

Claresholm, Alberta, March 23, 2016

The regular meeting of the Council of The Municipal District of Willow Creek No. 26 was held in the Administration Building on the above date with Reeve Wilson, Deputy Reeve Hemmaway, Councillors Alm, Kroetsch, Sandberg, Van Hierden and Sundquist, CAO Vizzutti and Executive Assistant Arlene MacOdrum as recording secretary present.

Lawrence Gleason – Reporter entered the meeting.

1. Reeve Wilson called the meeting to order at 11:10 a.m.

2. **ADDITIONS TO THE AGENDA:**

Reeve Wilson called for any additions to the agenda.

4. Council Management (w) Pioneer Lodge Plans to review

3. **MINUTES:**

(a) **March 9, 2016 Council Meeting Minutes**

Moved by Deputy Reeve Hemmaway the March 9, 2016 Council meeting minutes be accepted as presented.

Carried.

Director of Finance Hannas entered the meeting at 11:14 a.m.

4. **FINANCIAL MANAGEMENT:**

(a) **Cheque Register**

Director of Finance Hannas presented the cheque register for cheque #'s 20804 – 20865 in the amount of \$237,447.67 as information.

Director of Finance Hannas left the meeting at 11:16 a.m.

5. **COUNCIL MANAGEMENT:**

(a) **Subdivision and Development Appeal Board Appointment**

CAO Vizzutti presented letters from Howard Paulsen and Lory Moore indicated they are interested in being appointed to the Subdivision and Development Appeal Board. She advised only one member is required.

Moved by Councillor Sandberg to appoint Howard Paulsen as a member of the Subdivision and Development Appeal Board for the ensuing year.

Carried.

Development Officer Chisholm and Kelsey Kilborn entered the meeting at 11:21 a.m.

Mike Burla – Planner entered the meeting at 11:22 a.m.

(b) **Community Futures Highwood – Appointment**

CAO Vizzutti advised the MD requires a representative to be appointed to the Community Futures Highwood Board to replace Don McRae effective March 31, 2016.

Moved by Councillor Alm to appoint Evan Berger as the M.D. of Willow Creek member on the Community Futures Highwood Board for the ensuing year.

Carried.

(c) Canadian Grain Elevator Request for Funding

Reeve Wilson declared a possible conflict and will sit as a ratepayer for this discussion.

Deputy Reeve Hemmaway assumed chairmanship of the meeting.

CAO Vizzutti advised she has not received any information from the Canadian Grain Elevator request for funding which was tabled at the February 10, 2016 Council meeting.

Neil Wilson advised the Canadian Grain Elevator committee have a casino event in progress.

Moved by Councillor Sandberg the Canadian Grain Elevator request for funding be tabled.

Carried.

Reeve Wilson returned to his position and assumed chairmanship of the meeting.

(d) Twin Valley Resort – Request for Extension of Subdivision Approval

Mike Burla advised the Municipal Planning Commission, acting as the subdivision authority, granted approval of a subdivision application for Twin Valley Resort Ltd. on the W ½ 13-15-26-4 & E ½ 14-15-26-4 in the spring of 2014. The approval was in effect for one year. Section 657 (6) of the Municipal Government Act allows the Council to approve an extension of one year to the subdivision approval. He advised the Council provided an extension in 2015 which expires in May 2016. He stated Hugh Ham of the law firm of Municipal Counsellors is requesting an additional one year extension on behalf of Twin Valley Resort Ltd. Mike Burla provided the history of the Twin Valley Resort subdivision from 2007 to present time.

Councillor Sundquist asked if Twin Valley Resort have met any of the conditions.

CAO Vizzutti advised the Area Structure Plan has been provided and the Development Agreement has been ongoing negotiation but the money upfront has not been provided.

Reeve Wilson asked if the Area Structure Plan has to be reviewed by Alberta Environment

Mike Burla advised the Council is dealing with the original plan provided in 2008 and any changes with regards to canals and the integrity of the reservoir would require Alberta Environment approval.

Moved by Councillor Sundquist the request by Hugh Ham, legal counsel for Twin Valley Resort, for a one year extension for registration of the approved plan of subdivision 2014-0-010 be denied.

Carried.

Reeve Wilson recessed the Council meeting at 11:37 a.m.

6. **PUBLIC HEARING****(a) Silver Spade Landscapes Inc. – NE 2-10-24-4 – Land Use Bylaw Amendment ‘Rural General – RG’ to ‘Vacant Country Residential – VCR’**

Reeve Wilson called the Public Hearing for a Land Use Bylaw amendment for Silver Spade Landscapes Inc. to order at 11:38 a.m.

Development Officer Chisholm presented Application A-04-16 for Land Use Bylaw Amendment from ‘Rural General – RG’ to ‘Vacant Country Residential – VCR’ in the NE 2-10-24-4. The application was put forth by Marion and Frank Jankunis of Silver Spade Landscapes Inc. to redesignate 5.0 acres of land contained within an existing 78.70 acre parcel to accommodate a proposed subdivision of 5 acres of bare land for country residential use.

Development Officer Chisholm advised the previous home has been removed from the site and an easement exists on title over SE 20-10-24-4 for benefit of that portion of NW 2-10-24-4 and the NE 2-10-24-4. The fragmented parcel is created by the Oldman River on the north side of the subject lands. She advised there are no confined feedlots in the near vicinity and the surrounding farmlands are designated ‘Rural General – RG’.

Development Officer Chisholm advised soil suitability for a septic system has been verified by a report prepared by Down to Earth Labs. She advised Quality Excavating is recommending a septic mound as the property is too small for an open discharge system. She stated the applicant has submitted a copy of the well water reports.

Development Officer Chisholm said pursuant to Sections 230, 606 and 692 of the Municipal Government Act, notice of the Public Hearing was advertised in the Macleod Gazette on March 9 and 16, 2016. She advised Alberta Environment and adjacent landowners were notified of the Public Hearing by mail. She stated no comments have been received regarding the redesignation application.

Development Officer Chisholm advised the applicants could not attend the meeting.

Mike Burla advised the remainder of the NE 2-10-24-4 on the north side of the Oldman River is in Lethbridge County.

Councillor Alm asked for clarification of the registered easement.

Mike Burla advised the registered easement was put in place to provide access to the previous residence.

Discussion ensued regarding the quonset and bins located on the remainder of the parcel.

Moved by Councillor Alm the Public Hearing on Application A-04-16 be closed at 11:48 a.m.

Carried.

Reeve Wilson reconvened the Council meeting at 11:48 a.m.

7. **BYLAWS:**

(a) **Bylaw No. 1744 – Land Use Bylaw Amendment (NE 2-10-24-4) Silver Spade Landscapes Inc.**

Moved by Councillor Van Hierden Bylaw No. 1744, being a bylaw to redesignate 5.00 acres in the NE 2-10-24-4 from 'Rural General – RG' to Vacant Country Residential – VCR', be given first reading.

Carried.

Moved by Councillor Sundquist Bylaw No. 1744 be given second reading.

Carried.

Moved by Councillor Kroetsch all Councillors present are in agreement to giving Bylaw No. 1744 third and final reading.

Carried Unanimously.

Moved by Deputy Reeve Hemmaway Bylaw No. 1744 be given third and final reading and the Reeve and Chief Administrative Officer be authorized to sign and counter sign on behalf of the Municipal District.

Carried.

5. **COUNCIL MANAGEMENT (CONT:)**

(e) **Assessment Review Board Training**

Councillor Alm will attend the Assessment Review Board Training on April 11 & 12, 2016 in Lethbridge.

Superintendent of Public Works Johnson entered the meeting at 11:54 a.m.

(f) **AAMDC – Consultations on Transportation Issues**

CAO Vizzutti presented the Government of Alberta's Public Transportation for Alberta Workbook: Rural for Council to review and complete on line.

(g) **Strategic Transportation Infrastructure Program (STIP) Workshop Report**

Reeve Wilson advised discussions at the STIP Workshop discussed reinstating funding for infrastructure being bridges and resource roads.

Councillor Sundquist advised the government have combined four grants under one grant named STIP.

They advised the workshop was to obtain information from municipalities and the feedback will provide information for the report and further discussions.

(h) **Coal Association of Canada (CAC) Report**

Reeve Wilson reported on the Coal Association of Canada reception he attended on March 14, 2016. He advised the CAC is a lobby group who are engaging municipalities and organizations to speak on their behalf.

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(i) Honourable Deron Bilous- Coal Phase-Out Facilitator

CAO Vizzutti presented an announcement from Hon. Deron Bilous – Minister of Economic Development and Trade that Terry Boston was hired as the Coal Phase-Out Facilitator and a copy of the News Release.

(j) Review of Municipal Development Plan Discussion Points

CAO Vizzutti provided hard copy of the Municipal Development Plan Stakeholders Meeting Discussion Points for the June 15, 2016 Open House. Council agreed the document should be made available to ratepayers for review prior to the Open House on June 15, 2016.

Meeting recessed for lunch at 12:15 p.m.

Meeting reconvened at 1:00 p.m.

(k) Hon. Sarah Hoffman – Re: Meeting to Discuss Health Issues

Moved by Councillor Alm to instruct CAO Vizzutti to arrange a meeting or conference call with Hon. Sarah Hoffman – Minister of Health to discuss EMS/Health issues; and if required, Rodd Thorkelsson of Brownlee LLP be invited to attend the meeting.

Carried.

Doug Leeds Economic Development Committee member entered the meeting at 1:02 p.m.

(l) Town of Taber –Materials Recovery Facility

CAO Vizzutti presented a letter from the Town of Taber requesting the M.D.'s support for an application for funding from the Alberta Community Partnership, Intermunicipal Collaboration Grant to study the feasibility of a Materials Recovery Facility in Southern Alberta.

Moved by Councillor Van Hierden the Town of Taber's request for the M.D.'s support of their application for funding to complete a feasibility study of a Materials Recovery Facility in Southern Alberta be denied.

Carried.

(m) Willow Creek Cowboy Gathering – Support

Moved by Deputy Reeve Hemmaway to donate \$700.00 to the Willow Creek Cowboy Gathering from the following discretionary spending accounts:

Divisions 2, 3, 5, 6 & 7 - \$100.00 each

Division 4 - \$200.00

Carried.

(n) Alberta Fire Fighters Burn Camp – Donation

Moved by Councillor Sandberg to donate \$1,050.00 to the Alberta Fire Fighters Burn Camp from the following discretionary spending accounts:

\$150.00 from each Division

Carried.

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(o) 2016 Minister's Seniors Service Award

CAO Vizzutti presented the 2016 Minister's Seniors Service Award and advised the deadline for nominations is March 31, 2016.

(p) Porcupine Hills Lodge – 2016 Equalized Assessment

CAO Vizzutti presented a letter from the Porcupine Hills Lodge advising the requisition amount for 2016 is \$97,552.12.

(q) Recycling Conference Report

Deputy Reeve Hemmaway, Councillors Sandberg, Kroetsch and Van Hierden reported on the Recycling Conference they attended in Lethbridge.

Ali Shivji - EDC Chairman and Dale Harrison EDC Officer from the Town of Claresholm Economic Development Committee entered the meeting.

8. **DELEGATIONS:**

(a) Town of Claresholm Economic Development Committee

Ali Shivji – Economic Development Committee Chairman, Dale Harrison – Economic Development Officer and Doug Leeds Economic Development Committee member were present.

Doug Leeds introduced Dale Harrison – Economic Development Officer and Ali Shivji – Chairman of the Economic Development Committee.

Ali Shivji advised they are looking for support and participation.

Betty Fieguth of the Town of Claresholm EDC entered the meeting at 1:27 p.m.

Ali Shivji advised the committee is seeking community engagement to improve the following four areas:

- Downtown revitalization
- Tourism Development
- Investment Attraction
- Baby Boomer Impacts

Discussion ensued.

Doug Leeds, Ali Shivji, Dale Harrison and Betty Fieguth left the meeting at 2:05 p.m.

Lawrence Gleason – reporter left the meeting at 2:05 p.m.

5. **COUNCIL MANAGEMENT (CONT:)**

(r) Willow Creek Regional Waste Management Services

CAO Vizzutti presented the WCRWMS 2016 requisition and budget and 2015 financial statement as information.

(s) Town of Granum – Request for Meeting

CAO Vizzutti presented a letter from the Town of Granum requesting an in camera meeting with the M.D. Council. She advised there is no information

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explaining what they wish to discuss during the in camera meeting and a reason for in camera discussion is required.

Moved by Councillor Sandberg a delegation from the Town of Granum be invited to attend the April 13th or 20th Council meeting.

Carried.

Lawrence Gleason – reporter returned to the meeting at 2:13 p.m.

(t) Moon River Estates Horse Paddock

CAO Vizzutti presented a photo of the Municipal Reserve at Moon River Estates horse paddock advising the area is over grazed. She said she has received one complaint regarding the water rate of \$20.00/horse per month.

Councillor Sandberg advised she attended the Moon River Residents Association AGM and horse water costs, grazing and cisterns were discussed.

Moved by Deputy Reeve Hemmaway to instruct Fieldman Mackay to investigate the horse paddock grazing issue and report back to Council.

Carried.

(u) M.D. of Pincher Creek – Technical Large Animal Emergency Rescue Training Opportunity

CAO Vizzutti presented a letter from the M.D. of Pincher Creek seeking funding assistance to host a Technical Large Animal Emergency Rescue Training course in Southwest Alberta.

Moved by Deputy Reeve Hemmaway a letter be sent to the M.D. of Pincher Creek denying their request for assistance as the M.D. of Willow Creek provides a Large Animal Rescue Service complete with in-house training.

Carried.

(v) Fort Macleod Volleyball Club – Sponsorship

Moved by Councillor Kroetsch a letter be sent to the Fort Macleod Volleyball Club advising the MD will donate a jacket to their fundraiser and the M.D. donates to STARS directly.

Carried.

(w) Meetings Scheduled as Info

- Castle Park meeting at Lethbridge Provincial Building on March 24, 2016 at 11:00 a.m. (Deputy Reeve Hemmaway and Councillor Van Hierden to attend)
- M.D. budget meeting – March 30th at 1:00 p.m.
- Supper meeting with the Towns – March 30th at 6:00 p.m.

Moved by Councillor Sandberg supporting financial documentation be provided to all town members at the joint meeting.

Carried.

- Assessment Review Board Refresher – at ORRSC on April 11th & 12th (Councillor Alm attending)

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- Follow up - South Biodiversity Management Framework – date not confirmed
- Audit Committee meeting – April 13th at 8:30 a.m. (Reeve Wilson will attend and Deputy Reeve Hemmaway will attend on behalf of Councillor Alm)

(x) Macleod Pioneer Lodge – Architect Plans

Councillor Sandberg provided an update regarding the Pioneer Lodge architect plans as information.

Superintendent of Public Works Johnson left the meeting.

9. **CORRESPONDENCE**

(a) Biodiversity Management Framework Minutes

CAO Vizzutti presented the Biodiversity Management Framework Minutes from February 22, 2016 and concerns were stated in the minutes.

(b) Results of AUMA Linear Tax Symposium – presented.

(c) Alberta Assessors Assoc. – Executive Summary

CAO Vizzutti presented a response from the Alberta Assessors Association regarding the government initiating a central agency to prepare industrial assessment. She provided hard copy of the summary to Council.

(d) CP Rail Safety Week – April 25 – May 1, 2016 – presented.

Moved by Councillor Van Hierden the meeting goes in camera to discuss an intergovernmental relationship and a contractual issue.at 3:17 p.m.

Carried.

Lawrence Gleason – reporter left the meeting at 3:17 p.m.

Moved by Councillor Kroetsch the meeting comes out of in camera at 3:48 p.m.

Carried.

5. **COUNCIL MANAGEMENT (CONT:)**

(y) Biodiversity Management Framework

Moved by Councillor Alm to instruct CAO Vizzutti to confirm with Alberta Environment the Council of The M.D. of Willow Creek No. 26 does not support the Biodiversity Management Framework going forward due to the negative effects on municipal land use planning and grazing lease holders on public land.

Carried.

10. **ADJOURNMENT:**

Moved by Councillor Sandberg to adjourn the meeting.

Carried.

Meeting adjourned at 3:51 p.m.

Reeve

Chief Administrative Officer