

Claresholm, Alberta, August 19, 2015

The regular meeting of the Council of The Municipal District of Willow Creek No. 26 was held in the Administration Building on the above date with Reeve Wilson, Deputy Reeve Hemmaway, Councillors Alm, Kroetsch, Sandberg, Sundquist and Van Hierden, CAO Vizzutti and Executive Assistant Arlene MacOdrum as recording secretary present.

**Cheryl Stutz - Administrative Assistant entered the meeting.**

**Superintendent of Public Works Johnson entered the meeting.**

**Director of Finance Hannas entered the meeting.**

**Rob Vogt – Reporter entered the meeting.**

1. Reeve Wilson called the meeting to order at 12:50 a.m.

2. **FINANCIAL MANAGEMENT:**

(a) **Cheque Register**

Director of Finance Hannas presented the cheque register for cheque #'s 19944 – 19985 in the amount of \$245,085.32 as information.

**Director of Finance Hannas left the meeting at 12:55 p.m.**

3. **COUNCIL MANAGEMENT:**

(a) **Town of Nanton – Recycling Depot**

CAO Vizzutti presented a letter from the Town of Nanton requesting a contribution to hire a company to mulch the huge backlog of branches and tree material at the recycling depot. The estimated cost of the project is \$25,000.00.

Moved by Councillor Van Hierden the Town of Nanton's request for a donation towards the mulching of branches and tree material at the recycling depot be denied.

Carried.

(b) **Municipal Affairs – 2015 Gas Tax Fund Allocation**

CAO Vizzutti presented a letter from Municipal Affairs advising that the M.D. of Willow Creek's 2015 Gas Tax Fund allocation is \$267,724.00.

(c) **Cemetery, Recreation and FCSS Grants**

CAO Vizzutti provided information on who the cemetery, recreation and FCSS grants are paid to and why. She advised the funds are paid to the organization identified in the agreement.

(d) **Brownlee LLP Invoice for Enforcement**

CAO Vizzutti presented an invoice from Brownlee LLP for legal fees of \$182.61 incurred regarding the enforcement of unsightly property and unauthorized development and asked for Council's consideration to apply the expense against Lots 11-20, Block 63, Plan 5659X, tax roll #7917.011.

Moved by Councillor Sundquist to apply Invoice No. 418252 from Brownlee LLP in the amount of \$182.61 for enforcement of unsightly property and unauthorized development against tax roll #7917.011, Lots 11 – 20, Block 63, Plan 5659X.

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Carried.

**(e) Town of Claresholm - Airport Lands Lease Inquiry**

CAO Vizzutti presented a letter from the Town of Claresholm advising that the Town has been approached to lease Block A, Plan 4117JK to ERE Logistics Ltd. As a condition of the lease agreement with ERE Logistics Ltd., the Town will require ERE Logistics to obtain a development permit and an access agreement from the MD to cross M.D. property. The Town has also requested clarification regarding tax implications if the Town owned land is leased.

CAO Vizzutti advised if Council is in favor of allowing access across Lot 9, Block 1, Plan 8810634 she will refer the request to the development department.

Superintendent of Public Works Johnson advised that he viewed the site and looking at the ortho photography it appears the pipe is on the M.D.'s property not the Town of Claresholm's.

Discussion ensued.

CAO Vizzutti will investigate this matter further for clarification.

**(f) Lethbridge County – Intermunicipal Development Plan**

CAO Vizzutti advised that Reeve Wilson and she will attend the Lethbridge County Council meeting on August 20, 2015 at 10:30 to present the Intermunicipal Development Plan information.

**(g) M.D. of Pincher Creek – Intermunicipal Development Plan**

CAO Vizzutti advised that Reeve Wilson and she will attend the M.D. of Pincher Creek Council meeting on August 25, 2015 at 10:30 a.m. to present the Intermunicipal Development Plan information.

**(h) Granum Golf & Country Club – Request for Funding**

CAO Vizzutti presented a letter from the Granum Golf and Country Club requesting funding assistance to pay the deductible on the insurance claim to replace hail damaged siding on the clubhouse, purchase chain link fence and paint for clubhouse.

Moved by Councillor Kroetsch to donate \$1,350.00 from the Granum area Community Reserve, to the Granum Golf and Country Club to assist with the deductible & GST on their insurance claim to repair the siding on the clubhouse.

Carried.

**(i) Policy 120-38 – Community Peace Officer Code of Conduct**

Moved by Councillor Alm Policy 120-38 Community Peace Officer Code of Conduct be accepted as presented.

Carried.

**(j) Policy 120-39 – Personnel Files Control Policy**

Moved by Councillor Sundquist Policy 120-39 Personnel Files Control Policy be accepted as presented.

Carried.

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(k) **Policy 120-40 – Duties and Responsibilities of Community Peace Officers**

Moved by Councillor Kroetsch Policy 120-40 Duties and Responsibilities of Community Peace Officers be accepted as presented.

Carried.

(l) **Eastern Slopes Tour Workshop – Recreation Management Plan**

Moved by Councillor Alm the Eastern Slopes Tour Workshop on Recreation Management be held on September 21, 2015.

Carried.

4. **CORRESPONDENCE:**

(a) **Alberta Culture and Tourism – Invitation to host the 2017 Alberta 55 Plus Games** – presented.

Moved by Councillor Sandberg the meeting goes in camera to discuss a contractual matter at 2:12 p.m.

Carried.

**Executive Assistant Arlene MacOdrum and Administrative Assistant Cheryl Stutz left the meeting at 2:12 p.m.**

Moved by Councillor Van Hierden to come out of in camera at 2:55 p.m.

Carried.

5. **ADJOURNMENT:**

Moved by Councillor Alm to adjourn the meeting.

Carried.

Meeting adjourned at 2:56 p.m.

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Reeve

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Chief Administrative Officer