

Claresholm, Alberta, June 8, 2016

The regular meeting of the Council of The Municipal District of Willow Creek No. 26 was held in the Administration Building on the above date with Reeve Wilson, Deputy Reeve Hemmaway, Councillors Kroetsch, Sandberg, Sundquist, and Van Hierden, CAO Vizzutti and Executive Assistant MacOdrum as recording secretary present.

**Absent: Councillor Alm**

**Lawrence Gleason – Reporter entered the meeting.**

**Director of Finance Hannas entered the meeting.**

1. Reeve Hemmaway called the meeting to order at 10:00 a.m.  
Reeve Hemmaway noted Councillor Alm is representing the M.D. at the Porcupine Hills Recreation Management Plan Workshop in Pincher Creek today.
2. **ADDITIONS TO THE AGENDA:**  
Reeve Hemmaway called for any additions to the agenda.
3. **MINUTES:**
  - (a) **May 11, 2016 Council Meeting Minutes**  
Moved by Councillor Sandberg the May 11, 2016 Council meeting minutes be accepted as presented.  
Carried.
  - (b) **May 18, 2016 Council Meeting Minutes**  
Moved by Councillor Sundquist the May 18, 2016 Council meeting minutes be accepted as presented.  
Carried.
4. **FINANCIAL:**
  - (a) **Cheque Register**  
Director of Finance Hannas presented the cheque register for cheque #'s 2116 – 21184 in the amount of \$381,125.34 as information.  
**Director of Finance Hannas left the meeting at 10:08 a.m.**
5. **COUNCIL MANAGEMENT:**
  - (a) **Alberta Seniors' Week**  
Moved by Councillor Sandberg the M.D. of Willow Creek proclaims June 6 – 12, 2016 as Seniors' Week.  
Carried.
  - (b) **Municipal Government Act Review – July 15, 2016**  
CAO Vizzutti reminded Council of the MGA Review in Lethbridge with the Hon. Danielle Larivee on July 15<sup>th</sup>. She advised she registered to attend the MGA review in Red Deer on June 16<sup>th</sup> as she isn't available to attend the July 15<sup>th</sup> meeting.  
CAO Vizzutti asked Council to prepare for an MGA discussion on July 13, 2016 and create a submission from Council to be presented on July 15, 2016.

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**(c) Town of Nanton – Recycling Policy**

CAO Vizzutti advised the Town of Nanton has a concern that people from other MD's or Towns are using their recycling depot. She said the Town of Nanton will distribute the blue signs to M.D. residents at the recycling depot.

Moved by Councillor Sandberg to instruct CAO Vizzutti to draft a letter to the Town of Nanton regarding the recycling policy for review at the June 15, 2016 Council meeting.

Carried.

**(d) Biodiversity Management Framework - April 28, 2016**

**Minutes and Notes** - presented as information.

**(e) Tax Abatement – MD Lease Land**

CAO Vizzutti presented various properties which the M.D. leases for Council's consideration for 2016 tax abatement.

Moved by Councillor Sundquist to approve the tax abatement for 2016 on M.D. lease properties as follows:

Lazy T Farms (Jason Toone) – Blk C & D, Plan 4117JK - \$339.02

Willabar Ranch Ltd. – Lot 1, Blk 1, Plan 8610037 - \$30.83

Dunlop Ranch Ltd. – SW 5-11-27-4 - \$109.25

Carried.

**(f) ORRSC – Agenda & Minutes, 2015 Annual Report, 2015**

**Financial Statement and Municipal Fibre Optics Planning** – presented.

**(g) Policy 110-04 – Driver's Abstracts for Councillors & Policy 320-19 – Employee Vehicle Use Policy**

Moved by Councillor Wilson to accept Policy 110-04 – Driver's Abstracts and Policy 320-19 – Employee Vehicle Use Policy as presented.

Carried.

**M.D. Policy Review by Legal Counsel**

CAO Vizzutti advised the M.D.'s legal counsel has reviewed the M.D. Policy Manual and submitted recommendations. CAO Vizzutti will update the Policy Manual for Council to review in the fall.

**(h) Empress Theatre – Summer Theatre Camps**

Moved by Councillor Van Hierden to donate \$1,950.00 to the Empress Theatre Summer Theatre Camps for the following discretionary spending accounts:

Division 1 - \$400.00

Divisions 2, 3 & 5 - \$250.00 each

Division 4 - \$200.00

Divisions 6 & 7 - \$300.00 each

Carried.

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**(i) Granum Go Fars Car Club – Donation**

Moved by Councillor Kroetsch to donate \$900.00 to the Granum Go Fars Car Club for the 2016 Annual Show N’ Shine on July 1, 2016 from the following discretionary spending accounts:

Divisions 1 & 3 - \$100.00 each

Divisions 2 - \$500.00

Division 5 - \$200.00

Carried.

**(j) John Barlow – Easter Seals Camp Horizon**

Moved by Councillor Van Hierden to sponsor John Barlow in the Annual Ride to the Horizon fundraiser and donate \$1,000.00 to the Easter Seals Camp Horizon from general revenue.

Motion Defeated.

Moved by Councillor Kroetsch to sponsor John Barlow in the Annual Ride to the Horizon fundraiser by donating \$300.00 to the Easter Seals Camp Horizon from the following discretionary spending accounts:

Divisions 2, 3 & 5 - \$100.00 each

Carried.

**(k) Porcupine Hills Recreation Management Plan Workshop I – June 8, 2016**

CAO Vizzutti advised she received notice of the Porcupine Hills Recreation Management Plan Workshop on June 8<sup>th</sup> and had advised of the M.D. Council meeting being held the same day. Councillor Alm is at the meeting.

**(l) Lethbridge Destination Management Plan – Presentation on June 14, 2016**

Received as information.

**(m) Claresholm Bantam Football – Sponsorship**

Moved by Councillor Wilson to donate \$1,200.00 to the Claresholm Bantam Football Association from the following discretionary spending accounts:

Division 2, 3, 4 & 5 - \$250.00 each

Divisions 6 & 7 - \$100.00 each

Carried.

**(n) Glenwood Economic Development Society – Re-establishing the Blue Trail**

CAO Vizzutti presented a request from the Glenwood Economic Development Society for support of their grant application under the 150<sup>th</sup> Anniversary celebration to “Re-establish the Blue Trail” by painting the top 6” of the fence posts on Hwy 810 blue.

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Moved by Councillor Sundquist the request for support of the “Re-establishing the Blue Trail” project by the Glenwood Economic Development Society be denied.

Carried.

**(o) High River Town Council – Appreciation Invitation ‘2013 Disaster Relief Fund’ – June 23, 2016.**

Reeve Hemmaway, Councillors Sundquist, Wilson & Van Hierden and CAO Vizzutti and spouses will attend the Appreciation celebration at the Town of High River on June 23, 2016.

**(p) Alberta Recreation and Parks Assoc. – Annual Conference and Energize Workshop “Charting the Course”, Jasper Park Lodge, October 20-22, 2016 – presented.**

**(q) Claresholm Fair Days Parade – August 13, 2016**

Reeve Hemmaway will participate in the Claresholm Fair Days Parade.

6. **BYLAWS:**

**(a) Bylaw No. 1749 - CAO Bylaw**

CAO Vizzutti presented Bylaw No. 1749, being a bylaw to establish the position of Chief Administrative Officer of the municipality for Council’s consideration.

Moved by Councillor Sandberg Bylaw No.1749, being a bylaw to establish the position of Chief Administrative Officer of the municipality be given first reading.

Carried.

Moved by Councillor Kroetsch Bylaw No. 1749 be given second reading.

Carried.

Moved by Councillor Sundquist all Councillors present are in agreement of giving Bylaw No. 1749 third and final reading.

Carried Unanimously.

Moved by Councillor Wilson Bylaw No. 1749 be given third and final reading and the Reeve and Chief Administrative Officer be authorized to sign and counter sign on behalf of the Municipal District.

Carried.

7. **CORRESPONDENCE:**

**(a) Chinook Stock Show – Thank you from the White Family, Jenzen Family and Odessa Kopp - presented.**

**(b) Nanton Quality of Life Foundation – Thank you – presented.**

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**(c) Porcupine Hills Lodge – 50<sup>th</sup> Anniversary – June 11<sup>th</sup> 1 – 4 p.m.**

Moved by Councillor Sandberg a plaque commemorating the Porcupine Hills Lodge's 50<sup>th</sup> Anniversary and a donation of \$1,000.00 be donated from the following discretionary spending accounts:

Division 2 & 3 - \$100.00 each

Divisions 4 & 7 - \$200.00 each

Division 5 - \$400.00

Carried.

**(d) Oldman Watershed Council – AGM June 16, 2016 12:30 – 5:00 p.m.**

Noted Councillor Van Hierden will attend the OWC's AGM on June 16, 2016.

**(e) Fort Macleod Historical Assoc. – Canada Day Events**

Noted Councillors Sandberg and Van Hierden will attend the Canada Day celebrations at the fort.

**(f) Town of Claresholm – Canada Day Thankyou** - presented.

**(g) Claresholm Church of the Nazarene – 100 Year Celebration July 15 – 17, 2016.**

Noted Councillor Alm to attend.

**(h) Alberta Electric System Operator Interpretation of Alberta's Climate Leadership Plan** – presented.

**(i) Friends of Science – Affordable Power** - presented.

**(j) AltaLink Proposal to Save Albertans Millions** – presented.

**(k) Highway 3 Twinning Development Association – Minutes of March 4, 2016** – presented.

**(l) Regional Waste Reduction Workshop – High River June 27, 2016**

Moved by Councillor Sandberg to authorize Councillor Kroetsch to attend the Regional Waste Reduction Workshop in High River on June 27, 2016.

Carried.

**(m) John Barlow – MP**

Thank you to Councillor Wilson for representing the people of the M.D. – presented.

Congratulations to Reeve Hemmaway on his appointment as Reeve – presented.

**(n) High River Health Care Foundation – Thank you** - presented.

**(o) Alberta Southwest – June Bulletin** – presented.

**Meeting recessed for lunch at 12:00 p.m.**

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**Meeting reconvened at 12:38 p.m.**

(p) **Alberta Municipal Affairs – 2013 Provincial Mid-Size Oil and Gas Audit** – presented.

(q) **Fort Macleod Handibus Society – Thank you** – presented.

(r) **Mayors & Reeves Agenda and Info** – presented.

(s) **STARS – Thank you** – presented.

(t) **Alberta Municipal Affairs - 2016 MSI Funding Allocation**

CAO Vizzutti presented the approved 2016 MSI Funding allocation in the amount of \$2,415,456, which includes \$2,227,878 in capital funding and \$187,578 in operating funding.

(u) **Nanton & District Handivan Society – Thank you** – presented.

(v) **Municipal Affairs and Safety Codes Council – Municipal Safety Recognition Award (20 years)** – presented.

Moved by Councillor Wilson the meeting goes in camera to discuss an intermunicipal relationship issue and a contractual issue at 12:45 p.m.

Carried.

**Lawrence Gleason – Reporter left the meeting at 12:45 p.m.**

Moved by Councillor Kroetsch the meeting comes out of in camera at 1:44 p.m.

Carried.

8. **ADJOURNMENT:**

Moved by Councillor Wilson to adjourn the meeting.

Carried.

Meeting adjourned at 1:44 p.m.

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Reeve

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Chief Administrative Officer