I appreciate the opportunity to respond.

The Government of Alberta's new PFM will constitute a total increase in rural police funding of more than \$286 million over five years, with every dollar of the additional funds invested in front-line policing. Under the cost-sharing terms in the Provincial Police Service Agreement (PPSA), Alberta pays 70 per cent of policing costs and the federal government covers the remaining 30 per cent. With the additional investment from municipalities, the federal share of the PPSA will increase as well.

Revenue collected through the new model will be put into policing, leading to a substantial increase in the number of RCMP officer and civilian positions throughout the province. This investment places priority on adding uniformed patrol officers in rural RCMP detachments and will also add members to specialized RCMP units that dismantle organized crime and drug trafficking, and investigate auto and scrap metal theft. New civilian positions will assist with administrative tasks and investigative support to improve response times and help ensure officers have the support they need to protect Albertans by spending more time on roads and in communities.

I recognize your concerns with the idea that rural municipalities will begin paying a portion of their policing costs. Stakeholders such as the Alberta Urban Municipalities Association (AUMA) and the Rural Municipalities of Alberta (RMA) have been asking the Alberta government for many years to address police funding. Under the *Police Act*, the province provides policing to some municipalities at no direct cost to those municipalities. These municipalities primarily include towns of 5,000 population or less, Métis settlements, as well as all municipal districts and counties regardless of their population. Alberta contracts the RCMP as its provincial police service.

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We proposed a new PFM for a variety of reasons. The current funding model is not sustainable. Stakeholders have been asking the Alberta government for many years to address inequities in the funding model. Increased crime across rural Alberta is placing added pressure on the police and justice system. At the same time, nearly 20 per cent of Albertans have not directly paid for the front-line policing costs in their community. The new PFM will not only address this inequity, but it will also help direct needed resources to policing and justice priorities in rural Alberta.

Small and rural communities, with some exceptions, will begin contributing a portion of their front-line policing costs in April 2020. This new cost-sharing partnership will bring small and rural municipalities into line with larger communities and cities. To give communities time to adjust, the new funding model is being phased in: communities will contribute 10 per cent of frontline policing costs in 2020, followed by 15 per cent in 2021, 20 per cent in 2022, and 30 per cent in 2023. The Town of Nanton's PFM annual costs are projected at \$45,465, \$68,247, \$90,930, \$136,493, and \$136,493, respectively, over the inaugural five-year period of the PFM. We do not deem the PFM a tax per se but a funding initiative to help direct needed resources to police in rural Alberta. Most other provinces recover some portion of policing costs from small communities.

An additional benefit of the new funding model is the creation of a sustainable revenue stream for the RCMP to hire up to 300 additional regular members and 200 civilian members over a five-year period. While it could be the case that your municipality may not *immediately* benefit from additional RCMP resources posted to your town, your community *will* benefit from the additional provincially based specialized RCMP units that will be broadened through the PFM. These include Alberta Law Enforcement Response Teams and other specialized units, such as Auto Theft, Major Crimes Unit, and Crime Reduction Units, all of which augment local RCMP detachments and contribute to the investigation of rural crimes. Ultimately, it is the responsibility of the RCMP to determine where to deploy the new officers, based on factors such as caseload and crime trends. The RCMP, like all police services in Alberta, make these operational decisions independently from the government.

The new funding model will be implemented on April 1, 2020. Municipalities can expect to receive an annual invoice for their front-line policing costs beginning in January 2021. The new funding model is sustainable and equitable while supporting public safety measures that will help protect all Albertans, no matter where they live. Policing is a "people-based" service, and I am committed to working in partnership with Albertans to create solutions that work for them.

On Greater Engagement in Establishing Provincial Policing Priorities

The establishment of a new Alberta Police Advisory Board will give small and rural communities policed by the RCMP a forum to discuss policing priorities with the RCMP. It will be made up of representatives from the Rural Municipalities of Alberta, the Alberta Urban Municipalities Association, and the Alberta Association of Police Governance. As a municipality under the provincial police service, the RCMP consult annually with the province respecting the multi-year financial plan, strategic plans, and provincial policing priorities, and directly with your municipality on the setting of local priorities in the RCMP annual performance plans (APP).

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When members of the community work together as partners in policing, they can powerfully influence and support initiatives to prevent crime, enforce the law, support victims, and establish effective policing and trust within the community. Safe and resilient communities are supported by police and communities working as partners to deliver effective service and oversight of that service. As such, every community has a role in setting priorities, goals, and objectives for policing and ensuring that policing is fair, appropriate, and effective in their community. Police advisory committees may be established through municipal resolution or bylaw by any community, regardless of size, to support this community role. Regional advisory groups are also possible, which may structurally assist communities in managing the practical challenges that smaller communities face in establishing oversight bodies, such as breadth of experience, time, and resources.

On RCMP Resourcing at Nanton Detachment

I am advised that the Nanton RCMP Detachment currently has a complement of four RCMP officers, and are above strength with one additional constable. The additional constable has been placed at the Nanton RCMP Detachment in anticipation of the relocation of one constable (from the Nanton RCMP Detachment) in the future. The supervisor is on a modified work schedule. The RCMP have shared shift schedules between the Nanton and Claresholm detachments, which has a complement of nine RCMP officers, to enhance coverage and provide for supervisory responsibilities at Nanton. The RCMP reported that this leveraging concept has been used in several other detachment areas within Southern Alberta District (SAD) with positive results. I would advise that any concerns you have with regard to local RCMP resourcing are best addressed through your local RCMP detachment and the SAD during your regular meetings with these units.

Regarding the ability of the RCMP to staff new positions made possible by the PFM, I have been working very closely with Deputy Commissioner Curtis Zablocki, Commanding Officer, RCMP "K" Division, on the growth of the RCMP provincial police service. Nationally, the RCMP has increased the numbers of cadets being trained during 2019/20 and 2020/21 to meet rising demands for contract policing. The Commanding Officer, "K" Division, is confident the RCMP will be able to meet Alberta's provincial policing growth demands.

On RCMP Detachment Replacement

Regarding RCMP detachment replacement, priority of major capital expenditures for the RCMP provincial police service is coordinated through the Provincial Police Service Agreement (PPSA) accommodations program. The PPSA is the 20-year agreement between Alberta and Canada to provide the RCMP provincial police service in Alberta. RCMP "K" Division works closely with the province on the development of the multi-year financial plan, which includes a cost-shared funding commitment for provincial police service detachment replacement. There is a prioritization of works within the RCMP accommodations program, given there are 78 federally owned RCMP detachments in Alberta subject to the PPSA accommodations program funding. I would suggest you discuss any concerns you have regarding your detachment facility with the detachment commander and SAD district management.

.../4

On Improving Response Time

Another related provincial government initiative that will provide benefit to the Town of Nanton and surrounding area is the integration of the peace officers employed by the Alberta government to respond to a wider range of calls in order to assist the RCMP and other police services in response to rural crime. The roles and authorities of 400 provincial peace officers in the Fish and Wildlife Enforcement Branch (FWEB), Commercial Vehicle Enforcement Branch (CVEB), and the traffic arm of the Alberta Sheriffs will be expanded, with the creation of a Rural Alberta Provincial Integrated Defense Force (RAPID Force). Expanding the roles and authorities of these officers in the rural areas will also help deter crime by increasing the visible presence that law enforcement agencies have in rural areas and by freeing up the RCMP to handle higher-priority calls.

The FWEB officers will be connected to the 911 system, which will enable them to answer RCMP requests for assistance. With additional training, FWEB officers would be able to act as a first response to urgent police calls or act as back up. They would also be able to help apprehend suspects and hold scenes for evidence preservation until police can take over. The FWEB officers already have some *Criminal Code* authorities and many have experience assisting police with criminal matters.

Traffic sheriffs and CVEB officers, with additional training, will be given authority to respond to a wider range of calls, such as complaints about erratic drivers, collisions, and impaired driving incidents. Giving these peace officers the ability to respond to a wider range of traffic-related incidents would free up RCMP officers to deal with higher priority calls.

Additional Provincial initiatives to respond more effectively to rural crime

You may be interested in some other initiatives our government is undertaking to help address rural crime and ensure Albertans feel their justice system protects them, their loved ones, and their property. These initiatives include commitments such as:

- Increasing the budget for the Alberta Law Enforcement Response Teams (ALERT) by up to \$50 million over the next four years to address organized and serious crime, including gang violence, drug trafficking, child pornography, stalking, and domestic violence;
- Hiring 50 new Crown prosecutors and support staff to enhance the functionality of our criminal justice system. The investment in additional Crown prosecutors will help prioritize the safety of every Albertan with a more fair, more responsive, and faster justice system;
- Proclaiming the *Scrap Metal Dealers and Recyclers Identification Act* to deter metal theft by making it more difficult for criminals to monetize stolen material by selling it for scrap;
- Funding 4,000 addiction treatment spaces over the next four years as a step toward addressing addiction. Given many property crimes are found to be fuelled by addiction, this step is part of government's \$140 million commitment to improving addiction and mental health and opioid response strategies;
- Investing up to \$20 million over four years to expand drug treatment courts. Further expanding these courts to locations outside of Calgary and Edmonton will help keep more Albertans safe by breaking the cycle of addiction-related crime;

.../5

- Strengthening property rights of law-abiding property owners in Alberta by introducing Bill 27: *Trespass Statutes (Protecting Law-abiding Property Owners) Amendment Act*, 2019 (which became law on December 5, 2019), including a five-fold increase to the maximum fines for trespassing offences;
- Implementing a new Restitution Recoveries Program to help victims collect outstanding payments on restitution orders by giving government the authority to use enforcement measures against offenders, such as garnishing wages or seizing and selling property, as needed; and
- Developing a policy that deals specifically with repeat offenders in order to ensure they are dealt with consistently and effectively across the entire system, encouraging the increased use of electronic monitoring of high-risk and repeat offenders, and establishing a high-risk repeat offenders unit in each judicial district to dedicate resources to dealing specifically with these cases.

Thank you once again for sharing your views on policing in Alberta. I trust this information is helpful.

Sincerely,



Doug Schweitzer
Minister of Justice and Solicitor General

cc: Roger Reid, MLA for Livingstone Macleod
Honourable John Barlow, MP
President and Board, Alberta Urban Municipalities Association
President and Board, Rural Municipalities Association
Maryanne Sandberg, Reeve, Municipal District of Willow Creek

Bylaw No. 1854

A Bylaw of The Municipal District of Willow Creek No. 26 in the Province of Alberta for the purpose of closing and leasing a public highway as per form R.A. in accordance with Section 22 of The *Municipal Government Act*, being Chapter M-26.1.

Whereas, application has been made to the Council to have the highway closed for the purpose of leasing, and;

Whereas, notice of intention of the Council to pass a bylaw has been mailed to persons registered or assessed as owners of land abutting upon the portion of the highway so proposed to be closed at least two weeks before the date fixed for the passing of the bylaw, and;

Whereas, notice of intention of the Council to pass a bylaw has been published in the Fort Macleod Gazette on December 23, 2019, the last of such publication being at least two weeks before the day fixed for the passing of the bylaw; and

Whereas, all third-party access concerns have been addressed;

Now, Therefore, be it resolved the Council of The Municipal District of Willow Creek No. 26 does hereby close the following described highway, subject to rights of access granted by other legislation or regulation:

That statutory road allowance adjacent to the East boundary of the South East quarter of Section 36, Township 9, Range 27, West of the Fourth Meridian.

Given a first reading this 15th day of January, 2020.

Reeve

Chief Administrative Officer

Approved this _____ day of _____, 2020

Minister of Transportation

Given a second reading this _____ day of _____, 2020

Reeve

Chief Administrative Officer

Given a third and final reading and finally passed this _____ day of _____, 2020.

Reeve

Chief Administrative Officer



Municipal District of Willow Creek #26 Request for Decision

Date Submitted: March 2, 2020

Originated by: CAO

Subject: MD of Willow Creek – Foothills County ICF Bylaw and Agreement

RECOMMENDATION

To undertake second and third readings of the MD of Willow Creek and Foothills County Intermunicipal Collaboration Framework Agreement.

Foothills County during its first reading of the Bylaw added reference to the FRESC (Foothills Regional Emergency Services Commission) under the 'Emergency Services' portion of the agreement.

Foothills County will be undertaking the second and third readings of this bylaw at its March 11 Council meeting.

SUMMARY

The Municipal Government Act requires that municipalities enter into intermunicipal collaboration framework agreements with all municipalities who contact municipal boundaries. The deadline for the development of ICF agreements is April 1, 2020.

ICF agreements with rural municipalities are less complicated than those undertaken with urban neighbors as the number of agreements and the complexity of the agreements are considerably less complicated.

The ICF Agreement with Foothills County has been developed and reviewed by administration.

BACKGROUND

The ICF is a new legislated requirement that was introduced in the [Modernized Municipal Government Act](#) in 2016.

The ICFs must align with the requirements outlined in:

[Part 17.2 of the Municipal Government Act](#)
[Intermunicipal Collaboration Framework Regulation](#)

Frameworks are intended to:

- provide for integrated and strategic planning, delivery and funding of intermunicipal services
- allocate scarce resources efficiently in the providing local services
- ensure municipalities contribute funding to services that benefit their residents

Municipal councils adopt their framework by passing matching bylaws that:

- list services currently provided by each municipality; services being shared on an intermunicipal basis by the municipalities; and services provided by third parties
- identify how each of these services would be best delivered
- outline how intermunicipal services will be delivered and funded

Municipalities have until March 31, 2020 to complete the ICF.

ICF requirements

Municipalities are not required to provide an intermunicipal service if they agree that the service is better provided on their own.

What should be in an ICF

Each framework must address the following services:

- transportation
- water and wastewater
- solid waste
- emergency services
- recreation, and
- any other services that benefit residents in more than one of the municipalities that are parties to the framework

For each service, the ICF must:

- list the services currently provided by each municipality
- list the services being shared on an intermunicipal basis by the municipalities
- list the services provided by third parties
- identify how each of these services would be best delivered
- outline how intermunicipal services will be delivered and funded

The ICF must also include:

- a time frame for implementing intermunicipal services
- an Intermunicipal Development Plan (IDP) unless municipalities have separately adopted one
- provisions for a binding dispute resolution process to resolve implementation disputes

The ICF may contain:

- details required to implement intermunicipal services
- provisions for developing infrastructure for common benefit

ALTERNATIVES

Amend the agreement to address matters that Council identifies through the Bylaw reading process.

ATTACHMENTS

MD of Willow Creek / Foothills County Intermunicipal Collaboration Framework Agreement

IMPLEMENTATION

Following the first reading of the bylaw the MD of Willow Creek will consult with Foothills County to determine their acceptance of the agreement.

Prepared By:

Reviewed and Approved for Agenda

Director / CAO / Committee

Chief Administrative Officer



Moving Forward

Building Opportunities for Our Future

Foothills County and the Municipal District of Willow Creek No. 26
INTERMUNICIPAL COLLABORATION FRAMEWORK AGREEMENT

FORWARD

Foothills County and the Municipal District of Willow Creek No. 26 share a common history. Both have distinct and similar municipal characteristics, and both are rural municipalities based upon building and maintaining core services including roads, bridges and airports which are designed to service an agricultural and resource-based economy. Together these same individual characteristics link them into a healthy and viable regionally-minded municipality.

Most people understand increasing the level of collaboration as an ability to provide more efficient and equitable service levels to municipal ratepayers in the region. However, while some services can possibly be provided solely in a single municipality, the increased opportunity in working together is also recognized in increased economies of scale, sustainability of some services, quality of services and efficiency in delivery. In other words, dovetailing the individual characteristics of the municipalities creates expanded resources and advances quality of life opportunities to the people in the region. The image of “two municipalities – one purpose” describes the philosophy of the two communities.

The two municipalities are committed to identifying current and future issues where joint benefits may be realized through more formalized and rigorous processes and cooperation. Examples are evident in servicing areas such as planning, economic development, mutual aid and creating a complete region that is attractive for people to live, work and play.

As the Provincial Government seeks to encourage regional thinking, the Municipal District of Willow Creek and Foothills County are well placed to lead proactively through the creation of this Intermunicipal Collaboration Framework Agreement.



*The Municipal
District of Willow
Creek and Foothills
County share a*



*common history
and foundation
based upon
agriculture and the
oil and gas industry*



Goals of the Intermunicipal Collaboration Framework Agreement

The Intermunicipal Collaboration Framework has five main purposes:

1. To meet the requirements of provincial legislation.
2. To promote the principles of collaboration between neighboring municipalities with a common border.
3. To ensure municipalities consult and communicate on intermunicipal matters.
4. To clearly lay out a process that the partners to this agreement can utilize to review service levels and decide if the service would benefit from additional collaborative efforts.
5. To consider appropriate cost sharing mechanisms and deal with differences which may occur from time to time.

The ICF Agreement between Foothills County and the Municipal District of Willow Creek will:

Recognize and share the vision and priorities of the two municipalities toward providing effective and efficient service levels to their ratepayers: Where feasible and practical – each municipality will work together to assess how

commonly utilized services will be provided and funded for the benefit of ratepayers.

Strengthening the region while maintaining local autonomy: Each Council maintains the right to make individual decisions for their ratepayers, but each agree that they will always consider the bigger regional municipality in the decision-making process.

Promote networks and linkages: Developing positive joint approaches where practical to create efficiencies by sharing opportunities, connections, goals, knowledge and experience to promote the greater good between both municipalities.

Embrace differences in respective municipalities: The distinct characteristics of the individual municipalities is advantageous in providing choice and diversity.

Cooperation not Competition: Although each municipality is responsible to its citizens there is recognition that the citizens and businesses of the region share similar needs and interests and as such each Council will emphasize cooperation rather than direct competition with respect to setting municipal policy.

Foster an environment of openness and trust: Cooperation and collaboration requires communication that in turn encourages understanding and better results in reaching common goals.

Commitment to Consultation and Cooperation – Consultation Protocol:

The fundamental basis of this agreement is communication and consultation, and as such the two municipalities agree to consult on projects which have potential for regional impact. By recognizing the requirement to consult, each municipality will include the other in their regional scale project circulations and both agree to meet and work through matters as they arise. Where notification has been provided that a discussion is required it shall be first handled by the respective CAO's or their designate, and if that does not resolve the concerns at hand it shall be dealt with by a committee from each council recognizing time may be of essence. The purpose of this consultation protocol is to ensure that the municipalities leverage opportunities to collaborate and develop common solutions to any challenges that affect the region.

It is understood that this agreement will encourage communication at all levels of both organizations to ensure opportunities are recognized, information is passed through the respective organizations, and decision makers are informed not just about their own municipality but about regional issues and concerns. Cooperation, collaboration and commitment to consult are not meant to constrain or restrict the authority or the ability of individual Councils, or to homogenize the unique culture and identity of each municipality. It is likely that there will be instances of differences in values, goals, beliefs, perspectives and decisions which are not common to both communities. In these instances, where differences remain, the commitment to communicate will enable the communities to develop proactive and positive solutions to issues that may arise.

Roles in Managing the Intermunicipal Collaboration Framework Agreement:

The Role of both Councils:

Each Council retains the ability and responsibility to make decisions on behalf of their residents. As the public is at the center of any governance initiative, their voice needs to be considered to ensure the impacts of services and actions taken in the region have the desired results and support the prosperity of the region. By signing onto the agreement each Council affirms the commitment to cooperation at both the political and administrative levels.

This agreement signals a shift towards maximizing regional benefit through collaborative decision making. Each Council member will demonstrate leadership to act strategically as they formulate plans for each of their organizations which will bring value to the citizens of both communities.

The Role of the CAOs and Administration:

The CAOs have been identified as the principals responsible for maintaining this ICF, its implementation, and dealing with intermunicipal issues that surface from time to time during the term of this agreement. Administration brings continuity to the relationship between the municipalities and they each have the ability to initiate communication on an as needed basis to ensure that each municipality observes the principles of the agreement. The CAO's will foster communication and facilitate the sharing of information, identify opportunities, and prioritize municipal actions for consideration by each Council. Disputes or disagreements between CAOs will be addressed in accordance with the Conflict Resolution section of this agreement.

The Role of Staff:

Staff at all levels will be responsible to ensure the principles of this agreement are implemented. This means that staff will work cooperatively with their municipal counterparts to address issues that may arise within the scope of their authority and mandate. Staff will also bring to the attention of their respective CAO any issues that arise which require their attention with respect to meeting the commitment and intent of this agreement. Disputes will be addressed in accordance with the Conflict Resolution section of this agreement.

The Framework Protocols

Development of an Intermunicipal Communication Protocol

Understanding that the success of this agreement is based upon respectful dialogue, the municipalities are committed to ensuring information is communicated in a transparent and honest manner. The municipalities agree to observe the following communication protocols:

1. The protocol should recognize that cooperative communication is the key to a successful relationship. At all times and through all levels of each organization, when dealing with one another, the following

principles should apply:

- a. Seek to understand
 - b. Avoid personal attacks either privately or publicly
 - c. Ask for clarification on policies of interest adopted by the other municipality to ensure understanding
 - d. Resolve common issues from a perspective of collaboration
 - e. Seek to maximize the benefits for both parties
2. The Protocol should seek to establish collaboration and cooperation in each municipal organization
 - a. Both organizations agree to ensure proper training takes place with elected officials on intermunicipal collaboration following a municipal election
 - b. Both organizations agree to provide additional training and adequate orientation with this agreement, as may be required, following any change in elected officials or senior administration
 3. The protocol should ensure that each municipality provides to the other information pertaining to:
 - a. Issues of a nature which may impact the other municipality

Conflict Resolution

The municipalities recognized that the development of this agreement is the start – not the end of the process. Recognizing that not all issues may be agreed upon, the municipalities recognize the need to establish a conflict resolution process based upon the following principles:

1. At the earliest opportunity, and at the point closest to where a problem is initiated, the Chief Administrative Officers will seek to address matters of conflict.
2. All matters of conflict should be sought to be resolved swiftly, inexpensively and in an uncomplicated way.
3. All matters of conflict should be resolved using a clear procedural pathway.
4. Respect and collaboration should be maintained on common issues, even though conflict may exist.

Process

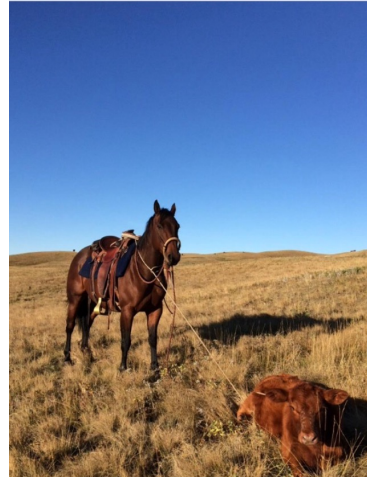
If a municipality believes an obligation under the agreement has been breached, the matter should be immediately brought to the attention of the respective CAO. The CAO will investigate and if it appears that a 'breach' of the agreement has occurred, the matter will be immediately brought to the attention of the other municipality's CAO. Once notification has occurred, an effort to resolve the matter through informal problem-solving discussions is to be initiated.

If differences occur outside of an outright 'breach' of an agreement, which may include divergent expectations in the delivery of a joint service, variance on how the committee wishes to proceed on an issue, or any circumstance which may impact or disrupt service delivery or relationships, an informal discussion between CAO's will be conducted.

If this does not resolve the issue, an Intermunicipal Dispute Committee shall be appointed by both Councils who will attempt to decide on and negotiate an effective solution.

If the subcommittee negotiation process is unsuccessful, a mediated process will be initiated using the services of a jointly agreed upon mediator with costs shared equally between the municipalities. The mediator will be solely responsible for the governance of the mediation process.

If the process is not resolved through mediation, the municipalities will select an arbitrator, sharing all costs in doing so, and will have the matter resolved through the process defined by Section 708.35 of the Municipal Government Act, as may be amended from time to time. The arbitrator is governed by the principles of natural justice and fairness.



This Agreement encourages the municipalities to consult with each other and develop opportunities for collaboration for the benefit of both communities.

ICF Agreement – Statutory Provisions

Amendments to the Modernized Municipal Government Act have revised the purpose of municipalities. The new Act requires municipalities to work collaboratively with neighboring municipalities to plan, deliver and fund intermunicipal services. The act requires municipalities with common borders to develop an Intermunicipal Collaborative Framework Agreement. This agreement lists the services that the municipalities share costs on, in accordance with the Act.

Emergency Services

The Municipal District of Willow Creek and Foothills County have jointly entered into a Mutual Aid Memorandum of Agreement (2014), specific to providing mutual fire protection services. Opportunities exist for further development of Disaster Management interoperability for the purpose of providing assistance during disaster events within both communities.

The Municipal District of Willow Creek and Foothills County are both member municipalities of the Foothills Regional Emergency Services Commission, and as such, receive emergency service dispatching through this organization.

Transportation

The Municipal District of Willow Creek and Foothills County have jointly entered into a Memorandum of Agreement (2018) for the maintenance of approximately 3 miles of road along 786 Avenue West in Foothills County.

Funding Contributions

Many services are provided on an individual basis by the respective municipalities. However, in those service areas where both municipalities deem it prudent to provide shared services, then the two municipalities will work collaboratively towards funding the service in a manner that is fair and equitable to both jurisdictions. A formula may be derived where each municipality pays their proportionate share by arriving at an agreed upon contribution allocation.

Intermunicipal Development Plan

As a requirement under Sections 631 and 692 of the Municipal Government Act, RSA 2000, an Intermunicipal Development Plan was adopted by separate bylaws between The Municipal District of Willow Creek No. 26 and Foothills County. The Municipal District of Willow Creek and Foothills County Intermunicipal Development Plan is a statutory planning document that fosters ongoing collaboration and cooperation between both municipalities regarding planning matters and clarifies land use expectations within the Plan area.

The Municipal District of Willow Creek adopted Bylaw No. 1728 on September 8, 2015.
Foothills County adopted Bylaw No. 82/2015 on November 4, 2015.

Attachments to this Agreement

Attached to this agreement as appendices are the following:

Appendix A – Mutual Aid Memorandum of Agreement (2014)

Appendix B – 786 Avenue West Maintenance Agreement (2018)

Appendix C – Municipal District of Willow Creek and Foothills County Intermunicipal Development Plan (2015)

Commitment to Collaboration

The Municipal District of Willow Creek and Foothills County acknowledge and affirm that they will seek to fulfill both the intent and the spirit of this agreement by seeking opportunities to collaborate where practical as well as to honor all applicable legislation with respect to intermunicipal collaboration within the Province of Alberta.

IN WITNESS WHEREOF the parties have hereunto set their hands and affixed their corporate seals as witnessed by the hand or hands of its proper signing officers duly authorized in that behalf as of the _____ day of _____, 2020.

FOR FOOTHILLS COUNTY

FOR THE MUNICIPAL DISTRICT of WILLOW CREEK NO. 26

PER: _____

PER: _____

REEVE

REEVE

PER: _____

PER: _____

CAO

CAO

Appendix A
Mutual Aid MOU (2014)

Appendix B
Road Maintenance Agreement (2018)

Appendix C
Foothills-Willow Creek IDP (2015)

**MUNICIPAL DISTRICT OF WILLOW CREEK NO. 26
IN THE PROVINCE OF ALBERTA
BYLAW NO. 1859**

BEING A Bylaw of the Municipal District of Willow Creek No. 26 in the Province of Alberta, for the purpose of authorizing the establishment of the Municipal District of Willow Creek No. 26 and Foothills County Intermunicipal Collaboration Framework Agreement pursuant to Part 17.2 of the Municipal Government Act and Alberta Regulation 191/2017.

WHEREAS municipalities are required by the province to enter into Intermunicipal Collaboration Agreements with all municipality efforts to address planning matters that transcend municipal boundaries through an intermunicipal development plan;

AND WHEREAS both the Councils of the Municipal District of Willow Creek No. 26 and Foothills County agree that it is to their mutual benefit to establish joint planning policies and this negotiation and agreement reflects a continuing cooperative approach between the two municipalities and the desire to see well-planned, orderly, and managed growth.

AND WHEREAS the municipality must prepare a corresponding bylaw and provide for its consideration at a public hearing.

NOW THEREFORE, under the authority and subject to the provisions of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26 as amended, the Council of the Municipal District of Willow Creek No. 26 duly assembled hereby enacts the following:

- 1. Council shall adopt the Municipal District of Willow Creek No. 26 and Foothills County Intermunicipal Collaboration Agreement.
- 2. This bylaw shall come into effect upon third and final reading thereof.

READ a first time this ____ day of _____, 2020.

Reeve – Maryanne Sandberg Chief Administrative Officer – Derrick Krizsan

READ a second time this ____ day of _____, 2020.

Reeve – Maryanne Sandberg Chief Administrative Officer – Derrick Krizsan

READ a third time and finally PASSED on this ____ day of _____, 2020.

Reeve – Maryanne Sandberg Chief Administrative Officer – Derrick Krizsan

MUNICIPAL DISTRICT OF WILLOW CREEK NO. 26
IN THE PROVINCE OF ALBERTA
BYLAW NO. 1860

BEING a bylaw of The Municipal District of Willow Creek No. 26 in the Province of Alberta, to amend Bylaw No. 1826, being the Land Use Bylaw;

WHEREAS the Municipal District Council is in receipt of an “Application for a Land Use Bylaw Amendment” to redesignate approximately 51 hectares (126 acres), of land within the municipality, as per the enclosed map (Schedule A), of the lands legally described as:

MERIDIAN 4 RANGE 28 TOWNSHIP 17
SECTION 5
THE WEST HALF OF THE SOUTH EAST QUARTER AND THE EASTERLY
825 FEET OF THE SOUTH WEST QUARTER CONTAINING 52.6 HECTARES
(130 ACRES) MORE OR LESS
EXCEPTING OUT OF THE SOUTH WEST QUARTER
PLAN NUMBER HECTARES ACRES MORE OR LESS
GRAVEL PIT SITE 786LK 1.62 4.00
EXCEPTING THEREOUT ALL MINES AND MINERALS

AND WHEREAS it is deemed expedient for the Council of the Municipal District to consider **Bylaw 1860** to redesignate approximately 51 hectares (126 acres), of the lands from “Rural General - RG” to “Rural Industrial - RI”;

NOW THEREFORE, under the authority and subject to the provisions of the Municipal Government Act, Chapter M-26, 2000, as amended, the Council of the Municipal District of Willow Creek No. 26 duly assembled does hereby enact the following:

- 1. Lands, illustrated on the map in Schedule ‘A’ and legally described above, shall be redesignated from ‘Rural General – RG’ to ‘Rural Industrial –RI’
- 2. The Land Use District Map shall be amended to reflect this redesignation.
- 3. Land Use Bylaw No. 1826 is hereby amended.
- 4. This bylaw shall come into effect upon third and final reading thereof.

READ a **first** time this 11th day of March, 2020.

Reeve – Maryanne Sandberg Municipal Administrator/CAO – Derrick Krizsan

READ a **second** time this 11th day of March, 2020.

Reeve – Maryanne Sandberg Municipal Administrator/CAO – Derrick Krizsan

READ a **third** time and finally **PASSED** this 11th day of March, 2020.

Reeve – Maryanne Sandberg Municipal Administrator/CAO – Derrick Krizsan



Municipal District of Willow Creek #26 For Information

Date Submitted: March 2, 2020

Originated by: CAO

Subject: Granum District Community Board

RECOMMENDATION

It is recommended that Council review the attached Granum District Community Board Bylaw and that first reading be conducted if Council deems the establishment of the Board appropriate as described within the Bylaw.

note: the Granum and District Community Board Bylaw includes the provision to repeal the Town of Granum Recreation Board Bylaw.

As part of the implementation of this new Board – attached for Council's consideration is a draft Lease Agreement for the Recreation Center building and property between the MD of Willow Creek and the Granum and District Recreational Society.

SUMMARY

A Granum 'All Committee' meeting was conducted on February 24, 2020 to discuss the development of a Board structure to coordinate activities and funding within the Hamlet for the benefit of the citizens of Granum District.

The Need

- There are 14 community organizations within Granum. Many of them receive financial support for recreation / cultural / community / historical activities, some receive funding through other municipal funding streams and some do not receive any municipal funding. The intent is to identify recipients of past municipal funding and develop a process for ongoing support for projects identified by the community as of importance.
- Granum would benefit from having a community board in which community groups can share information and coordinate on planned activities within the community: No one knows more about Granum recreation / cultural / historical needs than the citizens of Granum
- The MD Council would benefit from receiving an annual single request for community cultural, recreational and educational funding from Granum that aligns with the current allocation provided by the MD and the Town of Granum

The Proposal

Establish the "Granum Community Board" to meet the identified needs.

The Board's mandate would be to:

- Act as a forum for all community groups to share information with other community groups and the municipality

- Act as a forum for community groups who are eligible to receive annual operational funding (recreation grants) to identify and seek a common consensus for how annual recreation / special event / cultural / historical funding is allocated
- Provide a single recreation funding request (based upon historical funding) to the MD annually for all planned community group activities on behalf of all Board members

The Board body should:

- Be Fair and Transparent
- Be chaired by a person not tied to any one organization appointed by MD Council
- Representation by all Granum organizations
- Be a forum for discussion which permits effective coordination and collaboration within all community groups
- Not operate any programs, facilities or activities within the community
- Provide recommendations for funding allocation to the MD on an annual basis
- Be established by bylaw

Implementation

Rescind the Town of Granum Recreation Board Bylaw

- encourage recreation board members to become members of the recreation society

Pass a 'Granum Community Board' Bylaw to establish the Board

Enter into a lease agreement with the Granum and District Recreation Society for the Recreation Centre

Encourage Boards or Organizations who are not yet societies to become achieve society status.

- enter into lease agreements where applicable with these organizations where they operate public owned facilities

Once the community board is established hold a meeting to determine recreation / cultural / historical priorities for the year and forward funding priorities to the MD based upon the historical recreation budget.



Annually each society would submit their financial statements to the Granum Community Board who would forward to the MD.

BACKGROUND

Municipal funding within the Town of Granum was dispersed through the Town of Granum Recreation Board.

ATTACHMENTS

Granum District Community Board Terms of Reference

Prepared By:	Reviewed and Approved for Agenda
	
_____ Director / CAO / Committee	_____ Chief Administrative Officer

THIS LEASE MADE THIS _____ day of March, 2020.

BETWEEN:

Municipal District of Willow Creek No. 26
Box 550
Claresholm, AB
T0L0T0
(the Owner)
(hereinafter referred to as the Landlord)

OF THE FIRST PART

- and -

Granum and District Recreational Society
Box 220
Granum, AB
T0L1A0
(hereinafter referred to as the Tenant)

OF THE SECOND PART

1.0 PREMISES

The Landlord hereby leases to the Tenant the Recreation Center and associated grounds and facilities located on:

Lots 11 to 17, Block 2 Plan 961J

on the following terms and conditions:

2.0 TERMS

The term of this Lease shall be for three (3) years and shall commence at 12 o'clock noon on the 15th day of March, 2020 (the Commencement Date). It is agreed that the Lease term hereby created begins on the Commencement Date, notwithstanding that the Tenant may take possession or be obligated to pay rent prior to that date.

3.0 RENT

The Tenant shall pay a yearly rent of \$1.00 (one dollar) per annum.

4.0 TENANT'S COVENANTS

THE TENANT HEREBY AGREES WITH THE LANDLORD THAT:

4.01 RENT

The Tenant shall pay the rent reserved, without demand, at the times and in the manner herein provided without deduction, abatement or set-off.

4.02 TAXES

The Lessee will be responsible for all taxes, rates and assessments which may be levied against the Demised Premises during the continuance of the said term.

Notwithstanding the above the Lessee shall prior to September 1 of each year make application to the Owner pursuant to the Community Organization Property Tax Exemption Regulation, as amended or replaced from time to time, for the purpose of seeking an exemption to property taxes levied against the Demised Premises. The Lessee shall be solely responsible for making an application under any applicable tax exemption regulations. The Council of the Municipal District of Willow Creek No. 26 in its sole discretion may or may not accept the application for property tax exemption.

4.03 CARE OF THE PREMISES

The Tenant shall keep the Demised Premises in a nuisance free condition.

4.04 USE OF PROPERTY

The Tenant shall not place any structures including buildings, pipelines, bushes, trees within the lanes located adjacent to the leased premises except by approval of the municipality.

Further, the Owner reserves the right to enter into, upon, across for the purpose of installing, repairing and maintaining municipal services.

4.05 COMPLIANCE WITH LAWS

The Tenant shall use the premises only for recreational, cultural, educational purposes for a public benefit and shall not use the premises in any way that may be deemed a nuisance. The Tenant shall not allow the premises to be used for any illegal or immoral purpose or for any purpose whereby any policy of insurance maintained by the Landlord may be deemed void or voidable, or subject to an increase in premium.

4.06 ASSIGNMENT OR SUBLETTING

The Tenant shall not assign the term hereby granted, or any part thereof, nor sublet, nor part with possession or control of the premises or part of the premises, nor leave guests in charge of the premises without the prior written consent of the Owner.

4.07 TENANT REPAIRS

The Tenant shall at all times keep the premises including the structural elements of the building, the mechanical, electrical and other utility systems in good order and condition and shall make all needed repairs and replacement thereto as required from time to time during the term of this lease.

4.08 TENANT INSURANCE

The Tenant shall be responsible ensuring that any approved sublessor provide event insurance in an amount adequate to cover the legal liability of the Tenant and Owner for the demised premises.

4.09 YIELD UP

The Tenant shall at the expiration or sooner termination of this Lease, peaceably surrender and yield up possession of the premises, fixtures and appliances, if any, to the Landlord.

4.10 LIENS

The Tenant may not suffer or permit any builders liens or other liens for work, labor, service or materials related to work contracted or performed to the benefit of the Tenant, any subtenant or lessor or any agent, servant or employer of either of them to remain filed against the land.

5.0 LANDLORD'S COVENANTS

THE LANDLORD HEREBY COVENANTS WITH THE TENANTS THAT:

5.01 QUIET ENJOYMENT

Provided that the Tenant is not in default of any of the terms of the Lease, the Tenant shall be entitled to quiet enjoyment of the Demised Premises.

6.0 THE LANDLORD AND TENANT MUTUALLY AGREE:

6.01 OWNER TO INSURE BUILDING

It shall be the responsibility of the Owner to insure its own property against all damage or loss to such property.

6.02 OWNER TO PAY UTILITIES

The Owner agrees that it will pay all utility costs for uses which are reasonably compatible with a recreation facility of similar size.

6.03 NO REPRESENTATIONS

The premises are taken by the Tenant without representations or warranties of any kind, other than those contained in the Lease. Any addition to, or alteration of, or changes in this Lease, to be binding upon the Landlord, must be made in writing and signed by both parties.

6.04 NOTICE OF LANDLORD

Any notice to be served pursuant to the terms hereof may be served upon the Owner by messenger delivery or by registered mail, addressed to the Owner at Box 550 Claresholm, AB T0L0T0, or such address as later notice may direct,

and upon the Tenant by messenger delivery or registered mail at the premises. Registered mail shall be deemed delivered 5 days after being mailed.

6.05 NOTICE OF TENANT

Any notice to be served pursuant to the terms hereof may be served upon the Tenant by messenger delivery or by registered mail, addressed to the Owner at Box 220 Granum, AB T0L1A0, or such address as later notice may direct, and upon the Tenant by messenger delivery or registered mail at the premises. Registered mail shall be deemed delivered 5 days after being mailed.

6.06 HEADINGS

The headings herein do not form a part of this Lease and shall be deemed to have been inserted for convenience of reference.

6.07 BINDING EFFECT

This Lease Agreement and everything herein contained shall extend to and bind and enure to the benefit of the respective heirs, executors, administrators, successors and permitted assigns, as the case may be, of each and every of the parties hereto. When the singular and the masculine are used, the same shall be construed as meaning the plural or the feminine when the context or the parties hereto so require, and if the Tenant includes more than one person all covenants herein contained on the part of the Tenant shall be deemed joint and several.

6.08 SEVERANCE

Should any provision(s) of this Lease and/or the attached Schedules be illegal or not enforceable under the Laws of the Province of Alberta, it or they shall be severable and the balance of the Lease or the balance of the Schedules, as the case may be, shall remain in full force and effect and be binding upon the parties as though such illegal or unenforceable provision(s) had never been included.

6.09 PERSON FOR WHOM THE TENANT IS RESPONSIBLE

The Tenant is responsible for any person or persons who are upon or occupying the premises, the common areas, or any expressed part of the Landlords premises at the invitation or request of the Tenant, either expressed or implied, whether for the purposes of visiting the Tenant, making deliveries, repairs or attending upon the premises for any reason.

7.0 DISPUTES

Any dispute which may arise between the Owner and the Tenant recognize the need to establish a conflict resolution process based upon the following principles:

1. At the earliest opportunity and at the point closest to where the problems initiated the Chief Administrative Officer and Chair of the Granum and District Recreational Society will seek to address matters of conflict.
2. All matters of conflict should be sought to be resolved swiftly, inexpensively and in an uncomplicated way.
3. All matters of conflict should be resolved using a clear procedural pathway.
4. Maintain at all times, the essence of collaboration on the majority of issues even though conflict may exist on some issues.

8.0 ACCEPTANCE

The Tenant does hereby accept this Lease for the above described premises to be held as Tenant, subject to the conditions, restrictions and covenants above set forth.

In witness whereof, the parties hereto have caused to be affixed the corporate seals, attested by the signatures of their respective duly authorized signing officers all as of the day and year first written above.

Municipal District of Willow Creek No. 26

Per: _____

Seal

Granum and District Recreational Society

Per: _____

Witness

Date

**MUNICIPAL DISTRICT OF WILLOW CREEK NO. 26
IN THE PROVINCE OF ALBERTA
BYLAW NO. 1861**

BEING A BYLAW OF THE MUNICIPAL DISTRICT OF WILLOW CREEK NO. 26 TO ESTABLISH THE GRANUM DISTRICT COMMUNITY BOARD.

WHEREAS the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26, as amended, authorizes Council to pass bylaws in relation to the establishment, functions, procedure and conduct of Council committees and other bodies and

WHEREAS the Council of the Municipal District of Willow Creek No. 26 desires to establish a Board to coordinate, promote, collaborate and enhance the cultural, historical and recreation activities within Granum District, and

NOW THEREFORE, pursuant to the provisions of the Municipal Government Act R.S.A. 2000 Chapter M-26 Section 7 (b) and Section 7 (f) and amendments thereto, the Council of the Municipal District of Willow Creek in the Province of Alberta duly assembled enacts as follows:

Section 1 – Short Title

1.1 This Bylaw shall be cited as the “Granum District Community Board Bylaw”.

Section 2 – Definitions

(a) “Board” means the Granum District Community Board.

(b) “CAO” means the Chief Administrative Officer of the Municipal District of Willow Creek No. 26.

(c) “Council” means the Council of the Municipal District of Willow Creek No. 26.

(d) “Chair” means a person appointed annually by the Council to act as the Chair of the Board who may act in accordance with the Roberts Rules of Order.

(e) “Delegate” means a person appointed to the Board by each Member and Associate Member.

(f) “Alternate Delegate” means a person appointed to the Board by each Member or each Associate Member who shall attend a meeting of the Board if the appointed Delegate appointed by the Member or Associate Member is unable to do so.

(g) “Member” means the following Organizations who received direct recreational, historical, educational or cultural funding from the M.D. and who constitute the Board as Voting Members:

- i. Granum Park Society
- ii. Granum Golf and Country Club
- iii. Granum Drop-In Centre
- iv. Granum Food Bank
- v. Friends of the Granum Library Society
- vi. Granum Educational Support Society
- vii. Granum and District Recreational Society
- viii. Granum and District Historical Society
- ix. Granum and District Canada Day Society

x. Willow Creek Gospel Music Jamboree

(h) “Associate Member” means the following organizations who do not receive direct recreational, historical, educational or cultural funding from the M.D. and who are appointed to the Board as Non-voting Members:

- i. Granum Library
- ii. Granum School
- iii. Granum School Council
- iv. Granum and District Newsletter

v. Granum Fire Department

(i) "M.D. of Willow Creek" or "Municipality" means the Municipal District of Willow Creek No. 26.

(j) "Secretary" means the person appointed annually by the Council to keep minutes and undertake correspondence on behalf of the Board.

(k) "Vice-Chair" means the person appointed annually by the Council to serve as the Vice-Chair on the Board and who act in the place of the Chair should the Chair be unavailable to attend a scheduled meeting.

(l) "Voting Member" means the organizations who may vote on any resolution made at a meeting of the Board.

(m) "Non-voting Member" means the organizations who may be in attendance at a meeting of the Board but who may not vote on a resolution made at any meeting.

Section 3 – Board Composition

3.1 The Board shall be known as the Granum District Community Board.

3.2 The Board shall be comprised of representatives of Members and Associate Members who are organizations that provide cultural, recreational, historical or educational services to the citizens of Granum District as defined within this bylaw.

(a) Each Member and Associate Member within the Hamlet of Granum shall appoint a Delegate and Alternate Delegate to the Granum District Community Board.

3.3. The Council shall appoint a Chair who shall preside over all Board meetings and direct the operations of the Board.

3.4 The Council shall appoint a Vice-Chair who shall act in the place of the Chair should the Chair be unavailable to attend a scheduled meeting.

3.5 The Council shall appoint a Secretary who shall be a Non-voting Member shall take organize agendas, take minutes of meetings and undertake correspondence on behalf of the Board.

3.6 Member Delegates or Alternate Delegates may not be employees of the Municipal District of Willow Creek.

Section 4 – Terms of Office

4.1 Member Delegates and Alternate Delegates described within Section 2(g) and 2(h) shall be appointed in January of each year by the Members and Associate Members and who shall notify the M.D. of the appointment.

4.2 The Appointment of the Chair, Vice-chair and Secretary shall be made annually by the M.D.

Section 5 –Authority of the Board

5.1 The Authority and Purpose of the Granum District Community Board is as follows:

(a) To provide a forum for discussion and information sharing for all Members and Associate Members in order to ensure that all Members and Associate Members are aware of planned cultural, educational, recreational, historical, tourism or other activities within Granum District.

(b) To review funding requests from Members and to coordinate an annual detailed operational funding request for program funding to the Municipal District of Willow Creek on behalf the Granum District Community Board Members based upon the historical funding provided by the municipality.

(i) To be eligible to receive M.D. funding members shall provide an annual statement of income and expenditures to the M.D. each year.

(c) To coordinate an annual joint capital funding request to the Municipal District of Willow Creek on behalf of all Members of the Board for maintenance of M.D. owned facilities operated by the Members.

(d) To bring awareness to all Members and Associate Members of the challenges and opportunities available for cultural, educational, recreational, historical, tourism or other activities which will enhance Granum District.

(e) The Board shall not operate any programs, facilities or undertake any activity which may constitute a program or event.

Section 6 – Conduct of Meetings

- 6.1 The Board shall meet at a time and place determined by the Chair.
- 6.2 A call for agenda items by the Chair will be made to the Members and Associate Members in advance of a planned meeting.
- (a) The Secretary shall distribute an agenda and shall notify Members of the time and location in advance of the meeting.
- 6.3 The Board shall endeavor to meet at that least 2 times per year and may meet as often as the Board and the Chair deem appropriate.
- 6.4 All meetings of the Board shall be in accordance with the M.D. Procedural Bylaw.
- 6.5 A Quorum shall consist of at least 6 Member delegates of the Board in attendance.
- 6.6 All Board meetings are closed to the Public.
- (a) Members and Associate Members are encouraged to hear and evaluate public comments and concerns and to reflect this communication in their recommendations to the Board.
- 6.7 Meetings may be attended by any Member of the Council or a person employed by the M.D. at the invitation of the Chair. The Board may invite relevant subject matter experts or others as it deems appropriate.

Section 7 – Bylaw Repealed

7.1 The Town of Granum Recreation Bylaw No. 2018-02 is hereby repealed upon third reading of this bylaw.

Section 8 – Bylaw in Effect

8.1 This Bylaw shall come into force on the third reading thereof.

Read the first time in Council, this 11th day of March, 2020

Read a second time in Council this ____ day of ____, 2020

Read a third time in Council and finally passed this this ____ day of ____, 2020

Reeve – Maryanne Sandberg

Chief Administrative Officer – Derrick Krizsan



Municipal District of Willow Creek #26 Request for Decision

Date Submitted: February 24, 2020

Originated by: CAO

Subject: Willow Creek Regional Intermunicipal Collaboration
Framework Agreement

RECOMMENDATION

To undertake first reading of the Willow Creek Regional Intermunicipal Collaboration Framework Agreement.

The regional municipal partners party to this agreement will undertake second and third reading at their second council meeting in the month of March.

SUMMARY

The Municipal Government Act requires that municipalities enter into intermunicipal collaboration framework agreements with all municipalities who contact municipal boundaries. The deadline for the development of ICF agreements is April 1, 2020.

ICF agreements with rural municipalities are less complicated than those undertaken with urban neighbors as the number of agreements and the complexity of the agreements are considerably less complicated.

The Willow Creek Regional ICF Agreement with the Town of Nanton, Town of Stavely, Town of Claresholm and the Town of Fort Macleod has been developed under an ACP grant along with the advice and guidance by a mediator and legal counsel.

BACKGROUND

The ICF is a new legislated requirement that was introduced in the [Modernized Municipal Government Act](#) in 2016.

The ICFs must align with the requirements outlined in:

[Part 17.2 of the Municipal Government Act](#)
[Intermunicipal Collaboration Framework Regulation](#)

Frameworks are intended to:

- provide for integrated and strategic planning, delivery and funding of intermunicipal services
- allocate scarce resources efficiently in the providing local services
- ensure municipalities contribute funding to services that benefit their residents

Municipal councils adopt their framework by passing matching bylaws that:

- list services currently provided by each municipality; services being shared on an intermunicipal basis by the municipalities; and services provided by third parties
- identify how each of these services would be best delivered
- outline how intermunicipal services will be delivered and funded

Municipalities have until March 31, 2020 to complete the ICF.

ICF requirements

Municipalities are not required to provide an intermunicipal service if they agree that the service is better provided on their own.

What should be in an ICF

Each framework must address the following services:

- transportation
- water and wastewater
- solid waste
- emergency services
- recreation, and
- any other services that benefit residents in more than one of the municipalities that are parties to the framework

For each service, the ICF must:

- list the services currently provided by each municipality
- list the services being shared on an intermunicipal basis by the municipalities
- list the services provided by third parties
- identify how each of these services would be best delivered
- outline how intermunicipal services will be delivered and funded

The ICF must also include:

- a time frame for implementing intermunicipal services
- an Intermunicipal Development Plan (IDP) unless municipalities have separately adopted one
- provisions for a binding dispute resolution process to resolve implementation disputes

The ICF may contain:

- details required to implement intermunicipal services
- provisions for developing infrastructure for common benefit

ALTERNATIVES

Amend the agreement to address matters that Council identifies through the Bylaw reading process.

ATTACHMENTS

Willow Creek Regional Intermunicipal Collaboration Framework Agreement.

IMPLEMENTATION

Following the first reading of the bylaw the MD of Willow Creek will consult with the other parties to this agreement to determine their acceptance of the agreement.

Prepared By:



Director / CAO / Committee

Reviewed and Approved for Agenda



Chief Administrative Officer

INTERMUNICIPAL COLLABORATION FRAMEWORK

BETWEEN:

MUNICIPAL DISTRICT OF WILLOW CREEK NO. 26

- and -

TOWN OF CLARESHOLM

- and -

TOWN OF FORT MACLEOD

- and -

TOWN OF NANTON

- and -

TOWN OF STAVELY

WHEREAS Part 17.2 of the *Municipal Government Act* requires municipalities with common boundaries to create an Intermunicipal Collaboration Framework with each other;

AND WHEREAS Municipal District of Willow Creek No. 26 and each of Town of Claresholm, Town of Fort Macleod, Town of Nanton, and Town of Stavely (collectively, the “**Municipalities**”) share a common boundary;

AND WHEREAS the Municipalities share common interests, have a long history of working collaboratively on projects, and are desirous of working together to provide services to their ratepayers;

AND WHEREAS the Municipalities wish to advance, promote, and encourage opportunities and programs for collaboration amongst the Municipalities for their joint benefit, as well as the ultimate benefit of the residents of the respective Municipalities and the surrounding communities;

AND WHEREAS the Municipalities wish to, where possible, provide for integrated and strategic planning, delivery and funding of intermunicipal services;

AND WHEREAS the Municipalities wish to steward scarce resources efficiently in providing local services;

AND WHEREAS the Municipalities recognize that different municipalities have different resources and funding to contribute to services that benefit their residents, but wish to ensure municipalities contribute to services that benefit their residents;

AND WHEREAS the Municipalities recognize that due to a variety of factors including, without restriction, location, accessibility, capacity, usefulness, and affordability of Services, each Municipality may not participate within each or every one of the current Intermunicipal Services which have already been

implemented, proposed Intermunicipal Services which are yet to be implemented, or Intermunicipal Services which are proposed and/or recommended in the future under this Intermunicipal Collaboration Framework;

AND WHEREAS the Municipal Government Act stipulates that municipalities that have a common boundary must create a framework with each other that identifies the services provided by one or more of the Municipalities that benefit residents in more than one of the Municipalities that are parties to this Intermunicipal Collaboration Framework ;

AND WHEREAS the Municipalities are committed to participating, co-operating and coordinating with each other on an on-going basis, as further contemplated within this framework, for the joint benefit of the Municipalities;

AND WHEREAS each of the Municipalities has consulted with their respective residents with respect to collaborations with and amongst the Municipalities;

AND WHEREAS the Municipalities have mutually developed this Intermunicipal Collaboration Framework to be effective and applicable to the framework required for each common boundary amongst the Municipalities;

NOW THEREFORE, by mutual covenant of the Municipalities hereto it is agreed as follows:

1. DEFINITIONS & SCHEDULES

1.1 In this Intermunicipal Collaboration Framework, the following capitalized terms shall be defined as follows:

- (a) **“Area Structure Plans”** means the area structure plans implemented by each of the Municipalities pursuant to the provisions of the *Municipal Government Act*, and **“Area Structure Plan”** means any one of them;
- (b) **“Capital Project”** means capital infrastructure whose purpose, either in whole or in part, is to provide, or contribute to the delivery of, any one or more of the Services or an portion thereof;
- (c) **“Collaboration Principles”** means the principles under which the Municipalities agree to collaborate pursuant to this Intermunicipal Collaboration Framework, consisting of:
 - (i) **Appropriateness** – the collaboration amongst the Municipalities must be suitable for and beneficial to the Municipalities participating in the aspect of the collaboration;
 - (ii) **Adaptability** – the collaboration amongst the Municipalities must be multi-dimensional and flexible to change, participation and future growth;
 - (iii) **Accessibility** – the benefits of the collaboration amongst the Municipalities must be accessible by all of the Municipalities, at their option;
 - (iv) **Affordability** – the participation of aspects of the collaboration amongst the Municipalities must be efficient in planning; and economical to implement and/or operate, while maximizing the synergies for the Municipalities;
 - (v) **Accountability** – the benefits and burdens of the collaboration amongst the Municipalities must be shared by the Municipalities proportionately to their benefit and may be provided by services in kind or monetary value;

- (vi) **Respectful** – the processes amongst the Municipalities will be respectful and the contributions amongst the Municipalities towards services will respect that the ability to contribute differs amongst the Municipalities;
- (vii) **Reasonableness** – the Municipalities will act reasonably in discussions, negotiations, granting of consents, and completion of any agreement, as contemplated within this Intermunicipal Collaboration Framework including, without restriction, renewals, extensions or replacements of Implementation Agreements.
- (d) **“Councils”** means the elected councils of the Municipalities pursuant to the provisions of the *Municipal Government Act*, and **“Council”** means any one of them;
- (e) **“Dispute Resolution Procedure”** means dispute resolution procedure attached as **Schedule “G”** to this Intermunicipal Collaboration Framework
- (f) **“ICF Committee”** means the committee established pursuant to Article 4;
- (g) **“ICF Subcommittee”** means a subcommittee established by the ICF Committee pursuant to Article 4, and **“ICF Subcommittees”** means two or more of them;
- (h) **“Implementation Agreement”** means a binding agreement between Two (2) or more of the Municipalities necessary for the implementation, management, governance, operation, delivery and funding of an Intermunicipal Service, as contemplated within any Implementation Plan or as agreed upon by the participating Municipalities from time to time;
- (i) **“Implementation Plan”** means the initial implementation plan attached as **Schedule “F”** to this Intermunicipal Collaboration Framework, together with such additional and other implementation plans established from time to time by the ICF Committee as contemplated within this Intermunicipal Collaboration Framework;
- (j) **“Individual Municipal Services”** means all those Services listed within **Schedule “C”** attached to this Intermunicipal Collaboration Framework Services as being Services that are currently, shall continue to be, and/or shall transition so as to become, provided by the respective Municipalities within their own respective boundaries on an individual and separate basis;
- (k) **“Intermunicipal Collaboration Framework”** means this collaboration framework document, as amended from time to time;
- (l) **“Intermunicipal Development Plans”** means intermunicipal development plans which may be implemented by each of the Municipalities pursuant to the provisions of the *Municipal Government Act*, and **“Intermunicipal Development Plan”** means any one of them;
- (m) **“Intermunicipal Services”** means all those Services listed within **Schedule “D”** attached to this Intermunicipal Collaboration Framework Services as being Services that are currently, shall continue to be, and/or shall transition so as to become, provided by the Municipalities on an inter-municipal basis;
- (n) **“Municipal Development Plans”** means the municipal development plans implemented by each of the Municipalities pursuant to the provisions of the *Municipal Government Act*, and **“Municipal Development Plan”** means any one of them;
- (o) **“Municipal Government Act”** means the *Municipal Government Act*, RSA 2000, c. M-26,

as amended or replaced from time to time;

- (p) **“Municipalities”** means, collectively, Municipal District of Willow Creek No. 26, Town of Claresholm, Town of Fort Macleod, Town of Nanton, and Town of Stavely , and **“Municipality”** means any one of them;
- (q) **“Regulations”** means any regulations created pursuant to Section 708.52 of the *Municipal Government Act*, as amended or replaced from time to time;
- (r) **“Services”** means collectively, all those services being provided within the boundaries of the Municipalities consisting of Individual Municipal Services, Intermunicipal Services, and Third Party Services, and listed within **Schedule “A”** attached to this Intermunicipal Collaboration Framework, and **“Service”** means any one of them;
- (s) **“Third Parties”** means, collectively, any persons other than the Municipalities, and **“Third Party”** means any one of them; and
- (t) **“Third Party Services”** means all those Services listed within **Schedule “E”** attached to this Intermunicipal Collaboration Framework Services as being Services that are currently, shall continue to be, and/or shall transition so as to become, provided by Third Parties within all or any of the boundaries of the Municipalities.

1.2 As of the effective date of this Intermunicipal Collaboration Framework, the schedules attached to and forming a part of this Intermunicipal Collaboration Framework are as follows:

Schedule “A”	-	Inventory of Services
Schedule “B”	-	ICF Committee Procedures
Schedule “C”	-	Services Delivered or to be Delivered on an Individual Basis
Schedule “D”	-	Services Delivered or to be Delivered on an Intermunicipal Basis
Schedule “E”	-	Services Delivered or to be Delivered by Third Parties
Schedule “F”	-	Initial Implementation Plan
Schedule “G”	-	Dispute Resolution Procedure

1.3 The Municipalities acknowledge and agree that:

- (a) the Services provided by the Municipalities as contemplated within **Schedule “A”** may change from time to time, and at any time, by virtue of each Municipality’s own discretions and decision making; and
- (b) the Services identified within each of **Schedule “C”**, **Schedule “D”** and **Schedule “E”** may change from time to time including, without restriction, as a result of the operation of the provisions of Section 2.4 and Article 7 of this Intermunicipal Collaboration Framework.

2. ESTABLISHMENT, TERM AND REVIEW

2.1 In accordance with the *Municipal Government Act*, as well the Regulations, this Intermunicipal Collaboration Framework shall come into force on final passing of matching bylaws by each

Municipality that contain this Intermunicipal Collaboration Framework.

- 2.2** This Intermunicipal Collaboration Framework may be amended by mutual consent of all of the Municipalities unless specified otherwise in this Intermunicipal Collaboration Framework.
- 2.3** Without restricting the foregoing, any Two (2) of the Municipalities sharing a common boundary may amend or replace this Intermunicipal Collaboration Framework by passage of the appropriate bylaw.
- 2.4** In accordance with the *Municipal Government Act*, and the Regulations, this Intermunicipal Collaboration Framework:
- (a) must be reviewed once every Five (5) years, or sooner if requested by any of the Municipalities; and
 - (b) where, during a review, any Municipality does not agree that the framework continues to serve the interests of the Municipality, the Municipality must create a replacement framework in accordance with this Part 17.2 of the *Municipal Government Act* with any of the Municipalities that share a common boundary.
- 2.5** Accordingly, this Intermunicipal Collaboration Framework shall continue in full force and effect as between all of the Municipalities unless and until:
- (a) replaced by a framework created in accordance with this Part 17.2 of the *Municipal Government Act*, which replacement:
 - (i) may or may not contemplate more than just the Municipalities that share a common boundary (e.g. may consist of a bilateral framework, as between Two (2) Municipalities that share a common boundary, or otherwise); and
 - (ii) may necessitate changes to the applicable Intermunicipal Development Plans, and/or any other affected statutory plans, to reflect or accommodate the replacement framework being implemented;
 - (b) amended or replaced so as to exclude any Municipality or Municipalities who have opted to create such a separate replacement framework under subsection (a) above.
- 2.6** Without restricting any of the forgoing, the Municipalities agree that the ICF Committee shall meet at least once every Five (5) years commencing no later than April 1, 2024, to commence the review of the terms and conditions of this Intermunicipal Collaboration Framework for the purposes of Section 2.4 above.
- 2.7** In the event that any of the Municipalities have determined that a replacement framework is necessary as contemplated within Section 2.4 and 2.5 above, and are unable to agree upon a replacement framework and/or the amendments necessary to this Intermunicipal Collaboration Framework, unless otherwise required by the provisions of the *Municipal Government Act* and/or the Regulations, the Dispute Resolution Procedure of this Intermunicipal Collaboration Framework will apply in order to resolve any disputes or disagreements preventing the establishment of any replacement framework or any amendment to this Intermunicipal Collaboration Framework.

3. INTERMUNICIPAL COOPERATION

- 3.1** This Intermunicipal Collaboration Framework identifies the Services provided by each Municipality, the Services which are best provided on an intermunicipal basis, the Services which are best provided

by Third Parties, and how Services and any changes to them will be transitioned, implemented, delivered and funded.

3.2 The Municipalities agree to equitable service delivery. Where shared Services are provided, residents and ratepayers of the Municipalities will be afforded, as far as practical, the same Services at the same costs, including user fees for the Services provided by other Municipalities.

3.3 For clarity, due to a variety of factors including, without restriction, location, accessibility, capacity, usefulness, and affordability of any Intermunicipal Service:

- (a) each Municipality may or may not participate within each or every existing or proposed Intermunicipal Service or portion thereof; and
- (b) to the extent reasonably practical and possible, the Implementation Plan and/or Implementation Agreement(s) for existing or proposed Intermunicipal Services will contemplate the opportunity and option to opt in and/or opt out by each Municipality;

subject always to the terms of the Implementation Agreement applicable to the Intermunicipal Service or portion thereof.

4. ICF COMMITTEE

4.1 The Municipalities agree to create a joint committee known as the ICF Committee, to operate in accordance with the procedures provided for within **Schedule “B”** attached to this Intermunicipal Collaboration Framework.

4.2 The ICF Committee will meet on or before June 1, 2020, in order to establish:

- (a) establish the first chairperson of the ICF Committee for the forthcoming year, and the order of annual rotation for the chairperson thereafter, as contemplated within **Schedule “B”** attached to this Intermunicipal Collaboration Framework;
- (b) the goals and priorities for the ICF Committee; and
- (c) the agenda for ICF Committee meetings for the forthcoming year; and
- (d) the mandate and terms of reference for ICF Subcommittees;
- (e) the mandate for an ICF Subcommittee to review, report upon, and provide recommendations to the ICF Committee regarding, regional recreation services, which is to be completed on or before June 1, 2021.

4.3 The ICF Committee will meet at least once annually, and otherwise on an “as required” basis, and may develop recommendations to the Councils on matters of intermunicipal strategic direction and cooperation affecting residents and ratepayers, such as:

- (a) review of existing shared intermunicipal services, or the potential for new shared intermunicipal services;
- (b) receipt and review of reports, recommendations or suggested agenda items from the Municipalities respecting issues impacting some or all of the Municipalities, as well as individual, intermunicipal and/or regional delivery of the Services;

- (c) review of individual, intermunicipal and regional issues regarding:
 - (i) transportation, including transportation and utility corridors and truck routes;
 - (ii) recreation services;
 - (iii) family and community support services;
 - (iv) emergency services; and
 - (v) economic development;
- (d) periodic review of this Intermunicipal Collaboration Framework including, without restriction, any changes to the body and Schedules to this Intermunicipal Collaboration Framework, and as required under Section 2.4; and
- (e) consideration of impacts to any Intermunicipal Development Plans resulting from the provisions of this Intermunicipal Collaboration Framework, as well as changes to this Intermunicipal Collaboration Framework, as contemplated under Section 5.2.

4.4 The ICF Committee shall consist of Ten (10) members, being Two (2) elected officials appointed by each Municipality.

4.5 The Chief Administrative Officer, and/or his or her designate, from each Municipality will serve as advisory staff to the ICF Committee, and be responsible to:

- (a) provide background information and recommendations on all matters before the ICF Committee; and
- (b) as the Chief Administrative Officer of the host Municipality for meetings of the ICF Committee, prepare agendas, record the recommendations of the ICF Committee, and forward all recommendations from the ICF Committee to the respective Councils, as contemplated within **Schedule “B”** attached to this Intermunicipal Collaborative Framework.

4.6 For the purposes of carrying out any activity or responsibility contemplated within this Intermunicipal Collaboration Framework, the ICF Committee may create any number of ICF Subcommittees which may be charged with and responsible for:

- (a) the review of, and development of recommendation for, and/or the implementation of, any proposed new Service, Capital Project and/or change of Service identified pursuant to the provisions of Article 7;
- (b) the on-going review, evaluation, reporting, improvement, evolution, and/or expansion of individual, groups or areas of Intermunicipal Services, and the development of recommendations for the Intermunicipal Collaboration Committee and consideration by the Municipalities in the form of proposed new Service, Capital Project and/or change of Service contemplated within Article 7; and
- (c) any other activity, process or undertaking related to Intermunicipal Services which the ICF Committee may from time to time identify;

and otherwise be subject to such terms of reference or scope of work as may be identified by the ICF Committee. Unless otherwise agreed to or directed by the ICF Committee, any Subcommittee will be

bound by and will follow the same procedures as provided for the ICF Committee within **Schedule “B”** attached to this Intermunicipal Collaboration Framework.

5. INTERMUNICIPAL DEVELOPMENT PLAN

- 5.1** The Municipalities may adopt an Intermunicipal Development Plan by bylaw, in accordance with the *Municipal Government Act*.
- 5.2** Each of the Intermunicipal Development Plan, where applicable, will be reviewed by the applicable Municipalities from time to time as provided for within the applicable the Intermunicipal Development Plan including, without restriction, as may be necessary as a result of the impact of the provisions of this Intermunicipal Collaboration Framework, or any review of or amendment to this Intermunicipal Collaboration Framework.

6. FRAMEWORK FOR MUNICIPAL SERVICES

- 6.1** The Municipalities have reviewed the Services offered to ratepayers, and determined which of the Services are best provided by each Municipality individually, which of the Services are best provided on an intermunicipal basis, and how Services to be provided on an intermunicipal basis will be delivered and funded.
- 6.2** The Services which the Municipalities have determined are best provided by each Municipality on an individual basis are set forth within **Schedule “C”** attached to this Intermunicipal Collaboration Framework.
- 6.3** The Services which the Municipalities have determined are best provided on an intermunicipal basis are set forth within **Schedule “D”** attached to this Intermunicipal Collaboration Framework.
- 6.4** The Services which the Municipalities have determined are best provided by Third Parties are set forth within **Schedule “E”** attached to this Intermunicipal Collaboration Framework.
- 6.5** The Municipalities acknowledge that in addition to the Implementation Agreements in place between the Municipalities, they each have independent agreements with other regional partners which remain unaffected by this Intermunicipal Collaboration Framework.

7. FUTURE SERVICES, CHANGES AND AGREEMENTS

- 7.1** Any Municipality, as well as the ICF Committee, may initiate the development of the delivery of a new Service, a new Capital Project, or change to the manner in which a Service is to be provided as contemplated within this Intermunicipal Collaboration Framework (including, without restriction, a desire to opt in or opt out of an Intermunicipal Service). In the event of a Municipality initiating a proposed new Service, Capital Project and/or change of Service, the Municipality will provide notice in writing to:

- (a) the other Municipalities; and
- (b) the ICF Committee;

providing reasonable details regarding the proposed new Service, Capital Project and/or change of Service, together with any available proposed costs, cost sharing, and timing of implementation or expenditures.

- 7.2** Unless otherwise unanimously agreed to by the Municipalities, the ICF Committee will meet to

discuss the proposed new Service, Capital Project, and/or change of Service initiated by a Municipality, at the earlier of:

- (a) at the next scheduled meeting of the ICF Committee; or
- (b) within Ninety (90) days of the notice contemplated within Section 7.1 above;

and may schedule subsequent meetings as needed.

7.3 The ICF Committee shall assess and review all proposed new Service, Capital Project, and/or change of Service in good faith, and in a collaborative manner, acting in a manner consistent with the Collaboration Principles, and considering all impacts to the Municipalities and residents including, without restriction:

- (a) the relationship to and/or impact upon the Intermunicipal Development Plans, Area Structure Plans, and any other municipal planning document prepared and adopted by the Municipalities;
- (b) the nature and extent of consultation required with affected residents;
- (c) the level of community support and the nature of demonstrated public needs;
- (d) the projected costs and contemplated funding options;
- (e) the nature and levels of municipal debt limit of the Municipalities;
- (f) the projected use by and benefit to residents and ratepayers of the Municipalities; and
- (g) the requirements and practical impacts of any Implementation Plan applicable to the proposed new Service, Capital Project, and/or change of Service.

7.4 The ICF Committee will review, and negotiate, the terms related to the proposed new Service, Capital Project and/or change of Service, including the cost sharing arrangement of the applicable Service. The ICF Committee will provide a recommendation for consideration by the Councils of the Municipalities including, without restriction, recommendations respecting a proposed Implementation Plan respecting the proposed new Service, Capital Project, and/or change of Service.

7.5 Upon agreement by the Municipalities wishing to participate in any proposed new Service, Capital Project, and/or change of Service the participating Municipalities, and/or any ICF Subcommittee established by the ICF Committee, shall proceed to finalize and carry out the Implementation Plan respecting the proposed new Service, Capital Project, and/or change of Service.

7.6 Unless otherwise contemplated within the Implementation Plan applicable to the proposed new Service, Capital Project, and/or change of Service which has been agreed upon by the participating Municipalities, where the proposed new Service, Capital Project, and/or change of Service contemplates:

- (a) a new or amended capital contribution; and/or
- (b) a new or amended on-going operational cost contribution;

from the Municipalities, the capital contribution and/or operational cost contribution may be

negotiated independently of the ICF Committee decision making process, as part of the new or amended Implementation Agreement applicable to the proposed new Service, Capital Project, and/or change of Service.

7.7 For clarity, due to a variety of factors including, without restriction, location, accessibility, capacity, usefulness, and affordability of the proposed new Service, Capital Project, and/or change of Service:

- (a) each Municipality may or may not be benefited by each or every proposed new Service, Capital Project, and/or change of Service, as contemplated within Part 17.2 of the *Municipal Government Act*;
- (b) each Municipality may or may not participate within each or every proposed new Service, Capital Project, and/or change of Service; and
- (c) to the extent reasonably practical and possible, the Implementation Plan and/or Implementation Agreement(s) for any proposed new Service, Capital Project, and/or change of Service, will contemplate the opportunity and option to opt in and/or opt out by each Municipality;

subject always to the terms of the new or amended Implementation Agreement applicable to the proposed new Service, Capital Project, and/or change of Service.

7.8 In the event that:

- (a) the ICF Committee is unable to reach an agreement on a recommendation to provide to the Councils of the Municipalities within One Hundred and Eighty (180) days of receipt of the initiation of the proposed new Service, Capital Project, and/or change of Service, and does not collectively agree to extend the time period; or
- (b) the municipal Councils are unable to reach an agreement on the adoption or implementation of the recommendation of the ICF Committee in respect of a proposed new Service, Capital Project, and/or change of Service within One Hundred and Eighty (180) days of the issuance of the recommendation of the ICF Committee, and do not jointly agree to extend the time period; or
- (c) there exists a disagreement or dispute as to whether or not a Municipality is or may be benefited by proposed new Service, Capital Project, and/or change of Service, or whether or not a Municipality should participate in any proposed new Service, Capital Project, and/or change of Service;

then any unresolved issues shall be dealt with through the Dispute Resolution Procedure. If urgency is needed, the initiating Municipality must note this in the initial notice, and the receiving Municipalities will make best efforts to accommodate a compressed timeframe.

8. IMPLEMENTATION PLAN

8.1 The initial plan for implementing the delivery of Services on an intermunicipal basis is attached as **Schedule “F”** to this Intermunicipal Collaboration Framework.

8.2 In respect of any changes to the delivery of Services as contemplated under this Intermunicipal Collaboration Framework including, without restriction, new Service, Capital Project, and/or change of Service contemplated under Article 7:

- (a) any recommendation of the ICF Committee; and/or
- (b) any agreement of the Municipalities respecting such new Service, Capital Project, and/or change of Service;

may include a schedule for implementation of the new Service, Capital Project, and/or change of Service. The schedule for implementation of the proposed new Service, Capital Project and/or change of Service may, upon being agreed to by the Municipalities, be deemed to form part of the Implementation Plan contemplated within this Intermunicipal Collaboration Framework.

9. CONFLICT

9.1 If any provision of this Intermunicipal Collaboration Framework conflicts with any provisions of an existing agreement between all or any of the Municipalities, the affected Municipalities shall:

- (a) direct the respective appropriate representatives of the affected Municipalities to meet as soon as reasonably possible following the identification of the dispute, for the purposes of resolving the conflict;
- (b) act reasonably and negotiate in good faith in order to address and/or accommodate the conflict including, without restriction, altering or rescinding the agreement that conflicts with this Intermunicipal Collaboration Framework; and
- (c) in the event that the affected Municipalities are unable to reach an agreement within One Hundred and Eighty (180) days of the identification of the conflict, the outstanding matters in dispute shall be referred to be resolved under the Dispute Resolution Procedure.

9.2 In the event that the affected Municipalities determine that this Intermunicipal Collaboration Framework requires alteration in order to address and/or accommodate the conflict, the Municipalities shall:

- (a) direct the respective appropriate representatives of the Municipalities to meet as soon as reasonably possible following the identification of the need for alteration to this Intermunicipal Collaboration Framework, for the purposes of resolving the conflict;
- (b) act reasonably and negotiate in good faith in order to address and/or accommodate the conflict including, without restriction, altering this Intermunicipal Collaboration Framework; and
- (c) in the event that the Municipalities are unable to reach an agreement within One Hundred and Eighty (180) days of the identification of the need for alteration to this Intermunicipal Collaboration Framework, the outstanding matters in dispute shall be referred to be resolved under the Dispute Resolution Procedure.

9.3 In any negotiation amongst all or any of the Municipalities as contemplated above, the Municipalities shall have regard to, and be guided by, the Collaboration Principles.

10. DISPUTE RESOLUTION

10.1 Without limiting the application of the provisions of Part 17.2 of the *Municipal Government Act* including, without restriction, Division 2, the Municipalities are committed to resolving any disputes in a timely, non-adversarial, and cost-effective manner.

10.2 Without restricting anything contained within the Schedules to this Intermunicipal Collaboration

Framework, if any dispute arises between the Municipalities regarding:

- (a) the interpretation, implementation or application of this Intermunicipal Collaboration Framework or any agreement identified in this Intermunicipal Collaboration Framework;
- (b) any alleged contravention of this Intermunicipal Collaboration Framework;
- (c) the inability of the Municipalities to agree upon reviews to and/or revisions of this Intermunicipal Collaboration Framework and any Schedules as required or contemplated from time to time;

the dispute will be resolved through the process and provisions outlined in the Dispute Resolution Procedure.

10.3 The Dispute Resolution Procedure will include negotiation, mediation, and arbitration as progressive steps available to the Municipalities in their efforts to resolve a dispute. If a dispute proceeds to arbitration, the arbitrator's award will be considered final and binding upon the Municipalities, subject to a judicial review on a question of jurisdiction only.

10.4 If the Municipalities become involved in a Dispute Resolution Procedure, they each shall continue to perform their obligations described in this Intermunicipal Collaboration Framework until the Dispute Resolution Procedure is complete, and subsequently, will comply with the agreed resolution or arbitration award.

10.5 In any Dispute Resolution Procedure the Municipalities, their representatives, any mediator, and any arbitrator, shall have regard to, and be guided by, the Collaboration Principles.

10.6 Upon the issuance of an arbitrator's award, or upon a negotiated or mediated agreement, the Municipalities will promptly update this Intermunicipal Collaboration Framework and their respective Bylaws, as well as address any resulting change that may apply to any Intermunicipal Development Plan that may be impacted, and/or any other affected statutory plans, to reflect any necessary changes including any applicable Implementation Plan.

10.7 Notwithstanding any of the foregoing and the contents of **Schedule "G"** attached to this Intermunicipal Collaboration Framework, pursuant to Part 17.2 of the *Municipal Government Act* in the event that any participants to proceedings under the Dispute Resolution Procedure are unsuccessful in resolving the dispute within **One (1) year** after starting the Dispute Resolution Process, the affected Municipalities must refer the matter to an arbitrator in accordance with the provisions of Division 2 of Part 17.2 of the *Municipal Government Act*.

11. NOTICES

11.1 All notices related to this Intermunicipal Collaboration Framework or any related agreement may be sent in written or electronic form and shall be addressed as follows:

- (a) **Town of Claresholm**
c/o Chief Administrative Officer
PO Box 1000
Claresholm, AB T0L 0T0
FAX: 403-625-3869
EMAIL: info@claresholm.ca

- (b) **Municipal District of Willow Creek**
c/o Chief Administrative Officer
273129 Highway 520 West
Box 550
Claresholm, AB T0L 0T0
FAX: 403-625-3886
EMAIL: md26@mdwillowcreek.com
- (c) **Town of Fort Macleod**
c/o Chief Administrative Officer
PO Box 1420
Fort Macleod, AB T0L 0Z0
FAX: 403-553-2426
EMAIL: admin@fortmacleod.com
- (d) **Town of Nanton**
c/o Chief Administrative Officer
PO Box 609
Nanton, AB T0L 1R0
FAX: 403-646-2653
EMAIL: cao@nanton.ca
- (e) **Town of Stavely**
c/o Chief Administrative Officer
PO Box 249
Stavely, AB T0L 1Z0
FAX: 403-549-3743
EMAIL: cao@stavely.ca

11.2 Each Municipality may amend its address for notice and/or primary contact set forth above from time to time, upon providing notice in writing to the other Municipalities providing the new municipal address and/or primary contact information.

SCHEDULE “A”

INVENTORY OF SERVICES

As of the effective date of the Intermunicipal Collaboration Framework, the Services consist of the following:

- 1. Transportation** – consisting of services, equipment and facilities required or related to the transportation of vehicles, persons and goods including, without restriction:
 - (a) road and sidewalk construction, repair, maintenance and service;
 - (b) bridge inspection and maintenance;
 - (c) street cleaning;
 - (d) snow clearing and grading; and
 - (e) public transit and handibus operation;
- 2. Water and Wastewater** – consisting of services, equipment and facilities required or related to the treatment and delivery of potable water and the collection and disposal of wastewater including, without restriction:
 - (a) water treatment and potable water supply and servicing including, without restriction:
 - (i) water treatment and storage of potable water;
 - (ii) transmission and distribution of potable water;
 - (iii) intermunicipal supply of potable water; and
 - (iv) construction, operation and maintenance of water treatment and potable water storage and distribution facilities;
 - (b) wastewater collection, treatment and disposal including, without restriction:
 - (i) collection and transmission of wastewater;
 - (ii) treatment, storage and disposal of wastewater;
 - (iii) intermunicipal transmission and acceptance of wastewater for treatment and disposal; and
 - (iv) construction, operation and maintenance of wastewater collection, transmission, treatment, storage and disposal facilities (including sewer flushing);
- 3. Solid Waste & Recycling** – consisting of services, equipment and facilities required or related to the management and handling of solid waste and recyclables including, without restriction:
 - (a) residential curbside pickup, and commercial collection of solid waste;
 - (b) construction, operation and maintenance of solid waste transfer stations;

- (c) transportation of solid waste to landfill facilities;
- (d) collection, sorting, sales and disposal of recyclables;
- (e) construction, operation and maintenance of landfill facilities;
- (f) closure and post-closure operation and maintenance of landfill facilities including ground water monitoring;
- (g) construction, operation and maintenance of composting facilities; and
- (h) coordination of toxic waste round-ups;

4. Emergency Services – consisting of services, equipment and facilities required or related to the response to emergencies including, without restriction:

- (a) fire suppression, including the application of equipment and training to extinguish fires either on land or in structures;
- (b) emergency response, including
 - (i) vehicle extraction;
 - (ii) swift water rescue;
 - (iii) HAZMAT response and containment;

together with other response to sudden unexpected happening or unexpected occasion for action in which events require trained firefighters to use their skill and judgment in the application of firefighting equipment or rescue equipment and techniques to manage the emergency scene;
- (c) construction, operation and maintenance of fire halls;
- (d) emergency preparedness and disaster management;
- (e) safety code inspections;
- (f) fire investigations;
- (g) establishment of standard operating guidelines;
- (h) training and certification of firefighters relating to all or any of the above; and
- (i) review, evaluation, testing, repair, replacement, certification and/or bulk purchase of equipment relating to all or any of the above;

5. Recreation – consisting of services, equipment and facilities that contribute to the physical, social, intellectual and creative well-being of individuals and/or the community including, without restriction:

- (a) establishment, construction, operation and maintenance of:

- (i) parks (including spray parks);
 - (ii) recreational and sports facilities (including ice rinks, curling rinks, ball diamonds, sports fields, golf courses);
 - (iii) community halls and centres;
 - (iv) shooting and archery ranges;
 - (v) senior's drop in centres;
 - (vi) agriplex;
 - (vii) aquatic centre;
 - (viii) libraries;
 - (ix) museums;
 - (x) campgrounds;
 - (b) programs and activities that take place within the identified facilities;
 - (c) special, heritage and cultural events;
6. **Drainage** – consisting of services, equipment and facilities required or related to the management of drainage including, without restriction:
- (a) collection transmission, storage and release of storm/drainage;
 - (b) construction, operation and maintenance of storm/drainage collection, transmission, treatment, storage and disposal facilities (including storm water ditch maintenance);
7. **Social Services** – consisting of services, equipment and facilities that contribute to the social and family supports including, without restriction:
- (a) Family and Community Support Services;
 - (b) day care centre;
 - (c) playschool; and
 - (d) animal shelter (CAREs);
8. **Planning, Development & Licensing** – consisting of services, equipment and facilities required or related to planning, development, licensing and permitting including, without restriction:
- (a) all development authority processes, including development permit applications and issuances;
 - (b) all subdivision authority processes, including subdivision applications and approvals;
 - (c) development agreements and management of construction of municipal infrastructure;

- (d) subdivision and development appeals;
 - (e) issuance of business licenses and other permits or licenses;
9. **Safety Codes** – consisting of services, equipment and facilities required or related to administration of safety codes including, without restriction:
- (a) building permit applications and approvals;
 - (b) building and safety code inspections;
 - (c) safety code compliance and enforcements;
10. **Community Peace Officers & Enforcement** – consisting of services, equipment and facilities required or related to bylaw enforcement and community peace officer including, without restriction:
- (a) bylaw and traffic enforcement;
 - (b) community peace officer (bylaw enforcement, animal protection, dangerous dogs, environmental protection, fuel tax, gaming and liquor, trespass to premises, petty trespass and prevention of youth tobacco);
11. **Economic Development** – consisting of services, equipment and facilities required or related to economic development including, without restriction:
- (a) joint economic development initiatives and related activities; and
 - (b) tourism and promotion;
12. **Weed and Pest Control** – consisting of services, equipment and facilities required or related to weed and pest control including, without restriction, weed control on:
- (a) municipal property;
 - (b) public works; and
 - (c) roadways;
13. **Cemeteries** – consisting of services, equipment and facilities required or related to cemeteries including, without restriction:
- (a) ownership, operation, and funding of cemeteries; and
 - (b) sales and management of cemetery plots;
14. **Medical Clinic** – consisting of services, equipment and facilities required or related to local medical clinics including, without restriction:
- (a) facilitation of medical clinic and family practices;
 - (b) ownership, operation, and leasing/licensing of medical clinic premises; and

(c) physician recruitment and retention programs;

15. Airport – consisting of services, equipment and facilities required or related to airports including, without restriction:

(a) ownership, operation, maintenance, and leasing/licensing of airport facilities and related premises; and

(b) snowplowing and weed control;

16. Information Technology and Communications – consisting of services, equipment and facilities required or related to information technology (IT) and communications including, without restriction:

(a) construction, ownership, operation, maintenance, and leasing/licensing of communications towers, facilities and related premises; and

(b) shared and/or intermunicipal IT support services;

together with such further and other aspects of the implementation, management, governance, operation, delivery and funding of the foregoing services which from time to time may be undertaken and/or provided by the Municipalities individually, intermunicipally, or through Third Parties.

SCHEDULE “B”

ICF COMMITTEE PROCEDURES

1. ICF Committee

The ICF Committee shall be made up of **Two (2)** elected representatives of each of the Municipalities, together with the Chief Administrative Officers of each the Municipalities in an advisory role, for the purposes of carrying out the responsibilities contemplated within Article 4 of this Intermunicipal Collaborative Framework and this Schedule.

2. Chair of the ICF Committee

Unless otherwise unanimously agreed to by the Municipalities:

- (a) the Chair of the ICF Committee shall rotate on an annual basis between each of the Municipalities;
- (b) the Chair for the first year will be a representative elected by the members of the ICF Committee at the first meeting of the ICF Committee following the effective date of this Intermunicipal Collaborative Framework;
- (c) thereafter the Chair shall rotate through the representatives of the Municipalities in an order agreed upon by the ICF Committee; and
- (d) the Chair for the first meeting of the ICF Committee following the effective date of this Intermunicipal Collaborative Framework will be Chief Administrative Officer of the Municipal District of Willow Creek No. 26.

3. Representatives

The Municipalities may each appoint alternate representatives to act on the ICF Committee in substitution for their appointed representative. Each of the Municipalities may at any time and from time to time by written notice replace its representative appointed by it, and any representative so replaced shall cease to be an ICF Committee member upon the giving of such notice. Copies of written notices shall be given to the other Municipalities, the individual so appointed as a new ICF Committee member, and the ICF Committee member who has been replaced.

4. Vacancies

A vacancy in the ICF Committee shall be filled by the Municipality who appointed the former representative whose loss created the vacancy. If there is a vacancy in the ICF Committee, the remaining representatives may continue to exercise the powers of the ICF Committee in accordance with the terms of this Agreement.

5. Quorum of ICF Committee

Quorum of the ICF Committee shall be satisfied where Seven (7) members of the ICF Committee are present, and each of the Municipalities is represented.

6. Decision Making

The ICF Committee will make decisions and provide recommendations to the Councils of the Municipalities by way of consensus, and evidence unanimous approval by all members of the ICF Committee as and when circumstance may require.

7. Referral to Dispute Resolution

If at any meeting of the ICF Committee, any matter is considered and the matter is neither approved nor adjourned for further consideration, in either case by all of the members of the ICF Committee, then notwithstanding any intermediate acts or negotiations any Municipality shall be entitled to refer the dispute, and to the extent that it is necessary or reasonable in all of the circumstances any related question or dispute, to be resolved pursuant to the Dispute Resolution Procedure.

8. ICF Committee Meetings

The ICF Committee shall meet at least **One (1) time a year**, or more as the ICF Committee determines.

9. Notice of Meetings

Notice of the time, place, and agenda of every meeting shall be given by the Chair with **not less than Thirty (30) days notice**.

10. Calling Meetings

Subject always to the requirements of the delivery of notice as contemplated above, the Chair shall call meetings of the ICF Committee:

- (a) as and when directed by the ICF Committee, in the form of meeting schedule approved by the ICF Committee or otherwise as directed from time to time; and
- (b) upon receipt of a request in writing received from a Municipality (together with detail respecting the reasons for the requested meeting as the Chair may reasonably require), and following consultation with:
 - (i) the requesting Municipality as to urgency of the requested meeting and the potential sufficiency of the next scheduled meeting of the ICF Committee; and
 - (ii) the next host Municipality's Chief Administrative Officer regarding the availability of facilities for the requested meeting.

It is understood and agreed that, save and except for ICF Committee meetings which are scheduled in advance by the ICF Committee, the Chair and the next host Municipality's Chief Administrative Officer will only be responsible for using their reasonable best efforts to arrange for and call a meeting upon the request of the ICF Committee or upon the request of a Municipality. Notwithstanding the foregoing, nothing shall prevent the Municipalities and/or members of the ICF Committee from having informal meetings and/or discussion at any time on an as needed basis in between formal meetings of the ICF Committee, in order to address any matter contemplated within this Intermunicipal Collaborative Framework including, without restriction, the subject matter(s) of any notice from a Municipality requesting a meeting of the ICF Committee.

11. Attendance at Meetings

The ICF Committee members, but not an individual ICF Committee member, may decide to invite the general public, special interest group(s), or other private or public bodies and agencies to attend any meeting of the ICF Committee and/or make submissions to the ICF Committee with respect to any matter or question being considered by it.

12. Location, Host Municipality and Costs of Meetings

Unless otherwise unanimously agreed to by the Municipalities:

- (a) the location of meetings of the ICF Committee shall rotate on a meeting by meeting basis between each of the Municipalities;

- (b) the municipality within which the meeting of the ICF Committee occurs will be the host Municipality, responsible for arranging the venue and other facilities required in order to carry out the meeting;
- (c) the Chief Administrative Officer of the host Municipality will coordinate the meeting dates, creation and circulation of agendas, and facility requirements with the Chair of the ICF Committee;
- (d) the costs of hosting a meeting of the ICF committee will be the responsibility of each host Municipality; and
- (e) the location and host Municipality for the first meeting of the ICF Committee will be the Municipal District of Willow Creek No. 26.

13. Records

The ICF Committee shall arrange for proper written records, and minute taking of all meetings and decisions of the ICF Committee to be kept and maintained and copies of same shall be sent to each member and the Municipalities within **Fifteen (15) business days** following each meeting of the ICF Committee. Each ICF Committee member shall be entitled to reasonable access to all files and records of the ICF Committee at all reasonable times and shall be given the opportunity to make copies thereof from time to time.

All records of the ICF Committee will be retained at the offices of the Chair of the ICF Committee.

14. Limitation of Liability

No ICF Committee member shall be liable for the acts, neglect or default of such ICF Committee member, any other ICF Committee member, and/or the ICF Committee as a whole, provided that such ICF Committee member has acted, in good faith in the performance or intended performance of any duty or in the exercise or intended exercise of any power or authority granted to such ICF Committee member and the ICF Committee as a whole hereunder.

15. Remuneration of Committee Representatives

Each Party shall reimburse its appointed members in accordance with its own practices and policies.

SCHEDULE “C”

SERVICES DELIVERED OR TO BE DELIVERED ON AN INDIVIDUAL BASIS

Combined Services List

Services Provided by the Municipality Directly

Service	Description	Lead Municipality	How The Service Will Be Provided	How The Service Will Be Funded
Clinic	Claresholm Medical Clinic	Municipal District of Willow Creek #26	MD Staff	MD Revenues
Roads	Maintaining Roads, 2,200 kms with various surfaces (Pavement, Oil, Gravel)	Municipal District of Willow Creek #26	MD Staff	MD Revenues
Bridges	Inspections & Bridge Rehab & Replacement	Municipal District of Willow Creek #26	MD Staff	MD Revenues
Recycling Collection	Recycle Trailer	Municipal District of Willow Creek #26	MD Staff	MD Revenues
Tower & Maintenance Support	To maintain MD Communications & facilitate internet service	Municipal District of Willow Creek #26	MD Staff	MD Revenues
Disaster Management	Emergency Response	Municipal District of Willow Creek #26	MD Staff	MD Revenues
Rental Equipment	Agricultural Equipment Rentals	Municipal District of Willow Creek #26	MD Staff	MD Revenues
Business Licenses, Development Permits, planning services	Provide services to ratepayer	Municipal District of Willow Creek #26	MD Staff	MD Revenues
Pine Coulee, Clear Lake, Willow Creek and John Zoeteman	Municipal Parks	Municipal District of Willow Creek #26	MD Staff	MD Revenues
Garbage Collection	Curbside garbage collection to residential and commercial/industrial properties. This service is provided to the Residents of Claresholm as well as some MD residents (i.e. At Claresholm Airport)	Town of Claresholm	Town Staff	Town Revenues
CAREs	Animal Shelter	Town of Claresholm	Town Staff	Town Revenues
Street Maintenance	Town of Claresholm maintains all the streets within the Town of Claresholm. This includes snow clearing, street sweeping, and generally minor road repair.	Town of Claresholm	Town Staff	Town Revenues
Business Licenses, Development Permits	Provide services to ratepayer	Town of Claresholm	Town Staff	Town Revenues

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Combined Services List

Services Provided by the Municipality Directly

Service	Description	Lead Municipality	How The Service Will Be Provided	How The Service Will Be Funded
Compost	Town of Claresholm maintains a compost area where residents can dump/dispose of yard waste such as grass clippings, small trees/branches (i.e. Christmas trees), etc. Residents can then also take compost to fertilize their yard/gardens.	Town of Claresholm	Town Staff	Town Revenues
CPO I	Town of Claresholm employees their own Peace Officer primarily to enforce and educate on Bylaws and public Safety.	Town of Claresholm	Town Staff	Town Revenues
Claresholm & District Museum	Claresholm operates a Museum and Visitor Information Centre	Town of Claresholm	Town Staff	Town Revenues
Aquatic Centre	Provide an indoor pool for residents in the community and surrounding area in partnership with AHS.	Town of Claresholm	Town Staff	Town Revenues
Ice Arena	Provide an ice arena for residents in the community and surrounding area.	Town of Claresholm	Town Staff	Town Revenues
Ball Diamonds	Provide ball diamonds for residents in the community and surrounding area.	Town of Claresholm	Town Staff	Town Revenues
Other Parks including spray park	Provide parks and playgrounds for residents in the community and surrounding area.	Town of Claresholm	Town Staff	Town Revenues
			Town Staff	Town Revenues

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Combined Services List

Services Provided by the Municipality Directly

Service	Description	Lead Municipality	How The Service Will Be Provided	How The Service Will Be Funded
Street Maintenance	Town of Fort Macleod maintains all the streets within the municipal boundaries. This includes snow clearing, street sweeping, and general minor road repair.	Town of Fort Macleod	Town Staff	Town Revenues
Business Licenses, Development Permits	Provide services to ratepayer	Town of Fort Macleod	Town Staff	Town Revenues
Compost	Town of Fort Macleod maintains a compost area where residents can dump/dispose of yard waste such as grass clippings, small trees/branches (i.e. Christmas trees), etc. Residents can then also take compost to fertilize their yard/gardens.	Town of Fort Macleod	Town Staff	Town Revenues
A CPO I and a CPO II	Town of Fort Macleod employs their own Peace Officers primarily to enforce and educate on Bylaws and public Safety and social issues in the community.	Town of Fort Macleod	Town Staff	Town Revenues
Pool	Provide an outdoor pool for residents in the community and surrounding area in partnership.	Town of Fort Macleod	Town Staff	Town Revenues
Ice Arena	Provide an ice arena for residents in the community and surrounding area.	Town of Fort Macleod	Town Staff	Town Revenues
Ball Diamonds	Provide ball diamonds for residents in the community and surrounding area.	Town of Fort Macleod	Town Staff	Town Revenues

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Combined Services List

Services Provided by the Municipality Directly

Service	Description	Lead Municipality	How The Service Will Be Provided	How The Service Will Be Funded
Other Parks including spray park	Provide parks and playgrounds for residents in the community and surrounding area.	Town of Fort Macleod	Town Staff	Town Revenues
Water Treatment & Distribution	Provide safe, secure potable water to the residents of the municipality.	Town of Fort Macleod	Town Staff	Town Revenues
Sewer Collection & Treatment	Provide sewer collection and treatment to the residents of the municipality.	Town of Fort Macleod	Town Staff	Town Revenues
Community Halls	Provide community halls to the residents of the municipality and surrounding area.	Town of Fort Macleod	Town Staff	Town Revenues
Cemetery	Provide cemetery plots to interested customers.	Town of Fort Macleod	Town Staff	Town Revenues
Airport	Provide airport to interested customers.	Town of Fort Macleod	Town Staff	Town Revenues
			Town Staff	Town Revenues

Combined Services List

Services Provided by the Municipality Directly

Service	Description	Lead Municipality	How The Service Will Be Provided	How The Service Will Be Funded
Garbage Collection	Curbside garbage collection to residential and commercial/industrial properties	Town of Stavelly	Town Staff	Town Revenues
Water supply	The Town operates a water plant constructed in 2004 that supplies treated water to all the residents and businesses in the Town.	Town of Stavelly	Town Staff	Town Revenues
Sewer	The Town operates a lagoon system which provides sewer services for all residents and businesses within the Town.	Town of Stavelly	Town Staff	Town Revenues
Roads / Sidewalks	The Town maintains all of the roads and sidewalks within the Town. This includes plowing and clearing snow in the winter on the roads and small patching to the roads in the summer. Any other works is contracted out.	Town of Stavelly	Town Staff	Town Revenues
Parks	The Town maintains a small fully serviced campground along with a park and a number of small green spaces.	Town of Stavelly	Town Staff	Town Revenues
Emergency Mgmt.	The Town can if necessary provide emergency management services such as an EOC and reception center.	Town of Stavelly	Town Staff	Town Revenues
Water	The Town operates a water plant that supplies treated water to all residents	Town of Nanton	Town Staff	Town Revenues
Wastewater	The Town operates a new wastewater treatment facility that provides wastewater services for all residents in Nanton	Town of Nanton	Town Staff	Town Revenues

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Combined Services List

Services Provided by the Municipality Directly

Service	Description	Lead Municipality	How The Service Will Be Provided	How The Service Will Be Funded
Roads / Sidewalks	The Town maintains all of the roads and sidewalks within the Town. This includes plowing and clearing snow in the winter on the roads and small patching to the roads in the summer. Any other works is contracted out.	Town of Nanton	Town Staff	Town Revenues
Business Licenses, Development Permits	The Town provides this services to ratepayers	Town of Nanton	Town Staff	Town Revenues
Emergency Mgmt	The Town can provide if necessary Emergency Mgmt services - reception center, etc.	Town of Nanton	Town Staff	Town Revenues
Ice Arena	Provide ice arena and raquetball courts for community and surrounding area residents	Town of Nanton	Town Staff	Town Revenues
Ball Diamonds	Provide ball diamonds for residents in the community and surrounding area.	Town of Nanton	Town Staff	Town Revenues
Other Parks	Provide parks and playgrounds for residents in the community and surrounding area.	Town of Nanton	Town Staff	Town Revenues

SCHEDULE “D”

SERVICES DELIVERED OR TO BE DELIVERED ON AN INTERMUNICIPAL BASIS

Combined Services List

Services Provided Intermunicipally

Service	Description	Lead/Provider	How The Service Will Be Provided	How The Service Will Be Funded
Stavely Municipal Complex	The MD owns 2/3 of the facility and the Town of Stavely owns 1/3	Town of Stavely	per service agreement	per service agreement
Volunteer Fire Service	Nanton, Claresholm, Stavely, Fort Macleod.	All Towns	per service agreement	per service agreement
Fire Training	Train the Trainer, First Aid, All Training Courses	MD	per service agreement	per service agreement
FireHall	The Town owns the Firehall	Claresholm	per service agreement	per service agreement
QMP	Level of Fire Service & Safety Codes inspections & Fire Investigations	MD	per service agreement	per service agreement
Mutual Aid	Director of Emergency Management Services	MD	per service agreement	per service agreement
CPO	Bylaw & Traffic Enforcement for the Town of Nanton/ Town of Stavely	MD	per service agreement	per service agreement
Weed Control	Weed contract with the Town of Fort Macleod & The Claresholm Lagoons	MD	per service agreement	per service agreement
IT Services	IT Support for Town of Nanton/ Town of Claresholm	MD	per service agreement	per service agreement
Waste Collection	MD ratepayers are able to drop off garbage & Recycling weekly at designated site	Towns of Fort Macleod, Nanton, & Stavely	per service agreement	per service agreement

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Combined Services List

Services Provided Intermunicipally

Service	Description	Lead/Provider	How The Service Will Be Provided	How The Service Will Be Funded
Toxic Ewaste Roundup	Town of Claresholm/ Town of Fort Macleod Toxic E Waste Roundup on a 50/50 basis	MD	per service agreement	per service agreement
Ground Water Testing	Groudwater monitoring at the old landfill for 25 years. Cost shared 50/50	MD	per service agreement	per service agreement
Recycling of cardboard	The Town accepts the delivery of cardboard from the Town of Stavely weekly.	Claresholm	per service agreement	per service agreement
Terminal building	The Town maintains and operates the Airport terminal building for all users.	Claresholm	per service agreement	per service agreement
Runway maintenance	Inspection and pavement maintenance done by the Town and snow plowing of the runways by MD	Claresholm	per service agreement	per service agreement
Cemetery	Provide annual grants to help with maintenance cost	MD	per service agreement	per service agreement
Libraries	Grant funding for Towns , which MD Ratepayers use	MD	per service agreement	per service agreement
Recreation	Grant funding for Town's which MD Ratepayers use facilities	MD	per service agreement	per service agreement
Canada Day Celebration	Grant funding to support Canada Day in each town	MD	per service agreement	per service agreement

Combined Services List

Services Provided Intermunicipally

Service	Description	Lead/Provider	How The Service Will Be Provided	How The Service Will Be Funded
Special Levies , Capital Grants and Municipal Reserve Funding	Claresholm Curling Rink, Claresholm Community Hall Roof and parking lot paving, Claresholm Skating Rink, Fort Macleod Curling Rink, Fort Macleod Hall Renovations and Equipment purchase, Fort Macleod playground, Stavely Joint Use Facility, Stavely Hall Roof, Sold MD building to Stavely Ag. Society for \$10.00, Stavely and District Ag Society Roof, Nanton Hall Kitchen Renovation, Nanton Hall Washroom and Bar Renovation, Tom Hornecker Roof Replacement, to name but a few. This list does not include multiple requests for funding by service clubs, societies, and associations located in the rural and urban municipalities.	MD	per service agreement	per service agreement
FCSS	Family and Community Support Services - Province/80% MD/20%	MD	per service agreement	per service agreement
Airport	Treated water system for the Claresholm Industrial Area and Pipeline Water Cooperative	Claresholm	per service agreement	per service agreement
Water/Sewer Services	Town of Claresholm owns and operates both a water treatment plant and a sewage lagoon. We have our own trained and certified operators as well as service and maintain all our T&D assets. Claresholm then provides treated water to Portions of the MD, including the Hamlet of Granum, as well as sewage treatment for portions of the MD	Claresholm	per service agreement	per service agreement
Sewer flushing	Maintenance of sewer system in MD's Airport industrial area	Claresholm	per service agreement	per service agreement

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Combined Services List

Services Provided Intermunicipally

Service	Description	Lead/Provider	How The Service Will Be Provided	How The Service Will Be Funded
Storm water ditch maintenance	The Town maintains the drainage ditch through the MD to the creek 7K south of town	Claresholm	per service agreement	per service agreement
Handi Bus Transportatuion	Grant funding to support Handi Bus Service in each town	MD	per service agreement	per service agreement
Physician Retention Program	Attract Doctors into Town often through monetary subsidies	Claresholm	per service agreement	per service agreement
Clinic	Nanton Medical Clinic		per service agreement	per service agreement

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SCHEDULE “E”

SERVICES DELIVERED OR TO BE DELIVERED BY THIRD PARTIES

Combined Services List

Services Provided by a 3rd Party

Service	Description	Lead Municipality	How The Service Will Be Provided	How The Service Will Be Funded
Assessment Services	Assessment services contract includes representing the MD at assessment appeals	Municipal District of Willow Creek #26	per service agreement	MD Revenues
Safety Codes Services	All Safety Code Discipline	Municipal District of Willow Creek #26	per service agreement	MD Revenues
Municipal Planning	Municipal Planning	Municipal District of Willow Creek #26	per service agreement	MD Revenues
Engineering	Engineering Services as needed	Municipal District of Willow Creek #26	per service agreement	MD Revenues
Contractors for rehab & rebuild	Contractors Tendered as needed	Municipal District of Willow Creek #26	per service agreement	MD Revenues
Moon River Estates	Treated water system for hamlet residents	Municipal District of Willow Creek #26	per service agreement	MD Revenues
Moon River Estates	Treated water system for hamlet residents.	Municipal District of Willow Creek #26	per service agreement	MD Revenues
Assessment Services	Assessment services for purposes of property taxes. Contract also includes representing the Town in assessment appeals	Town of Claresholm	per service agreement	Town Revenues
Campground Attendant	Contract an individual or couple during May to October to manage the campground, taking reservations, check-in/check-out, cleaning facilities, etc.	Town of Claresholm	per service agreement	Town Revenues
General Contractor	Lawn/Weed maintenance, clearing of sidewalks, etc.	Town of Claresholm	per service agreement	Town Revenues
Municipal Planning	Municipal planning services for land development	Town of Claresholm	per service agreement	Town Revenues
GIS	GIS Mapping and support	Town of Claresholm	per service agreement	Town Revenues
Building Permits and Inspections		Town of Claresholm	per service agreement	Town Revenues
Community Centre	Gun Range and 2 halls (small and large) with stage and kitchen for rental for events etc.	Town of Claresholm	per service agreement	Town Revenues
Senior's Drop-in Centre	Facility to house seniors group events and gatherings.	Town of Claresholm	per service agreement	Town Revenues

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Combined Services List

Services Provided by a 3rd Party

Service	Description	Lead Municipality	How The Service Will Be Provided	How The Service Will Be Funded
Agriplex	Grounds and horse arenas for indoor rodeos and events.	Town of Claresholm	per service agreement	Town Revenues
Curling Rink	Provide a curling rink for residents in the community and surrounding area.	Town of Claresholm	per service agreement	Town Revenues
Golf Course	Provide golf course for residents in the community and surrounding area.	Town of Claresholm	per service agreement	Town Revenues
Day Care	Claresholm Child Care Society operates a year round day care operation, municipally subsidized.	Town of Claresholm	per service agreement	Town Revenues
Playschool	Two year playschool	Town of Claresholm	per service agreement	Town Revenues
Recycling Collection	Curbside recycling collection for residential properties and sorting facility for drop off for commercial/residential properties.	Town of Claresholm	per service agreement	Town Revenues
Garbage Collection	Curbside garbage collection to residential and commercial/industrial properties. This service is provided to the residents of Fort Macleod.	Town of Fort Macleod	per service agreement	Town Revenues
Recycling Collection	The Town has a trailer and bins for cardboard at the arena parking lot for residents to drop off their recycling.	Town of Fort Macleod	per service agreement	Town Revenues
Museum	Fort Macleod Historical Association operates the museum on behalf of the Town.	Town of Fort Macleod	per service agreement	Town Revenues
Curling Rink	Fort Macleod Curling Club provides a curling rink for residents in the community and surrounding area.	Town of Fort Macleod	per service agreement	Town Revenues
Library	Fort Macleod Library Board operates the library on behalf of the Town.	Town of Fort Macleod	per service agreement	Town Revenues
Assessment Services	Assessment services for purposes of property taxes. Contract also includes representing the Town in assessment appeals	Town of Fort Macleod	per service agreement	Town Revenues

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Combined Services List

Services Provided by a 3rd Party

Service	Description	Lead Municipality	How The Service Will Be Provided	How The Service Will Be Funded
Development	Municipal planning services for land development	Town of Fort Macleod	per service agreement	Town Revenues
Development	GIS Mapping and support	Town of Fort Macleod	per service agreement	Town Revenues
Development	Building Permits and Inspections	Town of Fort Macleod	per service agreement	Town Revenues
Assessment Services	Assessment services for purposes of property taxes. Contract also includes representing the Town in assessment appeals	Town of Stavely	per service agreement	Town Revenues
Safety Code Services	Compliance monitoring in the areas of building, electrical, plumbing & gas.	Town of Stavely	per service agreement	Town Revenues
Planning Services	Planning, GIS mapping and assessment review services as needed.	Town of Stavely	per service agreement	Town Revenues
Recreation	The arena, golf course, archery lanes and Golden Age Center are situated on Town owned property. The Town has lease agreements in place with each of the groups that they operate the facilities for the benefit of the community and surrounding area.	Town of Stavely	per service agreement	Town Revenues
Engineering	Engineering services as needed	Town of Stavely	per service agreement	Town Revenues
Safety Code Services	Safety code services for building, electrical, plumbing and gas.	Town of Nanton	per service agreement	Town Revenues
Assessment Services	Assessment services for purposes of property taxes. Contract also includes representing the Town in assessment appeals	Town of Nanton	per service agreement	Town Revenues
Solid Waste & Recycling Collection	Curbside garbage and recycling pickup	Town of Nanton	per service agreement	Town Revenues
Planning Services	Planning, GIS mapping and assessment review services as needed.	Town of Nanton	per service agreement	Town Revenues
Recreation	Campground, Golf Course & Ag grounds	Town of Nanton	per service agreement	Town Revenues

Combined Services List

Services Provided by a 3rd Party

Service	Description	Lead Municipality	How The Service Will Be Provided	How The Service Will Be Funded
Senior's Drop-in Centre	Facility to house seniors group events and gatherings.	Town of Nanton	per service agreement	Town Revenues
Engineering	Engineering Services as needed	Town of Nanton	per service agreement	Town Revenues
Community Centre	2 halls (upstairs and downstairs) with stage and kitchen for rental for events etc.	Town of Nanton	per service agreement	Town Revenues
FCSS	Family & Community Support Services	Town of Nanton	per service agreement	Town Revenues
Curling Rink	Provide a curling rink for residents in the community and surrounding area.	Town of Nanton	per service agreement	Town Revenues

SCHEDULE “F”

INITIAL IMPLEMENTATION PLAN

1. **Existing Intermunicipal Services** – all Intermunicipal Services listed within **Schedule “D”** attached to this Intermunicipal Collaboration Framework which are shown as currently being provided on an intermunicipal basis are:

- (a) provided intermunicipally on a shared basis amongst the Municipalities listed within the “Shared With” column of the Intermunicipal Services list;
- (b) delivered by the Municipality noted as the lead or provider Municipality within the “Lead/Provider” column of the Intermunicipal Services list; and
- (c) funded on a shared costs basis (i.e. proportionate to benefit, use, service level, population base, or other basis negotiated from time to time) and/or on a fee for service basis;

all as more particularly defined within the specific Implementation Agreement applicable to each such Intermunicipal Service, and subject to amendments to or replacements of such Implementation Agreements from time to time;

2. **Planned Intermunicipal Services** – all Intermunicipal Services listed within **Schedule “D”** attached to this Intermunicipal Collaboration Framework which are shown as planned to become provided on an intermunicipal basis after the establishment of this Intermunicipal Collaboration Framework are:

- (a) planned to be:
 - (i) provided intermunicipally on a shared basis amongst the Municipalities listed within the “Shared With” column of the Intermunicipal Services list;
 - (ii) delivered by the Municipality noted as the lead or provider Municipality within the “Lead/Provider” column of the Intermunicipal Services list; \
 - (iii) funded on a shared costs basis (i.e. proportionate to benefit, use, service level, population base, or other basis negotiated from time to time) and/or on a fee for service basis;

all as more particularly defined within the specific Implementation Agreement applicable to each such planned Intermunicipal Service, and subject to amendments to or replacements of such Implementation Agreements from time to time;

- (b) planned to be discontinued by each participating Municipality on an individual or Third Party basis, as the case may be, upon:
 - (i) the commencement of the corresponding Intermunicipal Service by the Lead/Provider Municipality under the applicable Implementation Agreement;
 - (ii) if applicable, the transfer or other sharing arrangement for assets, facilities and/or staff necessary or convenient for the delivery of the Service on a intermunicipal basis; and

- (iii) the coordinated termination of any Third Party Service or Individual Municipal Service;

as more particularly agreed upon by the participating Municipalities within the specific Implementation Agreement applicable to each such proposed Intermunicipal Service; and

- (c) to be implemented under an Implementation Agreement within the time frame identified for each such proposed Intermunicipal Service within **Schedule “C”** attached to this Intermunicipal Collaboration Framework, unless extended by agreement of the participating Municipalities pursuant to the specific Implementation Agreement applicable to each such planned Intermunicipal Service, or otherwise;

and may be subject to such additions or revisions to the Implementation Plan as may be further agreed upon by the Municipalities participating within the each such planned Intermunicipal Service.

3. Future Intermunicipal Services – all future Intermunicipal Services which are proposed by a Municipality and/or the ICF Committee pursuant to the processes of Sections 7.1 to 7.8 of this Intermunicipal Collaboration Framework shall be implemented pursuant to an Implementation Plan agreed upon by the Municipalities participating in the future Intermunicipal Service, which process and plan may, without restriction, include and/or contemplate the following:

- (a) **ICF Subcommittee** – following the identification of a potential future Intermunicipal Service, the ICF Committee may create a subcommittee to:

- (i) review the proposed future Intermunicipal Service, and any Capital Project associated with the proposed future Intermunicipal Service;
- (ii) review the individual and intermunicipal needs for the proposed future Intermunicipal Service, and any Capital Project associated with the proposed future Intermunicipal Service;
- (iii) review the merits of the proposed future Intermunicipal Service, and any Capital Project associated with the proposed future Intermunicipal Service
- (iv) develop a more detailed recommendation respecting the proposed future Intermunicipal Service, and any Capital Project associated with the proposed future Intermunicipal Service, for consideration by the Municipalities;
- (v) seek and obtain any advice of consultants or advisors which are determined to be necessary or valuable for the purposes of the proposed future Intermunicipal Service, and any Capital Project associated with the proposed future Intermunicipal Service;
- (vi) undertake any other activity regarding the proposed future Intermunicipal Service, and any Capital Project associated with the proposed future Intermunicipal Service, as the ICF Committee may identify as terms of reference or scope of work for the identified subcommittee;

- (b) **Regional Services Study** – the undertaking of any number of regional service studies or investigations for the purposes of determining key facts, statistics, or other information relevant to the discharge or performance of the ICF Subcommittee’s duties, responsibilities, terms of reference and/or scope of work including, without restriction:

- (i) assessment of any proposed future Intermunicipal Service, and any Capital Project associated with the proposed future Intermunicipal Service;
 - (ii) development of recommendations for the ICF Committee; and
 - (iii) development of any plans for implementation of the proposed future Intermunicipal Service;
- (c) **Schedule** – a schedule for the review, recommendation, implementation, and commencement of the proposed future Intermunicipal Service;
- (d) **Implementation Plan** – development of an Implementation Plan to be agreed upon by the participating Municipalities, which plan may include, without restriction:
 - (i) identification of the Municipalities participating in the proposed future Intermunicipal Service;
 - (ii) identification of the lead/provider Municipality or Municipalities, that will deliver of the proposed future Intermunicipal Service;
 - (iii) proposed start date(s) that the change or new Service will take effect;
 - (iv) strategy used to fund the applicable Service, including any Capital Project associated with the proposed future Intermunicipal Service;
 - (v) plans for carrying out any Capital Project associated with the proposed future Intermunicipal Service;
 - (vi) plans to phase out the existing Service delivery and to initiate the new mode of Service delivery;
 - (vii) plans for the phasing in or out of cost sharing, or other financial arrangements;
 - (viii) plans for any necessary changes to the applicable Intermunicipal Development Plans, and/or any other affected statutory plans, to reflect or accommodate the change of new Service being implemented;
 - (ix) review dates to evaluate the efficiency and/or effectiveness of the change and/or new Service, and the strategy used to fund the applicable Service; and
 - (x) whether or not, and/or the extent to which, the implementation shall be completed by an Implementation Agreement.

SCHEDULE “G”

DISPUTE RESOLUTION PROCEDURE

1. **Dispute** – In this Dispute Resolution Procedure, the term “Dispute” means and includes:
 - (a) any disagreement or controversy between the Municipalities concerning any matter arising out of this Intermunicipal Collaborative Framework including, without restriction, where:
 - (i) the ICF Committee is unable to reach an agreement on a recommendation to provide to the Councils of the Municipalities pursuant to Section 7.8 of this Intermunicipal Collaboration Framework; and
 - (ii) the municipal Councils of the Municipalities are unable to reach an agreement on the adoption or implementation of the recommendation of the ICF Committee pursuant to Section 7.8 of this Intermunicipal Collaboration Framework;
 - (b) any disagreement or controversy between Two (2) or more of the Municipalities concerning any matter arising out of this Intermunicipal Collaborative Framework including, without restriction, where:
 - (i) Two (2) or more of the Municipalities are unable to reach an agreement on an Implementation Agreement necessary to implement an Intermunicipal Service; and
 - (ii) Two (2) or more of the Municipalities are unable to resolve a disagreement or controversy arising from, within or under an Implementation Agreement;
2. **Dispute Process** – In the event of any Dispute, the Municipalities agree that prior to commencing litigation, they shall undertake a process to promote the resolution of a Dispute in the following order:
 - (a) first, by negotiation amongst the Municipalities involved in the Dispute;
 - (b) second, by review, discussion and negotiation of the ICF Committee;
 - (c) third, by way of Mediation; and
 - (d) fourth, by arbitration, if mutually agreed to in writing at the time of the Dispute, by the Municipalities.

Negotiation, mediation or arbitration shall refer to, take into account, and apply the intentions and principles stated by the Municipalities within this Intermunicipal Collaboration Framework including, without restriction, the Collaboration Principles.
3. **Negotiation** – A Municipality may give written notice (“**Dispute Notice**”) to the other Municipality or Municipalities involved in a Dispute, which notice will outline in reasonable detail the relevant information concerning the Dispute. Within seven (7) days following receipt of the Dispute Notice, the Municipalities identified in the Dispute Notice shall each appoint a representative to meet and attempt to resolve the Dispute through discussion and negotiation. If the Dispute is not resolved within Thirty (30) days of receipt of the Dispute Notice, unless otherwise extended and/or agreed to by the Municipalities involved in the Dispute the negotiation shall be deemed to have failed.
4. **ICF Committee** – If the representatives cannot resolve the Dispute within such Thirty (30) day

period by way of negotiation, then the Dispute shall be referred to the ICF Committee:

- (a) each Municipality involved in the Dispute will provide the ICF Committee with written notice outlining in reasonable detail the relevant information concerning the Dispute and the details of the matters in Dispute that are to be resolved, within Thirty (30) days after the date that negotiation has been deemed to have failed;
- (b) the ICF Committee will meet within Sixty (60) days from the date that negotiation has been deemed to have failed;
- (c) the ICF Committee will discuss the Dispute, negotiate (with or without the assistance of a facilitator) and attempt to resolve the Dispute; and
- (d) if the Dispute is not resolved within Sixty (60) days of the date that negotiation has been deemed to have failed, unless otherwise extended and/or agreed to by the Municipalities involved in the Dispute the attempted resolution of the Dispute by or through the ICF Committee shall be deemed to have failed.

5. Mediation – In the event the ICF Committee is unable to resolve the Dispute within such Sixty (60) day period, then the Dispute shall be referred to mediation:

- (a) if the Municipalities involved in the Dispute are unable to agree on the name of a mediator within Thirty (30) days from the date of the last meeting of the ICF Committee, any Municipality may apply to the Minister of Municipal Affairs to appoint a mediator;
- (b) the Municipalities involved in the Dispute will provide to the mediator with written notice specifying the subject matters remaining in Dispute, and the details of the matters in Dispute that are to be mediated, within Thirty (30) days after the mediator is agreed to or appointed;
- (c) the Municipalities involved in the Dispute will meet with the mediator within Sixty (60) days after the mediator is agreed to or appointed and will attempt to resolve the Dispute;
- (d) the costs of mediation shall be shared equally between the Municipalities participating in the mediation;
- (e) the mediator will prepare a report outlining any agreements between the Municipalities and a list of any outstanding items;
- (f) in the event that:
 - (i) Municipalities involved in the Dispute have failed to meet with the mediator within Sixty (60) days after the mediator is agreed to or appointed; or
 - (ii) the mediator is unsuccessful in resolving all matters comprising the Dispute by agreement of the Municipalities within Sixty (60) days from the date of the first meeting with the mediator;

unless otherwise extended and/or agreed to by the Municipalities involved in the Dispute the attempted resolution of the Dispute by or through mediation shall be deemed to have failed.

6. Arbitration – In the event a Dispute cannot be resolved through the foregoing negotiation and mediation, then the Dispute may be referred to arbitration:

- (a) any Municipality involved in the Dispute may refer the Dispute to arbitration by a single arbitrator by giving written notice (“**Arbitration Notice**”) to the other Municipalities involved in the Dispute, which notice:
 - (i) must be given within Sixty (60) days of the last meeting of the mediation; and
 - (ii) will specify the subject matters remaining in Dispute and the details of the matters in Dispute that are to be arbitrated;
- (b) if the Municipalities involved in the Dispute are unable to agree on the name of a single arbitrator within Thirty (30) days from the date of the Arbitration Notice, any Municipality may apply to the Minister of Municipal Affairs to appoint an arbitrator;
- (c) the Municipalities involved in the Dispute will provide to the arbitrator a copy of the mediator's report;
- (d) the decision of the arbitrator shall be final and binding upon Municipalities involved in the Dispute;
- (e) the *Municipal Government Act* and the Regulations in force from time to time shall apply to powers of the arbitrator and to arbitration proceedings commenced pursuant to this Intermunicipal Collaboration Framework ;
- (f) the costs of arbitration shall be shared equally between the Municipalities participating in the arbitration, subject to any award on costs by the arbitrator.

MUNICIPAL DISTRICT OF WILLOW CREEK NO. 26
IN THE PROVINCE OF ALBERTA
BY-LAW NO. 1862

WHEREAS Section 708.28(1) of the *Municipal Government Act*, being Chapter M-26 of the Statutes of Alberta, as amended, mandates that municipalities that have common boundaries must create an Intermunicipal Collaboration Framework with each other that identifies the services provided by each Municipality, which services are best provided on an intermunicipal basis, which services are best provided by a third party, and how services and any changes to them will be transitioned, implemented, delivered and funded;

AND WHEREAS Municipal District of Willow Creek No. 26 shares a common border with each of Town of Claresholm, Town of Fort Macleod, Town of Nanton, and Town of Stavely;

AND WHEREAS Municipal District of Willow Creek No. 26, Town of Claresholm, Town of Fort Macleod, Town of Nanton, and Town of Stavely (the “Municipalities”) share common interest and are desirous of working together to provide services to their residents;

AND WHEREAS The Municipalities consulted with residents of all of the Municipalities;

AND WHEREAS The Municipalities have mutually developed the Intermunicipal Collaboration Framework, attached to and forming part of this By-law, including any or all schedules forming a part thereof (the “Willow Creek Regional Intermunicipal Collaboration Framework”);

NOW THEREFORE pursuant to the authority conferred upon it by the laws of the Province of Alberta, the Council of the Municipal District of Willow Creek No. 26 duly assembled enacts as follows:

TITLE

1. This Bylaw shall be known as the “Willow Creek Regional Intermunicipal Collaboration Framework Bylaw”.

PURPOSE

2. The purpose of this bylaw is to adopt the Willow Creek Regional Intermunicipal Collaboration Framework, pursuant to the *Municipal Government Act*, being Chapter M-26 of the Statutes of Alberta 2000, and amendments thereto.

DEFINITIONS

3. Unless specifically defined within this Bylaw, or unless the context otherwise requires, all capitalized terms used within this Bylaw shall have the meaning provided for within the Willow Creek Regional Intermunicipal Collaboration Framework, including any or all schedules forming a part thereof.

ADOPTION

4. The Council of the Municipal District of Willow Creek No. 26, in the Province of Alberta, hereby adopts the Willow Creek Regional Intermunicipal Collaboration Framework.

ADMINISTERING THIS BYLAW

5. The Chief Administrative Officer is authorized to administer this Bylaw, as well as supervise, control and direct the participation of the Municipal District of Willow Creek No. 26 within the Intermunicipal Collaboration Framework, subject always to reporting to and receiving instructions from the Council of the Municipal District of Willow Creek No. 26

SEVERABILITY

6. Each provision of this Bylaw is independent of all other provisions. If any such provision is declared invalid by a court of competent jurisdiction, all other provisions of this Bylaw will remain valid and enforceable.

COMING INTO FORCE

7. This Bylaw shall come into full force and effect on the day that it is finally passed by Council by giving it third and final reading and it is signed in accordance with the *Municipal Government Act*.

READ A FIRST TIME IN COUNCIL this 11th day of March, 2020.

READ A SECOND TIME IN COUNCIL this ____ day of _____, 2020.

UNANIMOUS PERMISSION FOR THIRD READING this ____ day of _____, 2020.

READ A THIRD TIME IN COUNCIL AND PASSED this ____ day of _____, 2020.

Reeve – Maryanne Sandberg

Chief Administrative Officer – Derrick Krizsan

Date Bylaw Signed



Municipal District of Willow Creek #26 For Information

Date Submitted:

Originated by: CAO

Subject: Municipal District of Willow Creek Library Board Bylaw
No. 1863

RECOMMENDATION

To pass all three readings of Bylaw No. 1863 – Municipal District of Willow Creek No. 26 Library Board bylaw.

SUMMARY

An error was found in the previously passed M.D. of Willow Creek No. 26 Library Board Bylaw No. 1853.

The word “Municipal” was included in the name of the Library Board name as follows: “Municipal District of Willow Creek No. 26 Municipal Library Board”. The second “Municipal” should not have been included as including the word does not comply with the Library Board Act.

BACKGROUND

Bylaw No. 1853 - Municipal District of Willow Creek No. 26 Library Board bylaw was adopted February 12, 2020 in order to establish the Library Board.

ATTACHMENTS

Municipal District of Willow Creek No. 26 Library Board bylaw No 1863.

Prepared By:

Director / CAO / Committee

Reviewed and Approved for Agenda

Chief Administrative Officer

Municipal District of Willow Creek No. 26

BYLAW No. 1863

A BYLAW OF THE MUNICIPAL DISTRICT OF WILLOW CREEK NO. 26 IN THE PROVINCE OF ALBERTA TO PROVIDE FOR THE ESTABLISHMENT OF A MUNICIPAL LIBRARY BOARD.

Whereas the Council of the Municipal District of Willow Creek No. 26 deems it expedient to propose the establishment of a municipal library board.

NOW THEREFORE with the authority and under the provisions of the *Libraries Act*, the Council of the Municipal District of Willow Creek No. 26 duly assembled, enacts as follows:

TITLE

1. This Bylaw may be cited as the “Municipal District of Willow Creek No. 26 Library Board” Bylaw.

PURPOSE

2. The purpose of this bylaw is to establish a Municipal District of Willow Creek No. 26 Library Board to oversee, operate and maintain the public library system within the Municipal District of Willow Creek No. 26 in accordance with the provisions of the Libraries Act and Amendments and Regulations pertaining thereto.

INTERPRETATION

3. In this bylaw, unless the context otherwise requires, the following definitions shall stand:
 - a. “Act” means the Libraries Act, RSA 2000, c L-11 and amendments thereto;
 - b. “Board” means the Municipal District of Willow Creek No. 26 Library Board established by Council and continued under this bylaw;
 - c. “Council” means the Municipal District of Willow Creek No. 26 Council;
 - d. “Library” means the Granum Library; and
 - e. “Member” means a member of the Board

THE MUNICIPAL DISTRICT OF WILLOW CREEK LIBRARY BOARD

4. The Municipal District of Willow Creek No. 26 Library Board is hereby established pursuant to the Act.
5. The relationship between the Council of the Municipal District of Willow Creek

No. 26 and the Library Board shall be governed by the *Libraries Act* and Amendments and Regulations pertaining thereto.

6. The Library Board is a Corporation in accordance with the Act.

DUTIES

7. The Board will perform all duties and exercise all powers imposed upon it by the Act.

8. The Board as a governance board has the mandate to manage, regulate and control Library operations within the Municipal District of Willow Creek No. 26 in order to provide library service to the community subject to terms and conditions imposed by enabling legislation.

STRUCTURE

9. The Board shall consist of two (2) members of Council and between five (5) and seven (7) members at large representative of the municipality as determined by Council.

10. A person who is an employee of the Board is not eligible to be a member of the Board.

11. No more than two (2) members of Council may be Members of the Board.

12. The Members shall be appointed by Council for a term of one year and may be re-appointed upon the expiry of the term at the pleasure of Council.

REPEAL

13. Municipal District of Willow Creek No. 26 Bylaw No. 978 and Municipal District of Willow Creek No. 26 Bylaw No. 1853 are hereby repealed.

COMING INTO FORCE

14. This bylaw shall come into effect upon passing of third reading.

Read a first time this ____ day of ____ 20__.

Read a second time this ____ day of ____ 20__.

Read a third time and passed unanimously this ____ day of ____ 20__.

Reeve

Chief Administrative Officer



Municipal District of Willow Creek #26 For Decision

Agenda Item #

Date Submitted: March 2, 2020

Originated by: Administration

Subject: Select a date for the Budget Meeting

RECOMMENDATION

For Council to select a date between March 30 and April 3 for a Council Budget Meeting.

SUMMARY

A Council Budget meeting will be required to discuss operating / capital budget and mill rates for 2020.

BACKGROUND

ATTACHMENTS

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Prepared By:

Derrick Krizsan

Director / CAO / Committee

Reviewed and Approved for Agenda

Chief Administrative Officer



Municipal District of Willow Creek #26 For Information

Agenda Item #

Date Submitted: February 28, 2020

Originated by: Claresholm FCSS

Subject: 2020 Volunteer Appreciation

RECOMMENDATION

Claresholm FCSS extends an invitation for Reeve and Councillors to attend the Volunteer Appreciation evening on April 27. RSVP required.

SUMMARY

National Volunteer Week is April 19 – 25. Claresholm FCSS would like to have representatives from service clubs and non-profit organizations attend the event. Indicate on the registration form if there is a long serving volunteer you want recognized. Free admission with advance ticket. RSVP by April 10th, 2020.

BACKGROUND

ATTACHMENTS

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Prepared By:

Sheila Karsten

Director / CAO / Committee

Reviewed and Approved for Agenda

Chief Administrative Officer

February 27, 2020

Dear MD of Willow Creek Reeve and Council,

This year's National Volunteer Week is April 19-25 and the Claresholm FCSS is planning a local volunteer appreciation evening with dinner and entertainment. We would like to extend an invitation for your organization and its members to join us for an evening of recognition and gratefulness. With your participation, we hope to make this year's celebration our biggest and best yet!

It is very important that we involve volunteers from the many community groups that help Claresholm thrive! It is our goal to have representatives from each and every service club and non-profit organization at this year's celebration.

Please RSVP by April 10th with the number of tickets required for your organization (registration form attached).

❖ Dinner catered by
Prairie Stone Catering

❖ Local musical
entertainment by Michelle
DeDominicus & Students

Monday, April 27, 2020

5:30 to 8:30pm

Admission: Free with advance ticket

Hope to see you there!

Kind regards,

Holly Gillespie
Community Outreach Coordinator
Claresholm FCSS

Derrick Krizsan

From: Shelly Williams
Sent: February 28, 2020 7:22 AM
To: Derrick Krizsan
Subject: FW: Claresholm Volunteer Appreciation Evening
Attachments: 2020 invitation.doc; Claresholm Volunteer Appreciation Registration 2020.docx

From: communityfcss@shaw.ca [mailto:communityfcss@shaw.ca]
Sent: Thursday, February 27, 2020 11:13 AM
To: Shelly Williams <Shelly@mdwillowcreek.com>
Subject: Claresholm Volunteer Appreciation Evening

Good morning!

I am sending an invitation for the Reeve and Councillors to join us for our Volunteer Appreciation evening on April 27. Please RSVP by April 10 as to how many will be attending.

Hope to see you there!

Holly Gillespie

Community Outreach Coordinator
Claresholm & District FCSS
4925 1st West
Claresholm, AB
ToL oTo
Phone: 403-625-4417
Fax: 403-625-4851

We would like to reserve a table for the Volunteer Appreciation Dinner

☐

Anticipated number of guests/chairs required: _____

Our organization has a long-serving volunteer we would like to especially recognize at this year's event.
(Please provide details)

Organization Name:

Contact Name:

Phone Number:

Email Contact:

Please RSVP by April 1st: Allison McKee, FCSS Community Outreach Coordinator communityfcss@shaw.ca
PO Box 1297 Claresholm AB T0L 0T0



Alberta SouthWest Regional Alliance Energizing Agricultural Transformation (EAT) Resource Roundtable

- We are ready for meeting #3!
- InnoVisions will present the requested follow-up from the January 8th meeting.
** if you would like to have the PowerPoint presentation from that meeting to review, send a note to bev@albertasouthwest.com and it will be sent to you.
- Also, we are excited to unveil a new approach and service to support continuity planning and “match-making” for businesses that are for sale (short term or longer term). This is a partnership project of AlbertaSW, Community Futures Southwest and Community Futures Crowsnest Pass

Join us on Thursday March 12, 2020

2:30 to 4:30 p.m.

MD of Willow Creek Administrative Office

*** Google maps shows 2 locations;
please come to the **MD Willow Creek Administrative Office**
at the **Claresholm Airport**, west and south on Hwy 520 (see map below!)*

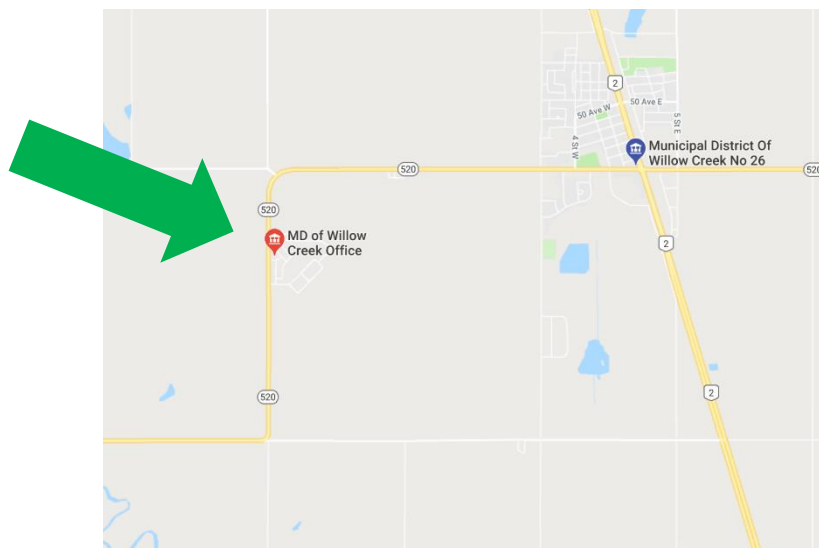
RSVP by March 10th, please,
to bev@albertasouthwest.com or call/text 403-627-0244

Natalie Gibson, President of the business-consulting firm InnoVisions & Associates, will facilitate the Resource Roundtable provide updates and research gathered since the last meeting.

Your participation is guiding toward some interesting outcomes!

The InnoVisions research has provided some great perspective for AlbertaSW as we develop ideas support agri-business and identify agricultural trends, trade and investment opportunities.

***PLEASE FEEL WELCOME TO SHARE THIS INVITATION WITH OTHERS
WHO WANT TO JOIN THIS CONVERSATION.***



In recognition of Volunteer Week FCSS is holding a

Volunteer Appreciation Evening and Volunteer Fair.

DATE: April 30, 2020

TIME: 6:00 pm – 9:00 pm

WHERE: Stavely Community Centre

A dinner of beef on a bun, and hot dogs (for kids) will be served.

The evening will be a thank you to all the volunteer groups and/or organizations that keep Stavely supplied with so many different programs, events and special attractions that make Stavely such a great place to live.

We will be having tables around the Community Centre. We would like each group and/or organization to supply at least two members to explain what each group/organization does, what the group is working on, and what it would like to accomplish in the future.

To facilitate this, we are looking at asking the residents to volunteer their time, not necessarily as full time members of each group, but an hour or two here and there. This type of volunteer time could cover assistance with such jobs as:

- Cleanup
- Painting (walls and such)
- Moving large items
- Extra manpower for events
- Carpentry
- Repairs
- Computer assistance
- Advertising
- Outdoor grounds
- Event set up and/or take down
- Casinos
- Fund raising
- Work bees

FCSS would also like each group to have a brochure or an information sheet with the following information:

- Name of the group/organization
- How long has it been in operation
- What does the group/organization do
- What projects is the group/organization working on
- What projects would the group/organization like to get accomplished in the future
- Other than financial help, what other type of assistance would the group/organization need (see above for ideas)

We would also like, if possible, for each group/organization to have some small item that could be used as door prizes (either individually or a few put in a group prize).

Linda Smiley of FCSS and Janice Binmore are putting this together and either of us would be more than happy to speak with you either in person, at one of your Board meetings or over the phone to explain further if you have any questions.

Please contact Linda at FCSS, stavelycss@gmail.com or Janice Binmore, jmbmab@gmail.com for further information, questions and an RSVP.

Thank you so much for volunteering!!! Stavely would not be the same without each and every one of you!!

Linda Smiley
FCSS
403-489-1661
stavelycss@gmail.com

Janice Binmore
Museum Society of Stavely & District
jmbmab@gmail.com