

**Claresholm, Alberta, May 13, 2015**

The regular meeting of the Council of The Municipal District of Willow Creek No. 26 was held in the Administration Building on the above date with Reeve Wilson, Deputy Reeve Hemmaway, Councillors Alm, Kroetsch, Sandberg, Sundquist and Van Hierden, Executive Assistant Arlene MacOdrum acting CAO in the absence of CAO Vizzutti and Director of Finance Hannas present.

**Superintendent of Public Works Johnson entered the meeting.**

**Manager of Development and Planning Services Gibeau and Development Officer Chisholm entered the meeting.**

**Emergency Services Manager Coleman entered the meeting.**

**Rob Vogt – Reporter entered the meeting.**

1. Reeve Wilson called the meeting to order at 10:08 a.m.

2. **Additions to the Agenda**

**Delegations** – (d) Superintendent of Public Works Johnson

**Council Matters** – (h) Tax Recovery Land

3. **MINUTES:**

(a) **April 15, 2015 Council Minutes**

Moved by Councillor Sandberg the April 15, 2015 Council meeting minutes be accepted as presented.

Carried.

4. **DEVELOPMENT:**

(a) **Draft Intermunicipal Development Plan – M.D. of Willow Creek and M.D. of Foothills**

Manager of Development and Planning Services Gibeau presented the Draft Intermunicipal Development Plan for the M.D. of Willow Creek and the M.D. of Foothills. She advised the Open House will be held at the Cayley I.O.O.F. (Oddfellows) Hall on June 9, 2015 from 4:00 – 6:00 p.m.

Noted Reeve Wilson and Councillors Sundquist and Van Hierden will attend the Intermunicipal Development Plan Open House on June 9, 2015 in Cayley.

**Manager of Development and Planning Services Gibeau left the meeting at 10:15 a.m.**

5. **EMERGENCY SERVICES:**

(a) **Southwest Alberta Road Safety Society – Bike Rodeo**

Emergency Services Manager Coleman presented an outline of the bike rodeo events held at the schools and include kindergarten to grade six students. He advised that Jason Hemmaway of the Town of Claresholm is managing the program and is requesting the M.D. to pay \$500.00 being 50% of the cost of a Southwest Alberta Road Safety Society (SARSS) membership for 2015. Emergency Services Manager Coleman advised all five towns will be included in 2016.

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Moved by Councillor Van Hierden to approve payment of \$500.00 to the Town of Claresholm for the joint purchase of a 2015 Southwest Alberta Road Safety Society (SARSS) membership.

Carried.

**(b) Fire Permit Form**

Emergency Services Manager Coleman presented proposed changes to the M.D. of Willow Creek fire permit form.

Moved by Councillor Sundquist to accept the fire permit form as presented.

**Development Officer Chisholm left the meeting at 10:18 a.m.**

Carried.

**(c) Alberta Health Services Agreement**

Emergency Services Manager Coleman advised the Medical First Response Agreement with Alberta Health Services will be reviewed on May 20, 2015.

**Emergency Services Manager Coleman left the meeting at 10:25 a.m.**

6. **FINANCIAL MANAGEMENT:**

**(a) Cheque Register**

Director of Finance Hannas presented the cheque register for cheque #'s 19469 – 19545 in the amount of \$446,719.87 as information.

**(b) Discretionary Grant Reconciliation**

Director of Finance Hannas presented the discretionary grant reconciliation as of May 13, 2015.

Moved by Councillor Hemmaway the Discretionary Grant reconciliation as of May 13, 2015 be accepted as presented.

Carried.

**(c) Investment Reconciliation**

Director of Finance Hannas presented the Investment Reconciliation as of April 30, 2015.

Moved by Councillor Sandberg the Investment Reconciliation as of April 30, 2015 be accepted as presented.

Carried.

7. **PUBLIC WORKS:**

**(a) Parks**

Superintendent of Public Works Johnson advised the parks are open and ready for the season.

Councillor Sundquist requested the pipe by the boat dock at Clear Lake be removed or straightened.

8. **COUNCIL MANAGEMENT:**

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**(a) Blessing the Children Canada Inc.**

Rick Lamb, President of the Blessing the Children Canada Inc. submitted a request to waive the \$50.00 development fee and \$25.00 business license fee and provided their charitable status number.

Moved by Councillor Alm to waive and refund the \$50.00 development fee and \$25.00 business license fee for Blessing the Children Canada Inc.

Carried.

**(b) Bylaw No. 1719**

Bylaw No. 1719, being a bylaw for the closure and lease of the statutory road allowance adjacent to the East boundary of the NE 30-14-28-4 has received Ministerial approval and now requires second and third readings by Council.

Moved by Councillor Sundquist Bylaw No. 1719 be given second reading.

Carried.

Moved by Deputy Reeve Hemmaway Bylaw No. 1719 be given third and final reading and the Reeve and Chief Administrative Officer be authorized to sign and counter sign on behalf of the Municipal District.

Carried.

**(c) Claresholm and District Transportation Society – March 27, 2015 Minutes** – presented.

**(d) Medical First Response/Stood Down Report**

The Medical First Response/Stood Down report in the amount of \$18,200.00 as April 30, 2015 was presented.

**(e) John Zoeteman Park – Temporary Access**

The M.D. was provided with a Temporary Field Authorization for the use John Zoeteman Park, expiring April 20, 2016, which will allow time to complete the survey.

**(f) Alberta Health Services – Extension of Pilot Project**

Moved by Councillor Sandberg the extension of the Pilot Project with Alberta Health Services for Medical First Response to November 15, 2015 be approved.

Carried.

**(g) Ardenville Hall**

Moved by Councillor Van Hierden \$3,500.00 from Division 1 discretionary spending account be donated to the Ardenville Hall roof repair project.

Carried.

**(h) Tax Recovery Land – Lease**

Reeve Wilson presented a recommendation by the Agricultural Service Board to lease N ½ 12-9-27-4 for grazing.

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Moved by Deputy Reeve Hemmaway to instruct the Agricultural Fieldman to advertise, by Public Tender, the grazing lease of the N ½ 12-9-27-4 and the animal unit numbers be reduced for 2015.

Carried.

9. **CORRESPONDENCE:**

(a) **Chinook Jr. Stock Show Thank you** – presented.

(b) **Town of Claresholm - Request to Waive Taxes on Medical Clinic**

A letter from the Town of Claresholm was presented denying the M.D.'s request to waive municipal taxes on the medical clinic.

Moved by Deputy Reeve Hemmaway the Claresholm Medical Clinic be renamed the M.D. of Willow Creek Medical Centre and Director of Finance Hannas obtain quotes for a new sign.

Carried.

(c) **AAMDC letter to ESRD – re: Alberta Drinking Water Regulations** – presented.

(d) **Empress Theatre – Summer Theatre Camps**

Moved by Councillor Sandberg to donate \$1,950.00 to the Empress Theatre Summer Theatre Camps from the following discretionary spending accounts:

Divisions 1 & 4 - \$200.00 each

Divisions 2, 3 & 5 - \$250.00 each

Division 6 - \$300.00

Division 7 - \$500.00

Carried.

(e) **Fort Macleod Historical Assoc. – Canada Day**

Moved by Councillor Van Hierden that Reeve Wilson and Councillors Sandberg and Van Hierden will attend the Fort Historical Association opening ceremonies on Canada Day.

Carried.

(f) **National Health & Fitness Day – June 6, 2015**

Moved by Councillor Sandberg the M.D. of Willow Creek proclaims June 6, 2015 as National Health & Fitness Day and it be posted on the M.D. website, Facebook and Twitter.

Carried.

(g) **Granum Newsletter – Thank you** - presented.

10. **ADJOURNMENT:**

Moved by Councillor Alm to adjourn the meeting.

Carried.

Meeting adjourned at 11:26 a.m.

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Reeve

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Chief Administrative Officer