

Claresholm, Alberta, July 13, 2016

The regular meeting of the Council of The Municipal District of Willow Creek No. 26 was held in the Administration Building on the above date with Reeve Hemmaway, Councillors Kroetsch, Sandberg, Sundquist, Van Hierden and Wilson, CAO Vizzutti and Executive Assistant MacOdrum as recording secretary present.

Deputy Reeve Alm was absent

Superintendent of Public Works Johnson entered the meeting.

Lawrence Gleason – Reporter entered the meeting.

Emergency Services Manager Coleman and CPO Kelly Starling entered the meeting.

Director of Finance Hannas entered the meeting.

1. Reeve Hemmaway called the meeting to order at 10:05 a.m.

2. **EMPLOYEE RECOGNITION:**

CAO Vizzutti advised General Foreman Gentry Hall completed the Bridge Inspector Class B Certification which was a lot of hard work and sorry that Gentry is on holidays and couldn't attend the meeting.

CAO Vizzutti congratulated Kelly Starling on completing the Community Peace Officer I training and receiving the Leadership Award.

Emergency Services Manager Coleman and CPO Kelly Starling left the meeting at 10:08 a.m.

3. **ADDITIONS TO THE AGENDA:**

Reeve Hemmaway called for additions to the agenda.

(a) Councillor Sandberg requested clarification regarding Environmentally Significant Area as discussed on Page 10821 in the June 15, 2016 Council minutes.

4. **FINANCIAL MANAGEMENT:**

(a) **Cheque Register**

Director of Finance Hannas presented the cheque register for cheque #'s 21231 – 21327 in the amount of \$538,642.24 as information.

(b) **Web Based Mapping Agreement with Vulcan County –**

Director of Finance Hannas presented an Agreement with Vulcan County to provide web based mapping services to the M D of Willow Creek by providing the Municipal District's rural addressing to Foothills Regional Emergency Services Commission (FRESC). The agreement commences on June 1, 2016 and ends on June 1, 2019 and may be extended with prior consent by both parties.

Moved by Councillor Sandberg to approve the Agreement with Vulcan County to provide the M.D. of Willow Creek's web based mapping to FRESC as presented.

Carried.

Director of Finance Hannas left the meeting at 10:23 a.m.

5. **PUBLIC WORKS:**

(a) Bridge File 76512 (over Kyiskap Creek)

Superintendent of Public Works Johnson advised there were six tenders received for the construction of Bridge File 76512 carrying a local road over Kyiskap Creek and the lowest tender was submitted by N.L. Smith & Sons in the amount of \$129,138.00.

Moved by Councillor Kroetsch the construction tender for Bridge File 76512 be awarded to N.L. Smith & Sons Construction in the amount of \$129,138.00.

Carried.

6. **COUNCIL MANAGEMENT:**

(a) Lease Agreement between the MD of Willow Creek, Town of Stavely and the Stavely Agricultural Society (Lot 1, Blk 2, Plan 9112039 – 10.03 acres)

Fieldman Mackay entered the meeting at 10:30 a.m.

CAO Vizzutti presented Lease Agreement between the Town of Stavely, M.D. of Willow Creek and the Stavely Agricultural Society to lease Lot 1, Blk 2, Plan 9112039 being 10.03 acres for Council's consideration.

Councillor Sundquist noted item 4 in the agreement states the Lessor shall be entitled to the ownership of the hay harvested from the lands, whereas it should be the Lessee.

CAO Vizzutti advised it should say Lessee and will make the change.

Moved by Councillor Sandberg the Lease Agreement between the Town of Stavely, M.D. of Willow Creek and the Stavely Agricultural Society to lease Lot 1, Blk 2, Plan 9112039 containing 10.03 acres be approved as amended.

Carried.

(b) Bruce Williams – Grazing Lease

Councillor Kroetsch asked for clarification of the term of the grazing lease with Bruce Williams.

Fieldman Mackay advised the grazing lease with Bruce Williams was based on AUM and he didn't want it grazed until July therefore the term of the lease is from July 15, 2016 to December 31, 2016.

Fieldman MacKay left the meeting at 10:38 a.m.

(c) Town of Nanton – Recycling Program

CAO Vizzutti presented a response from the Town of Nanton advising they will consider the M.D.'s comments concerning the recycling program.

(d) Town of Claresholm – Access Agreement (for work to be completed on the Frog Creek Drainage Corridor)

Moved by Councillor Wilson to approve the Access Agreement with the Town of Claresholm for work to be completed on the Frog Creek Drainage Corridor

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and the Reeve and Chief Administrative Officer be authorized to sign on behalf of the Municipal District.

Carried.

(e) Town of Claresholm Annexation Application & Taxation Breakdown

CAO Vizzutti provided an overview of the Town of Claresholm's proposed annexation and taxation breakdown.

Development Officer Chisholm entered the meeting at 10:43 a.m.

Moved by Councillor Sundquist to approve the Town of Claresholm's proposed Annexation Application and taxation breakdown as presented.

Carried.

CAO Vizzutti advised the Town of Claresholm is holding a public Open House for the proposed annexation of land in the W ½ 25-12-27-4, NW 24-12-27-4 and Blocks 3, 4 & 5 of Plan 731663, on Thursday July 28, 2016 from 7 – 9 pm in the Claresholm Town Office.

7. **MINUTES:**

(a) June 15, 2016 Council Minutes

Councillor Sandberg asked for clarification regarding Environmentally Significant Areas as discussed on Page 10821 of the June 15, 2016 Council meeting minutes.

Development Officer Chisholm advised the Cottonwood Study maps do not include the location in question as an environmentally significant area however Historical Resources mapping does and they were notified of the application.

Noted clarification of Environmentally Significant Areas will be incorporated in the new Municipal Development Plan.

Moved by Councillor Sandberg the June 15, 2016 Council minutes be accepted as presented.

Carried.

Development Officer Chisholm left the meeting.

4. **FINANCIAL MANAGEMENT (cont:)**

(c) Discretionary Grant Reconciliation

CAO Vizzutti presented the discretionary grant reconciliation.

Moved by Councillor Wilson the discretionary grant reconciliation be accepted as presented.

Carried.

6. **COUNCIL MANAGEMENT (CONT:)**

(f) Pine Coulee Reservoir - Boat Launch

Discussion ensued regarding the installation of an additional boat launch at Pine Coulee Reservoir. (This item discussed again later in the meeting.)

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(g) 2013 Little Bow River Flood Mitigation Effect Assessment

CAO Vizzutti advised the M.D. of Willow Creek and Vulcan County ratepayers will be included in the 2013 Little Bow River Flood Mitigation Effect Assessment. All landowners along the Little Bow to the Twin Valley Reservoir will be included in the flood risk study. The M.D. will be required to send information to ratepayers in the affected area.

Moved by Councillor Sundquist to approve the 2013 Little Bow River Flood Mitigation Effect Assessment and information be sent to affected ratepayers re: Little Bow River Flood mapping project.

Carried.

Mike Burla and Development Officer Chisholm entered the meeting at 11:00 p.m.

(f) Pine Coulee Boat Launch (cont:)

Development Officer Chisholm advised she has sent an email to Alberta Environment requesting clarification concerning the installation of an additional boat launch at the Pine Coulee Reservoir and has not received an answer.

(h) Regional Waste Reduction Workshop Report

Councillor Kroetsch reported on the Regional Waste Reduction Workshop he attended on June 27, 2016 in High River. He advised Rockyview County is looking for 5 MD's to invest in a mobile baler (\$25,000.00) to bale grain bags. He advised discussions ensued regarding recycling of grain bags, hay stack covers, asphalt shingles and various other recycling products. He advised the workshop was very interesting.

Wayne Lamb entered the meeting at 11:13 a.m.

Council meeting recessed at 11:16 a.m.

Council meeting reconvened at 11:24 a.m.

8. CORRESPONDENCE:

(a) Willow Creek Agricultural Society

CAO Vizzutti presented a letter from the Willow Creek Agricultural Society requesting a donation of up to 1,000 cubic yards of gravel for the new indoor equine facility at the Claresholm Agriplex.

Superintendent of Public Works Johnson advised to haul 1,000 cubic yards of gravel from Fort Macleod for the Willow Creek Ag Society would cost the M.D. approximately \$22,000.00.

Moved by Councillor Sundquist the request from the Willow Creek Agricultural Society for gravel be denied.

Carried.

Superintendent of Public Works Johnson left the meeting at 11:30 a.m.

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3. **ADDITIONS TO THE AGENDA (CONT:)**

(b) CAO Vizzutti requested to add a letter from Porcupine Hills Cruisers under Correspondence item (o).

6. **COUNCIL MANAGEMENT (CONT:)**

(i) **AAMDC MGA Workbook**

Mike Burla, Wayne Lamb and Development Officer Chisholm were present to complete the AAMDC - MGA Workbook with Council and CAO Vizzutti.

Moved by Councillor Van Hierden the meeting goes in camera to discuss intergovernmental agreements at 12:11 p.m.

Carried.

Development Officer Chisholm left the meeting at 1:02 p.m.

Emergency Services Manager Coleman entered the meeting at 1:05 p.m.

Mike Burla left the meeting at 1:12 p.m.

Wayne Lamb and Arlene MacOdrum left the meeting at 1:20 p.m.

Moved by Councillor Sandberg the meeting comes out of in camera at 1:39 p.m.

Carried.

Emergency Services Manager Coleman left the meeting at 1:39 p.m.

Mike Burla, Development Officer Chisholm, Kelsey Kilborn and Arlene MacOdrum returned to the meeting at 1:39 p.m.

Roy Kaufman, Teri & Tom Spohr and Jason Toone entered the meeting at 1:40 p.m.

Moved by Councillor Kroetsch the Council meeting recessed at 1:44 p.m.

Carried.

9. **PUBLIC HEARING:**

(a) **Land Use Amendment Application A-09-16, 'Reservoir Vicinity – RV' to 'Grouped Country Residential – GCR' NE 31-13-25-4 (29.76 acres)**

Roy Kaufman, Teri & Tom Spohr and Jason Toone were present.

Reeve Hemmaway called the Public Hearing to order at 1:44 p.m.

Development Officer Chisholm presented Application A-09-16 being a Land Use Bylaw amendment submitted by Thomas and Teri Spohr. She stated the applicants wish to redesignate 29.76 acres in the NW 31-13-25-4 from 'Reservoir Vicinity – RV' to 'Grouped Country Residential – GCR' to accommodate a subdivision application to create 6 lots for country residential use.

Development Officer Chisholm advised the subject lands are located approximately 10 miles east and 2 miles south of the Town of Stavely, adjacent to crown lands on the west boundary of Clear Lake. She said there is farmland designated as 'Rural General – RG' to the west and south and 4 lots designated as 'Grouped Country

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Residential – GCR’ which were created in 2010, of the subject lands. She advised access to the subject lands is provided by Range Road 260 which is a paved municipal road.

Municipal Development Plan Considerations:

Environmental Considerations – Environmentally Significant Area in the Oldman River Region (Cottonwood Consultants Ltd.)

Development Officer Chisholm advised there are environmental significant areas within proximity to the subject lands:

- Ephemeral alkali wetland
- Shorebird nesting and staging area
- Burrowing Owl nesting habitat
- Esker
- Sand Dunes

(Refer to the Wildlife Survey for the subject lands submitted by the applicants)

Geo Technical – Soil Stability – Tetra Tech EBA Inc. – preliminary Soil Assessment Report submitted by applicants

Alberta Culture and Tourism – Alberta Culture Land Use Procedures Bulletin

Development Officer Chisholm read the Land Use Bylaw Classification for ‘Grouped Country Residential – GCR’ as information.

Development Considerations:

1. Anna Curtis of Alberta Culture and Tourism advised the applicants if the proposed development is over the 10 ha development threshold they must apply to Alberta Culture and Tourism for approval. Anna Curtis suggested this approval should be a condition of subdivision approval as it may dictate the feasibility of the lots being created. She provided the following condition of approval if redesignation and subdivision are successful:

“Applicant shall provide verification of approvals required under the Historical Resources Act through Alberta Culture and Tourism to the Municipal District prior to final endorsement.”

2. A Storm Water Management Plan was not prepared by the applicants; however they intend on preparing one at the subdivision stage. Alberta Environment and Parks will require a Storm Water Management Plan to review to ensure the crown lands and/or reservoir waters are not impacted by the development. It is recommended as a condition of subdivision approval the applicants be required to provide the MD with verification that their Storm Water Management Plan has been approved by Alberta Environment prior to final endorsement. Noted that Sections 2 & 3 of the Environmental Protection and Enhancement Act requires the applicant to obtain approval for the construction and operation of any storm water drainage facilities required.

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3. Five new accesses will be required from Range Road 260. At the development stage, the developer will be required to contact the Superintendent of Public Works to obtain information and road access construction requirements.

Additional Information:

Development Officer Chisholm advised the applicants have mentioned the following:

- Private Sewage – the recommendations of Tetra Tech EBA Inc. – as noted in the Preliminary Soil Assessment Report
- Potable Water supply – one water well per site
- Storm Water Management – expresses there is positive drainage, no retention ponds required as run off is away from the lake (west).
- There are no additional trees being proposed, most of the proposed lots have some trees.

Development Officer Chisholm advised pursuant to Sections 230, 606 & 692 of the Municipal Government Act the notice of Public Hearing was advertised for two consecutive weeks (June 29 & July 6, 2016) in the Claresholm Local Press and adjacent landowners were notified by mail. She advised the following Government Agencies were also notified:

- Alberta Environment and Parks (AEP)
- Alberta Culture and Tourism
- Alberta Health Services

COMMENTS FROM GOVERNMENT AGENCIES:

Alberta Health Services – Richard Steeves

Development Officer Chisholm read an email from Richard Steeves, Executive Officer of Alberta Health Services who recommended the following after reviewing the proposed amendment of Land Use Bylaw No. 1616 to redesignate 29.76 acres located within the NW 31-13-25-4 from ‘Reservoir Vicinity – RV’ to ‘Grouped Country Residential – GCR’:

1. Sufficient water should be secured to meet the needs of any proposed development. Alberta Environment and Parks should be consulted;
2. If a drinking water distribution system is proposed, approval of the system may be required by our office or Alberta Environment and Parks.

Alberta Culture and Tourism – no comment received.

Alberta Environment and Parks – no comment received.

WRITTEN SUBMISSIONS FROM ADJACENT LANDOWNERS:

Julaine and Gord Guitton

Development Officer Chisholm read a letter from Julaine and Gord Guitton advising they are opposed to the redesignation from ‘Reservoir Vicinity – RV’ to ‘Grouped Country Residential – GCR’. They would like any acreages allowed to be required to build permanent structures within one year complete with wells, septic

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systems and appropriate infrastructure not just allow holiday trailers. They stated they are concerned about the environmental impact on the water and wetlands in the area surrounding the proposed acreages. The Guitton's expressed their concern regarding creating concentrated subdivisions in an agricultural area.

Mireille Rigaux and Travis Visser

Development Officer Chisholm read a letter from Mireille Rigaux and Travis Visser advised they have the following concerns regarding the proposed rezoning of lands located in the NW 31-13-25-4 by Tom & Teri Sphor:

- will the amount of water drawn from the aquifer by an additional five lots affect their current volume of water and also wondered if their well could be registered.
- will a hydrogeological study be conducted to determine if the additional septic fields will affect the shallow groundwater table.
- will additional wildlife surveys or conditions be applied due to the reduction of natural lands for wildlife in the area.
- will there be a 10% environmental reserve considered within the development
- will there be architectural controls and a time limit for development to occur after purchase.
- will there be a variance to allow for a 2.5 acre parcel and is there anything to prevent the future 5 acre lot owners from subdividing.
- the addition of 5 additional lots will add light pollution to the area.

The Guitton's advised they are not inherently opposed to the subdivision but are concerned with the impacts on Clear Lake as it is considered an environmentally sensitive region.

Larry Desmeules

Development Officer Chisholm read an email from Larry Desmeules expressing his concerns of the addition of 5 homes to be created south of his location on Clear Lake as follows:

- can the aquifer support 5 additional homes
- if septic fields are approved will this affect the quality of the aquifer
- can holding tanks and cisterns be required to eliminate the risk of polluting or draining the aquifer.

COMMENTS FROM LANDOWNERS:

Roy Kaufman

Roy Kaufman said they own a 6.9 acre parcel across the road from the proposed development. He stated he supports the letters submitted by Julaine and Gord Guitton and Mireille Rigaux and Travis Visser. They are concerned with increased density, additional traffic, light pollution and also opposed to the 2.5 acre lot proposed due to setting a precedent whereby owners of 5 and 4 acres could subdivide.

Tom Spohr

Tom Spohr advised they were under the impression the development regulations allow acreages of 2 to 5 acres in size and anything smaller would require special consideration. He said the 2.5 acre parcel could be changed to 3 acres. He stated there was a precedent set in 2010 with the creation of the three acre parcels to the north and some of these owners are the ones complaining about their proposal. He stated he does not plan to be the developer of the property; his plan is to rezone, subdivide and then sell the lots and let the purchasers develop their own lots. He said they have completed geotechnical work to prove the ground supports septic fields. He said the test results from the wells in the first subdivision produced 10 – 15 gallons per minute and assumes the additional 4 wells won't be an issue. He said the proposed development on the east side of the road will not affect The Ducks Unlimited property. They do not have any burrowing owls on their property. He has the wildlife report from Bear Tracks which has identified the species that would be affected and expressed concern that heavy construction should not be done during nesting period.

Tom Spohr advised they have a municipal reserve in the middle of their property which will be maintained. He said they were not aware the lighting issue is a problem however could have a covenant registered for lighting restrictions.

Tom Spohr advised the trailers in their yard are their family members visiting which happens a couple times a year. He said the MD could put a time limit for construction if they feel it is necessary.

COMMENTS FROM MD PLANNER

Mike Burla clarified the Country Residential Land Use District in the bylaw contemplates 3 to 5 acre lots; minimum parcel size is 3 acres. He said the Council felt that 3 acre parcels could accommodate a secondary septic field if required and maximum size of 5 acres would not allow for additional subdivision.

Mike Burla advised the hydrogeological study pursuant to Section 23 of the Water Act which is required to be undertaken by the developer at the time of subdivision when six or more lots are created in a quarter. He said the requirement does not affect this proposal which is 5 lots total.

Mike Burla stated the groundwater and geotechnical reports are required for septic fields at the time of subdivision. He advised some of the information has already been presented.

Mike Burla advised the architectural controls discussed could be asked for at the time of subdivision which would address the issue of placing trailers on the lots. He said a building commitment and architectural control deposit could be part of a restrictive covenant.

Mike Burla advised most of the concerns discussed regarding this application would be dealt with at the subdivision and/or development stage such as light pollution, soil testing and water reports.

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Roy Kaufman said the statement Mr. Spohr made stating that additional wells won't have a negative impact on others is not a safe assumption, two wells can have different water quality and flow.

Mike Burla advised the water report at subdivision time will address concerns. He said if four new wells were put in on different locations on the proposed lots and the water will be drawn down for a 24 hour period. He stated if some of the test wells fail the number of lots will be reduced to accommodate the water supply at the location.

Roy Kaufman stated the current designation of 'Reservoir Vicinity – RV' was placed on the land for environmental concerns. He said Mr. Spohr said burrowing owls are not on that land but concerns of barn and bank swallows being threatened in the area as stated in Rigaux and Visser's letter and wondered if the concerns will disappear with the change to 'Grouped Country Residential – GCR'.

Reeve Hemmaway stated the concerns are still there regarding the burrowing owls and swallows.

Tim Spohr advised anything they were proposing would not affect the erosion of the shoreline.

Councillor Sundquist noted there is a take line around the lake

Tim Spohr advised they are fenced 75 feet from the lake.

Mike Burla showed the take line around the lake on the map for clarification.

Reeve Hemmaway called for any further questions or comments.

Noted there were no additional comments or questions.

Mike Burla outlined the procedure once the Public Hearing is closed and advised no further comments can be provided.

Moved by Councillor Sundquist the Public Hearing on Application A-09-16 adjourned at 2:23 p.m.

Carried.

Matt Schneider and Jaden Bishoff entered the meeting at 2:23

PUBLIC HEARING – Application A-10-16 – Text Amendments to the Land Use Bylaw No. 1616

Jason Toone, Matt Schneider and Jaden Bishoff were present representing Fortress Development.

Development Officer Chisholm advised Application A-10-16 by Jason Toone for a proposed text amendment to the Land Use Bylaw to include Sports Clubs as a discretionary use within the 'Claresholm Industrial Area – CIA' land use district and the definition of Sports Clubs, to accommodate a proposed development permit application from the applicant – a request to operate as a Sports Club.

Development Officer Chisholm advised the text amendment is to include Sports Clubs in the 'Claresholm Industrial Area - CIA' land use district as a

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discretionary use. She advised the Land Use Bylaw does not accommodate for Sports Clubs under any land use district.

Development Officer Chisholm presented the following proposed definition:

“Sports Club use means a use of land and/or buildings for a private organization, association or society or private individual for public or private use including but not limited to Drift track (all the aspects of the sport of drifting, tuning cars, practice sessions), BMX track, Go-Kart track, Skate park and such other uses as the Municipal Planning Commission considers similar in nature.

Development Officer Chisholm advised pursuant to Sections 230-606 & 692 of the Municipal Government act, notice of the Public Hearing was advertised for two consecutive weeks (June 29 & July 6, 2016) in the Claresholm Local Press, adjacent landowners were notified of the Public Hearing by mail. She advised that no comments have been received from adjacent landowners. She advised the following government agencies were also notified, Alberta Transportation, Town of Claresholm and Alberta Health Services. She advised comments have been received from Alberta Health Services.

WRITTEN SUBMISSIONS FROM GOVERNMENT AGENCIES**Alberta Health Services – Richard Steeves, Executive Officer**

Development Officer Chisholm presented the response from Richard Steeves, Executive Officer of Alberta Health Services dated July 8, 2016. She advised that Alberta Health Services has no objections to adding “Sports Club” as a discretionary use in Land Use Bylaw No. 1616 provided the developers comply with Public Health Act legislation, Alberta Health Services policy regarding their activities, and that a public health nuisance is not created or maintained.

Town of Claresholm – Tara Van Dellen - Development Officer

Development Officer Chisholm said she received an email today from Tara Van Dellen, Development Officer for the Town of Claresholm stating she has circulated the notice to Marian Carlson - CAO and Mike Schuweiler – Infrastructure and the Town of Claresholm has no comment.

Mike Burla advised the existing Land Use Bylaw has been overlooked for this use and it could be added at a later date into the Rural Recreational district.

COMMENTS FROM THE APPLICANT:

Jason Toone asked if Council has any questions for him. He stated he recently purchased the property and car club has been storing cars and using the property and apologized for not realizing an application was required. He provided an overview of the sport of drifting and advised it is a judged sport of control and he has insurance in place.

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Councillor Sandberg said the sport club and use definition is not clear, it says such other uses as the Municipal Planning Commission considers similar in nature if it is under discretionary.

Jason Toone advised everyone who steps on the property signs a waiver for insurance purposes.

CAO Vizzutti clarified the definition with Councillor Sandberg and asked that the definition be added to the proposed Bylaw.

Reeve Hemmaway called for any further questions or comments.

Moved by Councillor Sandberg to adjourn the Public Hearing on Application A-10-16 at 2:47 p.m.

Carried.

Reeve Hemmaway reconvened the Council meeting at 2:48 p.m.

10. **BYLAWS:**

(a) Bylaw No. 1752 – Ptn. NW 31-13-25-4 (29.76 acres)

CAO Vizzutti presented Bylaw No. 1752 being a bylaw to amend the Land Use Bylaw No. 1616 by redesignating a portion of lands in the NW 31-13-25-4 (29.76 acres) from ‘Reservoir Vicinity – RV’ to ‘Grouped Country Residential – GCR’.

Moved by Councillor Van Hierden Bylaw No. 1752, being a bylaw to amend the Land Use Bylaw No. 1616 by redesignating a portion of lands in the NW 31-13-25-4 (29.76 acres) from ‘Reservoir Vicinity – RV’ to ‘Grouped Country Residential – GCR’ be given first reading.

Carried.

Moved by Councillor Kroetsch Bylaw No. 1752 be given second reading.

Carried.

Moved by Councillor Wilson all Councillors present are in agreement to giving Bylaw No. 1752 third and final reading.

Carried Unanimously.

Moved by Councillor Sundquist Bylaw No. 1752 be given third and final reading and the Reeve and Chief Administrative Officer be authorized to sign and counter sign on behalf of the Municipal District.

Carried.

Tim & Teri Spohr left the meeting at 2:51 p.m.

Roy Kaufman left the meeting at 2:52 p.m.

8. **CORRESPONDENCE (CONT:)**

(b) Invitation to Presidents Reception Exhibition Park – August 23, 2016 – presented.

Reeve Hemmaway will attend.

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(c) Thank You Notes

CAO Vizzutti presented Thank You notes from Chinook Jr. Stock Show Participants, Northern Lights Hall – re: Insurance Donation, Claresholm Canada Day Celebrations

(d) Municipal Development Plan Update – Submission by Gerald Lyon

CAO Vizzutti presented a letter from Gerald Lyon in response to the M.D.'s request for input to update the Municipal Development Plan. Mr. Lyon is suggesting the report "Environmentally Significant Areas in the Oldman River Region, M.D. of Willow Creek" prepared in 1987 be updated.

10. **BYLAWS (CONT:)**

(b) Bylaw No. 1753 – Amend Bylaw No. 1616

Mike Burla reviewed Bylaw No. 1753 being a bylaw to amend Land Use Bylaw No. 1616 be adding a specific use "Sports Clubs" to the discretionary use column in Claresholm Industrial Area land use district and the definition for "Sports Clubs" be added in Schedule 16 Definitions.

Moved by Councillor Sundquist Bylaw No. 1753, being a bylaw to amend the Land Use Bylaw No. 1616 be adding a specific use "Sports Clubs" to the discretionary use column in Claresholm Industrial Area land use district and the definition for "Sports Clubs" be added in Schedule 16 Definitions, be given first reading.

Carried.

Moved by Councillor Kroetsch Bylaw No. 1753 be given second reading.

Carried.

Moved by Councillor Sundquist all Councillors present are in agreement to giving Bylaw No. 1753 third and final reading.

Carried Unanimously.

Moved by Councillors Sandberg Bylaw No. 1753 be given third and final reading and the Reeve and Chief Administrative Officer be authorized to sign and counter sign on behalf of the Municipal District.

Carried.

Jason Toone, Matt Schneider and Jaden Bishoff left the meeting at 2:57 p.m.

Mike Burla – Planner, Development Officer Chisholm and Kelsey Kilborn left the meeting at 2:59 p.m.

8. **CORRESPONDENCE (CONT:)**

(e) Town of Nanton – Re: Summer Games Management

CAO Vizzutti presented a letter from Mayor Everett of the Town of Nanton advising the Town of Nanton will take on the regional management of the Summer Games on a rotational basis. He suggested this could be discussed at a future Willow Creek Mayors and Reeve meeting.

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Discussion ensued regarding the Willow Creek Mayors and Reeves meetings.

Moved by Councillor Wilson the letter from the Town of Nanton regarding the regional management of the Summer Games and Mayors and Reeves meeting be tabled to July 20, 2016.

Carried.

(f) Nanton Chamber of Commerce – Nanton Roundup Days

Fireworks

CAO Vizzutti presented a letter from the Nanton Chamber of Commerce requesting a donation towards to the fireworks display at the Nanton Roundup Days event July 30 – August 1, 2016.

Moved by Councillor Sandberg to donate \$500.00 to the Nanton Chamber of Commerce for the fireworks display during the Nanton Roundup Days Event from the following discretionary spending accounts:

Division 6 & 7 - \$250.00 each

Carried.

(g) 2016 Recycling Conference – September 28 – 30, 2016 in

Jasper

Moved by Councillor Wilson the 2016 Recycling Conference be tabled to July 20, 2016 for more information on the conference.

Carried.

(h) Nanton Girls Rodeo - Request for Sponsorship

CAO Vizzutti presented a letter from the Nanton All Girls Rodeo Committee requesting sponsorship of the Nanton All Girl Rodeo on July 16 & 17, 2016.

Moved by Councillor Kroetsch to donate \$1,250.00 to the Nanton All Girl Rodeo event on July 16 & 17, 2016 from the following discretionary spending accounts:

Divisions 2, 3, 4, 5 & 7 - \$100.00 each

Division 6 - \$750.00

Carried.

(i) Claresholm Jr. Rodeo Club – Request for Sponsorship

CAO Vizzutti presented a letter from the Claresholm Rodeo Club requesting sponsorship for Jr. Rodeo during fair days.

Moved by Councillor Kroetsch to donate \$1,000.00 to the Claresholm Jr. Rodeo Club from the following discretionary spending accounts:

Divisions 2, 3, 4, 5 & 6 - \$200.00 each

Carried.

(j) Nanton Sr. Pro Rodeo – Request for Sponsorship

CAO Vizzutti presented a letter from the Nanton Sr. Pro Rodeo Committee requesting sponsorship for the rodeo on August 6 – 8, 2016.

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Moved by Councillor Wilson to donate \$1,050.00 to the Nanton Sr. Pro Rodeo Committee for the rodeo event on August 6 – 8, 2016 from the following discretionary spending accounts:

Division 4 - \$200.00

Division 5 - \$100.00

Division 6 - \$750.00

Carried.

(k) **Canadian Wireless Telecommunications Association (CWTA) – Recycle My Cell in Alberta** – presented.

(l) **Canadian Diabetes Association – 2016 Community Chest Appeal** – presented.

(m) **Town of Pincher Creek – Fair & Rodeo**

Moved by Reeve Hemmaway the invitation from the Town of Pincher Creek to participate in the parade be tabled to the July 20, 2016 Council meeting.

Carried.

(n) **Canadian Union Of Postal Workers – Review of Public Postal Service** – presented.

(o) **Porcupine Hills Classic Cruisers**

CAO Vizzutti presented a letter from the Porcupine Hills Classic Cruisers requesting a donation to their 24th Annual Show ‘N’ Shine on August 14, 2016.

Moved by Councillor Sandberg to donate 2 sets of beer glasses and a jacket to the Porcupine Hills Classic Cruisers 24th Annual Show ‘N’ Shine on August 14, 2016.

Carried.

6. **COUNCIL MANAGEMENT (CONT:)**

(i) **AAMDC MGA Workbook (cont:)**

Council continued to complete the AAMDC’s MGA Workbook.

Executive Assistant MacOdrum left the meeting.

Moved by Councillor Van Hierden the meeting goes in camera to discuss a legal matter at 5:38 p.m.

Larry Gleason – Reporter left the meeting at 5:38 p.m.

Moved by Councillor Kroetsch the meeting comes out of in camera at 5:48 p.m.

Carried.

11. **ADJOURNMENT:**

Moved by Councillor Kroetsch to adjourn the meeting.

Carried.

10842

Claresholm, Alberta, July 13, 2016

Meeting adjourned at 5:49 p.m.

Reeve

Chief Administrative Officer