

**Claresholm, Alberta, September 14, 2016**

The regular meeting of the Council of The Municipal District of Willow Creek No. 26 was held in the Administration Building on the above date with Reeve Hemmaway, Councillors Kroetsch, Sandberg, Sundquist, Van Hierden and Wilson, CAO Vizzutti and Executive Assistant MacOdrum as recording secretary present.

**Absent - Deputy Reeve Alm**

**Lawrence Gleason – Reporter entered the meeting.**

**Director of Finance Hannas entered the meeting.**

**Superintendent of Public Works Johnson entered the meeting**

1. Reeve Hemmaway called the meeting to order at 10:37 a.m.

2. **MINUTES:**

**(a) August 17, 2016 Council Meeting Minutes**

Moved by Councillor Wilson the August 17, 2016 Council meeting minutes be tabled to September 21, 2016 meeting.

Carried.

3. **FINANCIAL MANAGEMENT:**

**(a) Cheque Register**

Director of Finance Hannas presented the cheque register for cheque #'s 21461 – 21532 in the amount of \$489,617.32 as information.

**Director of Finance Hannas left the meeting at 10:43 a.m.**

4. **PUBLIC WORKS:**

Superintendent of Public Works Johnson provided an update to Council on mowing of grass and ditches and road construction.

**Superintendent of Public Works Johnson left the meeting at 10:49 a.m.**

5. **COUNCIL MANAGEMENT:**

**(a) 2016 Organizational Meeting**

CAO Vizzutti advised the Organizational Meeting of Council will be held on October 19, 2016 at 10:00 a.m.

**(b) Set Sale Price of Properties**

**Lot 11, Block 11, Plan 8810634**

Moved by Councillor Van Hierden the sale price of Lot 11, Block 11, Plan 8810634 be set at \$15,000.00 + GST.

Carried.

**Lot 7, Block 81, Plan 5659X**

Moved by Councillor Sandberg the sale price of Lot 7, Block 81, Plan 5659X is set at \$3,000.00 + GST.

Carried.

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CAO Vizzutti advised she has provided full disclosure of the Environmental Site Assessment in Parkland to the purchaser of Lot 7, Block 81, Plan 5659X.

**(d) Foothills Little Bow Association Meeting**

CAO Vizzutti provided hard copy of the Agenda, Resolution Policy and financial report for the Foothills Little Bow Association meeting in Lethbridge on September 16, 2016.

Moved by Councillor Sandberg resolutions regarding realtor disclosure and the centralization of industrial assessment be prepared for presentation to Foothills Little Bow Association in January, 2017.

Carried.

**(e) Watershed Tour Report**

Councillor Van Hierden advised the report was presented at the Agricultural Service Board meeting.

**(f) Report on Broadband Meeting in Cardston County**

Councillor Sandberg advised Cardston County hosted a broadband information session on August 16, 2016 comparing wireless internet service to high quality fiber installations and access to funding. She advised Cardston County wants to partner with other municipalities to access funding. She stated some of the information provided at the meeting is marked confidential and therefore cannot be disclosed in open Council.

**(g) The Southern Alberta Land Trust Society (SALTS) – Waive 60 Day Notice**

CAO Vizzutti presented a request from The Southern Alberta Land Trust Society (SALTS) for the M.D. of Willow Creek to waive the 60-day notice period for the registration of the Conservation Easement on the SW 15-16-29-4.

Moved by Councillor Sandberg the 60-day notice period for the registration of the Conservation Easement on the SW 15-16-29-4 by The Southern Alberta Land Trust Society be waived.

Carried.

**(h) Granum & District Recreation Society**

CAO Vizzutti presented a letter to Council requesting funds raised by the Granum and District Recreation Society, in the amount of \$1,268.99 which were previously turned over to the M.D., be returned to the Society for recreation and cultural activities in the Town of Granum.

Councillor Kroetsch advised the society has not met with the Town of Granum Council however will continue to volunteer for the benefit of the Town of Granum residents.

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Moved by Councillor Kroetsch funds in the amount of \$1,268.99 be returned to the Granum and District Recreation Society as requested.

Carried.

**(i) STARS of Alberta Volunteer Awards**

CAO Vizzutti presented the STARS of Alberta Volunteer Awards nomination information and advised nominations close on September 20, 2016.

5. **CORRESPONDENCE:**

**(a) Highway 3 Twinning Development Association Minutes**

The minutes of the Highway 3 Twinning Development Association were provided to Council as information.

**(b) Alberta Health Services – 2017 – 2020 South Zone Operation Plan**

CAO Vizzutti provided information regarding the Alberta Health Services –South Zone community conversation sessions and advised she will be attending the session in Lethbridge on September 29<sup>th</sup>, 1:00 – 4:30 p.m.

Noted Councillor Sundquist will attend the Lethbridge session.

**(c) Letter to Mayor of Cardston from Minister of Service Alberta – Re: Registry Agent Network** – presented.

Discussion ensued and Council expressed a concern not all ratepayers are connected to the internet to access Service Alberta information.

**(d) Letter from Mike Bosio – MP - Re: – Rural Broadband Strategy** – presented.

**(e) Government of Alberta – Re: Energy Efficiency Advisory Panel** – presented.

**(f) Santa Claus Parade – Re: Donation**

CAO Vizzutti presented a letter from the Santa Claus Parade Committee advising the parade will be held on November 26, 2016 and are seeking donations.

Moved by Councillor Van Hierden to donate \$1,300.00 to the Town of Fort Macleod - Santa Claus Parade from the following discretionary spending accounts:

Divisions 1, 2, 4 & 7 - \$200.00 each

Division 3 - \$300.00

Divisions 5 & 6 - \$100.00 each

Carried.

**(g) Canada-Alberta Social Housing Agreement**

CAO Vizzutti presented an announcement by John Thomson, Assistant Deputy Minister advising the Alberta government has signed a new Social Housing Agreement with the federal government. Under the new agreement, Alberta

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now has full ownership and control over social housing properties and programs that were previously jointly administered. The federal government has transferred full ownership of 25,000 social housing units and program administration for 3,000 non-profit social housing units to Alberta.

Discussion ensued.

**Glenda Farnden –Sr. Municipal Relations Liaison - STARS Alberta entered the meeting at 11:22 a.m.**

(h) **Calgary Sun Article – Unpaid Rent to Landowners by Resource Companies** – presented.

6. **DELEGATIONS:**

(a) **STARS**

Glenda Farnden, Sr. Municipal Relations Liaison with STARS Alberta was present to provide Council with an overview and updated statistics regarding calls responded to by STARS in Claresholm. She also advised of the site registration service STARS provides for events and residences and leading technology equipment.

CAO Vizzutti advised the M.D. will put a link on the web page to STARS Site Registration information.

**Glenda Farnden left the meeting at 11:48 a.m.**

5. **CORRESPONDENCE (CONT:)**

(i) **Claresholm Community Singers – Donation Request**

Moved by Councillor Sundquist to donate \$650.00 to the Claresholm Community Singers from the following discretionary spending accounts:

Divisions 2, 3, 5 & 7 - \$100.00 each

Division 4 - \$250.00

Carried.

(j) **John Barlow – Thank you** – presented.

(k) **Alberta Southwest Minutes & Bulletin** - presented.

(l) **CP Police Service – Back to School Safety** – presented.

(m) **Empress Theatre – Diamond Dinner – Donation Request**

Moved by Councillor Van Hierden to donate \$600.00, a jacket and a set of wine glasses to the Empress Theatre Diamond Dinner Fundraiser from the following discretionary spending accounts:

Division 2, 4, 5 & 6 - \$100.00 each

Division 1 - \$200.00

Carried.

(n) **FCM – Canada 150 Community Leaders** – presented.

(o) **Fort Macleod and District Agricultural Society – Donation Request for College Rodeo**

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Moved by Councillor Van Hierden to donate \$1,100.00 to the Fort Macleod and District Agricultural Society to host the College Rodeo from the following discretionary spending accounts:

Division 1 - \$300.00

Divisions 2, 3 & 6 - \$200.00 each

Divisions 4 & 5 - \$100.00 each

Carried.

(p) **Nanton Sr. Pro Rodeo – Thank you** - presented.

Meeting recessed for lunch at 12:00 p.m.

Meeting reconvened at 1:29 p.m.

5. **COUNCIL MANAGEMENT (CONT:)**

(j) **AAMDC Discussion Guides**

Council reviewed and completed the following discussion guides for submission to AAMDC:

Municipal Government Act – Code of Conduct Regulation

Municipal Government Act – Public Participation Regulation

Municipal Government Act – Municipal Corporate Planning Regulation

Municipal Government Act – Financial Planning Regulation

Municipal Government Act – Jointly Initiated Amalgamation Regulation

Moved by Councillor Sundquist the meeting goes in camera at 2:39 p.m. to discuss a legal matter under Section 27 of FOIP and a second item under Section 21 of FOIP.

Carried.

**Lawrence Gleason – Reporter left the meeting at 2:39 p.m.**

Moved by Councillor Wilson the meeting comes out of in camera at 3:32 p.m.

7. **ADJOURNMENT:**

Moved by Councillor Wilson to adjourn the meeting.

Carried.

Meeting adjourned at 3:33 p.m.

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Reeve

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Chief Administrative Officer