

Claresholm, Alberta, September 21, 2016

The regular meeting of the Council of The Municipal District of Willow Creek No. 26 was held in the Administration Building on the above date with Reeve Hemmaway, Deputy Reeve Alm, Councillors Kroetsch, Sandberg, Sundquist, Van Hierden and Wilson, CAO Vizzutti and Executive Assistant MacOdrum as recording secretary present.

Lawrence Gleason – Reporter entered the meeting.

Director of Finance Hannas entered the meeting.

Superintendent of Public Works Johnson entered the meeting.

1. Reeve Hemmaway called the meeting to order at 1:47 p.m.

2. **MINUTES:**

- (a) **August 17, 2016 Council Meeting Minutes**

Moved by Councillor Van Hierden the August 17, 2016 Council meeting minutes be accepted as presented.

Councillor Sandberg requested a recorded vote.

For the Resolution: Reeve Hemmaway, Deputy Reeve Alm and Councillors Van Hierden, Sundquist, Kroetsch and Wilson.

Against the Resolution: Councillor Sandberg

Carried.

- (b) **September 14, 2016 Council Meeting Minutes**

Moved by Councillor Wilson the September 14, 2016 Council meeting minutes be accepted as presented.

Carried.

3. **FINANCIAL MANAGEMENT:**

- (a) **Fire Services Training Program**

Director of Finance Hannas provided information regarding the Fire Services Training Program grant funding application.

Moved by Councillor Kroetsch to authorize Director of Finance Hannas to submit an application under the Fire Services Training Program for grant funding in the amount of \$250,000.00 and further the M.D. of Willow Creek No. 26 be the managing partner for Zone 7, for the purpose of this training program.

Carried.

Moved by Deputy Reeve Alm to appoint Emergency Services Manager Coleman as the Regional Coordinator of the Fire Services Training Program.

Carried.

- (b) **Discretionary Grant Reconciliation**

Director of Finance Hannas presented the Discretionary Grant Reconciliation.

Moved by Councillor Kroetsch the Discretionary Grant Reconciliation as of September 21, 2016 be accepted as presented.

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Carried.

(c) Cheque Register

Director of Finance Hannas presented the cheque register for cheque #'s 21533 – 21572 in the amount of \$95,855.90 as information.

(d) Receipts & Payments

Director of Finance Hannas reviewed the Operating and Capital report as of September 15, 2016 as information.

4. **PUBLIC WORKS:**

Moved by Deputy Reeve Alm the meeting goes in camera under Section 25 of FOIP – “Disclosure harmful to economic or other interest of a public body.”

Carried.

Lawrence Gleason left the meeting at 2:02 p.m.

Moved by Deputy Reeve Alm the meeting comes out of in camera at 2:10 p.m.

Carried.

Lawrence Gleason returned to the meeting at 2:11 p.m.

Moved by Councillor Wilson the Municipal Sustainable Initiative grant funding profile be amended from a tractor to an RM 500 Rotary Mixer.

Carried.

Director of Finance Hannas and Superintendent of Public Works Johnson left the meeting at 2:12 p.m.

5. **ARMAA Conference Report**

CAO Vizzutti reported on the ARMAA conference she attended.

6. **COUNCIL MANAGEMENT:**

(a) Resolutions to Foothills Little Bow Association re: Centralization of Industrial Assessments

CAO Vizzutti advised the M.D. of Taber has put forth a resolution regarding Centralization of Industrial Assessment to the Foothills Little Bow Association. She asked Council to amend the resolution made on September 14th.

Moved by Councillor Sandberg resolution 332/16 on September 14, 2016 be amended to delete the requirement for a resolution regarding centralization of industrial assessment for presentation to Foothills Little Bow Association in January, 2017.

Carried.

(b) Community & Regional Economic Support Program (CARES)

CAO Vizzutti reviewed the Community & Regional Economic Support Program with Council.

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(c) High River Health Foundation Dinner & Auction

CAO Vizzutti advised the High River Health Foundation Dinner is on October 22nd at the Highwood Memorial Centre and has 2 tickets from the foundation.

Moved by Councillor Van Hierden Reeve Hemmaway attend the Foundation dinner in High River on October 22, 2016.

Carried.

(d) Livingstone – Porcupine Hills Planning – October Workshop

CAO Vizzutti advised of a Livingstone – Porcupine Hills Planning stakeholder workshop and update will be held on October 5th at the Pincher Creek Community Hall, 9:30 a.m. – 4:30 p.m.

Noted Reeve Hemmaway, Deputy Reeve Alm and Councillor Kroetsch will attend the Livingstone – Porcupine Hills Planning Workshop on October 5, 2016 in Pincher Creek.

(e) Stavely Community Hall – Roof Repair Donation

Director of Finance Hannas entered the meeting at 2:26 p.m.

Moved by Councillor Van Hierden to donate \$11,200.00 to the Stavely Community Hall for the replacement of the roof from the following accounts:

M.D. Community Reserve- \$2,000.00

Stavely Community Reserve- \$3,000.00

Claresholm Community Reserve - \$1,000.00

Discretionary spending accounts:

Division 3 - \$200.00

Divisions 4 & 5 - \$500.00 each

Division 6 - \$1,000.00

Division 7 - \$3,000.00

Carried.

Director of Finance Hannas left the meeting at 2:30 p.m.

(f) Claresholm High School Rodeo

Moved by Councillor Wilson to donate \$1600.00 to the Claresholm High School Rodeo from the following discretionary spending accounts:

Divisions 1, 2 3, 5, 6 & 7 - \$200.00 each

Division 4 - \$400.00

Carried.

(g) Fort Macleod & District Community Hall Society – Hall Donation

CAO Vizzutti presented a letter from the Fort Macleod & District Community Hall Society advising additional use by the Army Cadets has increased maintenance costs and are asking for a donation of \$500.00 to cover the cost.

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Moved by Councillor Van Hierden to donate \$600.00 to the Fort Macleod & District Community Hall Society to cover additional hall maintenance from the following discretionary spending accounts:

Division 1 - \$300.00

Division 2 - \$200.00

Division 3 - \$100.00

Carried.

(h) Organizational Meeting – October 19, 2016 – Start time

Amended

Moved by Councillor Sundquist the Organizational Meeting be held on October 19, 2016 at 9:00 a.m. and the Municipal Planning Commission meeting will follow at approximately 10:00 a.m.

Carried.

(i) Town of Stavely – FCSS Agreement

CAO Vizzutti advised the Town of Stavely is requesting to increase the members on the FCSS Board from 7 to 9.

Councillor Sundquist advised there has been a lot of interest and doesn't have a concern increasing the number of FCSS board members.

Moved by Councillor Sundquist to approve the increase in FCSS Board members to 9 and the Reeve and CAO be authorized to sign a new FCSS Memorandum of Agreement between the M.D. of Willow Creek No. 26 and the Town of Stavely.

Carried.

(j) Leadership Course Scheduled

CAO Vizzutti advised the M.D. will be hosting a Leadership Course on December 5, 2016 in Council Chambers.

Moved by Deputy Reeve Alm the meeting goes in camera under Section 27 of FOIP to discuss Privileged Information at 2:53 p.m.

Carried.

Lawrence Gleason left the meeting at 2:53 p.m.

Moved by Councillor Kroetsch the meeting comes out of in camera at 3:32 p.m.

Carried.

7. ADJOURNMENT:

Moved by Deputy Reeve Alm to adjourn the meeting.

Carried.

Meeting adjourned at 3:33 p.m.

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Reeve

Chief Administrative Officer