

**Claresholm, Alberta, August 10, 2016**

The regular meeting of the Council of The Municipal District of Willow Creek No. 26 was held in the Administration Building on the above date with Reeve Hemmaway, Deputy Reeve Alm, Councillors Sandberg, Sundquist and Wilson, CAO Vizzutti and Executive Assistant MacOdrum as recording secretary present.

Absent: Councillors Kroetsch and Van Hierden (attending ASB Tour)

**Lawrence Gleason – Reporter entered the meeting.**

**Director of Finance Hannas entered the meeting.**

1. Reeve Hemmaway called the meeting to order at 10:02 a.m.

2. **ADDITIONS TO THE AGENDA:**

Reeve Hemmaway asked to add catering for the ASB conference to the agenda. (Added as item (d) under Council Matters)

3. **MINUTES:**

**(a) July 13, 2016 Council Meeting Minutes**

Councillor Sundquist advised on Page 10832, Range Road 260 is an oiled road; it is not a paved road.

Moved by Councillor Sandberg the July 13, 2016 Council meeting minutes be approved as amended.

Carried.

4. **FINANCIAL MANAGEMENT:**

**(a) Cheque Register**

Director of Finance Hannas presented the cheque register for cheque #'s 21363 – 21418 in the amount of \$412,612.40 as information.

**Director of Finance Hannas left the meeting at 10:15 a.m.**

4. **COUNCIL MANAGEMENT:**

**(a) Local Authorities Election Act – Discussion Guide**

Council completed the Local Authorities Election Act Discussion Guide for submission to Municipal Affairs.

**(b) AAMDC Fall Convention**

Noted the following people will be attending the 2016 Fall AAMDC Convention in Edmonton – Reeve Hemmaway, Deputy Reeve Alm, Councillors Sandberg, Van Hierden, Sundquist, Kroetsch and Wilson, CAO Vizzutti and Superintendent of Public Works Johnson.

**(c) Town of Claresholm – Consent of the M.D. of Willow Creek to the Annexation into the Town of Claresholm**

Moved by Councillor Wilson approve the Consent of The Municipal District of Willow Creek No. 26 to the Annexation of the following lands into the Town of Claresholm and Reeve Hemmaway be authorized to sign on behalf of the Municipal District:

Block OT Plan 7510394

Lot 1 Block 1 Plan 9211776  
Portion of NW-25-12-27 W4M  
SW-25-12-27 W4M  
LSD 11 and 14 NW24-12-27 W4M  
LSD 12 and 13 NW24-12-27 W4M  
Lot 1PUL Block 5 Plan 1212346  
Block 3 Plan 731663  
Block 4 Plan 731663  
Block 5 Plan 731663  
Road Plan 9212229  
Portion of Government Road Allowance (Range Road 271)  
Portion of Highway 520

Carried.

**(d) ASB Conference – Catering**

Moved by Deputy Reeve Alm the Agricultural Service Board hire the Claresholm Lions Club to cater at the conference.

Carried.

5. **CORRESPONDENCE:**

**(a) Landowner Meeting in Cayley – Re: Lease Payments**

CAO Vizzutti presented information regarding a landowner meeting be held in Cayley tonight to discuss the lease payments not being received from resource companies.

Councillor Wilson advised MLA Pat Stier has confirmed the Surface Rights Board and Alberta Environment and Parks will be represented at the meeting.

Reeve Hemmaway advised the lease agreements were made between the landowner and the oil companies so therefore the M.D. was not involved.

Council was in agreement that the M.D. will not be attending the meeting.

**(b) Thank you – Chinook Stock Show – presented.**

**(c) Alberta Southwest – Broadband Funding**

CAO Vizzutti presented a request from Alberta Southwest to send a copy of the draft letter to Hon. Navdeep Bains, Minister of Innovation, Science and Economic Development, raising awareness with the Minister that Alberta is not high speed connected and should be included in funding.

Councillor Sandberg said the Federal Government assumes that all of Alberta is connected to the supernet, which isn't true.

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Moved by Councillor Sandberg to approve the letter be sent to Hon. Navdeep Bains, Minister of Innovation, Science and Economic Development, as presented.

Carried.

**(d) Alberta Southwest – Broadband Information Session**

CAO Vizzutti presented an invitation from Alberta Southwest to attend a Broadband Information Session on August 16, 2016, 1:00 – 5:00 p.m. at Cardston County Council Chambers. New opportunities emerging for communities to attain fiber to the premises are being presented at the session.

Moved by Deputy Reeve Alm to authorize Councillor Sandberg and CAO Vizzutti attend the Broadband Information Session in Cardston on August 16, 2016 on behalf of the Municipal District.

Carried.

**(e) Alberta Municipal Affairs - 2016/17 Emergency Management Preparedness Program Funding**

CAO Vizzutti advised the M.D. will be submitting an application for Emergency Management Preparedness Program funding.

**(f) Regional Municipality of Wood Buffalo – Thank you**

CAO Vizzutti presented a thank you letter from Darby Allen, Regional Fire Chief of Regional Municipality of Wood Buffalo for the fire department support during the Fort McMurray fire.

**(g) Pat Stier – MLA – Request for feedback on Bill 21 Consultation Process**

Councillor Sundquist said he wasn't sure if government listened to municipal stakeholders concerns during the consultation process regarding Bill 21.

Councillor Sandberg agreed with Councillor Sundquist and wondered if a draft will be provided prior to passing.

Reeve Hemmaway stated there will be 60 days to submit comments once the regulations draft is provided.

Councillor Wilson suggested the AAMDC survey on Bill 21 completed by Council could be provided to MLA Pat Stier.

CAO Vizzutti expressed her concern regarding the legislation of co-operation between municipalities.

Moved by Councillor Sandberg comments as provided and copy of the AAMDC survey Re: Bill 21 as completed by Council be forwarded to MLA Pat Stier.

Carried.

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**(h) Mosquito Creek Foundation – Seniors Housing Community**

**Assessment**

CAO Vizzutti advised the report is well done and circulated for Council to view and copies will be provided if requested.

**(i) Claresholm Fire Department – Golf Tournament**

CAO Vizzutti presented a request for donation towards the Claresholm Fire Department's annual fund raiser golf tournament on August 20, 2016.

Moved by Deputy Reeve Alm to donate \$1800.00 and 4 MD jackets to the Claresholm Fire Department's golf tournament from the following discretionary spending accounts:

Division 2 - \$150.00

Division 3, 6 & 7 - \$200.00 each

Division 4 - \$250.00

Division 5 - \$800.00

Carried.

**(j) Foothills Ford – 11<sup>th</sup> annual Charity Golf Tournament**

CAO Vizzutti presented a request for support for the Foothills Ford charity golf tournament on September 10, 2016 which will be supporting the local Health Foundation.

Moved by Councillor Sundquist to donate \$600.00 and a set of glasses to the Foothills Ford charity golf tournament from the following discretionary spending accounts:

Division 4, 5 & 7 - \$200.00 each

Carried.

**(k) CAO – Holidays**

CAO Vizzutti advised she will be out of the office August 25<sup>th</sup> & 26<sup>th</sup> for holidays.

**(l) Canadian Natural Resources Ltd.**

CAO Vizzutti read a letter from Scott Stauth, Senior Vice President, North American Operations, Canadian Natural Resources Ltd. requesting a 30% reduction in property taxes due to the economic downturn.

Noted that Council is not in favor of a tax shift onto other ratepayers.

**Meeting recessed for lunch at 12:15 p.m.**

**Lawrence Gleason left the meeting at 12:15 p.m.**

**Meeting reconvened at 2:20 p.m.**

**Wayne Lamb – M.D. Assessor entered the meeting at 2:20 p.m.**

Moved by Deputy Reeve Alm the meeting goes in camera at 2:20 p.m. to discuss the following:

Sale of property & Agreement

Contract

Intergovernmental Relations

Carried.

Moved by Deputy Reeve Alm the meeting comes out of in camera at  
3:22 p.m.

**Lawrence Gleason entered the meeting at 3:23 p.m.**

4. **COUNCIL MANAGEMENT (CONT:)**

**(e) CAO Contract**

Moved by Councillor Sandberg to approve housekeeping amendments  
to CAO Vizutti's contract as presented.

Carried.

6. **ADJOURNMENT:**

Moved by Councillor Sundquist to adjourn the meeting.

Carried.

Meeting adjourned at 3:24 p.m.

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Reeve

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Chief Administrative Officer