

**Claresholm, Alberta, November 9, 2016**

The regular meeting of the Council of The Municipal District of Willow Creek No. 26 was held in the Administration Building on the above date with Reeve Hemmaway, Deputy Reeve Alm, Councillors Kroetsch, Sandberg and Van Hierden, CAO Vizzutti and Executive Assistant MacOdrum as recording secretary present.

**Absent – Councillors Sundquist and Wilson**

**Superintendent of Public Works Johnson entered the meeting.**

**Lawrence Gleason – Reporter entered the meeting.**

1. Reeve Hemmaway called the meeting to order at 10:00 a.m.

2. **MINUTES**

- (a) **October 19, 2016 Organizational Minutes**

- Moved by Councillor Sandberg the October 19, 2016 Organizational Meeting minutes be accepted as presented.

- Carried.

- (b) **October 19, 2016 Council Meeting Minutes**

- Moved by Deputy Reeve Alm the October 19, 2016 Council Meeting minutes be accepted as presented.

- Carried.

3. **Financial Management:**

- (a) **Cheque Register**

- CAO Vizzutti presented the cheque register for cheque #'s 21695 – 21749 in the amount of \$186,096.40 as information.

4. **PUBLIC WORKS:**

- (a) **Purchase New Grader**

- Superintendent of Public Works Johnson presented a quote to purchase a 2017 CAT 160M3 AWD Motor grader in the amount of \$509,762.00 + \$600.00 Alberta Tire Levy + GST.

- Moved by Councillor Van Hierden to authorize Superintendent of Public Works Johnson to preorder a 2017 CAT 160M3 motor grader, for delivery in 2017, in the amount of \$509,762.00 + \$600 Alberta Tire Levy + GST as per quote presented.

- Carried.

5. **COUNCIL MANAGEMENT:**

- (a) **Remembrance Day Ceremonies**

- CAO Vizzutti reminded Council of the Remembrance Day Ceremonies and who will be laying the wreaths in each town on behalf of the Municipal District.

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**(b) Local Government Leaders Course “On the Edge of the Diving Board”**

CAO Vizzutti advised all Councillors, Manager of Planning and Development Services Gibeau and herself will be attending the Local Government Leaders course “On the Edge of the Diving Board” at the M.D. office on December 5<sup>th</sup>, 2016.

**(c) Subdivision and Development Appeal Board Training**

CAO Vizzutti advised all seven SDAB Board members, Councillors Alm, Kroetsch and Sandberg will be attending the Subdivision and Development Appeal Board Training on November 25<sup>th</sup> at ORRSC’s office in Lethbridge.

**(d) South Saskatchewan Regional Plan – Biodiversity Management Framework**

CAO Vizzutti presented a response from Scott Milligan, Executive Director, Planning Branch, and Alberta Environment and Parks regarding the M.D. of Willow Creek’s concern of the lack of joint meetings with rural municipalities to discuss issues surrounding the Biodiversity Management Framework document. He advised it was their intent in the draft to communicate that although the objectives apply to the region the actions on private lands are intended to be voluntary. She told the Deputy Minister of Environment the draft doesn’t read that it is voluntary in the white zone and asked if it is voluntary why is there an enforcement section? She has not heard back from the Deputy Minister in this regard.

**Superintendent of Public Works Johnson left the meeting at 10:10 a.m.**

Moved by Deputy Reeve Alm a letter expressing the M.D. of Willow Creek’s concerns regarding the South Saskatchewan Regional Plan - Biodiversity Management Framework be sent to Hon. Shannon Phillips - Minister of Environment and Parks, copy to: Pat Stier – MLA for Livingstone Macleod, Official Opposition Environment Critic Todd Loewen, all municipalities in District 1 and AAMDC President Al Kemmere.

Carried.

**(e) AAMDC Bulletin**

- (i) Government of Canada Review of the Fisheries Act and the Navigation Protection Act – presented.**
- (ii) AAMDC Board Governance Review Committee – Terms of Reference – presented.**

**(f) Letter from Town of Nanton – Re: 2017 Financial Contribution Confirmation**

CAO Vizzutti presented a letter from Mayor Rick Everett of the Town of Nanton requesting the M.D. to confirm in writing the financial contributions being made to the Town in 2017.

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**Letter from the Town of Fort Macleod – Re: 2017 Financial Contribution Confirmation**

CAO Vizzutti presented a letter from Deputy Mayor Brent Feyter of the Town of Fort Macleod requesting written confirmation of the financial contributions to the Town for 2017 and plans for ongoing funding in 2018 forward.

Moved by Councillor Sandberg letters be sent to the Towns of Nanton and Fort Macleod advising financial contributions for 2017 will be considered during the M.D.'s budget discussions in 2017.

Carried.

(g) **AAMDC Convention Resolutions** - hard copy provided at the meeting.

CAO Vizzutti reviewed the resolutions being put forth at the AAMDC Convention.

**(h) Alberta Jobs Task Force Meeting with John Barlow**

Reeve Hemmaway reported on the Alberta Job Task Force Meeting he attended with John Barlow this morning. John Barlow discussed the carbon tax and how it will affect everyone.

Councillor Sandberg asked if the minimum wage increase was discussed.

Reeve Hemmaway said the wage increase will affect everyone because if people start at \$15.00 then other employees will want an increase. This could affect the hours of operation being cut to keep pricing competitive.

**(i) Shannon Stubbs MP – Re: E-Petition Against Carbon Tax**

CAO Vizzutti presented a letter from Shannon Stubbs, Member of Parliament for Lakeland, Official Opposition Deputy Critic for Natural Resources, opposing the national carbon tax being imposed by Prime Minister Trudeau. She is requesting people to sign the e-petition e-585 and share and promote the petition with others if you agree.

Moved by Deputy Reeve Alm the link to the e-petition being promoted by Shannon Stubbs the Official Opposition Deputy Critic for Natural Resources, opposing the Federal carbon tax, be placed on the M.D.'s website, Facebook & Twitter.

Carried.

6. **CORRESPONDENCE:**

(a) **Alberta Southwest Bulletin & Minutes** – presented.

(b) **Oldman Watershed Council – Thank you & Annual Report** \_ presented.

(c) **Town of Fort Macleod – Santa Claus Parade**

Councillor Van Hierden will attend the Santa Claus Parade in Fort Macleod on November 25, 2016.

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(d) **Nanton Rodeo Committee – Canadian Girls Rodeo – Thank you** – presented.

(e) **Alberta Transportation – AAMD&C**

CAO Vizzutti presented an invitation to meet with Alberta Transportation regional staff on November 15, 2016 in Edmonton.

Moved by Councillor Van Hierden a meeting be requested with Alberta Transportation regional staff on November 15, 2016 to discuss the crossing in Fort Macleod.

Carried.

(f) **AltaLink 911L Transmission Line Removal Project Update** - presented.

**Development Officer Chisholm entered the meeting at 10:48 a.m.**

(g) **High River Health Care Foundation – Thank you** – presented.

(h) **Clearwater County – Carbon Tax Study Needed** – presented.

(i) **Federation of Canadian Municipalities – Community Leaders - Recruitment Toolkit** – presented.

(j) **Response from Hon. Navdeep Bains MP– Rural Broadband Program** – presented.

(k) **M.D. Ranchland – Meeting with Alberta Parks**

CAO Vizzutti presented an email from Greg Brkich, CAO, MD Ranchland advising of a proposed meeting on January 12<sup>th</sup> between representatives of 4 municipalities and Alberta Parks regarding the footprint plan which covers the Livingstone and Porcupine Hills areas.

Noted Reeve Hemmaway, Deputy Reeve Alm, Councillors Kroetsch and Wilson will attend the meeting with Alberta Parks.

(l) **Claresholm Health Foundation Fund Raiser**

Moved by Councillor Sandberg a jacket and set of glasses be donated to the Claresholm Health Foundation Fund Raiser.

Carried.

7. **DEVELOPMENT:**

(a) **Christopher Hofer – Development Application 133-16 – Home Occupation in Parkland, Lots 1-6, Block 120, Plan 5659X**

Development Officer Chisholm presented Application 133-16 for a Home Occupation for a proposed general construction contracting business by Christopher Hofer. She advised no signage is being proposed for the business, no structures being built and no additional traffic being generated. The subject lands are within the Hamlet of Parkland Direct Control – DC1 land use district, and is being referred to Council for a decision.

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Development Officer Chisholm advised no prior circulation of the application was done. If approved, the Notice of Decision will be circulated to the adjacent landowners.

Development Officer Chisholm presented additional considerations to waive the \$150.00 application fee and apply a permitted use application fee of \$50.00 and the 'Standard Conditions for Development within Parkland' (LUB Appendix M) should not be applied as the standard conditions were developed as a precaution for development requiring ground disturbance.

Development Officer Chisholm presented conditions which should be applied if the development application is approved.

Moved by Deputy Reeve Alm to approve Application 133-16 for a general construction contracting business by Christopher Hofer on Lots 1-6, Block 120, Plan 5659X with the following conditions:

- 1, Prior to becoming operational a municipal business license shall be obtained and maintained pursuant to Municipal Business License Bylaw No. 1603;
2. If the use of the property is changed, for example, from a minor to a major home occupation in the future, a new Development Permit shall be obtained per the Municipal Land Use Bylaw No. 1616, Home Occupation Regulations and Definitions of Home Occupation Minor and Home Occupation Major;
3. There shall be no signage erected in association of this approved use;
4. There shall be no development within 6.1 meters (20 feet) of the front and rear yard boundaries, or within 1.5 meters (5 feet) of the side yard boundaries, unless a development permit is obtained that specifically varies the required setback to allow the development.

The \$150.00 application fee be waived and a permitted use application fee of \$50.00 be charged.

Carried.

**Development Officer Chisholm left the meeting at 11:08 a.m.**

Moved by Deputy Reeve Alm to go in camera at 11:08 a.m. under;  
Section 23 of FOIP – Local Public Body Confidences  
Section 19 of FOIP – Confidential Evaluations  
Section 16 of FOIP – Disclosure harmful to business interest of a third party.

Carried.

**Lawrence Gleason – Reporter left the meeting at 11:09 a.m.**

Moved by Councillor Van Hierden the meeting comes out of in camera at 11:47 a.m.

Carried.

**Lawrence Gleason returned to the meeting at 11:47 a.m.**

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Moved by Deputy Reeve Alm to authorize CAO Vizzutti to perform an internal organizational review for another municipality, at their cost.

Carried.

Moved by Councillor Sandberg to recess the meeting at 11:48 p.m.

Reeve Hemmaway reconvened the Council meeting at 1:47 p.m.

**Susan Glover and Heidi Genesis entered the meeting at 1:47 p.m.**

8. **DELEGATIONS:**

**(a) Fort Macleod Community Aquaponics Greenhouse**

Susan Glover President of the Fort Macleod Community Greenhouse said they are present to inform Council of the project and request a letter of support of the project.

Heidi Genesis advised they are building an aquaponics greenhouse by the school in Fort Macleod in coordination with the Town of Fort Macleod and the Livingstone School Division. She said students will be taking part in the design of the greenhouse and growing of plants and feeding the fish. She explained that student participation is encouraged and discussed the education curriculum regarding environment and hands on learning such as working in greenhouses. A work experience program will be offered at the school and are encouraged by Alberta Education to obtain green certification. She explained the various ways the greenhouse will benefit the community.

Heidi Genesis advised they have applied for a \$225,000.00 grant and are partnering with the schools, Livingstone School Division and the Town of Fort Macleod on the greenhouse project.

Susan Glover invited Council to attend the wine and cheese information session on aquaponics and the project on November 16, 2016.

**Delegation left the meeting at 2:10 p.m.**

Moved by Councillor Kroetsch a letter of support in principle be sent to the Fort Macleod Community Greenhouse Project.

Carried.

9. **ADJOURNMENT:**

Moved by Councillor Kroetsch to adjourn the meeting.

Carried.

Meeting adjourned at 2:12 p.m.

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Reeve

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Chief Administrative Officer