

**Claresholm, Alberta, December 16, 2015**

The regular meeting of the Council of The Municipal District of Willow Creek No. 26 was held in the Administration Building on the above date with Reeve Wilson, Deputy Reeve Hemmaway, Councillors Alm, Kroetsch, Sandberg, Sundquist and Van Hierden, CAO Vizzutti and Executive Assistant Arlene MacOdrum as recording secretary present.

**Superintendent of Public Works Johnson entered the meeting.**

1. Reeve Wilson called the meeting to order at 12:46 p.m.

2. **ADDITIONS TO THE AGENDA:**

Reeve Wilson called for any additions to the agenda.

CAO Vizzutti requested to add a letter from the County of Barrhead, re: Bill 6, under Council Management (h).

3. **MINUTES:**

(a) **December 9, 2015 Council Minutes**

Moved by Councillor Alm the December 9, 2015 Council meeting minutes be accepted as presented.

Carried.

**Director of Finance Hannas entered the meeting at 12:48 p.m.**

4. **FINANCIAL MANAGEMENT:**

**Rob Vogt – Reporter entered the meeting at 12:49 p.m.**

(a) **Cheque Register**

Director of Finance Hannas presented the cheque register for cheque #'s 20441 – 20491 in the amount of \$148,003.62 as information.

**Director of Finance Hannas left the meeting at 12:50 p.m.**

5. **COUNCIL MANAGEMENT:**

(a) **Robert & Valerie Clemitson Road Allowance**

Councillor Kroetsch advised Superintendent of Public Works Johnson and himself met with Valerie Clemitson and the road allowance issue has been resolved.

**Development Officer Chisholm entered the meeting at 12:55 p.m.**

(b) **Petition from Parkland Residents – Request to Allow Chickens**

CAO Vizzutti advised it is Council's decision whether or not to allow chickens in Parkland as it is a Direct Control District. Individual applications may be considered by Council.

Moved by Councillor Sundquist a letter be sent to each person who signed the petition advising Parkland is a Direct Control District and individual applications requesting to raise chickens must be submitted to the MD.

Carried.

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**(c) Land Use Planning Survey**

CAO Vizzutti reviewed the results of the Land Use Survey and advised 121 people completed the survey.

**(d) Policy 120-22 Personnel Policy Agreement**

CAO Vizzutti reviewed Section XIII (b) (i) with Council to clarify the number of weeks of salary an employee shall receive if employment is terminated by the employer. She asked to amend Section XIII (b) (ii) requiring an employee with over ten years of service to provide 60 days written notice to the employer when terminating their employment. CAO Vizzutti requested an addition under Section XIII (b) requiring an employee who wishes to apply to begin receiving their LAPP pension to provide written notice to the employer 90 days before they would like their pension to commence (retirement date) to facilitate paperwork submission.

Moved by Deputy Reeve Hemmaway to amend Section XIII (b) as follows:

- (b) The employer may terminate an employee at any time without just cause. In such circumstances the employer will pay the employee severance pay, or provide equivalent notice as follows:
  - i. The employee shall receive three (3) weeks current salary and the employer's share of benefits for each complete and consecutive year of service with consecutive being described in accordance with Alberta's Employment Standards Legislation. The maximum amount an employee covered under this policy can receive is eighteen (18) months salary and benefits. The minimum amount an employee can receive shall be in accordance with Alberta Employment Standards Legislation.
  - ii. The employee may terminate his/her employment at any time upon giving 30 days written notice to the employer.
  - iii. An employee who wishes to apply to begin receiving their LAPP pension must provide written notice to the employer, 90 days prior to the date their pension is to commence (retirement date).

Carried.

**(e) Alberta Environment – M.D. Water License Application**

CAO Vizzutti reported on the meeting Myles Kasun of MPE and herself attended with Donna McColl and Kathleen Murphy of Alberta Environment to discuss the M.D. water license application on December 12, 2015.

CAO Vizzutti advised Council that Alberta Environment requires the M.D. to obtain a water license for the Westside Water Coop, as it is presently being served under the Town of Claresholm's water license. An agreement is in place and the Town provides water to nine tap offs in exchange for the landowners providing an easement to the Town to reach their former point of diversion on Willow Creek. A

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separate application is required to provide approximately 10 acre feet of water for the pipeline residents.

CAO Vizzutti advised Alberta Environment has a few requirements regarding the Leavings Water Co-op application:

- Estimated time to construct the pipeline;
- MD approval to allow the water pipelines in the MD road allowance if landowner right-of-way cannot be obtained;
- Alberta Transportation's preliminary approval for the pipeline under the highway;
- After advertising the M.D. will receive a certificate from Alberta Environment.

CAO Vizzutti advised the water license will be reviewed by Alberta Environment in 10 years.

Moved by Councillor Kroetsch in the event that right-of-way cannot be negotiated between private landowners and the Leavings Water Co-op, the M.D. of Willow Creek will allow the water pipelines to be installed in the MD road allowances subject to Municipal Policy.

Carried.

**Development Officer Chisholm left the meeting at 1:38 p.m.**

**(f) Little Bow River Flood Mapping – David McKenna**

CAO Vizzutti presented a response from David McKenna, Senior Manager, Projects, Alberta Environment and Parks, acknowledging the M.D. of Willow Creek's request to extend the flood mapping project on the Little Bow to Twin Valley Reservoir, past the M.D. of Foothills boundary. Mr. McKenna is awaiting suggestions from the Highwood Management Plan Public Advisory Committee on how to use the available funds under the modelling and mapping budget announced for the Highwood area.

**(g) VXV Farms (Jack Vandervalk Family) – 2016 Environmental Stewardship Award**

CAO Vizzutti presented the VXV Farms 2016 Environmental Stewardship Award as information.

Councillor Alm noted several other MD ratepayers have received the award in previous years.

**Superintendent of Public Works Johnson left the meeting at 1:42 p.m.**

**(h) County of Barrhead – Bill 6**

CAO Vizzutti read a letter from the County of Barrhead in support of the AAMD&C's position on Bill 6, the Enhanced Protection for Farm and Ranch Workers Act.

6. **BYLAWS:**

(a) **Fees Bylaw No. 1736**

Moved by Councillor Van Hierden Bylaw No. 1736, being a bylaw for the purpose of setting fees for providing services and information in the possession of the Municipality, be given first reading.

Carried.

Moved by Councillor Kroetsch Bylaw No. 1736 be given second reading.

Carried.

Moved by Councillor Alm all Councillors present are in agreement of giving Bylaw No. 17365 third and final reading.

Carried Unanimously.

Moved by Councillor Sundquist Bylaw No. 1736 be given third and final reading and the Reeve and Chief Administrative Officer be authorized to sign and counter sign on behalf of the Municipal District.

Carried.

(b) **Water Services Bylaw No. 1737**

Moved by Councillor Alm Bylaw No. 1737, being a bylaw to provide for the regulation of water services within the Municipality be given first reading.

Carried.

Moved by Councillor Van Hierden Bylaw No. 1737 be given second reading.

Carried.

Moved by Deputy Reeve Hemmaway all Councillors present are in agreement to giving Bylaw No. 1737 third and final reading.

Carried Unanimously.

Moved by Councillor Sundquist Bylaw No. 1737 be given third and final reading and the Reeve and Chief Administrative Officer be authorized to sign and counter sign on behalf of the Municipal District.

Carried.

7. **ADJOURNMENT:**

Moved by Councillor Kroetsch to adjourn the meeting.

Carried.

Meeting adjourned at 2:13 p.m.

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Reeve

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Chief Administrative Officer