

**Claresholm, Alberta, February 8, 2017**

The regular meeting of the Council of The Municipal District of Willow Creek No. 26 was held in the Administration Building on the above date with Reeve Hemmaway, Deputy Reeve Alm, Councillors Sandberg, Sundquist, Van Hierden and Wilson and CAO Vizzutti.

**Absent – Councillor Kroetsch**

1. Reeve Hemmaway called the meeting to order at 9:00 a.m.  
Moved by Deputy Reeve Alm the meeting go in camera under Section 21 of FOIP – Disclosure harmful to inter-municipal relations at 9:01 a.m.  
Carried.  
Moved by Councillor Van Hierden to come out of in camera at 10:05 a.m.  
Carried.  
Moved by Councillor Sandberg the Council meeting recess at 10:05 a.m. for the scheduled Agricultural Service Board meeting.  
Carried.  
Council meeting reconvened at 12:36 p.m.  
**Executive Assistant MacOdrum entered the meeting at 12:36 p.m.**  
**Superintendent of Public Works Johnson and Director of Finance Hannas entered the meeting at 12:36 p.m.**  
**Lawrence Gleason – Reporter entered the meeting at 12:36 p.m.**
2. **MINUTES:**
  - (a) **January 18, 2017 Council Meeting Minutes**  
Councillor Sundquist noted the following amendments to the January 18, 2017 Council meeting minutes:  
Page 10934 – add the word “be” in the last sentence before “presented”  
Page 937 (g) – a jacket was also included in the motion for the donation items to the Elks Curling Championship.  
Moved by Councillor Alm the January 18, 2017 Council meeting minutes be approved as amended.  
Carried.
3. **COUNCIL MANAGEMENT:**
  - (a) **Fort Macleod History Book**  
CAO Vizzutti advised Nina Vandervelden and Myrna Wiedwald gave the M.D. of Willow Creek a Fort Macleod History book on behalf of the Fort Macleod History Book Committee.  
Moved by Councillor Sandberg a thank you letter be sent to Myrna Wiedwald for the history book.  
Carried.

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4. **FINANCIAL MANAGEMENT:**(a) **Investment Reconciliation**

Director of Finance Hannas presented the Investment Reconciliation as at January 31, 2017 as follows:

General Investments -	\$6,500,000.00
Community Reserve in Lieu -	<u>\$ 15,468.80</u>
Total	\$6,515,468.80

Moved by Councillor Sundquist to accept the January 31, 2017 Investment Reconciliation as presented.

Carried.

(b) **Discretionary Grants**

Director of Finance Hannas presented the Discretionary grant reconciliation as of February 8, 2017 as information.

Moved by Councillor Sandberg the discretionary grant reconciliation be accepted as presented.

Carried.

(c) **Cheque Register**

Director of Finance Hannas presented the cheque register for cheque #'s 22036 – 22096 in the amount of \$155,634.99 as information.

(d) **2017 Budget Meeting**

Noted a meeting be held on March 14, 2017 at 10:00 a.m. to discuss 2017 budget items.

5. **PUBLIC WORKS:**(a) **Hydraulic Press**

Superintendent of Public Works Johnson presented a request to purchase a hydraulic press for the shop in the amount of \$15,800 + GST for Council's consideration.

Moved by Councillor Sundquist to authorize Superintendent of Public Works Johnson to purchase an RK-HFP 50T/12T H-Frame hydraulic press in the amount of \$15,800 + GST.

Carried.

(b) **Shop Foreman**

Superintendent of Public Works Johnson advised Stafford Bezak has been hired to replace Dennis Severtson as Shop Foreman.

**Superintendent of Public Works Johnson and Director of Finance Hannas left the meeting at 12:55 p.m.**

3. **COUNCIL MANAGEMENT (CONT:)****(b) Tabled Item – Claresholm Arena Upgrade**

CAO Vizzutti advised she has not received confirmation from the Claresholm Arena Upgrade committee as to the amount of financial support they are seeking from the MD.

Moved by Councillor Sandberg the Claresholm Arena Upgrade be tabled to the February 15, 2017 meeting.

Carried.

**(c) Council Meeting Dates**

CAO Vizzutti advised the May 17, 2017 Council and MPC meeting date conflicts with Municipal Administration Leadership Workshop and the November 15, 2017 Council and MPC meeting date conflicts with AAMDC Convention.

Moved by Councillor Sandberg the May 17, 2017 Council and MPC meetings be rescheduled to May 24, 2017 and the November 15, 2017 Council and MPC meetings be rescheduled to November 22, 2017.

Carried.

**(d) Brownlee LLP – Emerging Trends**

CAO Vizzutti reminded those Council members attending the Emerging Trends Workshop in Calgary on February 9, 2017.

**(e) Subdivision Policy Review**

CAO Vizzutti advised hard copy of the Subdivision Policy Review document has been provided and will be reviewed on February 15, 2017.

**(f) Municipal Government Act – Amendments**

CAO Vizzutti advised Council members the amendments on yellow paper provided are the updates to their Municipal Government Act.

**(g) Alberta Community Partnership Grant for Inter-municipal Collaboration Framework**

Moved by Councillor Wilson

That The Municipal District of Willow Creek No. 26 supports the application submitted by the Town of Fort Macleod, for funding under the Alberta Community Partnership, to fund the creation of an inter-municipal collaborative framework involving the Towns of Granum, Claresholm, Nanton, Fort Macleod and Stavely and The Municipal District of Willow Creek No. 26; and further

That The Municipal District of Willow Creek No. 26 agrees the Town of Fort Macleod shall be the managing partner for the funding of this project.

Carried.

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**(h) Foothills Little Bow Resolution – Funding to Regional Planning Commission**

Moved by Councillor Wilson The Municipal District of Willow Creek No. 26 sponsors the following resolution:

**Resolution**

**Funding for Regional Planning Commission**

**WHEREAS** the Oldman River Regional Services Commission has provided 65 years for planning services to 42 southern Alberta member municipalities and 9 non-member municipalities.

**WHEREAS** the Oldman River Regional Service Commission facilitates regional cooperation and coordination of long range planning and decision making, provides a venue for regional strategic planning, solves issues through inter-municipal collaboration and creates an economy of scale for planning service delivery, and

**WHEREAS** the Modernized Municipal Government Act indicates that an increased level of collaboration and cooperation is valued, and

**WHEREAS** the Capital Region Board and Capital Regional Partnership receive \$3,000,000 each in yearly funding,

**NOW THEREFORE BE IT RESOLVED** that the Alberta Association of Municipal Districts and Counties request the Province of Alberta through the Minister of Municipal Affairs provide long term, provincial funding to all municipalities for regional planning activities in a similar fashion to the Calgary Regional Partnership and the Capital Region Board.

Carried.

**(i) Resolution to AAMDC – Carbon Levy Exemption for Agriculture**

Moved by Councillor Sundquist The Municipal District of Willow Creek No. 26 sponsors the following resolution:

**RESOLUTION**

**Carbon Levy Exemption of Natural Gas and Propane for All Food Production Uses**

**WHEREAS** the Climate Leadership Implementation Act effective January 1, 2017 states that every recipient shall pay a carbon tax on purchases of natural gas and propane, and

**WHEREAS** as purchasers, farmers cannot pass the additional cost of a carbon tax on to consumers or the international market, and

**WHEREAS** programs are in place through the Climate Leadership Plan to help farm operations reduce their emissions through efficiency upgrades, and

**WHEREAS** farmers use natural gas and propane for the production of food e.g. grain drying, irrigation, milk parlours, hog barns, chicken barns, greenhouses, etc., and

**WHEREAS** farmers are exempt on marked fuel by way of the carbon levy exemption certificate, and

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**WHEREAS** farmers create a tremendous carbon sink with their production of crops,  
**NOW THEREFORE BE IT RESOLVED** that the AAMDC appeal to the Minister of Alberta Environment and Parks to provide carbon levy exemption certificates for the use of natural gas and propane for all food production uses.

Carried.

**(j) Granum Seed Cleaning Co-op Ltd. - Corporate Registry**

CAO Vizzutti advised John Kroetsch's name has been removed as an Officer on the Granum Seed Cleaning Co-op Ltd. Corporate Registry.

**(k) Willabar Ranch Lease**

Moved by Deputy Reeve Alm the lease between the MD of Willow Creek No. 26 and Willabar Ranch of Ptn Lot 1, Block 1, Plan 8610037 (W ½ 24-12-28-4) containing 42 acres more or less be renewed for a term of three years effective May 1, 2017.

Carried.

**(l) Update re: Meeting with Hon. Shaye Anderson**

CAO Vizzutti advised she has not received confirmation of a meeting time with Hon. Shaye Anderson, Minister of Municipal Affairs, during AAMDC.

**(m) Town of Claresholm – Annexation**

CAO Vizzutti advised the Town of Claresholm Annexation Order in Council No. 004/2017 dated January 11, 2017 is finalized.

**(m) Report on 150th Anniversary Meeting – Fort Macleod**

Councillor Sandberg reported on the meeting she attended in Fort Macleod initiated by Emily McTighe. She advised most groups at the meeting are expecting the Town to take leadership of the celebration and Emily will make a presentation to the Town of Fort Macleod. She advised M.D. residents will be encouraged to support the local towns 150<sup>th</sup> celebrations.

**(n) Chief Administrative Officer Contract**

Moved by Councillor Van Hierden Chief Administrative Officer Vizzutti's contract be accepted as presented effective from November 1, 2017 – April 30, 2019.

Carried.

6. **CORRESPONDENCE:**

**(a) Thank you – Canadian Girls Rodeo Association – presented.**

**(b) Donation Requests**

CAO Vizzutti presented the following requests for donations:

- Stavelly Indoor Pro Rodeo
- Claresholm and District Chamber of Commerce – outdoor gym
- Willow Creek Wilderness Walk
- Canadian Girls Rodeo Association

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Moved by Councillor Sandberg to table the following requests for donations until the 2017 budget is complete:

- Stavelly Indoor Pro Rodeo
- Claresholm and District Chamber of Commerce – outdoor gym
- Willow Creek Wilderness Walk
- Canadian Girls Rodeo Association

Carried.

(c) **Oldman Watershed Council** – meeting in Stavelly on March 1, 2017 – presented.

(d) **AAMDC Climate Change Advisory Committee**

Councillor Sundquist advised he will be participating in a conference call on February 27<sup>th</sup> and attending a meeting on March 1<sup>st</sup> of the AAMDC Climate Change Advisory Committee, after which he will have more information.

(e) **AAMDC Contact**

**Solar Friendly Municipalities Workshop** – Lethbridge February 22, 2017.

Noted Councillor Sundquist and CAO Vizzutti will attend the Solar Friendly Municipalities Workshop in Lethbridge on February 22, 2017.

(f) **Fortis Alberta Approved Rates for 2017** – presented.

(g) **Castle Provincial Park and Castle Wildland Provincial Park Draft Management Plan and Survey**

CAO Vizzutti presented the Castle Mountain Draft Management Plan. CAO Vizzutti noted hard copy of the draft plan is available upon request.

Councillor Sandberg asked if the MD received a letter from Alberta Southwest regarding a letter of support for the Waterton Springs Campground. The Nature Conservancy purchased the land where the campground is located and has a proposed closure date of October 2017. The cost to renovate the campground is huge and Improvement District #4 is requesting the campground remain open. The letter of support is to encourage the Minister of Environment and Parks to fund the campground upgrade required and work with the groups involved to ensure continued operation of the Waterton Springs Campground.

CAO Vizzutti advised the MD has not received the request for support from Alberta Southwest.

(h) **Light Pollution Article** – presented.

(i) **Canadian Association of Oilwell Drilling Contractors (CAODC) - Oil & Gas Awareness Day** – February 13, 2017 – presented.

(j) **Proposed Tax on Health & Dental Plans**

CAO Vizzutti presented information advising the federal government will not be taxing health and dental plans as proposed.

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(k) **Nanton Quality of Life Foundation – FCSS Report –**  
presented.

(l) **MP Peter Van Loan – Private Member Bill C323**

A tax credit for the restoration of heritage properties– presented.

(m) **M.D. Pincher Creek – Letter to Hon. Shannon Phillips –  
Minister of Environment and Parks**

CAO Vizzutti advised the Council of the M.D. of Pincher Creek sent a letter to the Hon. Shannon Phillips, Minister of Environment and Parks advising they support the points raised and position taken regarding the South Saskatchewan Regional Biodiversity Framework, in the M.D. of Willow Creek's letter to her dated November 29, 2016.

(n) **Town of Nanton – Waste Water Treatment Plant dedication**

RSVP Reeve Hemmaway and Councillor Wilson to attend the Town of Nanton Waste Water Treatment Plant Dedication Ceremony on March 28, 2017 at 2:00 p.m.

Moved by Deputy Reeve Alm the meeting goes in camera under Section 23 FOIP – Local Public Body Confidences at 1:41 p.m.

Carried.

**Lawrence Gleason left the meeting at 1:41 p.m.**

**Emergency Services Manager Coleman entered the meeting at 1:43 p.m.**

**Emergency Services Manager Coleman left the meeting at 2:25 p.m.**

Moved by Councillor Van Hierden the meeting comes out of in camera at 2:26 p.m.

3. **COUNCIL MANAGEMENT (CONT:)**

(o) **Alberta Health Services –Re: EMS Dispatch**

Moved by Councillor Sundquist a letter be sent to the Hon. Sarah Hoffman, Minister of Health, in support of restoring Emergency Medical Services Dispatch to Foothills Regional Emergency Services Commission (FRESC) as a satellite AHS EMS contract.

Carried.

(p) **CPO - Shotgun Policy**

Moved by Councillor Sandberg to instruct CAO Vizzutti to draft a CPO - Shotgun Policy for Council's consideration.

Carried.

(q) **Annual Meeting Lunch**

Moved by Deputy Reeve Alm the Claresholm 4-H Beef Club be asked to provide the lunch for the M.D. Annual Meeting on March 15, 2017.

Carried.

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7. **ADJOURNMENT:**

Moved by Councillor Van Hierden to adjourn the meeting.

Carried.

Meeting adjourned at 2:30 p.m.

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Reeve

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Chief Administrative Officer