

Claresholm, Alberta, October 14, 2015

The Organizational Meeting of The Municipal District of Willow Creek No. 26 was held in the Administration Building on the above date with Councillors Hemmaway, Kroetsch, Wilson, Sundquist, Sandberg, Alm & Van Hierden, CAO Cynthia Vizzutti and Executive Assistant Arlene MacOdrum as recording secretary present.

1. CAO Vizzutti called the meeting to order at 9:31 a.m.
2. CAO Vizzutti advised that in accordance with the provisions of the Municipal Government Act the first duty of Council is to elect a Reeve for the ensuing year.

Councillor Sundquist nominated Councillor Wilson for the position of Reeve.

CAO Vizzutti called three times for nominations.

Moved by Councillor Van Hierden nominations cease.

Carried.

CAO Vizzutti announced that Councillor Wilson is elected to the position of Reeve for the ensuing year.

The Official Oath was administered to Reeve Wilson.

Reeve Wilson assumed chairmanship of the meeting.

3. Reeve Wilson advised that in accordance with the provisions of the Municipal Government Act the next duty of Council is to elect a Deputy Reeve for the ensuing year

Councillor Sandberg nominated Councillor Hemmaway for the position of Deputy Reeve.

Reeve Wilson called three times for nominations.

Moved by Councillor Alm that nominations cease.

Carried.

Reeve Wilson announced that Councillor Hemmaway is elected to the position of Deputy Reeve for the ensuing year.

The Official Oath was administered to Deputy Reeve Hemmaway.

4. Moved by Councillor Kroetsch that regular Council meetings be held on the second and third Wednesdays of each month.

Carried.

5. Moved by Councillor Alm that the Municipal Planning Commission meetings be held on the third Wednesday of each month, prior to the Council meeting.

Carried.

6. Moved by Councillor Hemmaway that the Agricultural Service Board meetings be held on the second Wednesday of each month, prior to the Council meeting when required.

Carried.

7. Moved by Councillor Sandberg that Councillors remuneration is \$2,680.19 per month and the Reeve's remuneration is \$3,445.96 per month effective

January 1, 2016. Councillors be paid per diem of \$100.00 per ½ day (4 hrs) or \$200.00 per full day (over 4 hours) for attending conferences and training.

Carried.

8. Moved by Councillor Sandberg that Council and staff be paid mileage at the calculated rate plus actual expenses while carrying out M.D. business, as per Municipal policy

Carried.

9. Moved by Councillor Alm that Members At Large on the Agricultural Service Board Weed and Soil Conservation Appeal Committee, Subdivision and Development Appeal Board be paid \$100.00 per ½ day and \$200.00 per full day plus actual expenses and mileage.

Carried.

10. Moved by Councillor Sundquist that the Chief Administrative Officer and one of the following: Reeve, Deputy Reeve or Treasurer be authorized to have bank signing authority.

Carried.

11. **COMMITTEES TO BE ESTABLISHED BY COUNCIL:**

1. **Agricultural Service Board:**

Moved by Councillor Sandberg that all seven Councillors be appointed to the Agricultural Service Board.

Carried.

2. **Agricultural Service Board Weed Appeal Committee:**

Moved by Councillor Hemmaway that the Agricultural Service Board Weed and Soil Conservation Appeal Committee consist of the three Members at Large, from the Subdivision and Development Appeal Board

Evert Vandenberg

Dean Hubard

John Berger

Carried.

3. **Emergency Management Committee:**

Reeve Wilson

Councillor Sundquist

Councillor Sandberg

Director of Emergency Management Coleman

Deputy Director of Emergency Management Vizzutti

Moved by Councillor Alm.

Carried.

4. **Assessor for the Municipality:** Benchmark Assessment Consultants Inc.

Moved by Councillor Sundquist.

Carried.

5. **Auditor for the Municipality:** Meyers Norris Penny LLP

Moved by Councillor Sandberg.

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Carried.

Moved by Councillor Alm the following committees be approved as presented except #25 ORRSC Board of Directors appointment. (Motion will be made at the end of the meeting.)

6. **Audit Committee**

Reeve Wilson
Councillor Alm
CAO Vizzutti
Treasurer Hannas

7. **Municipal Business License Inspector:** CAO Vizzutti or her designate

8. **Chinook Arch Regional Library:**

Councillor Hemmaway – Delegate
Councillor Sandberg – Alternate

Chinook Arch Regional Library Finance Committee

Councillor Hemmaway

9. **Claresholm Agricultural Society:** Councillor Alm

10. **Claresholm Chamber of Commerce** Councillor Alm

11. **Claresholm Hall Board:** Councillor Alm

12. **Claresholm Joint Economic Development Initiative – Claresholm Industrial Area (Airport)**

Councillor Alm
Councillor Hemmaway
Councillor Hemmaway
Cathy Dahl – Member at Large
Councillor Kroetsch
Councillor Sundquist
Gordon Given – Member At Large
Councillor Sandberg
Edith Evans– Member at Large
Janet Walker – Member at Large
Marthe Carmichael - Member at

13. **Claresholm Library Board:**

Granum Library Board:

Stavely Library Board:

Nanton Library Board:

Fort Macleod Library Board:

Large

14. **FCSS Boards**

Nanton –Councillor Wilson
Stavely – Councillor Sundquist
Claresholm – Councillor Alm
Granum – Councillor Kroetsch
Fort Macleod – Councillor Van Hierden
Fort Macleod Public Member – Dona Guyette

15.

Appoint Fire Chiefs

Nanton - John Dozeman Jr. – Fire Chief
_____- Deputy Chief
Stavely – Jim Watson – Fire Chief
- Ray Malchow – Deputy Fire Chief
Claresholm – Kelly Starling – Fire Chief
-Todd Heggie – Deputy Fire Chief
Granum – Justin Vandervalk – Fire Chief
- Glen Ring – Deputy Fire Chief
Fort Macleod – Allan Zoeteman –Fire

- Perry Fraser - Deputy Fire Chief
16.

Fort Macleod Agricultural Society:

Councillor Van Hierden – Delegate
Councillor Kroetsch - Alternate
17.

Fort Macleod Community Hall

Councillor Van Hierden
18.

Community Futures - Highwood Committee:

Councillor Wilson
Don McRae – Member at Large
until March 31, 2016
19.

Highwood Management Plan Core Group:

Councillor Wilson
Councillor Sundquist - alternate
20.

Alberta Southwest Group:

Councillor Sandberg
21.

Municipal Planning Commission:

Councillor Van Hierden
Councillor Alm
Councillor Hemmaway
Councillor Kroetsch
Councillor Sundquist
Councillor Wilson
Councillor Sandberg
22.

Subdivision & Development Appeal Board:

Evert Vandenberg
Dean Hubbard
John Berger

Town of Stavely – Barry Johnson – Alternate Dennis Gillespie
Town of Fort Macleod – Gord Wolstenholme
23.

Intermunicipal Development Plan Committees

MD Foothills

Vulcan County

Councillor Wilson
Councillor Sundquist
Councillor Sundquist
Councillor Hemmaway
Councillor Wilson – Alternate

Chief

- | | | |
|-----|--|------------------------------------|
| | MD Ranchland | Councillor Wilson |
| | | Councillor Alm |
| | Cardston County | Councillor Van Hierden |
| | | Councillor Kroetsch |
| 24. | Oldman Watershed Council: | Councillor Van Hierden |
| 25. | O.R.R.S.C. Board of Directors: | Councillor _____ - Delegate |
| | | Councillor _____ – Alternate |
| | | Councillor _____ – Alternate |
| | Motion made at the end of the Organizational meeting. | |
| 26. | Claresholm Physician Recruitment & Retention Committee: | |
| | | Councillor Alm |
| 27. | Nanton Health Centre Management Committee: | |
| | | Councillor Wilson |
| | | Councillor Sundquist |
| | | CAO Vizzutti |
| 28. | Nanton Health Clinic Construction Committee: | |
| | | Councillor Wilson |
| 29. | Recreation Boards: | |
| | Stavely - | Councillor Sundquist |
| | Granum - | Councillor Kroetsch |
| 30. | Safety Committee: | |
| | | Travis Coleman |
| | | Gentry Hall |
| | | Roy Neault |
| | | Keith Hasselman |
| | | Dennis Severtson |
| | | Larry Gibb |
| | | Ron MacKay |
| | | Carla Preachuk - alternate |
| | | Sandra Hillis |
| | | Darrell DeClercq |
| 31. | Seed Cleaning Plant Committee: | |
| | | Councillor Kroetsch - Granum Plant |
| 32. | Seniors Foundations: | |
| | Mosquito Creek Foundation | Councillor Wilson |
| | | Howard Hornecker –Member at Large |
| | Porcupine Hills Foundation | Councillor Hemmaway |
| | | Audrey Hoffman – Member at Large |
| | Willow Creek Foundation | Councillor Sandberg |
| | | Ailsa Kotke – Member at Large |

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33. **Stavely Agricultural Society:** Councillor Sundquist
34. **WCRWMS Commission:** Councillor Hemmaway - Delegate
 Councillor Van Hierden- Alternate
35. **Waterton Biosphere Advisory Committee (Large Carnivore – LCCC):**
 Councillor Alm

Carried.

O.R.R.S.C. Board of Directors

Councillor Van Hierden and Councillor Sandberg both expressed interest to be the delegate for the ORRSC Board of Directors.

Ballots were handed out to each Councillor to vote on who will be appointed to the ORRSC Board of Directors as the delegate.

CAO Vizzutti and Executive Assistant MacOdrum left the room to count the votes.

CAO Vizzutti and Executive Assistant MacOdrum returned to the Council Chambers and CAO Vizzutti announced that Councillor Van Hierden will be the delegate on the ORRSC Board of Directors.

Moved by Councillor Sundquist the ballots for the delegate on the ORRSC Board of Directors be destroyed.

Carried.

Moved by Councillor Sundquist the following Councillors be appointed to the ORRSC Board of Directors

Councillor Van Hierden – Delegate

Councillor Sandberg – Alternate

Reeve Wilson – Alternate

Carried.

12. **OPEN HOUSE**

Moved by Councillor Alm the Municipal District Annual Open House be held on March 16, 2016 at 7:00 p.m.

Carried.

13. **ADJOURNMENT:**

Moved by Councillor Alm to adjourn the Organizational Meeting at 10:24 a.m.

Carried.

Reeve

CAO