

Claresholm, Alberta, August 12, 2015

The regular meeting of the Council of The Municipal District of Willow Creek No. 26 was held in the Administration Building on the above date with Reeve Wilson, Deputy Reeve Hemmaway, Councillors Alm, Kroetsch, Sandberg, Sundquist and Van Hierden, CAO Vizzutti and Kelsey Kilborn as recording secretary present.

Superintendent of Public Works Johnson entered the meeting.

Manager of Planning and Development Services Gibeau, Planner Mike Burla and Development Officer Chisholm entered the meeting.

Director of Finance Hannas entered the meeting.

Rob Vogt – Reporter entered the meeting.

1. Reeve Wilson called the meeting to order at 10:37 a.m.

2. **MINUTES:**

- (a) **Minutes of July 15, 2015**

Moved by Councillor Sandberg the July 15, 2015 Council meeting minutes be adopted as amended.

Carried.

3. **DELEGATIONS:**

- (a) **Cheque Register**

Director of Finance Hannas presented the cheque register for cheque #'s 19859 – 19943 in the amount of \$490,737.72 as information.

- (b) **Discretionary Grant Report**

Moved by Councillor Sandberg the discretionary grant report be accepted as presented.

Carried.

- (c) **Emergency Generator – Administration & Shop**

Director of Finance Hannas advised that the final inspection has been completed on the emergency generator.

- (d) **AAMDC Sponsored Barbecue**

Director of Finance Hannas advised AAMDC will be sponsoring a barbecue for staff and Council on August 26th, 11:30 a.m. – 1:00 p.m.

Director of Finance Hannas left the meeting at 10:54 a.m.

4. **DEVELOPMENT:**

- (a) **Municipal Development Plan**

Manager of Planning and Development Services Gibeau advised the Municipal Development Plan will be updated this year and asked if Council is in favor of planning a two day retreat to discuss planning documents.

Mike Burla advised the main issues, in the Municipal Development Plan, are the subdivision policies regarding parcel size. He advised if the Municipal Development Plan is updated it would eliminate issues which lead to appeals. He stated

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the discussions would provide clarification for the new Council members explaining the background of why certain policies were created.

CAO Vizzutti advised the flood mapping is almost complete and the accuracy has greatly improved. The new flood mapping will be included in the land use planning documents.

A Council retreat will be planned for November 2, 3 & 4th, 2015 and CAO Vizzutti will investigate a venue and a facilitator.

(b) Municipal Planning Commission Meetings

Manager of Planning and Development Services Gibeau advised the Municipal Planning Commission meetings have consistently increased in size since she started in 2006. She asked Council to consider holding two MPC meetings a month.

CAO Vizzutti advised there are other formats than the current MPC board where elected officials are not on the board or some places have no MPC and the Development Officer issues permits for discretionary uses.

Mike Burla suggested the Municipal Planning Commission meeting issue could be discussed at the retreat.

Manager of Planning and Development Services Gibeau, Planner Mike Burla and Development Officer Chisholm left the meeting at 11:41 a.m.

5. **PUBLIC WORKS:**

(a) Public Works Update

Superintendent of Public Works Johnson reported that all projects are going well and he has no concerns.

6. **COUNCIL MANAGEMENT:**

(a) Dust Control Policy

CAO Vizzutti read letters from Tim Cisar and John Kroetsch expressing their concerns regarding the M.D.'s current dust control program versus the use of calcium chloride. They feel that ratepayers should have a choice of dust control product if they are paying for it.

Discussion ensued.

CAO Vizzutti read 320-06 Oil/Dust Control Policy and 320-06(a) Memorandum of Agreement for the Application of Dust Control as information.

Discussion ensued regarding choice between oil or calcium chloride and amending the policy.

CAO Vizzutti read Vulcan County's Dust Abatement Policy and Lethbridge County's Private Dust Control on County Roads Policy as information.

Council instructed CAO Vizzutti to draft a Dust Control Policy for debate at the September 8th Council meeting.

Meeting recessed for lunch at 12:25 p.m.

Superintendent of Public Works Johnson left the meeting.

Meeting reconvened at 1:12 p.m.

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(b) Fees Bylaw

CAO Vizzutti presented the revenues and expenditures for the Moon River water operation for 2014. She provided the current monthly rates charged for water at Moon River Estates.

Council instructed CAO Vizzutti to provide water rates that achieve 50% recovery of expenses for Moon River Estates water system for Council's consideration.

Noted the Fees Bylaw will be reintroduced once water rates are set.

(c) Clearwater Trails Initiative

Councillor Alm reported on the Clearwater Trails Initiative Tour he attended on July 23, 2015 at Caroline. He presented concerns regarding random camping/off roading.

Council requested the Ag Service Board arrange a tour of the Porcupine Hills with Cheryl Dash of Alberta Environment.

(d) Stavely Elks Lodge No. 112

CAO Vizzutti presented a letter from the Stavely Elks Lodge inviting Reeve Wilson to attend their 90th Anniversary celebration on August 22, 2015.

Noted Reeve Wilson will RSVP.

(e) Municipal Affairs – Municipal Sustainability Funding (MSI)

CAO Vizzutti presented a letter from Hon. Deron Bilous, Minister of Municipal Affairs, advising the MSI funding allocation to the M.D. of Willow Creek based on the 2015-16 MSI program is \$1,803,177, which includes \$1,611,089 in capital funding and \$192,088 in operating funding.

(f) Elected Officials Education Program

CAO Vizzutti presented the Elected Officials Education Program courses available to Council members to attend on September 22nd or prior to AAMDC Convention on November 16th.

All Councillors be registered for the EOEP's Community Development through Citizen Engagement course being held on November 16, 2015 in Edmonton.

(g) Nanton Girls Rodeo – Request for Sponsorship

Moved by Councillor Alm to donate \$1,200.00 to the Nanton Girls Rodeo from the following discretionary spending accounts:

Divisions 1, 2, 3, 4, 5 & 7 - \$100.00 each

Division 6 - \$600.00

Carried.

(h) Canadian Girls Rodeo Association - Request for Sponsorship

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Moved by Councillor Hemmaway the Canadian Girls Rodeo Association's request for sponsorship be denied.

Carried.

(i) Alberta Culture and Tourism – 2018 Alberta Summer Games and/or the 2018 Alberta Winter Games

CAO Vizzutti presented a letter from Alberta Culture and Tourism inviting bids to host the 2018 Alberta Summer Games and/or the 2018 Winter Games.

Received as information.

(j) Airport Water/Sewer/Garbage Rate Report

CAO Vizzutti presented the airport water/sewer/garbage rate reports based on 100% and 50% cost recovery.

Council instructed CAO Vizzutti to create a water rates bylaw using the 50% recovery rates on basic and 100% recovery on cubic meters used for airport water/sewer/garbage as presented.

(k) Nanton Health Centre – 2014 Financial Statement & 2016 Budget

Moved by Reeve Wilson the Nanton Health Centre Management Committee 2014 Audited Financial Statement be accepted as presented.

Carried.

Moved by Councillor Sundquist the Nanton Health Centre Management Committee 2015 Budget be accepted as presented.

Carried.

(l) Unbillable Emergency Services Report

CAO Vizzutti presented the Unbillable Emergency Services Response Report in the amount of \$22,150.00 as of June 30, 2015 as information.

(m) AAMDC Fall Convention

Noted that all Councillors will be attending the 2015 AAMDC Fall Convention.

(n) Alberta SouthWest Regional Alliance

CAO Vizzutti presented the Alberta SouthWest Regional Alliance Minutes of May 6, 2015 and August Bulletin as information.

7. **CORRESPONDENCE:**

(a) **Granum Golf Board – Thank you** – presented.

(b) **Oldman Watershed Council – Thank you** – presented.

8. **ADDITIONS TO THE AGENDA**

(a) Parkland Contamination

Councillor Alm stated the oil companies need to take responsibility and clean up the contamination in Parkland.

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Moved by Councillor Sundquist to instruct CAO Vizzutti to schedule a meeting, during the AAMDC Fall Convention, with the Hon. Shannon Phillips, Minister of Environment, to discuss the fuel contamination issue in Parkland.

Carried.

Moved by Councillor Van Hierden the meeting goes in camera at 2:32 p.m. to discuss a legal matter.

Carried.

Rob Vogt – reporter left the meeting at 2:32 p.m.

Kelsey Kilborn left the meeting at 2:32 p.m.

Moved by Councillor Sundquist to come out of in camera at 3:00 p.m.

Carried.

9. **ADJOURNMENT:**

Moved by Councillor Hemmaway to adjourn the meeting.

Carried.

Meeting adjourned at 3:01 p.m.

Reeve

Chief Administrative Officer