

**Claresholm, Alberta, June 10, 2015**

The regular meeting of the Council of The Municipal District of Willow Creek No. 26 was held in the Administration Building on the above date with Reeve Wilson, Deputy Reeve Hemmaway, Councillors Alm, Kroetsch, Sandberg, Sundquist and Van Hierden, CAO Vizzutti and Executive Assistant Arlene MacOdrum as recording secretary present.

**Development Officer Chisholm entered the meeting.**

**Rob Vogt – Reporter entered the meeting.**

1. Reeve Wilson called the meeting to order at 10:00 a.m.

2. **ADDITIONS TO AGENDA:**

Reeve Wilson called for any additions to the agenda.

Noted there were no additions to the agenda.

3. **MINUTES:**

- (a) **May 20, 2015 Council Meeting Minutes**

Moved by Councillor Sandberg the May 20, 2015 Council meeting minutes be accepted as presented.

Carried.

**Director of Finance Hannas entered the meeting at 10:03 a.m.**

4. **DEVELOPMENT:**

- (a) **Land Use Survey Questionnaire**

Council reviewed the Land Use Survey questions.

Moved by Councillor Alm the Land Use Survey questionnaire be accepted as amended and uploaded to the website.

Carried.

- (b) **Vulcan County/MD of Willow Creek Intermunicipal Development Plan (IDP) Committee**

Manager of Planning and Development Services Gibeau requested 2 members and one alternate be appointed to the Vulcan County/MD of Willow Creek Intermunicipal Development Plan to review referrals.

Moved by Councillor Sandberg to appoint Councillor Sundquist and Deputy Reeve Hemmaway as members and Reeve Wilson as an alternate on the Vulcan County/MD of Willow Creek Intermunicipal Development Plan Committee.

Carried.

**Proposed Procedure for the Managing of Referrals to the IDP Committee**

Manager of Planning and Development Services Gibeau stated Administration is recommending circulating any referrals to the committee via email with preliminary comments from administration. If any of the committee members have an issue with the application that is being referred and would like to have an in person meeting then one would be scheduled. This would avoid the cost and time involved in scheduling a meeting for an otherwise mundane application.

**Claresholm, Alberta, June 10, 2015**

Moved by Deputy Reeve Hemmaway the procedure for the managing of referrals to the IDP committee be approved.

Carried.

**(c) MD Foothills/MD of Willow Creek IDP Open House Report**

Manager of Planning and Development Services Gibeau advised the Open House held in Cayley to discuss the MD of Foothills/MD of Willow Creek Intermunicipal Development Plan went well. She said 36 people attended the Open House and approximately half were M.D. of Willow Creek residents.

Reeve Wilson advised ratepayers accepted the concept once it was explained.

Manager of Planning and Development Services Gibeau advised a Public Hearing date for the MD of Foothills/MD of Willow Creek IDP will be scheduled.

**Manager of Planning and Development Services Gibeau and Development Officer Chisholm left the meeting at 10:36 a.m.**

5. **FINANCIAL MANAGEMENT:**

**(a) Cheque Register**

Director of Finance Hannas presented the cheque register for cheque #'s 19614 – 19675 in the amount of \$227,655.80 as information.

**(b) Benefits Plan**

Director of Finance Hannas advised the cost of the benefits plan has be reduced by \$10,000.00 this year due to the change in employee demographics. She also advised a change has been made to delete Best Doctors and add orthodontics.

**(c) M.D. Towers**

Director of Finance Hannas advised an inspection schedule has been set up for all M.D. towers, where each tower is inspected on a 3 year rotation. She advised an inspection of the communication tower located on the SE 4-8-26-4 reveals repairs are needed in the amount of \$18,146.10 to bring the tower up to CSA Standards.

Director of Finance Hannas requested Council's approval to relocate the tower at Moon River Estates to the M.D. Administration facility at a cost of \$40,590.00.

Moved by Councillor Alm to approve the relocation of the tower at Moon River Estates and repairs to the communication tower on the SE 4-8-26-4 with funds transferred from the Public Works reserve.

Carried.

**Meeting recessed at 10:43 a.m.**

**Meeting reconvened at 10:47 a.m.**

6. **PUBLIC WORKS:**

**Claresholm, Alberta, June 10, 2015**

**(a) Clear Lake Update**

Superintendent of Public Works Johnson advised the dock is in at Clear Lake and he is still investigating the removal of the pipe. He stated Alberta Environment installed the pipe years ago when the lake was dry. Superintendent of Public Works Johnson provided various options to remedy the pipe issue at a cost of \$35,000 - \$40,000 such as applying for funds under the Canada 150 grant (50/50 cost share) or obtaining a price from a welder to cut off the pipe which is not covered under the grant.

Moved by Councillor Van Hierden to instruct Superintendent of Public Works Johnson to obtain a price from a welder to cut off the pipe in Clear Lake, and to send notification to Alberta Environment regarding the safety issue of the pipe and notify the M.D.'s insurance company.

Carried.

**Director of Finance Hannas left the meeting at 11:23 a.m.**

**7. COUNCIL MANAGEMENT:**

**(a) FOAJ Training Schedule**

CAO Vizzutti advised of an Interpreting Legislation course in October which would be excellent for Councillors to attend. If anyone is interested they should register by the end of July.

Moved by Councillor Van Hierden to authorize Council members to attend the FOAJ Training – Interpreting Legislation course, if they are interested.

Carried.

**(b) Twist Marketing – MD of Willow Creek – Strategic Themes and Actions**

Councillor Sandberg advised the M.D. of Willow Creek Strategic Themes and Actions report appears to be based on the questions asked at the original interview and the recommendations were made by Twist Marketing. She stated the report does not accurately reflect the answers provided at the interview. Received as information.

**(c) Claresholm Medical Clinic**

CAO Vizzutti asked for direction regarding the letter from Dr. Smith expressing concern with renaming of the Claresholm Medical Clinic.

Moved by Councillor Alm that Deputy Reeve Hemmaway, Councillor Alm and CAO Vizzutti meet with the doctors to discuss concerns about renaming the medical clinic.

Carried.

**(d) Dog Spray**

**Claresholm, Alberta, June 10, 2015**

CAO Vizzutti presented the response from Darcy Hale, Risk Management Advisor of Jubilee Reciprocal Insurance Exchange regarding the use of dog spray by M.D. employees. He advised that training of the use and proper carrying procedure of the dog spray will be the key component in the policy.

Moved by Councillor Sundquist to instruct CAO Vizzutti to draft a policy, for adoption by Council to allow MD employees to carry dog spray.

Carried.

**Barb Cavers and Jay Pearson of the Moon River Residents Association and George Hall of the Community Foundation of Lethbridge and Southwestern Alberta entered the meeting at 11:41 a.m.**

8. **DELEGATIONS:**

**(a) Moon River Residents Association – Re: Firehall**

Jay Pearson advised the Moon River Residents Association needs capital and operating funding assistance in order to renovate and operate the hall as it could be up to five years until they could work at the casino to raise the funds required.

George Hall of the Community Foundation of Lethbridge and Southwestern Alberta provided an overview of the Community Foundation. He advised of the various municipalities which have received funding from the foundation.

CAO Vizzutti discussed the liability issues and various scenarios with regards to the M.D. making application for the grant funding.

Barb Cavers provided an outline of the proposed expenses and revenue sources. She advised each household in Moon River Estates has one vote at the meetings. She stated the majority of residents responded in support of the hall project. She said the Association needs the grant funding to cover the capital expense and operating expenses for five years.

Discussion ensued with regards to the M.D. applying for the grant, ownership of the building, Canada Customs and Revenue Agency reporting and the M.D. audit.

Councillor Alm said Moon River Residents Association don't seem to want to take ownership of the hall and provide the necessary funds to operate it.

CAO Vizzutti stated in the current state the hall cannot be used as a community centre as it does not adhere to Safety Codes for a public building.

Reeve Wilson thanked the delegation for their presentation.

**Delegation left the meeting at 12:25 p.m.**

**Meeting recessed for lunch at 12:25 p.m.**

**Meeting reconvened at 12:54 p.m.**

Discussion ensued with regards to the Moon River Estates hall.

Moved by Councillor Van Hierden that the original offer to the Moon River Residents Association to purchase the hall for \$10.00 plus \$5,000.00 total from

Community Reserve (\$3,000.00) and Division 3 discretionary account (\$2,000.00) remains.

Councillor Sandberg requested a recorded vote on the question.

For the Resolution: Reeve Wilson, Deputy Reeve Hemmaway, Councillors Kroetsch, Alm, Sundquist and Van Hierden.

Opposed to the Resolution: Councillor Sandberg

Carried.

7. **COUNCIL MANAGEMENT (CONT:)**

**(e) Municipal Reserve**

Councillor Sandberg reported of trespassing on the municipal reserve land at Moon River Estates and advised the RCMP will not enforce without the proper signage.

Discussion ensued with regards to grazing the land to reduce the fire risk and various sections of the Municipal Government Act with regards to municipal reserve lands.

Moved by Councillor Sandberg to install signs stating “No Vehicular Traffic Beyond this Point” on municipal reserve lands at Moon River Estates.

Placement of the signs is at the discretion of Superintendent of Public Works Johnson.

Carried.

Moved by Councillor Sandberg a Public Hearing be held according to Section 674 of the MGA to consider the lease of municipal reserve lands at Moon River Estates for grazing purposes.

Defeated.

**(f) Alberta SW Upcoming Events – presented.**

**(g) Medical First Response Report**

CAO Vizzutti advised the total unbillable amount for Emergency Services as of May 31, 2015 is \$19,550.00.

**(h) 2015 Energize Workshop – October 22 – 24, 2015 – presented.**

**(i) Alberta Summer Games – Cycling Event**

A letter from Denise Spencer, Cycling Chair of the Southern Alberta Summer Games Committee requested permission to use various areas and roadways at the Claresholm airport for the event. She advised that Ms. Spencer was advised to contact the Town of Claresholm with regards to the runways.

Moved by Councillor Alm to authorize the Southern Alberta Summer Games Committee to use areas and roadways at the Claresholm Airport under M.D. of Willow Creek’s jurisdiction.

Carried.

**(j) Fort Macleod Museum – Fund Raising Event – presented.**

9. **CORRESPONDENCE:**

Claresholm, Alberta, June 10, 2015

(a) **Thank you for Sponsoring the Chinook Jr. Rodeo** - presented.

(b) **Thank you from Fort Macleod Allied Arts** - presented.

**Manager of Planning and Development Services Gibeau entered the meeting at 1:44 p.m.**

(c) **Pat Stier, MLA – Request to Meet with Council**

Noted CAO Vizzutti will arrange for Pat Stier, MLA to attend a Council meeting in August.

(d) **Making the Connection** – presented.

7. **COUNCIL MANAGEMENT (CONT:)**

(j) **Lot 1, Block 1, Plan 1510714 – Easement for Road**

CAO Vizzutti provided ortho photography showing the current access through the quarter is cutting through the corner of the M.D. property being Lot 1, Block 1, Plan 1510714 and not on the registered road plan.

Moved by Councillor Alm to instruct Administration to register an easement on the title of Lot 1, Block 1, Plan 1510714.

Carried.

Moved by Councillor Alm the meeting goes in camera to discuss a contractual issue and three legal matters.

Carried.

**Superintendent of Public Works Johnson left the meeting at 2:01 p.m.**

**Rob Vogt – Reporter left the meeting at 2:01 p.m.**

**Manager of Planning and Development Services Gibeau left the meeting at 2:10 p.m.**

Moved by Deputy Reeve Hemmaway the meeting comes out of in camera.

Carried.

Moved by Councillor Van Hierden to instruct CAO Vizzutti to enter into an agreement with McNab Realty for the sale of Lot 1, Block 1, Plan 1510714 in the amount of \$120,000.00.

Carried.

**Councillor Sandberg left the meeting at 2:27 p.m.**

(k) **Court Order – Re: F. & A. Krieter Untidy Premises Order**

Moved by Councillor Alm to instruct CAO Vizzutti to proceed with obtaining a court injunction regarding the lack of compliance to the Untidy Premises Order issued to Frank and Audrey Krieter.

Carried.

(l) **Medical First Response Service Agreement**

**10641**

**Claresholm, Alberta, June 10, 2015**

Moved by Deputy Reeve Hemmaway to approve the Medical First Response Service Agreement with Alberta Health Services as presented.

Carried.

10. **ADJOURNMENT:**

Moved by Councillor Kroetsch to adjourn the meeting.

Carried.

Meeting adjourned at 2:46 p.m.

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Reeve

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Chief Administrative Officer